

FOIA MARKER

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administrative marker by the William J. Clinton
Presidential Library Staff.**

Collection/Record Group: Clinton Presidential Records
Subgroup/Office of Origin: Council on Environmental Quality
Series/Staff Member: Kathleen (Katie) McGinty
Subseries:

OA/ID Number: 2572
FolderID:

Folder Title:
OEP [Office of Environmental Policy] - Security Violations

Stack:	Row:	Section:	Shelf:	Position:
S	61	5	4	3

MEMORANDUM TO OFFICER HOLLOMAN

FROM: KATIE MCGINTY

RE: SECURITY REPORT, 3-12-93

This is to notify you that I received the Security Report dated March 12. The problem of security violations arise because I have only ONE set of keys for seven staffers, even though I have on innumerable occasion requested more copies. Oftentimes I must leave the door unlocked to allow my staff access to the office late at night or early in the morning.

I would certainly appreciate your help in reinforcing my multiple requests for more keys.

SECURITY REPORT

667
ALARM NO. _____



1. TYPE: ☒ SECURITY
☐ FIRE
☐ MALFUNCTION
☐ OTHER

2. DATE: 03/12/93
 0737 A.M.
 3. TIME: _____ P.M.

4. NAME OF OCCUPANT:
 Environmental Policy
 5. COMPLAINANT, IF ANY:
 Control Center

6. LOCATION: (AREA, ROOM NO. & BUILDING) DEOB Room # 360/360A
 7. FOUND BY: Control Center

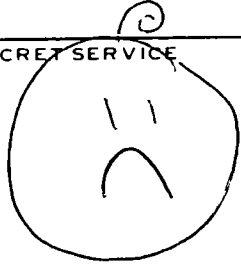
8. DETAILS - DESCRIBE BRIEFLY (RECOMMENDATION, IF ANY)

On Friday, March 12, 1993, at 0737 hours DEOB room 360/360A went into alarm with no call being received in the Control Center. The undersigned Officer responded to the room and found the door unlocked and unoccupied. The alarm switch was in the alarm mode. I also found the safe in plain view. GSA Lesa Butler was vacuuming the room and advised me she entered through the 360 entrance which she found unlocked. Passholder Kathleen McGinty arrived at 0800 hours. I informed her of the proper way to open and secure the room.
 Officer Holloman

UNIFORMED DIVISION OFFICER

UNITED STATES SECRET SERVICE

SSF 2046 (08-78)



*Please drop a
 note from me in
 response indicating that
 this problem arises
 because I have only
 1 set of keys (Mancabla)
 Keys of have
 times presented
 multiple
 copies.
 K.*