

# FOIA MARKER

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**OA/ID Number:** 2653

**FolderID:**

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**Folder Title:**

Personnel Recommendations [2]

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**7**

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# Withdrawal/Redaction Marker

## Clinton Library

| DOCUMENT NO.<br>AND TYPE | SUBJECT/TITLE                                            | DATE       | RESTRICTION |
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| 001. resume              | [Personally Identifiable Information] [partial] (1 page) | 06/00/1993 | b(6)        |

### COLLECTION:

Clinton Presidential Records  
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Personnel Recommendations [2]

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### RESTRICTION CODES

#### Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

#### Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

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cc Steve

**FAX COVER SHEET**

OCT 11 1993

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DIRECT LINE: \_\_\_\_\_

FAX PHONE #: 456-6218NUMBER OF PAGES INCLUDING COVER: 3**FROM:**NAME: C. DELORES TUCKERPHONE: 202-625-2900202-338-0800FAX PHONE: 202-625-0499**MESSAGE/COMMENTS:**


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IRALINE G.  
BARNES

# NATIONAL POLITICAL CONGRESS OF BLACK WOMEN, INC.

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May 6, 1993

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Kelly Hayes

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Barbara Hayes

**ASSISTANT SECRETARY**  
Tahiyah Nyahuna

**TREASURER**  
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**NATIONAL COORDINATOR**  
Portia Perry-Dempsey

Ms. Jan Piercy  
Deputy Director  
Old Executive Off. Bldg. #5  
Washington, D.C. 20500

Dear Ms. Piercy:

I am writing to recommend the Hon. Iraline G. Barnes to fill the vacancy on the District of Columbia Judicial Nominating Commission created by the retirement of Michael J. Madigan.

As you may know, the Commission interviews and recommends candidates for the District of Columbia Court of Appeals, the District of Columbia Superior Court and elects the Chief Judges to both of these Courts. The Commission consists of seven members and the President has one appointee on that Commission. For each vacancy, the Commission submits three names to the President from which he makes his selection.

Ms. Barnes, a former District of Columbia Superior Court Judge is currently Vice President - Corporate Relations at Potomac Electric Power Company. She has over ten years of judicial experience. She is intimately familiar with the local courts and has prosecuted cases in both the District of Columbia Superior Court and the United States District Court. She has served as an Administrative Appeals Judge at the Department of the Interior.

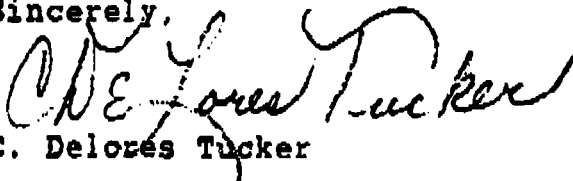
Ms. Barnes has lectured at George Washington University Law School, Antioch University Law School and American University. She is active in all facets of community life and service in the Washington/Metropolitan area. She sits on numerous boards and is keenly aware of all of the critical issues facing our local community.

I believe her experience as a judge and corporate executive would be an asset to the Commission's membership.

In light of all of these factors, I strongly recommend Ms. Barnes to the President to fill the vacancy on the Commission. A copy of her resume is attached.

If you have any further questions, please feel free to call.

Sincerely,



C. Delores Tucker

Barnes.ltr

June 15, 1993

**INFORMATION MEMORANDUM**

TO: ALEXIS HERMAN  
DORIS MATSUI  
STEVE HILTON  
FLO MCAFEE  
MIKE LUX

FROM: MARILYN DIGIACOBBE

JUN 16 1993

I shared the following information with our key Italian-American leadership and supporters this morning, re: the naming of Reginald Bartholomew as Ambassador to Italy.

I also called the State Department to request a meeting for the Italian American leadership with Bartholomew.

The general feeling amongst the Italian American leadership is disappointment in not getting a true Italian American appointment, though they see that Bartholomew is clearly qualified and will support him. They are, however, angered by the Personnel Departments attempts to make Bartholomew sound more Italian than he really is. Allegedly, according to a member of the Italian American leadership, John Emerson initially said that Bartholomew was born in Italy and spoke Italian in his early years.

I understand that the Italian American congressional members are concerned that the Italian Americans were being "pandered to" and have called for a meeting with Bruce Lindsay or John Emerson.

Reginald  
Bartholomew

Jph  
Kerri

THE WHITE HOUSE

WASHINGTON

OFFICE OF PUBLIC LIAISON

Alexis M. Herman, Director  
(202) 456-2930  
Fax (202) 456-6218

FACSIMILE TRANSMITTAL SHEET

Date: June 15, 1993

To: Mr. Bob Blancato  
National Italian American Foundation

Phone Number: 202-638-0220

Fax Number: 202-638-0002

From: Marilyn DiGiacobbe, Associate Director  
Office of Public Liaison

Total Pages: 3 (including cover)

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Message:

As you know, Reginald Bartholomew has been mentioned as a likely candidate for the position of Ambassador to Italy. I wanted to let you know that this appointment has been approved by President Clinton and is set to be formally released some time this afternoon.

Reginald Bartholomew is a life long career diplomat who currently serves as the Special Envoy for the Former Yugoslavia. He is a former Ambassador to Spain and Lebanon. I thought you would be interested in the attached copy of Mr. Bartholomew's biography. I will let you know as more information becomes available.

Please don't hesitate to call me if you have any questions or concerns.

IMPORTANT MESSAGE -- PLEASE DELIVER IMMEDIATELY

BIOGRAPHIC SUMMARY

NAME: Reginald Bartholomew

PRESENT POSITION: Special Envoy for the Former Yugoslavia

FOREIGN SERVICE GRADE: Career Member of the Senior Foreign Service, Class of Career Minister

STATE OF LEGAL RESIDENCE: Washington, D.C.

OFFICE ADDRESS: Department of State  
Washington, D.C. 20520

DATE/PLACE OF BIRTH: February 17, 1936  
Portland, Maine

HOME ADDRESS: 2910 Dumbarton Street, N.W.  
Washington, D.C. 20007

MARITAL STATUS: Married

NAME OF SPOUSE: Former Rose-Anne Dognin

NAMES OF CHILDREN: Sylvie, Christian, Damien, and Jonathan

EDUCATION: B.A., 1958, Dartmouth College  
M.A., 1960, University of Chicago

LANGUAGE ABILITY: French (approx 4 1/4); Spanish (4 1/4);  
German (3 3/4); Italian (approx 3 3/4)

MILITARY EXPERIENCE: None

|           |                                                                                                                                                               |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1992-1993 | US Representative to NATO                                                                                                                                     |
| 1989-1992 | Under Secretary of State for Coordinating Security Assistance Programs                                                                                        |
| 1986-89   | Ambassador to Spain                                                                                                                                           |
| 1983-86   | Ambassador to Lebanon                                                                                                                                         |
| 1982-83   | United States Special Negotiator for United States-Greek Defense & Economic Cooperation (Base) negotiations (accorded the personal rank of Ambassador, 12/82) |
| 1981-82   | Special Cyprus Coordinator, Bureau of International Organization Affairs, Department of State                                                                 |



1979-81 Director, Bureau of Politico-Military  
Affairs, Department of State  
1977-79 On detail, National Security Council,  
The White House  
1977 Deputy Director, Bureau of Politico-  
Military Affairs, Department of State  
1974-77 Deputy Director of Policy Planning Staff,  
Department of State  
1973-74 Director, Policy Planning Staff  
1972-74 Director, Policy Plans for National  
Security Council Affairs and Task  
Force on Mutual and Balanced Force  
Reductions  
1969-73 Deputy Director, Policy Planning Staff  
1968-69 Analyst, Policy Planning Staff, Office of  
the Assistant Secretary of Defense for  
International Security Affairs  
Department of Defense  
1968-74 Lecturer in Government, Wesleyan  
University, Middletown, Connecticut  
1964-68 Instructor in Social Sciences, Univer-  
sity of Chicago  
1963-64 Research Fellow, Social Sciences Research  
Council, Paris, France  
1962-63 Instructor in Social Sciences, Univer-  
sity of Chicago  
1961-62 Advisor, Committee on International  
Relations, University of Chicago  
1960-62

AWARDS: Presidential Distinguished Service  
Award, 1990  
Presidential Meritorious Service Award,  
1986, 1987, and 1988  
Honorary Doctor of Laws, Wesleyan Univer-  
sity 1985, Hobart College 1987  
Department of State Superior Honor Award,  
1985 (Embassy Beirut)  
Department of State Superior Performance  
Award, 1984  
Department of State Distinguished Honor  
Award, 1976 (Policy Planning Staff)  
Department of State Meritorious Honor  
Award, 1974  
Department of Defense Outstanding Perfor-  
mance Award, 1974

MEMBERSHIPS: International Institute for Strategic  
Studies  
Council on Foreign Relations

**THE WHITE HOUSE**

**Office of the Press Secretary**

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**For Immediate Release**

**June 15, 1993**

**PRESIDENT NAMES BARTHOLOMEW AMBASSADOR TO ITALY**

(Washington, DC) President Clinton today announced his intention to nominate Reginald Bartholomew, a senior Foreign Service officer with the rank of Career Minister, to the post of Ambassador to Italy.

"Reg Bartholomew has served our country ably in several Ambassadorial positions and many other challenging assignments," said the President. "I have full confidence in his ability to maintain our strong relationship with Italy, an important ally whose friendship America highly values."

Bartholomew has recently served as the U.S. Special Envoy for the Former Yugoslavia, and US Representative to NATO. From 1989-92, he was Under Secretary of State for Coordinating Security Assistance Programs. He had previously been Ambassador to Spain from 1986-89, and to Lebanon from 1983-86. Prior to that, he was Special Negotiator for United States-Greek Defense & Economic Cooperation Negotiations, Special Cyprus Coordinator at the Department of State, and Director of State's Bureau of Politico-Military Affairs.

Before moving to the State Department in 1974, Bartholomew served for six years at the Department of Defense as part of its Policy Planning Staff. He had previously held teaching positions at Wesleyan University and the University of Chicago, and been a research fellow at the Social Sciences Research Council in Paris. He began his professional career as an Adviser to the Committee on International Relations at the University of Chicago.

Bartholomew, who holds a B.A. from Dartmouth College and an M.A. from the University of Chicago, is 57 years old. He and his wife, the former Rose-Anne Dognin, have four children, Sylvie, Christian, Damien, and Jonathan.

# # #

**Joseph R. Paolino, Jr.**  
**Director***Amt**cc Marilyn***Attention****ALEXIS M. HERMAN, DIRECTOR****OFFICE OF THE PUBLIC LIAISON****Date:** 6/15/93**Time:** 2:30 PM**FAX #** 202-456-6218**# of pages to follow:** 1**Sent by:** Rhonda Perry**MESSAGE:**

ENCLOSED PLEASE FIND A COPY OF A LETTER WHICH WAS SENT  
TO OVER THIRTY INDIVIDUALS AND ORGANIZATIONS WHO WROTE  
LETTERS ON MY BEHALF.

PLEASE COPY AND GIVE TO MARILYN DI GIACOBBE.

**JOSEPH R. PAOLINO, JR.**

June 15, 1993

Mr. Anthony M. Cuzzone  
National Commander  
Italian American War Veterans of the U.S.  
238 Carter Street  
Northbrook, Ill. 60062

Dear Mr. Cuzzone 

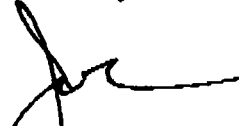
I should like to take this opportunity to express my appreciation for your assistance and support of my candidacy for Ambassador to the Republic of Italy. The President is to be applauded for his selection of Reginald Bartholomew for this important position, as he is an individual with impressive credentials. I believe the appointment of a career diplomat of Italian descent, who was a special envoy to Bosnia, highlights our country's desire to assist Italy in recovering from its present political and economic problems.

I learned a long time ago that very often today's disappointments are tomorrow's triumphs and I will always be proud, not only to have been considered but, indeed, to have been a finalist for this position. One of the most rewarding aspects surrounding this entire process was the number of people who came forward on my behalf and you are certainly counted among those individuals to whom I will always be grateful.

Thank you for your friendship and for giving me every reason to believe that I could call upon you again should another opportunity arise at a future time.

With sincere thanks and best personal regards, I am

Sincerely,



Joseph R. Paolino, Jr.

*Chris*

FACSIMILE TRANSACTION

CONFIDENTIALITY NOTE

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TO: Alexis Herman

FROM: L. Baskerville

DATE: Oct. 4, 1993

FAX #: 456-6218

NUMBER OF PAGES: 2

MESSAGE: Alexis the attached is FYI.

*Chris*

Also please have your staff correct my mailing address on your list.

Thank you.

LEZLI  
BASKERVILLE

**Lezli Baskerville**

*Attorney at Law*

*West Lobby*

*1818 N Street, N.W.*

*Washington, D.C. 20036-2406*

*(202) 857-0872 (202) 857-0874 FAX*

October 5, 1993

Mr. Bernard Anderson  
Assistant Secretary-Designate  
Employment Standards Administration  
US Department of Labor  
Washington, D.C. 20210

Dear Assistant Secretary-Designate Anderson:

It has been brought to my attention that Ms. Shirley Wilcher is being considered for the position of Director, Office of Federal Contract Compliance Programs. I write to you as the Washington Representative of the National Political Congress of Black Women, to enthusiastically support her candidacy for the position.

I have known Ms. Wilcher professionally for nearly fifteen years and have been privileged to work with her on a number of projects. As co-chairpersons of the Civil Liberties Task Force of the National Conference of Black Lawyers, we worked together in a *pro bono* capacity, on the national legislative effort to preserve and enhance Executive Order 11246 and its regulations which were then under attack. I again worked with Ms. Wilcher when she was a staff counsel at the National Women's Law Center and I was the national legislative counsel for the NAACP. In those capacities, we worked on a number of fair labor and equal employment issues. When Shirley assumed the position of staff counsel for the House Committee on Education and Labor and became primarily responsible for OFCCP oversight, we continued our professional association. Her comprehensive investigative report of the OFCCP provided those of us in the civil rights and women's rights communities and members of Congress with a thorough and balanced assessment of the Office.

Ms. Wilcher is a highly competent, indefatigable worker who possesses both exemplary leadership skills and the ability to be a good team player. She is an articulate, eloquent and persuasive speaker, a good lawyer, and she has an uncanny instinct for politics and people. She is well respected by key members of Congress, those in the civil rights and women's rights communities and many in labor.

Ms. Wilcher's prior work experience and her grounding in both the civil rights and women's rights communities, make her a natural for the position.

I hope that you will give her application every favorable consideration.

Sincerely *Lezli Baskerville*  
Lezli Baskerville

Dr Kurt  
Campbell  
NAFTA

**Dr. Kurt M. Campbell**

**Current Position:**

**Special Assistant to the Under Secretary for International Affairs**  
**Advisor to the Secretary for International Affairs**  
**Chief of Staff on Foreign Trips**  
(Tokyo Ministerial, Vancouver Summit, Russia, Tokyo G-7 Summit)  
Department of the Treasury  
Washington, D.C.

*of Dept of Treasury*  
*Current assignment:*  
*Deputy Special*  
*Counselor to the*  
*President on NAFTA*

**APPOINTMENTS**

**White House Fellow, Department of the Treasury, 1992-1993.**

**Associate Professor of Public Policy and International Relations, 1990-1993 (on leave).**

**Assistant Director, Center for Science and International Affairs**

**Coordinator, South Africa Project**

John F. Kennedy School of Government, Harvard University

**Joint Chiefs of Staff, The Pentagon, 1989-1991.**

**Council on Foreign Relations, International Affairs Fellow, 1989-1990.**

Special Assistant for Soviet Matters to Admiral William J. Crowe, Chairman, JCS

Speechwriter to the Joint Chiefs of Staff, European Security Issues and National Strategy

Special Assistant and Action Officer to the Director of Political Military Affairs, The Joint Staff

Member of American Delegation, U.S.-Soviet Negotiations on Dangerous Military Activities

JCS Representative to the Confidence and Security Building Measures Doctrine Seminar.

**International Institute for Strategic Studies**

Research Associate, Regional Security Program, 1983-1984.

**United States Navy, Reserve Officer**

Special Advisory Unit to the Chief of Naval Operations, Pentagon, Washington, D.C., 1988-1993.

**Thomas J. Watson Institute for International Studies**

Brown University, Research Fellow for Foreign Policy Projects, 1985-1990.

**Consultant**

Pew Charitable Trust (1992), Hill, Holliday (1992), NBC News (1991), Henry L. Stimson Center (1990-1991),

Commander of Naval Operations (1990), Center for Naval Analysis (1990), International Peace Academy, United

Nations (1987-1989), World Affairs Council, Boston, Board Member (1992), Rockefeller Foundation (1984).

**EDUCATION**

**Harvard University**

Russian Research Center, Olin Fellow, 1984-1985.

Avoidance of Nuclear War Project, Research Fellow, Kennedy School of Government, 1985-1987.

St. Cross College, Oxford University, Graduate Award Fellow, 1983-1984.

**Brasenose College, Oxford University, Distinguished Marshall Scholar, 1980-1984.**

Doctorate in International Politics; Academic Supervisor, Professor Hedley Bull.

**University of Erevan, Soviet Socialist Armenia, 1978-1979.**

Certificate for Studies in Soviet Politics and Russian Literature.

**Conservatory of Music, University of Erevan, Violin, 1979.**

**University of California, San Diego, 1975-1980.**

B.A. (Honors) in Science, Technology and Public Affairs; minors in Russian and Music.



## PUBLICATIONS

Dr. Campbell is the author of one book, *Soviet Policy Towards South Africa*, the co-author of another study on the safety of nuclear weapons in the former Soviet Union, *Soviet Nuclear Fission* (this report led directly to the Nunn-Lugar Nuclear Threat Reduction Act of 1991), the editor of a third book on regional security, and the author of an *Adelphi Paper*. He has published numerous articles in journals and magazines on international security, international economic policy, Russia, military matters, Southern African politics, proliferation concerns, Eastern European developments, Third World questions, peacekeeping practices, and defense reorganization issues.

Over fifty contributions to the *New York Times*, *Washington Post*, *New Republic*, *Christian Science Monitor*, *Los Angeles Times*, *Boston Globe*, *London Sunday Times*, *Boston Sunday Globe*, and *Providence Journal Bulletin*.

## AWARDS, GRANTS & FELLOWSHIPS

White House Fellowship, Department of the Treasury, 1992-1993.

Council on Foreign Relations, International Affairs Fellow, 1989-1990.

Carnegie Corporation of New York; two major grants for the study of Russia's political institutions, 1990; 1992.

Joint Chiefs of Staff Commendation Medal and Joint Staff Achievement Medal for "outstanding service," 1990.

Cyril Foster Fund Award, 1982; for research in South Africa, given by Oxford University.

Marshall Scholarship, 1979; given by the British government to study at Oxford University.

University of California Chancellor's Fellowship, 1978; for study and travel in the Soviet Union.

Academic Scholarship to the University of Erevan, Soviet Socialist Armenia, 1978.

## MEMBERSHIPS & ASSOCIATIONS

International Institute for Strategic Studies, member.

Council on Foreign Relations: Term Member, 1991-1996; United Nations Study Group, member, 1992.

Dartmouth Task Force Group on Arms Control, participant, Spring 1990, Fall 1991.

Aspen Institute Berlin, member of European study group, 1988-1989, Budapest and Bonn.

"New Faces" in International Security, Bellagio conference, Italy, 1988.

British-American Conference for the Successor Generation, participant for 1987, discussion leader in 1988.

## ACTIVITIES AND INTERESTS

Oxford Varsity Tennis Team, 1982; awarded a "Blue" for playing in the Cambridge Match.

Brasenose College First Rugby Team, 1982-1983.

Member of Brasenose College First Summer Crew, winner of London Hammersmith Regatta, 1981.

Violinist in Brasenose College Chamber Music Group, Oxford University, 1981.

Enjoys travel, restoring maritime artifacts, scouting civil war battlefields, scuba diving and all summer sports.

*References available upon request.*



Mr. Zenon  
Ferrufino

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National Civic League

Mr. Joe Giron, President  
Brothers Redevelopment, Inc.

Mr. John Halsey  
Civic Leader

Mr. Doug Linkhart  
Economic Consultant  
Center for the New West

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Colo. Housing & Finance Authority

Mr. Manuel L. Martinez  
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Holme, Roberts and Owen

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Asst. Dean for Student Affairs  
College of Law, Univ. of Denver

Mr. Norwood L. Robb, CEO  
Chairman of the Board  
C4 Network, Inc.

Ms. Virginia Rockwell  
Civic Leader

Ms. Jane Wasson  
Community Volunteer

Visiones Alumni Association  
Mr. Alessandro "Guy" Lamas, Chair  
Mr. Paul Lane, Vice Chair

**Executive Director**  
Ms. Polly Baca

August 31, 1993

SEP - 2 1993

Hon. Alexis Herman  
Assistant to the President  
Office of Public Liaison  
The White House, OEOP  
Washington D.C. 20500

Dear Alexis:

It was wonderful seeing you during the Pope's visit and having an opportunity to talk with you. While you were here you met Mr. Zenon (Zee) Ferrufino, a good friend of mine who is interested in the position of United States Ambassador to Bolivia.

Mr. Ferrufino was an early supporter of the Clinton for President campaign. He helped raise funds and secure votes in the business and latino communities during both the primary and general elections.

Enclosed please find copies of Mr. Ferrufino's resume and letters of support for Ambassador to Bolivia. Our nation would be well served to have someone with Mr. Ferrufino's talent and dedication representing us in Bolivia. Any support you could give his application would be greatly appreciated.

Sincerely,

Polly B. Baca, Co-Chair  
Colorado Clinton/Gore Presidential Campaign

Enclosures



THE SECRETARY OF TRANSPORTATION  
WASHINGTON, D.C. 20590

August 5, 1993

The Honorable Bruce Lindsey  
Assistant to the President and Director  
of Presidential Personnel  
The White House  
Washington, D. C. 20500

Dear Bruce:

I would like to recommend to you Zee Ferrufino for the appointment as U.S. Ambassador to Bolivia. Zee was born and raised in Bolivia and is familiar with the country's language, customs, culture, and the overall economic and political situations. In addition, a number of his family and friends hold high government positions in Bolivia, which would be of great benefit in communicating U.S. interests to the Bolivian government.

Zee is a naturalized American citizen who has lived in this country for 30 years. He is extremely supportive of the President's philosophies and agenda and was an early campaign supporter. His personal integrity, top-notch professional credentials, excellent communications skills, and highly-regarded reputation make him an outstanding candidate.

I am excited at the prospect of having Zee appointed to this ambassadorship and am hopeful that you will give him your utmost attention when considering the other candidates. Please call me if I can add any further information.

Sincerely,

A handwritten signature in black ink, which appears to read "Federico Peña". The signature is fluid and cursive.

Federico Peña

# STATE OF COLORADO

## EXECUTIVE CHAMBERS

136 State Capitol  
Denver, Colorado 80203-1792  
Phone (303) 866-2471



Roy Romer  
Governor

July 27, 1993

Bruce Lindsey  
Director of Personnel  
The White House  
1600 Pennsylvania Ave., N.W.  
Washington, D.C. 20500

Dear Bruce:

I am pleased for this opportunity to recommend my friend, Zee Ferrufino, for the position of the U.S. ambassador to Bolivia.

Zee has been a long-time and distinguished supporter of the Colorado Democratic Party, and I have always found him to be an intelligent, thoughtful and perceptive community leader who understands how to solve problems with great diplomacy.

He has a truly remarkable personal story and a background that is well-suited for this ambassadorship. Zee was born in Bolivia and is familiar with the country's language, customs and culture and with the diverse economic and political landscape of South America.

I have considerable respect for Zee Ferrufino and strongly believe in his ability to communicate U.S. interests to the Bolivian government. He would make an outstanding ambassador to Bolivia if given the opportunity to serve.

Sincerely,

Roy Romer  
Governor

cc: Warren Christopher  
Zee Ferrufino

# United States Senate

WASHINGTON, DC 20510-0605

July 1, 1993

Mr. Bruce Lindsey  
Director of Presidential Personnel  
The White House  
OEOB Room 139  
Washington, D.C. 20500

Dear Mr. Lindsey:

It is with pleasure that I recommend a highly qualified individual, Zee Ferrufino, for service in the Clinton Administration in the position of United States Ambassador to Bolivia.

Zee is a native of Bolivia and that would make him a valuable member of President Clinton's Diplomatic Corps. He is very knowledgeable about the cultures and languages of South America and proud of his American citizenship.

Zee has an extensive background in business and communications. In addition to being President and Co-owner of Colorado's major Hispanic radio station, he has established a successful furniture business and a music distributorship.

Zee is the recipient of numerous awards. Those awards include "Outstanding Businessperson" from the Minority Business and Professional Directory, the "American by Choice" award for outstanding community service and numerous awards for being "Most Outstanding Hispanic Businessman". Zee also serves on the Greater Denver Chamber of Commerce.

Zee is an active Democrat who served on Colorado's "Adelante Con Clinton" Committee. He was also very active on my campaign for Senate.

I hope you will give Zee serious consideration. If you need any additional information, please don't hesitate to contact me.

Thank you for your attention to this request.

Sincerely,



Ben Nighthorse Campbell  
United States Senator

# United States Senate

WASHINGTON, DC 20510-0605

July 1, 1993

Mr. Warren Christopher  
Secretary of State  
Department of State  
2201 C Street N.W.  
Washington, D.C. 20520

Dear Mr. Secretary:

It is with pleasure that I recommend a highly qualified individual, Zee Ferrufino, for service in the Clinton Administration in the position of United States Ambassador to Bolivia.

Zee is a native of Bolivia and that would make him a valuable member of President Clinton's Diplomatic Corps. He is very knowledgeable about the cultures and languages of South America and proud of his American citizenship.

Zee has an extensive background in business and communications. In addition to being President and Co-owner of Colorado's major Hispanic radio station, he has established a successful furniture business and a music distributorship.

Zee is the recipient of numerous awards. Those awards include "Outstanding Businessperson" from the Minority Business and Professional Directory, the "American by Choice" award for outstanding community service and numerous awards for being "Most Outstanding Hispanic Businessman". Zee also serves on the Greater Denver Chamber of Commerce.

Zee is an active Democrat who served on Colorado's "Adelante Con Clinton" Committee. He was also very active on my campaign for Senate.

I hope you will give Zee serious consideration. If you need any additional information, please don't hesitate to contact me.

Thank you for your attention to this request.

Sincerely,



Ben Nighthorse Campbell  
United States Senator

PATRICIA SCHROEDER  
1ST DISTRICT, DENVER, COLORADO

WASHINGTON OFFICE:  
2208 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-0601  
(202) 225-4431

DISTRICT OFFICE:  
1800 EMERSON STREET  
DENVER, CO 80218  
(303) 866-1230

Congress of the United States  
House of Representatives  
Washington, DC 20515-0601

ARMED SERVICES COMMITTEE  
CHAIRWOMAN, SUBCOMMITTEE ON MILITARY  
INSTALLATIONS AND FACILITIES

POST OFFICE AND CIVIL  
SERVICE COMMITTEE  
JUDICIARY COMMITTEE

CHAIRWOMAN, SELECT COMMITTEE  
ON CHILDREN, YOUTH, AND  
FAMILIES

CONGRESSIONAL CAUCUS FOR  
WOMEN'S ISSUES, CO-CHAIR

June 18, 1993

Bruce Lindsey  
Senior Advisor and Assistant  
to the President for Personnel  
The White House  
Washington, DC 20500

Dear Mr. Lindsey:

I would like to strongly recommend Zee Ferrufino for ambassador to Bolivia. Mr. Ferrufino is extremely well-qualified for the post. A native of Bolivia, he came to the United States 30 years ago. He is a successful businessman in Colorado, most recently as head of Colorado Communications Corp., which owns KBNO radio station. Mr. Ferrufino is active in numerous local and national civic organizations, and is the new president of the National Association of Hispanic Broadcasters.

Considering Mr. Ferrufino's knowledge of Bolivia and his distinguished record in Colorado, I think he would make an excellent envoy to Bolivia.

I would appreciate your serious consideration of my recommendation.

Sincerely,



Pat Schroeder  
Congresswoman

DENVER

# DEMOCRATS

Colorado Democratic Party

Howard B. Galt, Chairman  
 Jan Gehlhausen, First Vice-Chair  
 Albert C. Gonzales, Second Vice-Chair  
 David Ruchman, Secretary  
 Rosemarie McDermott, Treasurer  
 Chris Gates, National Committeeman  
 Sherrie Wolff, National Committeewoman  
 Odell Barry, DNC At-Large  
 Karen M. White, Executive Director

Colorado Democratic Party  
 770 Grant St., Suite 200  
 Denver, Colorado 80203  
 Mail: PO Box 300338  
 Denver, CO 80203  
 Phone: 303-830-8989  
 Fax: 303-830-2743

August 6, 1993

|                                          |                   |                |
|------------------------------------------|-------------------|----------------|
| Post-It™ brand fax transmittal memo 7671 |                   | # of pages > 1 |
| To <i>Zee F.</i>                         | From <i>PATS.</i> |                |
| Co.                                      | Co.               |                |
| Dept.                                    | Phone #           |                |
| Fax #                                    | Fax #             |                |

Mr. Bruce Lindsey  
 Director  
 White House Personnel  
 The White House  
 1600 Pennsylvania Ave.  
 Washington, DC 20500

Dear Mr. Lindsey:

This letter is to recommend Mr. Zee Ferrufino for the appointment of U. S. Ambassador to Bolivia. Mr. Ferrufino was born and raised in Bolivia, and is very familiar with the country's language, customs, culture and overall economic and political situations.

I believe that Mr. Ferrufino can be an asset to the State Department and that his appointment will enhance President Clinton's image as a man of the people, especially in the immigrant communities. If you should have any questions, please feel free to contact me.

Sincerely,

*Howard B. Galt*  
 Howard B. Galt  
 Chairman





**BOARD OF DIRECTORS**

**Chair**

Mr. Rick Garcia, State Director  
Small Business Development Center

**Vice Chair**

Hon. Roger Cisneros  
Attorney-at-Law

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General Manager  
U S WEST Communications

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Community Outreach

University of Colorado at Denver

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Dr. Audrey Alvarado, Director  
Office of Affirmative Action

Ms. Maria L. Garcia Berry, President  
CRL Associates, Inc.

Ms. Gina Del Castillo  
Human Services Specialist  
Denver Housing Authority

Dr. Richard Duran, Dean  
Developmental Studies Division  
Community College of Denver

Dr. Estevan T. Flores  
Research Coord., Center for Studies  
of Ethnicity and Race in America  
University of Colorado at Boulder

Mr. Christopher T. Gates, Vice Pres.  
National Civic League

Mr. Joe Giron, President  
Brothers Redevelopment, Inc.

Mr. John Halsey  
Civic Leader

Mr. Doug Linkhart  
Economic & Research Consultant  
Center for the New West

Ms. Carol R. Marshall, CPA  
Director of Administration  
Packaging West Inc.

Mr. David A. Martinez  
Manager, Communications  
Colo. Housing & Finance Authority

Mr. Manuel L. Martinez  
Special Counsel  
Holme, Roberts and Owen

Ms. Rufina Hernandez-Prewitt, J.D.  
Asst. Dean for Student Affairs  
College of Law, Univ. of Denver

Mr. Norwood L. Robb, CEO  
Chairman of the Board  
C4 Network, Inc.

Ms. Virginia Rockwell  
Civic Leader

Ms. Jane Wasson  
Community Volunteer

Visiónes Alumni Association

Mr. Geraldo "Lalo" Diaz, Chair  
Ms. Veronica Luevano, Vice Chair

Executive Director

Ms. Polly Baca

July 9, 1993

Hon. Bill Clinton  
President of the United States  
The White House  
Washington, D.C. 20500

Dear Mr. President:

It is with great enthusiasm and pride that I recommend a naturalized citizen and patriotic American, Mr. Zenon (Zee) Ferrufino, for the position of United States Ambassador to Bolivia.

Mr. Ferrufino has been a loyal member of the Democratic Party since he became a citizen of the United States 30 years ago. An early supporter of the Clinton for President Campaign, he helped raise funds and secure votes in the business and latino communities during both the primary and general elections.

Born and raised in Bolivia, Mr. Ferrufino is fluent in Spanish and familiar with the customs and culture of Bolivia's people as well as the country's economic and political circumstances. I am confident that Mr. Ferrufino would prove to be a great asset to our country and your administration as U.S. Ambassador to Bolivia.

Our nation would be well served to have someone with Mr. Ferrufino's talent and dedication representing us in Bolivia. He has my strongest support and highest recommendation.

Sincerely,

Polly B. Baca, Co-Chair  
Colorado Clinton/Gore Presidential Campaign

cc Hon. Warren Christopher  
Secretary of State

Hon. Bruce Lindsay  
Director of Presidential Personnel

THE WHITE HOUSE  
WASHINGTON

JUL 19 1993

July 16, 1993

The Honorable David E. Skaggs  
House of Representatives  
Washington, DC 20515

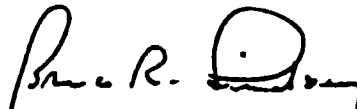
Dear Congressman Skaggs:

Thank you for your recommendation of Zee Ferrufino. You may be assured that he will be given every possible consideration. I appreciate your bringing him to my attention.

Your views are important to us as we seek to assemble the best possible team. I look forward to our working together in the months and years to come.

Best regards.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bruce R. Lindsey". The signature is fluid and cursive, with the first name "Bruce" and last name "Lindsey" clearly legible, and "R." in the middle.

Bruce R. Lindsey  
Assistant to the President and  
Director of Presidential Personnel

# DAVIS, GRAHAM & STUBBS

ATTORNEYS AT LAW

WASHINGTON D.C. OFFICE  
SUITE 500  
1200 NINETEENTH STREET, N.W.  
WASHINGTON, D.C. 20036-2402  
TELEPHONE 202-822-8860

SUITE 4700  
370 SEVENTEENTH STREET  
DENVER, COLORADO 80202

MAILING ADDRESS  
POST OFFICE BOX 185  
DENVER, COLORADO 80201-0185  
TELEPHONE 303-892-9400      TELEX 413726 DGS DVR UD  
FACSIMILE 303-893-1379      CABLE DAVGRAM, DENVER

SALT LAKE CITY OFFICE  
SUITE 1000  
ONE UTAH CENTER  
201 SOUTH MAIN STREET  
SALT LAKE CITY, UTAH 84111-2215  
TELEPHONE 801-328-6000

L. RICHARD FREESE, JR.  
892-7308

August 26, 1993

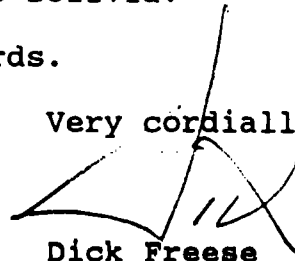
The First Lady Hillary Clinton  
The Office of the First Lady  
The White House  
Washington, D.C. 20500

Dear Hillary:

I have just learned that an extraordinary person and a good friend here in Denver is under consideration to be the Ambassador to Bolivia. His name is Zee Ferrufino. Zee grew up in Bolivia and came to the United States as a young adult. He is a true Horatio Alger story. Not only has he been very successful in business, but he has been one of our strongest participants both in Democratic politics and in community life in Denver and Colorado. Zee is one of those precious resources who would provide a great depth of service to the Clinton Administration and our country as Ambassador to Bolivia.

Warmest personal regards.

Very cordially yours,



Dick Freese

DF:ke  
cc: Anne Bartley

P.S. Enclosed is Zee's letter of August 2, 1993, requesting consideration of his appointment as Ambassador to Bolivia, with related letters of support and his résumé.

bcc: Zee Ferrufino ✓

# Business Sunday

Jon Talton, Business Editor — 892-2762

6A ■ BUSINESS ☆

Rocky Mountain News Sun., April 4, 1993

COVER STORY: *Plugged in to Denver's power source*

## 10 key links in Denver's power grid

Trying to get a grasp on who Denver's top power figures are is like trying to pick up water with a fork. The category is fluid and the players change regularly depending on circumstances.

The following collection is by no means inclusive, nor does it reflect a scientific analysis. But it does offer a taste of different links in Denver and Colorado's power grid — from the established order to the up-and-comers.

While the other classifications detailed below are obvious, power source may raise some eyebrows. Those classifications are not value judgments but are based on five sources of power as outlined by Cynthia Fukami, University of Denver Graduate School of Business associate professor. For a full explanation of those five sources, see "Denver's Power Grid."



**TUCKER HART ADAMS**

**Profession:** Economist; chief economist for Central Banks of Colorado; advisory board for Center for Business and Economic Forecasting.

**Power source:** Expert.

**Quote:** "I think women are understanding better how to interact, how to use power. They have more things that go into power."



**RAY BAKER**

**Profession:** Real estate manager; chairman, Metropolitan Denver Baseball Stadium District; member, Colorado Economic Development Commission.

**Power source:** Expert.

**Quote:** "I believe in the trickle-up theory of economic development. I don't think we are the people who should be driving the bus."



**MARIA GARCIA BERRY**

**Profession:** Lobbyist, Denver city government.

**Power source:** Expert.

**Quote:** "I find that some of the people who have the most power in this town don't necessarily wear it on their sleeve or advertise. Power is the ability to get things done, done above board."



**JOEL EDELMAN**

**Profession:** Health-care executive; president, Rose Health Care Systems.

**Power source:** Legitimate, coercive, reward, expert.

**Quote:** "The easiest thing is to say it's the ability to get things done. The expression of real power is when a guy is willing to use some of his chits for the community's benefit."



**ZENÓN 'ZEE' FERRUFINO**

**Profession:** Businessman; owner, KBNO Spanish Radio, Denver Fine Furniture

**Power source:** Legitimate, coercive, reward, expert.

**Quote:** "Power is the ability to effect change and to get things accomplished at the same time."



**DEL HOCK**

**Profession:** Businessman; CEO, Public Service Co. of Colorado.

**Power source:** Legitimate, coercive, reward, expert.

**Quote:** "Success comes from having the ability to achieve change through developing consensus from a wide variety of perspectives. Achieving change without building consensus is just not effective."



**SWANEE HUNT**

**Profession:** Philanthropist; head, Hunt Alternatives Fund; member, Women's Foundation of Colorado

**Power source:** Reward, expert.

**Quote:** "I think of power as coming out of collaboration. I tend to be very relationship-oriented. I think of power being the result of distilling and articulating a common truth among diverse people."



**JIM LYONS**

**Profession:** Lawyer.

**Power source:** Expert; FOB — Friend of Bill Clinton.

**Quote:** "In my narrow, small world, power is the ability to help shape events, whether they be of public nature or private nature. Powerful lawyers are those who are persuasive."



**DICK ROBINSON**

**Profession:** Businessman; CEO, Robinson Dairies.

**Power source:** Legitimate, coercive, reward, expert.

**Quote:** "It's the ability to make something happen. Power means that if something needs to be done, you can be the catalyst to make it happen."



**CHET WHYE**

**Profession:** Businessman; president, CEO, 3SDC Corp.

**Power source:** Legitimate, expert, reward, coercive.

**Quote:** "Power is the ability to move people, policy or budget. If you can't move any one of those on your own volition you don't have any power."



United States  
of America

# Congressional Record

PROCEEDINGS AND DEBATES OF THE 102<sup>d</sup> CONGRESS, FIRST SESSION

Vol. 137

WASHINGTON, THURSDAY, MAY 16, 1991

No. 74

## Senate

### AN AMERICAN SUCCESS STORY: ZEE FERRUFINO

Mr. WIRTH. Mr. President, I would like to use this opportunity to recognize the considerable achievements of Zenón "Zee" Ferrufino—a well known business and community leader in Colorado—who is an example of the American Dream at work.

I have known Zee for many years, and have come to value his advice and insight. Anyone who has been involved in Colorado politics or business matters in the last 20 years knows and appreciates Zee. Not everyone knows his remarkable personal success story, however, and that is what I want to commemorate today.

Zee came to the United States from Bolivia in 1965. He rose from a variety of jobs until he jumped into the dangerous waters of small business. In 1972 he formed his business, Denver Fine Furniture, and through hard work and sound management built this enterprise into a Colorado business institution.

Throughout his rise to success as a business leader, however, Zee always made time for community service and helping others. He has a well-deserved reputation for charity and civic work. In 1978, he helped found the Colorado Hispanic Chamber of Commerce, and his recent work includes spearheading the activities of the Colorado Baseball Commission.

In short, Zee is a business leader with a sense of community and a conscience. Young men and women going into business should look at this man's life as an example of what is best in American commerce, politics, and community service.

For Zee-

With thanks for all your hard work for  
Colorado - and the example you set for others. Jim

## Curriculum Vitae

Zenón "Zee" Ferrufino  
7740 Brentwood Street  
Arvada, Colorado 80005  
(303) 425-0250

Zee Ferrufino is a native of Bolivia, South America, where many of his family remain. After entering the Air Force Academy in La Paz, he came to Colorado in 1965 as a permanent American resident. He has in a short time become one of the most successful business entrepreneurs not only in Colorado, but nationally. He is known as a successful businessman in the retail furniture industry, has established a music distribution company to distribute Latin music, and he is co-owner and president of the major Hispanic radio station serving the Colorado region. Recently, he was honored with the election as president of the National Association of Hispanic Broadcasters (AHORA).

While in Bolivia, Ferrufino entered the Air Force Academy and received a Bachelor's Degree in Humanities, graduating in the top five percent of his class. His brother-in-law is currently Chief Justice of the Supreme Court of Bolivia. Ferrufino's knowledge of the South American culture, language and people are a valuable asset, although he considers one of his greatest achievements becoming an American citizen.

Ferrufino has been honored many times for his achievements, including "Most Outstanding Hispanic Businessman," American by Choice award for outstanding service to the community, and Outstanding Business Person by Minority Business and Professional Directory. He also serves on the most prestigious boards and committees in the City of Denver, including the Greater Denver Chamber of Commerce and the Colorado Baseball Commission.

Ferrufino and his family have lived in Arvada, Colorado for more than 20 years. They have three sons, Fernando (23), Michael (20) and Anthony (18). The Ferrufino's youngest son, Robby, died of cancer in August of 1989 at the age of 10.

### Business History

- 1972 Established Denver Fine Furniture, retail furniture store.
- 1978 Established Denver Music Distributing in order to distribute Latin music in Colorado.
- 1980 Established Colorado Latin Promotions, Inc., to promote, develop and implement Latin cultural groups.
- 1987 Established Continental Auto Sales.
- 1990 Co-owner and President of KBNO Radio, oldest Spanish radio station in Denver.

Accomplishments

- 1973 Named the "Most Outstanding Hispanic Businessman" by the Central Bank of Denver.
- 1976 Founder and President of the "Bolivar Club," which was the largest South American organization in Colorado. The purpose of the club was to develop and implement social, cultural and sports activities, i.e. soccer, tennis, volleyball, dinners, reviews of books and movies. Received "Best President Award."
- 1977 Governor Lamm awarded him the "American by Choice" award for outstanding service to the community by promoting leadership in awakening the pride of the city in their Latin American community.

Appointed Volunteer Probation Officer by Jefferson County Judges.

Selected for and appeared in The Denver Post Gallery of Fame for his contributions to the Hispanic community by donating scholarships to Hispanic Students, locating employment and general assistance to the minority community.

- 1978 Co-founder and first membership chairman of the Hispanic Chamber of Commerce in Denver. He has been an active member and in 1983 was elected to the Board of Directors and given a special award.
- 1979 Invited by President Jimmy Carter to attend the celebration of "Hispanic Week" at the White House.

Elected Vice Chairman of Metro Denver for United Way by the Board of Directors. His fund raising efforts amounted to over \$100,000, which won him a special achievement award.

- 1980 Elected Vice President of Public Education Broadcasting Station KHUM in Denver, now known as KUVO Radio, and educational radio station broadcasting in various languages for cultural and educational purposes.

Elected to the Board of Directors for "People to People Corp.," an affiliate of Sister Cities International for the recruitment of Latin sister cities throughout the world for the purpose of visiting and exchanging business theories, cultural awareness, and sharing technical assistance. This recruitment has acquired ten countries, including Israel, Africa, Germany and Japan.

- 1981 Founder and President of the West 32nd Avenue Businessmen's Association, whose

Accomplishments (continued)

purpose it is to improve and attract business by having proper lighting, adequate and safe sidewalks, planting trees and general beautification and development of the area.

1983 Named Outstanding Business Person for 1983 by Minority Business and Professional Directory.

1984 Advocate of the Year by U.S. Small Business Administration.

1986 Selected by Governor-elect Roy Romer to the Committee of Public Safety to select the Director of Public Safety of the State of Colorado.

1987 Selected by Governor Romer to the International Business Development Committee.

Appointed by Governor Roy Romer to the Motor Vehicle Dealer Licensing Board.

1990 Awarded Certificate of Appreciation for Outstanding Contribution to Quality of Life, District #9, Denver, by Councilwoman Deborah Ortega.

Appointed by Governor Roy Romer to the Colorado Baseball Commission.

Designated Honorary Captain of the Denver Police Department by Police Chief Ari Zavaras.

Political Involvement

1974 Organized "Amigos for Richard Lamm for Governor" - Chairman  
Organized "Amigos for Gary Hart for the Senate" - Chairman

1983 Finance Committee, Senator Gary Hart for President.  
Finance Committee, Dale Tooley for Mayor

1986 Finance Committee, Romer for Governor

1987 Finance Committee, Mayor Federico Peña Reelection

1990 Finance Committee, Governor Roy Romer Reelection.

1992 "Adelante Con Clinton" Committee.



**Organizations**

**Hispanic Chamber of Commerce - Co-founder and first Director**

**Denver Sister Cities International**

**Hispanics of Colorado**

**West 32nd Avenue Businessmen's Association - President**

**Lion's Club - Charter Member**

**Latin American Research and Service Agency**

**Hispanic League - Founding Member**

**Colorado Hispanic Media Association**

**North Denver Coalition for Better Schools - Board of Directors**

**Robby Ferrufino Memorial Fund - Co-Founder (offers opportunities for recreation to pediatric cancer patients and families)**

**George M. Sandoval Scholarship Fund - Board of Directors**

**Colorado Sports Council - Board of Directors**

**Greater Denver Chamber of Commerce - Board of Directors**

**National Association of Hispanic Broadcasters (AHORA) - President**

**Colorado Baseball Commission**

FYI - ALEXIS  
HERMANN

MEMORANDUM

TO: Gary, Martha  
FROM: Jan  
RE: SHIRLEY ROBINSON HALL  
DATE: 9/21/93

cc Rogers, Ryan FYI

SEP 22 1993

Shirley called me today to express strong interest in an appointment on the National Service Corporation staff. As you're aware, she has lost out on Protocol, UN, USIA, and has been extremely gracious and cooperative throughout. Howard Reed, Ernie Green and others certify that she and her husband were early, strong, effective Clinton supporters and big givers and fundraisers. She needs to land.

Gary, do you see any possibilities at an appropriate level? I told her Gary or Martha would be in touch to explore the options at the National Service Corporation with her (244 1975).

Please keep me advised of the follow-up. Thanks.

Shirley  
Robinson  
Hall

# Fax

Mary Fran  
Kirchner

*Hely*

SEP - 8 1995

*Will*

Date: Sept 3  
Time: \_\_\_\_\_  
No. of Pages: 3

From: Mary Fran  
Kirchner

Fax No.: \_\_\_\_\_

Tel No.: 703.876.5046

To: Alexis Herman  
Organization: Public Liaison

Fax No.: 202.456.6218

Tel No.: .2930

Comments:

Please deliver ASAP.

Thank you.

**IDC Government**  
3110 Fairview Park Drive  
Falls Church, VA 22042  
Tel: (703) 876-5055  
Fax: 703) 876-5066  
(703) 876-5077

*An IDG Company*

**MARY FRAN KIRCHNER**

4101 Cathedral Avenue, NW  
Washington, DC 20016  
202-362-8686 (h) 703-876-5046 (o)

September 3, 1993

Ms. Alexis Herman  
Assistant to the President  
Director of Public Liaison  
White House  
1600 Pennsylvania Ave., NW  
Washington, DC

Dear Alexis,

The decision memo on my appointment as Director of Export Promotion at Commerce has been with White House Personnel for almost a month.

I understand that a call from you to Bruce, John or Maria Haley will shake it loose.

I would appreciate it if you could weigh in with your support today, if possible, because I'm told that it could be resolved by the close of business.

Thanks again for your support!

Cordially,

  
Mary Frances Kirchner

**Mary Frances Kirchner**

4101 Cathedral Avenue, N.W.  
Washington, D.C. 20016  
703-876-5046 (O) 202-362-8686 (H)

August 29, 1993

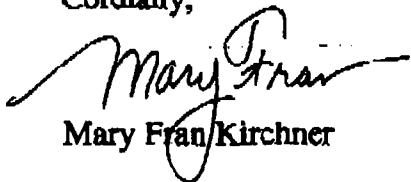
Ms. Alexis M. Herman  
Assistant to the President  
Director of Public Liaison  
White House  
1600 Pennsylvania Ave., NW  
Washington, DC 20500

Dear Alexis,

Welcome back from vacation, I hope it was great! I had good news from the White House Liaison at Commerce on Friday—they are just waiting for my paperwork to come back from the White House this week so we can determine a start date. I am delighted to have been selected as Director of Export Promotion Services for the U.S. Foreign and Commercial Service and I am looking forward to being part of the Administration's team that is responsible for increasing exports and enhancing our country's role in international markets. The campaign is over, and now it is our performance in support of the President's goals that will position him for the next one.

Alexis, I want to express my sincere appreciation for your advice and guidance during this process. I know your support was important and I am grateful. I'll keep you posted!

Cordially,



Mary Fran Kirchner

P.S. I can't wait to tell Esther because working for her under Carter really sparked my interest in international trade. I served as Deputy Director of the Inter-agency Task Force on the Export of Hazardous Products and got a great perspective on the issues from working with more than 20 domestic and foreign agencies.

Department of Commerce  
Office of White House Liaison  
Washington, D.C. 20530  
(202) 482-1684-Phone  
(202) 482-5894-FAX

## **FAX COVER SHEET**

DATE: 9/13/93

TO: Alexis Herman

FAX NUMBER: 482-6218

COMPANY: White House

FROM: Eileen Parise

# OF PAGES (including cover): 3

MESSAGE: I have been working with Mary Fran  
Kindner trying to bring her on board at the  
Department of Commerce. I am saving you a  
copy of her studio memo that was sent to  
Glenn Hart, and Presidential Personnel. I  
hope it's useful. Thank you for your help!

### **CONFIDENTIALITY NOTE:**

The information in this facsimile message is legally privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this telecopy is strictly prohibited. If you have received this telecopy in error, please immediately notify us by telephone and dispose of the original message. Thank you.

**MEMORANDUM FOR BRUCE LINDSEY**

**FROM:** MARIA HALEY  
Associate Director  
Office of Presidential Personnel

**DATE:** August 3, 1993

**RE:** MARY FRANCES KIRSHNER  
DEPUTY ASSISTANT SECRETARY, EXPORT PROMOTION SERVICES  
UNITED STATES AND FOREIGN COMMERCIAL SERVICE  
DEPARTMENT OF COMMERCE - SES POSITION

---

**I. BACKGROUND**

The Deputy Assistant Secretary, Export Promotion Services (EPS) is responsible for administering all fee-based programs of the United States and Foreign Commercial Services (USFCS) designed to expand U.S. exports. These include export awareness activities, trade information services, trade events, related promotional programs, and the automation facilities and services that support them. This position requires a significant responsibility for advocating and implementing the findings of the Strategic Review, and developing management tools for the Product Managers assigned to each product.

**II. DISCUSSION**

Ms. Kirshner brings to this position extensive experience in marketing, public relations, entrepreneurship, and political knowledge. She presently serves on the Executive Staff for the International Data Group/IDC-G as the Account Director; Director of Marketing. Her responsibilities include establishing, staffing, and directing government market penetration for the new technology research and consulting division of IDC. Other accomplishments in this role include creating a corporate vision, developing key strategic relationships, and creating informational and visible programs, media contacts, and marketing materials. She has held this position since January of 1989. Prior to working for IDC, she established an independent marketing, communications and fundraising consulting business called "Special Assignments." Before developing her own business for four years, she was the Vice President of Public Relations for Futures Industry Association.

Ms. Kirshner has management experience ranging from a staff of over 100, when she organized Hands Across America, to a matrix management group with six to eight people to get the job done. She has been involved in management decisions while serving on the executive staff of IDC.

She comes highly recommended from the Office of the First Lady. Others considered for this position were Jean Claude Fouchard, Puerto Rico; Chinnamma C. Mahieu, Virginia; Ervin Webb Jr., Virginia; Denise E. Williams, California; Melinda Yee, Virginia; and Dana Shelly, New York.

### III. RECOMMENDATION

We recommend that you approve Mary Frances Kirshner to be Deputy Assistant Secretary, Export Promotion Services for the United States and Foreign Commercial Service.

Mary Frances Kirshner, Democrat, Washington, D.C.

Approve\_\_\_\_\_ Disapprove\_\_\_\_\_ Discuss Further\_\_\_\_\_



June 15, 1993

**MEMORANDUM FOR ALEXIS HERMAN**

FROM: MARILYN DIGIACOBBE  
SUBJECT: JUDICIAL APPOINTMENT / AFRICAN AMERICAN COMMUNITY  
CC: Steve Hilton, Flo McAfee

In light of our problems with the African American community in regard to the Lani Guinier situation; I thought you should see the attached information sent to me by David Fineman of Philadelphia (PA) concerning an African American candidate for the U.S. Court of Appeals for the Third Circuit. (David Fineman is a DNC Managing Trustee and was former Chairman Ron Brown's main Philadelphia fundraising person. You may recall meeting him with the Chairman or in Rob Stein's company.)

In summary, Judge McKee of the Philadelphia Court of Common Pleas, has been recommended for nomination by Senator Harris Wofford for one of two openings in the U.S. Court of Appeals for the Third Circuit. Judge McKee was also recommended by John Braxton, Chairperson of the Judicial Council of the National Bar Association. The Judicial Council is an association of African American jurists. I understand that the Philadelphia black ministers are also in support of Judge McKee.

The third circuit encompasses Pennsylvania, New Jersey, Delaware and the Virgin Islands.

Especially considering the ongoing problems you mentioned in the African American community, I think the recommendations for Judge McKee's candidacy should be looked at seriously. His resume is also attached for your information.

It seems to me that some strong African American nominations at a high profile regional level such as this, may help relations.

Please advise.

*Judge  
McKee*

FINEMAN & BACH, P.C.

ATTORNEYS AT LAW

19TH FLOOR

1608 WALNUT STREET

PHILADELPHIA, PA 19103-5413

(215) 893-9300

FAX: (215) 893-8719

S. DAVID FINEMAN  
DIRECT DIAL: (215) 893-8701

905 NORTH KINGS HIGHWAY  
CHERRY HILL, NJ 08034  
(609) 795-1118

June 8, 1993

**VIA UPS OVERNIGHT MAIL**

Ms. Marilyn DiGiacobbi  
Room 122 - Old Executive  
Office Building  
Washington, DC 20500

Re: Judge Theodore A. McKee

Dear Marilyn:

As you know, Judge McKee of the Philadelphia Court of Common Pleas, has been nominated by Senator Harris Wofford as one of three nominees to be selected for two openings in the United States Court of Appeals for the Third Circuit.

For your information, I am enclosing Judge McKee's Curriculum Vitae, and a copy of a letter dated May 12, 1993 from John L. Braxton, Chairperson of the Judicial Council of the National Bar Association, addressed to Senator Wofford, supporting Judge McKee's nomination. The Judicial Council is the preeminent association of African-American jurists in the United States.

Judge McKee, as you can see from his Curriculum Vitae, is a former Assistant U.S. Attorney, where he prosecuted various types of federal crimes ranging from drug offenses to public corruption.

Following his tenure in the U.S. Attorney's office, he was selected by then Mayor William Green as a Deputy City Solicitor, to be in charge of the Law Department's Enforcement Division.

When it was necessary to make sure that there was a top-flight lawyer at the Philadelphia Parking Authority to implement and coordinate the Authority's efforts to assume control of its on-street parking program, Judge McKee was selected for that position.

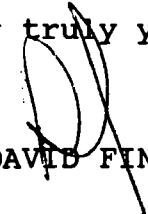
Judge McKee has been a trial judge since January of 1984. From 1988 through 1991, he was assigned to the homicide program, where he presided over homicide trials, including many involving the death penalty. He is presently assigned to the Orphans' Court Division.

Ms. Marilyn DiGiacobbi  
June 8, 1993  
Page 2

Judge McKee is considered one of the finest judges in the trial division of the Philadelphia Court of Common Pleas and it is the hope of many in our community that President Clinton will nominate him to one of the vacancies presently in the Third Circuit Court of Appeals.

Thank you for your help.

Very truly yours,



S. DAVID FINEMAN

SDF/dd

Enclosures



COURT OF COMMON PLEAS  
JUDICIAL CHAMBERS

THEODORE A. McKEE  
JUDGE

429 CITY HALL  
PHILADELPHIA, PA 19107  
686-2547-48

**CURRICULUM VITAE**

**HONORABLE THEODORE A. McKEE**  
**Judge of The Court of Common Pleas**  
**Room 429 City Hall**  
**Philadelphia, Pennsylvania 19107**  
**(215) 686-2547**

**MARITAL STATUS:**

Married with two daughters.(Emilia age 7, and Marisol age 3).

**EDUCATIONAL BACKGROUND**  
**LAW SCHOOL:**

Graduated Magna Cum Laude from Syracuse University College of Law in 1975.

**Academic Honors and**  
**Awards While in Law**  
**School:**

Order of the Coif

Member of The Justinian Honor Society

Received Awards for Academic Performance (highest grade in class) in each of the following courses:

**CURRICULUM VITAE**  
**Hon. Theodore A. McKee**  
**page 2**

Contracts  
Law and Education (outstanding  
paper)

**Academic Honors and  
Awards While in Law  
School:** (continued)

Conflict of Laws (highest grade,  
no award given)

**Extracurricular  
Activities:**

Student member of Faculty Committee  
to Improve Retention Rates of  
Students.

Organized and ran tutorial in contracts and torts for first  
year minority students.

Assistant Chairman of Black American  
Law Students' Association (BALSA)

Research Assistant for Professor Thomas Maroney.

**UNDERGRADUATE :**

Graduated State University of New  
York at Cortland in 1969, with  
B.A. in Political Science.

**WORK EXPERIENCE**

**LEGAL: January, 1984 to Present -**

**Judge of The Court of Common Pleas<sup>1</sup> for the First  
Judicial District of Pennsylvania (Philadelphia  
County).**

Upon coming on the bench I was assigned to the Trial  
Division of the Court. Within the Trial Division, I was

---

<sup>1</sup> The Court of Common Pleas is the trial court of original jurisdiction in Pennsylvania.

initially assigned to the felony waiver program, (or list room) where I spent two years presiding over bench trials of persons charged with felony offenses except homicide, and offenses that would subject the defendant to a mandatory period of incarceration if convicted.

After two years in the felony waiver program I was assigned to the major felony program where I presided over jury trials, and bench trials involving all kinds of felonies except homicide.

In 1988 I was assigned to the homicide program. As the name suggests, I presided over homicide trials, many of which involved the death penalty.

In September, 1991, I was granted a requested transfer to the Orphans' Court division where I am currently assigned.

The Orphans' Court Division of the Court of Common Pleas handles all matters involving decedents' estates, and appointment of guardians for incompetents, and minors. In addition, because the rules of court provide that appeals from the decision of an Orphans' Court Judge be appealed to the Court *en banc*, I also sit as an appellate judge with my colleagues, once every month to preside over the "argument list."

My present assignment exposes me to a variety of legal issues from basic contract, to trusts, to the rule against perpetuities and nearly everything in between. In addition, the monthly argument list affords me an opportunity to write majority, and dissenting opinions for the Court.

**January, 1980 to 1991 -**

**Lecturer in Law at Rutgers University  
College of Law.**

I taught a Spring semester course in trial advocacy to third-year law students. I stopped teaching the course because of reductions in the level of compensation paid to adjunct faculty at the University. This was occasioned by fiscal problems of the State of New Jersey.

**CURRICULUM VITAE**  
**Hon. Theodore A. McKee**  
**page 4**

**March, 1983 to December, 1983 -**

**General Counsel to the Philadelphia  
Parking Authority**

My work at the Parking Authority was closely related to my earlier responsibilities as a Deputy City Solicitor as set forth below.

As General Counsel I was responsible for coordinating the Authority's efforts to assume control of on-street parking in the City of Philadelphia. In addition, once the necessary state enabling legislation was passed, I oversaw the bidding and procurement process used to competitively bid contracts for equipment and vehicles which the Authority needed to begin enforcing on-street parking regulations, and collection of revenue derived therefrom.

**February, 1980 to March, 1983 -**

**Deputy City Solicitor with the Law  
Dept. of the City of Philadelphia.**

As a Deputy City Solicitor, I was in charge of the Law Department's Enforcement Division. This Division was comprised of the Revenue Unit and the Code Enforcement Unit. The Revenue Unit represented the City's Revenue Department before administrative boards as well as in court, counseled the Revenue Commissioner, and was responsible for the collection and enforcement of municipal taxes, fines and claims.

The Code Enforcement Unit was charged with enforcing various regulatory codes including the Housing, Building and Health Codes.

My primary responsibility as Deputy City Solicitor was developing, instituting, and administering a program to collect revenues accruing from municipal claims, as well

**CURRICULUM VITAE**  
**Hon. Theodore A. McKee**  
**page 5**

as insuring enforcement of various City codes and ordinances.

**March, 1977 to February 1980 -**

**Assistant United States Attorney for  
Eastern District of Pennsylvania.**

While at the U.S. Attorney's Office, I prosecuted persons charged with various types of federal crimes ranging from drug offenses to public corruption.

My responsibilities as a federal prosecutor variously included preparing cases for indictment and/or trial, as well as handling cases on appeal before the Third Circuit.

In addition, after my first seven months at the office, I became generally responsible for coordinating investigations before a Special Grand Jury that had been established to investigate allegations of illegalities within the Philadelphia Police Department.

**September, 1975 to March, 1977 -**

**Associate with the Philadelphia law firm of Wolf,  
Block, Schorr & Solis-Cohen.**

While at Wolf, Block, I handled a variety of matters including litigation, real estate, and corporate work. Following a mandatory rotation through various departments of the firm, I was permanently assigned to the litigation department where the matters which I handled disputes as diverse as antitrust suits, and construction contract contracts.

**WORK EXPERIENCE**  
**NON-LEGAL:**

**JUNE 1969 TO AUGUST 1972-**



**Director of Minority Recruitment  
and Admissions for the State University of New York  
at Binghamton (Harpur College).**

I was responsible for directing and coordinating all minority recruitment at the university (both undergraduate and graduate) as well as for formulating admissions criteria and policy.

**PROFESSIONAL POSITIONS AND AFFILIATIONS.**

**Member - Special Committee to Investigate Racial  
Bias in the Philadelphia Courts**

1993.

This Committee was appointed by Andre' Dennis, Chancellor of the Philadelphia Bar Association. It consists of selected lawyers and judges whose charge it is to investigate into, and report on, racial bias in the Philadelphia Court system. The role of the Committee includes (to the extent it determines that there is such bias) to make specific recommendations to the Bar Association of measures which should be taken to ameliorate and eliminate the effects of racial bias upon litigants and criminal defendants.

**Pennsylvania Commission on Sentencing.**

August 1990 to the present.

In April of 1986 I was appointed to the Pennsylvania Commission on Sentencing by the Honorable Robert N.C. Nix Jr., Chief Justice of the Pennsylvania Supreme Court. The Pennsylvania Sentencing Commission is responsible for promulgating guidelines and sentencing policy for all criminal cases in the Commonwealth of Pennsylvania, with the exception of certain vehicular felonies. Its statutorily mandated composition is: three judges, a defense attorney, a district attorney, and an academician. In August of 1990 I was chosen Vice-Chairperson of the Commission, and am currently serving as the Acting Chairperson. For the past two years I have been chairing a sub-committee of the Commission which is charged with completely reassessing, and rewriting the Sentencing Guidelines, and making final recommendations for revised guidelines to the full Commission.

**Member of Federal-State Relations Committee.**

January 1990 to present.

The Federal-State Relations Committee is a committee of State and Federal judges charged with improving the coordination between the State and Federal judiciary. I was appointed to this committee by the Pennsylvania Supreme Court.

**Member, Temple Inns of Court.**  
(present).

The Inns of Court is a professional affiliation designed to assist in the training of newer attorneys, as well as increasing the professionalism of more experienced ones. It stems from the Inns of Court movement in England, and has been popularized in this Country through the efforts of former Chief Justice Burger. It is comprised of judges, trial attorneys, and law students

who meet once a month to discuss tactical, strategic, and ethical issues of concern to the legal profession.

**COMMUNITY INVOLVEMENT:**

**BOARD OF DIRECTORS - CRISIS  
INTERVENTION NETWORK**

1983 to 1989 (The organization became defunct in 1989).

Crisis Intervention Network was a nationally recognized nonprofit community organization devoted to combating gang violence and drug use in Philadelphia. It's Board consisted of elected officials, business persons, and members of the communities most affected by drugs and street gangs.

**MEMBER CONCERNED BLACK MEN**

1984-1986.

C.B.M. is a volunteer organization which won President Reagan's Volunteer Award in 1986. It consists of Black males whose focus is working with the city's youth in a number of ways to try to guide them in the right direction. The organization sponsors events such as a chess tournament for Jr. high school and high school youth, and a city-wide writing contest. The chess teams sponsored by C.B.M. have competed successfully in national as well as international competition.

I became inactive in the organization due to the birth of my first daughter. I was unable to devote the necessary time to the organization given my increased family responsibilities.

**BOARD OF DIRECTORS: NEW DIRECTIONS FOR WOMEN, INC. (FORMERLY KNOWN AS: PROGRAM FOR FEMALE OFFENDERS OF THE DELAWARE VALLEY).**

(present).

The Program affords female offenders an alternative to imprisonment by providing them with a supportive, residential group-living situation, and offering health, remedial, and vocational education. It includes substance abuse screening and counseling.

**BOARD OF DIRECTORS: CRIME PREVENTION ASSOCIATION.**

(present)

C.P.A. is a nonprofit organization which administers numerous programs, and community centers designed to afford "at risk" youth an alternative future.

**BOARD OF DIRECTORS: DIAGNOSTIC AND REHABILITATION CENTER.**

(present)

The D.R.C. manages several residential centers for substance abuse offenders. It is focused on those offenders that have both psychiatric, and substance abuse problems. It offers a residential detoxification program, inpatient treatment, and several "group homes" which provide temporary housing to homeless individuals.

**BIG BROTHERS**

I worked informally with Big Brothers by developing a relationship with a "little brother" whose original "Big Brother" was a colleague of mine in the U. S. Attorney's Office who had to relocate when he went into private practice. I began my relationship in approximately 1977, and have continued it to this day, the only break in my contact with my "little brother" came while he was incarcerated.



**Judicial Council  
National Bar Association**

Hon. John L. Braxton  
*Chair*  
34 S. 11th Street  
Room 209  
Philadelphia, PA 19107  
(215) 686-3731

Hon. Richard E. Scott  
*Chair-Elect*  
Austin, TX

Hon. Harriett M. Murphy  
*Recording Secretary*  
Austin, TX

Hon. Sidney Jones, III  
*Financial Secretary*  
Chicago, IL

Hon. Alban I. Niles  
*Treasurer*  
Los Angeles, CA

Hon. Sara J. Harper  
*Historian*  
Cleveland, OH

Hon. Webster L. Brewer  
*Immediate Past Chair*  
Indianapolis, IN

*Executive Committee*

Hon. Joyce London Alexander  
Boston, MA

Hon. Charles H. Anderson  
Louisville, KY

Hon. Alice A. Bonner  
Houston, TX

Hon. Carl J. Character  
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Cleveland, OH

Hon. Benjamin E. Franklin  
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Hon. Earl B. Gilliam  
San Diego, CA

Hon. Addelard D. Guy, III  
Las Vegas, NV

Hon. Veronica S. McBeth  
Los Angeles, CA

Hon. Revius O. Ortique  
New Orleans, LA

Hon. Benjamin Travis  
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Hon. Clinton W. White, III  
San Francisco, CA

Hon. Renee J. Weeks  
Newark, NJ

Hon. Benjamin H. Logan, II  
Grand Rapids, MI

Hon. Golden Johnson-Burns  
Montclair, NJ

Hon. Harrison Gregg, Jr.  
Houston, TX

Hon. L. Priscilla Hall  
Brooklyn, NY

Hon. William Cousins  
Chicago, IL

Hon. Carol Jackson  
St. Louis, MO

May 12, 1993

Senator Harris Wofford  
9456 Green Federal Building  
600 Arch Street  
Philadelphia, PA 19106

**RE: Recommendation for Nomination of the  
Honorable Theodore A. McKee for the United States  
Court of Appeals for the Third Circuit**

Dear Senator Wofford:

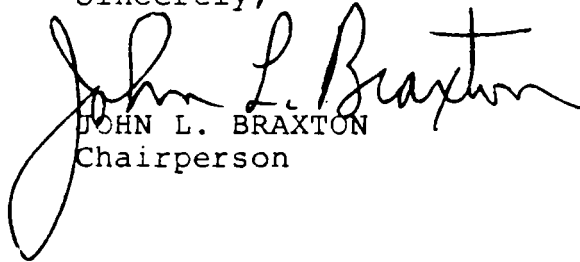
As Chairperson of the Judicial Council of the National Bar Association, I am pleased to recommend for your nomination the Honorable Theodore A. McKee to fill a current vacancy on the United States Court of Appeals for the Third Circuit.

Judge McKee has been a member of the bench for the Court of Common Pleas for the First Judicial District of Pennsylvania since 1984. During that time, he has served in the Trial Division where he heard trials of persons accused of felony offenses, including homicides. In 1991, he was assigned to the Orphans' Court Division, where he presides over estates and appointment of guardians for incompetents and minors. As part of the responsibilities of that assignment, Judge McKee also sits monthly as an appellate judge for en banc proceedings. In addition, Judge McKee also serves as Acting Chairperson of the Pennsylvania Commission on Sentencing where he works diligently with his colleagues in promulgating guidelines and sentencing policy for all criminal cases in the Commonwealth of Pennsylvania.

The depth and breadth of Judge McKee's professional experience is quite impressive. He has also served as an adjunct professor of law at Rutgers University; General Counsel to the Philadelphia Parking Authority; Deputy City Solicitor with the Law Department of the City of Philadelphia; Assistant United States Attorney for the Eastern District of Pennsylvania; and an Associate with the Philadelphia law firm of Wolf, Block, Schorr & Solis-Cohen.

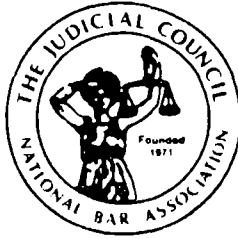
In light of Judge McKee's stellar record, the Judicial Council of the National Bar Association considers him to be eminently qualified for the vacancy on the Court. Indeed, the Council firmly believes that of all the candidates Judge McKee is clearly the most qualified. Hence, the Council hopes that you will support his favorable consideration and present his name before the Executive Department.

Sincerely,



JOHN L. BRAXTON  
Chairperson

JLB/nn



**Judicial Council  
National Bar Association**

Hon. John L. Braxton  
*Chair*  
34 S. 11th Street  
Room 209  
Philadelphia, PA 19107  
(215) 686-3731

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Hon. Golden Johnson-Burns  
Montclair, NJ

Hon. Harrison Gregg, Jr.  
Houston, TX

Hon. L. Priscilla Hall  
Brooklyn, NY

Hon. William Cousins  
Chicago, IL

Hon. Carol Jackson  
St. Louis, MO

June 30, 1993

William J. Clinton  
President, The United States of America  
1600 Pennsylvania Avenue, NW  
Washington, DC 20500

**RE: Recommendation for Nomination of the  
Honorable Theodore A. McKee for the United  
States Court of Appeals for the Third Circuit**

Dear President Clinton:

As Chairperson of the Judicial Council of the National Bar Association, I am pleased to recommend the Honorable Theodore A. McKee to fill a current vacancy on the United States Court of Appeals for the Third Circuit.

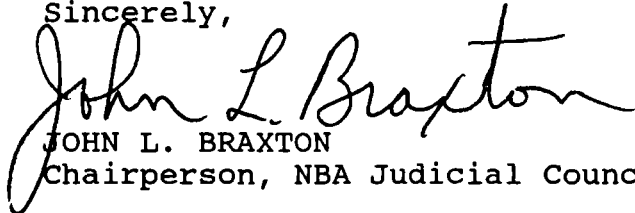
Judge McKee has been a member of the bench of the Court of Common Pleas for the First Judicial District of Pennsylvania since 1984. During that time, he has served in the Trial Division where he heard trials of persons accused of felony offenses, including homicides. In 1991, he was assigned to the Orphans' Court Division where he presides over estates and appointment of guardians for incompetents and minors. As part of the responsibilities of that assignment, Judge McKee also sits monthly as an appellate judge for en banc proceedings. In addition, Judge McKee also serves as Acting Chairperson of the Pennsylvania Commission on Sentencing where he works diligently with his colleagues in promulgating guidelines and sentencing policy for all criminal cases in the Commonwealth of Pennsylvania.

The depth and breadth of Judge McKee's professional experience is quite impressive. He has also served as an adjunct professor of law at Rutgers University; General Counsel to the Philadelphia Parking Authority; Deputy City Solicitor with the

Law Department for the City of Philadelphia; Assistant United States Attorney for the Eastern District of Pennsylvania; and an Associate with the Philadelphia law firm of Wolf, Block, Schorr & Solis-Cohen.

In light of Judge McKee's stellar record, the Judicial Council of the National Bar Association considers him to be eminently qualified for the vacancy on the Court. Indeed, the Council firmly believes that of all the candidates Judge McKee is clearly the most qualified. Hence, the Council hopes that you will support his favorable consideration and present his name before the Executive Department.

Sincerely,

  
JOHN L. BRAXTON  
Chairperson, NBA Judicial Council

cc: Bruce Lindsey  
Ronald Klain, Esq.  
Alexis Herman  
Congressman Kweisi Mfume



*cc Marilyn D. G.  
cc Davis*

*✓ (AmH's)*

**CITY OF PHILADELPHIA  
CITY COUNCIL**

**MARIAN B. TASCO  
ROOM 577 CITY HALL  
MU 6-3454-3455**

**COUNCILWOMAN - 9th DISTRICT**

*June 18 1993*

June 15, 1993

**COMMITTEES**

**Chairlady:** Committee on Public Health,  
Human Services and Recreation  
**Vice Chair:** Committee on Transportation  
and Public Utilities  
**Member:** Committee on Finance  
Committee on Licenses and  
Inspections  
Legislative Oversight Committee  
Ethics Committee  
Select Committee on Fiscal Stability  
and Intergovernmental Cooperation  
Committee of the Whole

**Ms. Alexis Herman  
Special Assistant to the President  
Director of the Office of Public Liason  
The White House  
1600 Pennsylvania Avenue  
Washington, D.C. 20500**

Dear Ms. Herman:

Attached is a correspondence I wrote to President Clinton supporting the appointment of Pennsylvania Common Pleas Judge Theodore McKee to one of the openings on the Court of Appeals for the Third District. He is an outstanding candidate and he will bring an expertise and experience to the Court, of which we can all be proud.

Thank you for your attention and consideration.

Sincerely yours,

*M. B. Tasco*

**Marian B. Tasco  
Councilwoman**

**MBT\tlf**

Enclosure:



CITY OF PHILADELPHIA  
CITY COUNCIL

MARIAN B. TASCO  
ROOM 577 CITY HALL  
MU 6-3454-3455

COUNCILWOMAN - 9th DISTRICT

June 3, 1993

COMMITTEES

Chairlady: Committee on Public Health,  
Human Services and Recreation  
Vice Chair: Committee on Transportation  
and Public Utilities  
Member: Committee on Finance  
Committee on Licenses and  
Inspections  
Legislative Oversight Committee  
Ethics Committee  
Select Committee on Fiscal Stability  
and Intergovernmental Cooperation  
Committee of the Whole

Honorable William Clinton  
President of the United States  
1600 Pennsylvania Avenue, N.W.  
Washington, DC 20500-0001

Dear President Clinton:

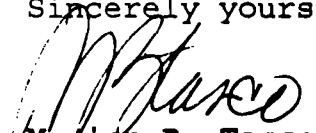
It is my pleasure and honor to support the nomination of Pennsylvania Common Pleas Judge Theodore M. McKee to the U.S. Court of Appeals for the Third Circuit. Senator Harris Wofford convened a Blue Ribbon Committee to evaluate all of the candidates who possessed extraordinary experience and background. Judge McKee distinguished himself from the many candidates with his thoughtfulness regarding the law and his judicial temperament for fairness and thoroughness.

With the dearth African American Jurists at the Appellate level of the Federal court, we must proceed with all deliberate speed to rectify this failure to keep faith with all of our citizens.

I submit to you that Judge Theodore McKee is an excellent candidate to begin this new infusion of diversity into the Court of Appeals in general, and into the Third Circuit in particular. You will be proud of selecting him.

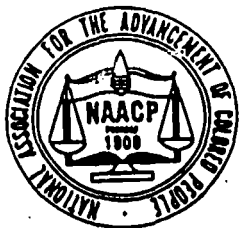
Thank you for your consideration of this request.

Sincerely yours,

  
Marian B. Tasco  
Councilwoman

MBT\tlf

cc: Theodore M. McKee



# Philadelphia Branch

**National Association for the Advancement of Colored People**

1231 N. BROAD STREET • SUITE 201, PHILADELPHIA, PENNSYLVANIA 19122 • (215) 978-7500

June 29, 1993

**1993-1995 OFFICERS**

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Ms. Etbel Barnett  
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Mr. Edward Blount  
2nd Vice-President

Mr. Herbert Rodwell  
3rd Vice-President

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Secretary

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Mr. Earl Trent, Esq.  
Ms. Gladys Weathers  
Ms. Mabel Wbaley  
Ms. Grace White  
Ms. Gladys Wylie

Lynn Marie Johnson  
Executive Secretary/  
Director of Urban Programs

JUL - 5 1993

President William Clinton  
President of the United States  
The White House  
1600 Pennsylvania Avenue  
Washington, DC., 20500

Dear President Clinton:

*The Philadelphia Branch of the National Association for the Advancement of Colored People is expressing its support of the Honorable Theodore McKee for the U.S. Court of Appeals for the Third Circuit.*

*Since its inception, the NAACP has stood firm in its resolve to promote and protect the governmental interests of all citizens---irrespective of race. Our mission has been dedicated to the achievement of equal justice under the law.*

*It is our belief that Judge Theodore McKee is an experienced, and honest jurist who has served well. Judge McKee currently serves on the Philadelphia Court Division. He began his legal career as an associate with the Philadelphia firm of Wolf, Block, Schoor & Solis-Cohen.*

*From 1977-1980, Judge McKee worked as an assistant U.S. Attorney for the Eastern District of Pennsylvania. Afterwards, he went to work for the City of Philadelphia, first as Deputy Solicitor for the City's Law Department and then as General Counsel to the City's Parking Authority.*

*Judge McKee also possesses as admirable background in community service, having dedicated his talents and time to Crisis Intervention Network, Concerned Black Men, Crime Prevention Association and the Big Brothers Association.*

*As a member of the Special Committee to Investigate Racial Bias in Philadelphia Courts, Judge McKee utilizes his professionalism to assist in the elimination of all vestiges of racism in the local system.*

**PRESIDENT CLINTON-REQUEST TO APPOINT JUDGE MCKEE TO  
U.S COURT OF APPEALS FOR THIRD CIRCUIT  
PAGE #2**

*The Philadelphia NAACP is proud of the accomplishments of Judge McKee. We feel confident that his qualities would undoubtedly enhance the professionalism, integrity and overall accomplishments of the Court.*

*Sincerely,*

  
Thornhill Cosby  
President

  
Lynn Marie Johnson  
Executive Director

cc: Bruce Lindsay  
Ronald Klain, Esq.  
Alexis Herman  
Congressman Mfume  
Earl Trent, Esq.

**STRADLEY  
RONON  
STEVENS  
& YOUNG**

Attorneys At Law

2600 One Commerce Square  
Philadelphia, Pennsylvania 19103-7098  
Fax: (215) 564-8120

Malvern, Pennsylvania  
Cherry Hill, New Jersey

Affiliated Office, Vineland, New Jersey:  
Gruccio, Pepper,  
Giovinazzi and DeSanto, P.A.

André L. Dennis  
(215) 564-8034

June 30, 1993

Honorable William Clinton  
President of the United States  
The White House  
1600 Pennsylvania Avenue  
Washington, D.C. 20500

Dear President Clinton:

I am writing this letter on behalf of The Honorable Theodore A. McKee of the Court of Common Pleas of Philadelphia, Pennsylvania, whose name has been submitted to you for possible appointment to the United States Court of Appeals for the Third Circuit.

I am a Philadelphia lawyer who has been practicing commercial litigation in Philadelphia over the past 25 years. I have been a member of the Third Circuit Lawyers Advisory Committee and the Advisory Committee for the Eastern District of Pennsylvania. Presently, I am a member of the Civil Justice Reform Act Advisory Group for the United States District Court for the Eastern District of Pennsylvania. Also, I have the honor of presently serving as Chancellor of the Philadelphia Bar Association.

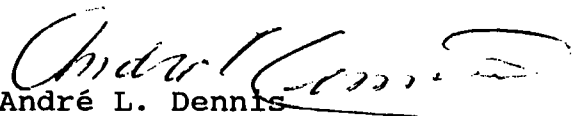
I would like to take this opportunity to offer my personal thoughts on Judge McKee, whom I have known for many years. We first met in a professional context, when he was with the firm of Wolf, Block, Schorr & Solis-Cohen. Since that time, I have come to know him personally, and we have even sat together as appellate judges in a local debate tournament.

Also, I am familiar with Judge McKee as a member of the Commission on Judicial Selection and Retention of the Philadelphia Bar Association. As Chancellor, I sit on the Commission that evaluates the qualifications of candidates for judicial office and the qualifications of sitting judges in Philadelphia County.

Honorable William Clinton  
June 30, 1993  
Page 2

From my experience and personal knowledge, I know Judge McKee to be one of the most qualified judges who sits on our local courts, and he enjoys the highest reputation. He is someone with high legal ability, integrity, good judicial temperament and compassion. I am certain that if he is appointed to the Court of Appeals for the Third Circuit he will serve with distinction.

Respectfully,

  
André L. Dennis

gam

cc: Raymond Klain, Esquire, Office of White House Council  
Bruce Lindsey, Director, White House Personnel  
Alexis Herman, Director, Office of Public Liaison



COMMONWEALTH OF PENNSYLVANIA  
OFFICE OF THE GOVERNOR  
Governor's Advisory Commission On  
African American Affairs  
Room 503 Finance Building  
Harrisburg, Pennsylvania 17120  
(717) 787-1954

July 8, 1993

Chairperson  
Frank G. Mont

Vice Chairperson  
Dr. Emma C. Chappell

Vice Chairperson  
Dr. Leon L. Haley

Commissioners

Cody Anderson

William Bacon

Charles H. Butler, M.D.

Jessica D. Butler

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Jacqueline Dixon

Helen E. Haynes

Jacqueline D. Hill

Robert A. Hubbard, Jr.

Justin M. Lewter

Ruth W. Mayden

William F. Miller, IV

Horace P. Payne, Jr., Esq.

Robert L. Pitts

Harlon L. Robinson

Reverend Gus Roman

Frank E. Sessoms, M.D.

Stephanie L. Franklin-Suber, Esq.

Dr. Judith A. W. Thomas

Earl W. Trent, Jr., Esq.

Edward E. Williams, Ph.D.

R. Benjamin Wiley

The President  
The White House  
Washington, D.C. 20500

Dear Mr. President:

The Governor's Advisory Commission on African American Affairs voted at its last meeting to recommend the nomination and confirmation of the Honorable Theodore A. McKee to one of two vacancies on the United States Court of Appeals for the Third Circuit. The Commission took this action in recognition of Judge McKee's many years of service to the African American community in Pennsylvania through his distinguished tenure as a Judge on the Court of Common Pleas of Philadelphia County, and with respect to his leadership role on the Pennsylvania Sentencing Commission. As a Judge and as the Chair of the Sentencing Commission, he has brought about constructive systemic changes in several areas of particular concern to the Commission, namely the areas of (1) drug and alcohol addiction, abuse and crime in the African American community; (2) the high incidence of black-on-black crime; and (3) the high proportion of African American males in the penal institutions.

We believe that he possesses the experience, the integrity, the judicial temperament, and the requisite understanding and appreciation of the needs and concerns of our community which would make him an outstanding jurist on the Third Circuit Court of Appeals.

We strongly urge you to nominate Theodore A. McKee to one of the two existing vacancies on the Court of Appeals for the Third Circuit.

Very truly yours,

Franklin Mont  
Commission Chairperson

PAGE 2  
Clinton

cc: Bruce Lindsey  
Ronald Klain, Esq  
~~Alexis Herman~~  
The Honorable Kweisi Mfume  
The Honorable Lucien E. Blackwell  
Judge Theodore A. McKee



DAVID P. RICHARDSON, JR., MEMBER  
319 SOUTH OFFICE

□ HARRISBURG, PENNSYLVANIA 17120-0028  
PHONE: (717) 787-3181

□ 6345 GERMANTOWN AVENUE  
PHILADELPHIA, PENNSYLVANIA 19144  
PHONE: (215) 849-6896  
(215) 849-6592



## House of Representatives

COMMONWEALTH OF PENNSYLVANIA  
HARRISBURG

July 8, 1993

The Honorable William Clinton  
President of the United States  
The White House, 1600 Pennsylvania Ave.  
Washington, DC 20500

Dear Mr. President:

I am writing both in my capacity as Chairman of the Health and Welfare Committee of the Commonwealth of Pennsylvania's House of Representatives, and as Chairperson of the Black Elected Officials of Philadelphia to ask you to nominate Judge Theodore A. McKee of Philadelphia, Pennsylvania to fill one of the two vacancies currently existing on the United States Court of Appeals for the Third Circuit. As you know, Senator Harris Wofford has already written to you recommending Judge McKee, and two others for appointment to that Court. The Senator recommended one person from each of Pennsylvania's three judicial districts, and Judge McKee was recommended from the Eastern District.

I have known Judge McKee since before he came on the bench, and know him to be an African American judge who has distinguished himself as an outstanding member of trial bench in Philadelphia. As you know, the chairperson of the Judicial Conference of the National Bar Association has written to you in support of his nomination, as has the Chancellor of the Philadelphia Bar Association.

Judge McKee's excellent reputation in the community is further evidenced by the fact that he has the endorsement of the local chapter of the NAACP, the Urban League, the Governor's Commission on African American Affairs, and the Barristers' Association (an association of African American lawyers and judges in Philadelphia.)

Judge McKee graduated magna cum laude from Syracuse University College of Law where he was also awarded Order of the Coif. He has distinguished himself as a federal prosecutor where he headed a grand jury investigation into the Philadelphia Police Department. His duties as an Assistant U.S. Attorney included prosecutions of persons charged with violations of the public trust. He has also been Deputy City Solicitor, an associate in one of Philadelphia's most respected law firms, and active in the African American community where his involvement has included membership in Concerned Black Men, a nationally renown, mentor-like organization devoted to African American youth, and the boards of several social service and rehabilitative agencies. Judge McKee is also the Acting Chairperson of the Pennsylvania Sentencing Commission. In that capacity, he has worked hard to make Pennsylvania's criminal justice system more effective by focusing on incapacitating only those who pose a threat to society, and allowing for rehabilitation, and restorative justice in cases where an individual defendant could best be prevented from future crimes, by treatment, and alternative sanctions rather than incurring the expense of a prison cell with little or no likelihood of affecting the individual's future behavior.

### COMMITTEES

HEALTH & WELFARE, MAJORITY CHAIRMAN  
PRESIDENT EMERITUS, NATIONAL BLACK  
CAUCUS OF STATE LEGISLATORS  
POLICY  
PA LEGISLATIVE BLACK CAUCUS  
EXECUTIVE COMMITTEE, NATIONAL CAUCUS  
OF STATE LEGISLATURES  
EXECUTIVE COMMITTEE, NATIONAL BLACK  
CAUCUS OF STATE LEGISLATORS

### APPOINTMENTS

PA COUNCIL ON THE ARTS  
EXECUTIVE COMMITTEE OF THE COUNCIL  
OF STATE GOVERNMENTS 1990-91  
LEGISLATION COALITION FOR PA LIBRARIES  
- CHARTER MEMBER  
PA LEGISLATIVE CHILDREN'S CAUCUS

JUL 12 1993

The Hon. William Clinton  
United States President  
July 8, 1993  
Page 2

I feel that it is particularly appropriate that you appoint Judge McKee to one of the two vacancies in the Third Circuit as one of those vacancies was created by the retirement of Judge Leon Higgenbotham, a nationally renown African American jurist. I feel that Judge McKee's sensitivity, concern, and academic achievement makes him an excellent candidate to replace Judge Higgenbotham and continue the tradition of excellence which he set for that Court.

Moreover, Judge McKee's appointment would enhance the diversity of the federal appellate courts, and particularly the Third Circuit Court of Appeals. It is a travesty that only three African Americans were appointed to the appellate courts of this country during the twelve years of the Reagan and Bush administrations, including Clarence Thomas' appointment to the United States Supreme Court. However, the situation is even worse than those appalling numbers would suggest. Of the approximately 160 active judges on the United States Circuit Courts of Appeals, only ten are African American, and more than half of them will reach retirement age by the end of your first term in office. The African American community is therefore understandably concerned about how you respond to this situation.

Senator Wofford has sent you the name of this highly qualified and respected jurist to fill one of the vacancies on the Third Circuit. I urge you to follow the Senator's recommendation, and appoint Judge McKee to that Court.

Respectfully,



David P. Richardson, Jr.  
Majority Chairman, Health and Welfare Committee  
201st Legislative District  
Pennsylvania House of Representatives

DPR/YTF:klw

cc: Bernard Nussbaum, Esq., White House Counsel  
Ronald Klain, Esq., Assoc. White House Counsel  
Bruce Lindsey, Director of White House Personnel  
~~Alexis Herman, Assistant to the President~~  
~~Director, White House Office of Public Liaison~~  
The Hon. Theodore A. McKee



# BARRISTERS' ASSOCIATION OF PHILADELPHIA, INC.

POST OFFICE BOX 53437 • PHILADELPHIA, PA 19105 • (215) 981-4386

## EXECUTIVE COMMITTEE

### Elected Officers

Stephanie Franklin-Suber, Esquire  
*President*

Schnader, Harrison, Segal & Lewis  
1600 Market Street, Suite 3600  
Philadelphia, PA 19103  
751-2170 (fax) 751-2205

William H. Johnson, Esquire  
*President-Elect*

Consolidated Rail Corporation  
Law Department 16-A  
Two Commerce Square  
2001 Market Street  
Philadelphia, PA 19101-1416  
209-1243 (fax) 209-5354

Charisse R. Lillie, Esquire  
*Vice President-Finance*

Ballard, Spahr, Andrews & Ingersoll  
1735 Market Street, 51st Floor  
Philadelphia, PA 19103-7509  
864-8204 (fax) 864-8999

Leigh M. Skipper, Esquire  
*Vice President-Administration*  
Defender Association of Philadelphia  
Federal Court Division  
Lafayette Building, Suite 800  
437 Chestnut Street  
Philadelphia, PA 19106-2414  
928-1100 (fax) 928-1112

Covette Rooney, Esquire  
*Treasurer*

U.S. Department of Labor  
3535 Market Street, Room 14480  
Philadelphia, PA 19104  
596-5167 (fax) 596-4671

Leslie A. Smallwood, Esquire  
*Corresponding Secretary*  
Lavin Coleman Finarelli & Gray  
Penn Mutual Tower, 12th Floor  
510 Walnut Street  
Philadelphia, PA 19106  
627-0303 (fax) 627-2551

Lillian Harris Ransom, Esquire  
*Recording Secretary*  
P.O. Box 44141  
4841 Germantown Avenue  
Philadelphia, PA 19144  
842-2887 (fax) 438-7844

### Appointed Members

Clarence D. Armbrister, Esquire  
Michael D. Benjamin, Esquire  
John M. Younge, Esquire

### Immediate Past President

A. Michael Pratt, Esquire

### ADVISORY BOARD

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The Hon. John L. Braxton  
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Roberta Griffin Torian, Esquire  
Leon W. Tucker, Esquire

July 28, 1993

Hon. William J. Clinton  
President of the United States  
The White House  
1600 Pennsylvania Avenue  
Washington, DC 20500-0001

AUG - 1

Dear Mr. President:

I am writing on behalf of the Barristers' Association of Philadelphia, Inc. to support the candidacy of **Judge Theodore A. McKee** for appointment to the **United States Court of Appeals for the Third Circuit**.

Senator Harris Wofford has recommended Judge McKee, and two other candidates to you, for appointment to fill the two vacancies currently existing on that Court.

The Barristers' Association is the Philadelphia affiliate of the National Bar Association, and as such is composed of close to 1,000 African-American lawyers and judges from the Philadelphia area. As you know, the National Bar Association has a membership of over 15,000 African-American lawyers and judges across the nation.

However, I am writing to recommend Judge McKee, not just because he is an African-American or because he is a member of our organization and a member of the National Bar Association, but because he is qualified, and would serve with distinction if appointed.

The Judicial Selection Committee of the Barristers' Association found Judge McKee to be "recommended" for the Third Circuit Court of Appeals after an investigation and evaluation of his legal ability, trial experience, judicial temperament, moral character, mental and physical capability, community involvement, administrative abilities, devotion to improvement of the quality of justice and continuing legal education efforts.

Hon. William J. Clinton  
July 28, 1993  
Page -2-

Judge McKee has distinguished himself with ten years of exemplary service on our state trial court, and has earned a reputation for fairness and scholarship among defense attorneys and prosecutors alike. He has handled a vast variety of cases from death qualified homicide jury trials to civil matters involving intricate and complex questions of law. His well earned reputation within the Philadelphia bar for intellect and fairness is evidenced by the fact that the Chancellor of the Philadelphia Bar Association, André L. Dennis, Esquire, has written to you in his behalf.

Judge McKee also possesses a strong academic background having graduated from law school magna cum laude, having been awarded Order of the Coif, and having served as an adjunct faculty member at Rutgers University College of Law for nearly ten years.

Judge McKee is active in the community as is evidenced by the support which his candidacy has received from the local chapters of the NAACP, Urban League, Black Elected Officials of Philadelphia, and the Governor's Commission on African-American Affairs, among others. He currently chairs the Pennsylvania Sentencing Commission and, in that capacity, has been in the vanguard of attempting to make realistic and workable changes in the sentencing law of this state in order to bring about a more effective, cost efficient, and socially useful scheme of sentencing in Pennsylvania.

Prior to going on the bench, Judge McKee was an Assistant United States Attorney and distinguished himself as a tough, but fair prosecutor whose cases included prosecutions of public servants who had been indicted because of their criminal violation of the public trust. After leaving the United States Attorney's Office, he became a Deputy City Solicitor. Although the great majority of the judge's experience is in the public sector, Judge McKee also worked for one of Philadelphia's largest and most prominent law firms upon graduation from law school.

Hon. William J. Clinton  
July 28, 1993  
Page -3-

Judge McKee's rich and diverse background in the law, his devotion to public service, and fine academic record are enhanced by his concern for, and devotion to, the community, and for insuring the quality of life of all citizens.

On behalf of the Barristers' Association, I urge you to follow Senator Wofford's recommendation and appoint Judge McKee to the Third Circuit Court of Appeals. His sensitivity and professionalism will bring distinction to that Court.

Sincerely,

A handwritten signature in cursive script, reading "Stephanie L. Franklin-Suber".

Stephanie L. Franklin-Suber  
President

cc: Ronald Klain, Esquire, Assistant White House  
Counsel

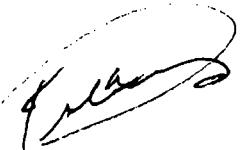
Ms. Alexis M. Herman, Assistant to the President and Director of Public Liaison

Mr. Carol D. Willis, Director of Voter Registration and Participation

Allen J. Webster, Esquire, President, National Bar Association

Paulette Brown, Esquire, President-Elect, National Bar Association

Executive Committee, Barristers' Association of Philadelphia, Inc.

**SYLVIA ANDREWS McCOY** 

**901 Sixth Street, S.W., Apartment 218A, Washington, D.C. 20024  
(202) 488-1111**

## **SUMMARY OF QUALIFICATIONS**

Over fifteen years of experience including hiring, training, and supervision of staff; policy and program development and implementation; legal practice; public relations; management of budgets and other fiscal responsibilities; leadership and planning.

## **PROFESSIONAL ACHIEVEMENTS**

### **LEGISLATIVE**

Serve as Administrative Assistant/Chief of Staff to The Honorable Sanford D. Bishop, Jr., Member of Congress.

Advised The Honorable Sam A. Nunn, United States Senator, on legislative matters such as civil service reform, labor, and tax.

Advised The Honorable James C. Corman, former Member of Congress.

Researched and analyzed cost of proposed legislation for Congressional Budget Office.

### **LEGAL**

As federal prosecutor for Antitrust Division, United States Department of Justice, prosecuted offenders of Sherman Act provisions under the Sentencing Guidelines, resulting in sentences of actual incarceration and fines in excess of \$20 million.

Investigated proposed merger of companies within the waste-handling industry under the Hart-Scott-Rodino Act with special attention to issues regarding hazardous waste, the United States Environmental Protection Agency Superfund, and market share.

Qualified for United States FBI security clearance before becoming a federal prosecutor.

Fostered general law practice in Atlanta, Georgia.

### **MANAGEMENT**

Directed program to provide legal services to indigent clients within Atlanta and Fulton County, Georgia, criminal justice systems: administered program budget; wrote grant proposals; negotiated policy decisions with the board of directors and implemented such policy; supervised staff; trained volunteering lawyers (who did not practice criminal law) to represent indigent clients in criminal matters.

Implemented continuing legal education programs and managed legal library at Atlanta Field Office, Antitrust Division, United States Department of Justice.

Set up and manage six personal offices -- in Washington, D.C. and the Second District of Georgia -- of The Honorable Sanford D. Bishop, Jr., a freshman.

**SYLVIA ANDREWS McCOY**

**901 Sixth Street, S.W., Apartment 218A, Washington, D.C. 20024  
(202) 488-1111**

**EXPERIENCE**

- 1993-Present **UNITED STATES HOUSE OF REPRESENTATIVES, Washington, D.C.**  
**Chief of Staff/Administrative Assistant to The Honorable Sanford D. Bishop, Jr., M.C.** - Set up and manage Washington office and five district offices for first-term Congressman Bishop; manage budget in excess of \$800,000; supervise staff of 19 people; track legislation such as North American Free Trade Agreement (NAFTA) and Freedom of Choice Act; execute special projects.
- 1988-1993 **UNITED STATES DEPARTMENT OF JUSTICE, Atlanta, Georgia**  
**Trial Attorney** - Prosecuted violations of federal antitrust laws for Antitrust Division after market analysis of various industries and factual investigation of alleged violations.
- 1986-1987 **LAW PRACTICE, Atlanta, Georgia**  
**Attorney** - Developed general law practice.
- 1985-1986 **INTERFAITH VOLUNTEER LAWYERS, INC., Atlanta, Georgia**  
**Executive Director** - Directed and managed agency which provided free legal services of volunteering lawyers to indigent clients.
- 1980-1982 **UNITED STATES DEPARTMENT OF JUSTICE, Atlanta, Georgia**  
**Trial Attorney** - (Same position as was held from 1988 to 1993.)
- 1977-1980 **UNITED STATES SENATE, Washington, D.C. 1977-1980**  
**Legislative Counsel to The Honorable Sam Nunn** - Advised Senator Nunn on several laws (Civil Service Reform Act, Older Americans Act Amendments of 1977, Labor Law Reform Act of 1978, Revenue Reform Act of 1978, and others) while acting as Senate Governmental Affairs Committee liaison; generally handled official matters relating to issues of government affairs, labor, civil service, and tax.
- 1976-1977 **UNITED STATES HOUSE OF REPRESENTATIVES, Washington, D.C.**  
**Budget Analyst for Congressional Budget Office** - Researched and analyzed cost of proposed legislation.
- 1975-1976 **UNITED STATES HOUSE OF REPRESENTATIVES, Washington, D.C.**  
**Legislative Aide to The Honorable James C. Corman, M.C.** - Performed general congressional office duties.

**EDUCATION**

**GEORGETOWN UNIVERSITY LAW CENTER, Washington, D.C.**  
Juris Doctor - 1977, Georgia and Pennsylvania Bars

**ANTIOCH COLLEGE, Yellow Springs, Ohio**  
Bachelor of Arts - 1974

Joyce  
Miller

THE WHITE HOUSE  
WASHINGTON

6/16

AMH,

Joyce called to give  
you the following numbers  
to go along w/ what  
she discussed with you.

Sec. Riley 401-3006

Terry Peterson 401-3414  
(counselor to Sec.

Riley. held position  
that Joyce is interested  
in).

Lori



JOYCE A. MILLER  
562 24TH STREET, N.E.  
WASHINGTON, D.C. 20002  
(H) 202-399-8779  
(O) 202-234-1723

Winthrop College  
job position is  
Attached

**CAREER OBJECTIVE:**

To utilize my legal training, management and lobbying skills in an issue-oriented environment. Primary areas of interest include issues associated with housing/real estate, wills & probate, youth and education.

**EDUCATION:**

Doctorate of Jurisprudence (J.D.)  
Howard University School of Law

Bachelor of Arts Degree (B.A.)  
Howard University, Washington, D.C.

Major: Communications  
Minor: Business Admin.

Prince George's College (Certificate)  
Upper Marlboro, Maryland

Education Curriculum

High School Diploma  
Rock Hill High School

College Preparatory  
Curriculum

**SUMMARY OF EMPLOYMENT EXPERIENCE:**

\* Lobbied elected officials of the D.C. City Council, U.S. Congress and D.C. Government Agency Directors on legislative issues concerning housing, real estate, taxes, youth and education, and fiscal budgets associated therewith.

\* Advised and recommended elected officials and agency executives on legislative policy, laws, and the legality of proposed legislation.

\* Developed and maintained a working relationship and rapport between the U.S. Congress and the D.C. City Council; between the Mayor and the D.C. City Council; and between the D.C. City Council and the respective City Councilperson's constituency in the District of Columbia.

\* Researched, recommended, drafted, analyzed and monitored legislation in several of the positions listed below. However, due to my oversight of assigned committees while at the D.C. City Council, areas of primary focus were education, housing/real estate & development, the environment and budget appropriations.

\* Extensive public speaking experience. Wrote and presented testimony on legislation before committees of the D.C. City Council and the U.S. Congress, and taught real estate law courses.

\* Extensive writing experience including special interest articles, legal briefs, complaints and other legal documents, legislation, position papers, testimony, legislative reports and numerous published articles.

\* Representation of clients in areas of wills & probate, real estate / housing issues, domestic issues, personnel rights and personal injury.

\* Assessment and/or development of legal cases which commonly includes initial interview of clients, determination of merit of case, settlement negotiations, development of case theory, preparation of appropriate legal documents, discovery requests and responses, and depositions.

\* Supervised the legal division within a Real Estate Association consisting of approximately 3500 members. Coordinated activities in the division, determined the legality of complaints filed, and presided over Administrative Hearings.

\* Responsible for political fundraising on a national level, and supervised fundraising activities and oversaw public relations efforts for several city and state wide campaigns.

\* Managed EEO division. Served as EEO Officer. Planned and implemented various public awareness activities; received and addressed complaints filed in this area and oversaw the investigation of such complaints; and monitored affirmative action compliance of real estate professionals.

\* Managed and operated a child care center. Responsibilities included writing child care curriculum manuals and marketing publications for center; supervised staff of 15; advocated children's rights by lobbying and testifying before appropriate committees of the D.C. City Council and the U.S. Congress; served on several Boards supporting children's rights; and wrote grant proposals for youth related programs.

#### **EMPLOYMENT HISTORY:**

|                                  |                                                                                        |
|----------------------------------|----------------------------------------------------------------------------------------|
| 1/93 - Present                   | <b>Attorney</b> , Law Offices of Roundtree, Knox, Hunter, & Parker, Washington, D.C.   |
| 4/93 - Present<br>(temp. detail) | <b>Special Assistant</b> , Office of Public Liaison, The White House, Washington, D.C. |

|                             |                                                                                                                                                         |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2/91 - 6/92                 | <b>Vice President of Government Affairs &amp; Professional Standards &amp; Ethics,</b><br>Washington, D.C. Association of REALTORS,<br>Washington, D.C. |
| 7/89 - 1/91                 | <b>Legislative/Legal Analyst,</b> D.C. City<br>Council, Washington, D.C.                                                                                |
| 4/86 - 7/89                 | <b>Attorney,</b> D.C. Office of Employee<br>Appeals, Washington, D.C.                                                                                   |
| 1/89 - 8/92                 | <b>President,</b> Capitol Evening Care, Inc.<br>Washington, D.C.                                                                                        |
| 1/86 - 10/89<br>(temporary) | <b>Consultant-Special Projects,</b> U.S. House<br>of Representatives, Washington, D.C.                                                                  |
| 4/83 - 8/85                 | <b>Legislative/Legal Analyst,</b> D.C. City<br>Council, Washington, D.C.                                                                                |
| 8/82 - 3/83                 | <b>Law Clerk,</b> Law Offices of Roundtree, Knox,<br>Hunter & Parker                                                                                    |
| 8/81 - 4/82                 | <b>Law Clerk,</b> Neighborhood Legal Services,<br>Washington, D.C.                                                                                      |
| 5/80 - 12/81                | <b>Law Clerk,</b> Judge Sammuel Block<br>District of Columbia Superior Court<br>Washington, D.C.                                                        |
| 8/79 - 5/80                 | <b>Consumer Writer,</b> the U.S. Environmental<br>Protection Agency, Washington, D.C.                                                                   |
| 5/79 - 8/79                 | <b>Paralegal,</b> Piedmont Legal Services<br>Rock Hill, S.C.                                                                                            |
| 5/76 - 8/76                 | <b>Feature Writer,</b> The Herald Newspaper<br>Rock Hill, S.C.                                                                                          |

\* All employment from 5/76 - 3/83 were internships.

**SUPPORT MATERIALS:**

Additional writing samples and/or references, professional memberships, special interests and involvements are available upon request.

Position

at

Winthrop

Terry Peters

Assist.

Reilly

1-202-234-1



**WINTHROP**  
UNIVERSITY

**ASSISTANT TO THE  
PRESIDENT FOR  
PUBLIC POLICY**

Winthrop University, founded in 1885, is a competitive, coeducational, comprehensive teaching university, committed to being a code of excellence in public higher education. Available immediately, this position will advise the President on, and assist in the development of, partnerships and linkages between the University and other South Carolina governmental agencies and the State Legislature. Will also advise the President on successful candidate will have extensive knowledge of the legislative and appropriations processes and will be able to develop and maintain effective working relationships with key staff in other agencies and with the State Legislature. A bachelor's degree and significant related experience are required; a law degree is preferred. This position offers a competitive starting salary commensurate with qualifications plus an excellent fringe benefits package. To apply, submit a letter of application, E.T. Glass, Director of Human Resources & Affirmative Action, Winthrop University, Rock Hill, SC, 29733. Applications will be accepted until the successful candidate is found. Review of applications will begin on June 25, 1993. Winthrop University is an equal opportunity - affirmative action employer.

*Governments  
Representative  
Position*

JOYCE A. MILLER  
562 24TH STREET, N.E.  
WASHINGTON, D.C. 20002  
(H) 202-399-8779  
(W) 202-234-1723

*Children's Defense Fund*  
*Already applied  
for position*

#### **CAREER OBJECTIVE:**

To utilize my legal training, job experience, management and lobbying skills in a progressive, issue-oriented environment. Primary areas of interest include issues associated with housing/real estate, children, the elderly, and the environment.

#### **EDUCATION:**

Bachelor of Arts Degree (B.A.)  
Howard University, Washington, D.C.

Major: Communications  
Minor: Business Admin.

Doctorate of Jurisprudence (J.D.)  
Howard University School of Law

Prince George's Community College  
Upper Marlboro, Maryland

Certificate  
Education Curriculum

#### **SUMMARY OF EMPLOYMENT EXPERIENCE:**

\* Lobbied elected officials and staff of the D.C. City Council and the U.S. Congress on legislative issues concerning housing, real estate, taxes, the environment, youth and education, and health care issues.

\* Advised and recommended elected officials and executives on legislative policy and laws.

\* Researched, recommended, drafted, monitored, and analyzed legislation.

\* Extensive writing experience including special interest articles, legal briefs and other legal documents, legislation, position papers, and legislative reports; numerous published articles.

\* Extensive public speaking experience. Wrote and presented testimony on legislation before committees of the D.C. City Council and the U.S. Congress, and taught real estate law courses.

\* Supervised the legal division within a Real Estate Association consisting of approximately 3500 members. Coordinated activities in the division, determined the legality of complaints filed, and presided over Administrative Hearings.

\* Responsible for political fundraising on a national level; and supervised fundraising activities and oversaw public relations efforts for several local campaigns.

\* Managed EEO division. Planned and implemented various public awareness activities, addressed complaints filed in this area, and monitored compliance with applicable laws.

\* Managed and operated an evening child care center. Responsibilities included writing child care curriculum manuals and marketing publications for center; supervised staff of 15; advocated children's rights locally; served on several Boards supporting children's rights; and wrote grant proposals for youth related programs.

#### **EMPLOYMENT HISTORY:**

|                             |                                                                                                                                                    |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| 1/93 - Present              | <b>Attorney</b> , Law Offices of Roundtree, Knox, Hunter, & Parker, Washington, D.C.                                                               |
| 2/91 - 6/92                 | <b>Vice President of Government Affairs &amp; Professional Standards &amp; Ethics</b> , Washington, D.C. Association of REALTORS, Washington, D.C. |
| 7/89 - 1/91                 | <b>Legislative/Legal Analyst</b> , D.C. City Council, Washington, D.C.                                                                             |
| 4/86 - 7/89                 | <b>Legal Analyst</b> , D.C. Office of Employee Appeals, Washington, D.C.                                                                           |
| 1/89 - 8/92                 | <b>President</b> , Capitol Evening Care, Inc. Washington, D.C.                                                                                     |
| 1/86 - 10/89<br>(part-time) | <b>Consultant-Special Projects</b> , U.S. House of Representatives, Washington, D.C.                                                               |
| 4/83 - 8/85                 | <b>Legislative Analyst</b> , D.C. City Council, Washington, D.C.                                                                                   |
| 8/82 - 3/83                 | <b>Law Clerk</b> , Law Offices of Roundtree, Knox, Hunter, & Parker, Washington, D.C.                                                              |
| 8/81 - 4/82                 | <b>Law Clerk</b> , Neighborhood Legal Services, Washington, D.C.                                                                                   |
| 5/80 - 12/81                | <b>Law Clerk</b> , Judge Sammuel Block<br>District of Columbia Superior Court                                                                      |

8/79 - 5/80

**Researcher**, The U.S. Environmental  
Protection Agency, Washington, D.C.

\* All employment from 8/79 - 3/83 were internships.

**REFERENCES:**

References and additional writing samples are available upon request.

JOYCE A. MILLER  
562 24TH STREET, N.E.  
WASHINGTON, D.C. 20002  
(H) 202-399-8779  
(O) 202-234-1723

**CAREER OBJECTIVE:**

To utilize my legal training, management and lobbying skills in an issue-oriented environment. Primary areas of interest include issues associated with housing/real estate, wills & probate, youth and education.

**EDUCATION:**

Doctorate of Jurisprudence (J.D.)  
Howard University School of Law

|                                     |                        |
|-------------------------------------|------------------------|
| Bachelor of Arts Degree (B.A.)      | Major: Communications  |
| Howard University, Washington, D.C. | Minor: Business Admin. |

|                                       |                      |
|---------------------------------------|----------------------|
| Prince George's College (Certificate) | Education Curriculum |
| Upper Marlboro, Maryland              |                      |

|                       |                     |
|-----------------------|---------------------|
| High School Diploma   | College Preparatory |
| Rock Hill High School | Curriculum          |

**SUMMARY OF EMPLOYMENT EXPERIENCE:**

\* Lobbied elected officials of the D.C. City Council, U.S. Congress and D.C. Government Agency Directors on legislative issues concerning housing, real estate, taxes, youth and education, and fiscal budgets associated therewith.

\* Advised and recommended elected officials and agency executives on legislative policy, laws, and the legality of proposed legislation.

\* Developed and maintained a working relationship and rapport between the U.S. Congress and the D.C. City Council; between the Mayor and the D.C. City Council; and between the D.C. City Council and the respective City Councilperson's constituency in the District of Columbia.

\* Researched, recommended, drafted, analyzed and monitored legislation in several of the positions listed below. However, due to my oversight of assigned committees while at the D.C. City Council, areas of primary focus were education, housing/real estate & development, the environment and budget appropriations.



- \* Extensive public speaking experience. Wrote and presented testimony on legislation before committees of the D.C. City Council and the U.S. Congress, and taught real estate law courses.

- \* Extensive writing experience including special interest articles, legal briefs, complaints and other legal documents, legislation, position papers, testimony, legislative reports and numerous published articles.

- \* Representation of clients in areas of wills & probate, real estate / housing issues, domestic issues, personnel rights and personal injury.

- \* Assessment and/or development of legal cases which commonly includes initial interview of clients, determination of merit of case, settlement negotiations, development of case theory, preparation of appropriate legal documents, discovery requests and responses, and depositions.

- \* Supervised the legal division within a Real Estate Association consisting of approximately 3500 members. Coordinated activities in the division, determined the legality of complaints filed, and presided over Administrative Hearings.

- \* Responsible for political fundraising on a national level, and supervised fundraising activities and oversaw public relations efforts for several city and state wide campaigns.

- \* Managed EEO division. Served as EEO Officer. Planned and implemented various public awareness activities; received and addressed complaints filed in this area and oversaw the investigation of such complaints; and monitored affirmative action compliance of real estate professionals.

- \* Managed and operated a child care center. Responsibilities included writing child care curriculum manuals and marketing publications for center; supervised staff of 15; advocated children's rights by lobbying and testifying before appropriate committees of the D.C. City Council and the U.S. Congress; served on several Boards supporting children's rights; and wrote grant proposals for youth related programs.

#### **EMPLOYMENT HISTORY:**

|                                  |                                                                                        |
|----------------------------------|----------------------------------------------------------------------------------------|
| 1/93 - Present                   | <b>Attorney</b> , Law Offices of Roundtree, Knox, Hunter, & Parker, Washington, D.C.   |
| 4/93 - Present<br>(temp. detail) | <b>Special Assistant</b> , Office of Public Liaison, The White House, Washington, D.C. |

|                             |                                                                                                                                                         |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2/91 - 6/92                 | <b>Vice President of Government Affairs &amp; Professional Standards &amp; Ethics,</b><br>Washington, D.C. Association of REALTORS,<br>Washington, D.C. |
| 7/89 - 1/91                 | <b>Legislative/Legal Analyst,</b> D.C. City<br>Council, Washington, D.C.                                                                                |
| 4/86 - 7/89                 | <b>Attorney,</b> D.C. Office of Employee<br>Appeals, Washington, D.C.                                                                                   |
| 1/89 - 8/92                 | <b>President,</b> Capitol Evening Care, Inc.<br>Washington, D.C.                                                                                        |
| 1/86 - 10/89<br>(temporary) | <b>Consultant-Special Projects,</b> U.S. House<br>of Representatives, Washington, D.C.                                                                  |
| 4/83 - 8/85                 | <b>Legislative/Legal Analyst,</b> D.C. City<br>Council, Washington, D.C.                                                                                |
| 8/82 - 3/83                 | <b>Law Clerk,</b> Law Offices of Roundtree, Knox,<br>Hunter & Parker                                                                                    |
| 8/81 - 4/82                 | <b>Law Clerk,</b> Neighborhood Legal Services,<br>Washington, D.C.                                                                                      |
| 5/80 - 12/81                | <b>Law Clerk,</b> Judge Sammuel Block<br>District of Columbia Superior Court<br>Washington, D.C.                                                        |
| 8/79 - 5/80                 | <b>Consumer Writer,</b> the U.S. Environmental<br>Protection Agency, Washington, D.C.                                                                   |
| 5/79 - 8/79                 | <b>Paralegal,</b> Piedmont Legal Services<br>Rock Hill, S.C.                                                                                            |
| 5/76 - 8/76                 | <b>Feature Writer,</b> The Herald Newspaper<br>Rock Hill, S.C.                                                                                          |

\* All employment from 5/76 - 3/83 were internships.

**SUPPORT MATERIALS:**

Additional writing samples and/or references, professional memberships, special interests and involvements are available upon request.

**Rock Hill, South Carolina 29733**

0pL

# AHORA

AMERICAN HISPANIC OWNED RADIO ASSOCIATION

*cc Suzanne*

*Francisco  
Montero*

## PRESIDENT

June 18, 1993

ZENON "ZEE" FERRUFINO  
KBNO-Denver, Colorado

## VICE PRESIDENT/GOVERNMENT RELATIONS

EDUARDO GOMEZ  
KIRT/KQXX-McAllen, Texas  
KABQ-Albuquerque, New Mexico

## VICE PRESIDENT/SECRETARY

MARY HELEN BARRO  
KAFY-Bakersfield, California

## VICE PRESIDENT/TREASURER

AMANCIO V. SUAREZ, SR.  
WAQI/WRTO-Miami, Florida

## DIRECTORS

RAUL ALARCON, JR.  
WSKQ AM/FM-New York, New York  
KLAX AM/FM-Los Angeles, California

MANUEL DAVILA  
KEDA-San Antonio, Texas  
KCCT/KBSO-Corpus Christi, Texas

RENE DE LA ROSA  
KIQI-San Francisco, California

ANTONIO GUERNICA  
WMDO-Washington, D.C.

ALFONSO HERRERA  
KUNO/KSAB-Corpus Christi, Texas

ALBERTO RODRIGUEZ, SR.  
KAZA-San Jose, California

The Honorable William Clinton  
President of the United States of America  
The White House  
1600 Pennsylvania Avenue  
Washington, D.C. 20500

JUL 13 1993

Re: Recommendation of Mr. Francisco Montero  
to the Federal Communications Commission

Dear Mr. President:

On behalf of the American Hispanic Owned Radio Association (AHORA), let us express our sincere support for you and your administration. As never before, our nation needs the bold and strong leadership that you offer. We wish you every success.

We write this brief letter on behalf of AHORA's more than 100 radio station owners across the country who daily reach some 18 million Hispanic listeners. We would like to express our full support for the nomination of Mr. Francisco Montero for one of the vacant positions on the Federal Communications Commission. It is our firm belief that a Hispanic with Mr. Montero's impressive credentials will make a significant contribution to the commission.

On June 24, 1993 several AHORA representatives had an excellent meeting with Ms. Alexis Herman in your Office of Public Liaison. We shared Mr. Montero's resume with Ms. Herman and send one along for your personal review. We would like to meet with you at some point in the future to discuss our shared interests and how we can help your administration access the nation's 25 million Hispanic Americans. Please let us know if and when such a meeting can be arranged.

Thank you for your consideration in this matter, Mr. President.

Sincerely,

  
Zenón "Zee" Ferrufino,  
President

  
Eduardo Gomez,  
Vice President  
Government Relations

LAW OFFICES  
**FISHER, WAYLAND, COOPER AND LEADER**  
1255 TWENTY-THIRD STREET, N.W.  
SUITE 800  
WASHINGTON, D. C. 20037-1125  
(202) 659-3494

**FRANCISCO R. MONTERO**

A communications and corporate law attorney with Fisher, Wayland, Cooper and Leader of Washington, D.C., Mr. Montero is a native of Brooklyn, New York. He received his Bachelor of Arts degree with Honors in 1982 from the University of Michigan. He received his Juris Doctor degree in 1986 from the George Washington University Law School where he served on the George Washington Law Review. From 1986 to 1989, Mr. Montero was an attorney with the firm of Nixon, Hargrave, Devans & Doyle, where he represented media-related clients in the areas of FCC regulation, press freedom and administrative and civil litigation. In 1989, Mr. Montero joined Fisher, Wayland where he specializes in representing the firm's broadcasting and telecommunications clients in the areas of FCC regulatory counselling, corporate finance, asset and securities acquisitions, and real estate and commercial transactions.

Mr. Montero has also worked extensively with Spanish language broadcasters on commercial and regulatory matters. He is counsel to the American Hispanic Owned Radio Association (AHORA) and the Radio Broadcasters Association of Puerto Rico, and has given presentations on FCC legal issues to the Hispanic National Religious Broadcasters. Mr. Montero has also contributed various articles on FCC regulatory matters to *Radio y Musica* magazine. He is a member of the District of Columbia Bar, the New York State Bar, the Virginia Bar, the New Jersey Bar, the Federal Communications Bar Association, and the National and D.C. Hispanic Bar Associations. Mr. Montero is also fluent in Spanish.

A more detailed resume is available upon request.



G. DOUGLAS PUGH  
CHAIRMAN

STATE OF NEW YORK  
DEPARTMENT OF LABOR  
**UNEMPLOYMENT INSURANCE APPEAL BOARD**

ONE MAIN STREET  
BROOKLYN, N.Y. 11201

PERSONAL

PUGH, Doug

October 21, 1993

Alexis Herman  
Assistant to the President and  
Director of Public Liaison  
The White House  
Washington, D.C. 20500

Dear Alexis:

This letter will bring you up to date with my efforts to be appointed an ambassador to one of the West Indian islands, preferably Barbados, Trinidad and Tobago or Jamaica. This choice is in part related to my own cultural and family ties to the West Indies.

The following people have written to the Administration in support of my being nominated - Mayor Dinkins, Congressman Rangel, Al From (DLC), Harold Ickes, Vernon Jordan and Earl Graves (publisher of Black Enterprise). I have also been warmly received (letters written) by Senator Daniel Patrick Moynihan and John Breaux of Louisiana.

Last summer I participated in a fund raiser for President Clinton in Southhampton which raised \$63,000. I was the only African-American on a committee of 15 people.

In addition, I was a charter member of the New York DLC chapter and one of the few African-Americans in the North, and certainly in New York State, to have become a member before it became fashionable to do so. Bill Clinton was the President of the DLC before Senator Breaux.

I have enclosed the short story of my life in resume form, with the hope that you will advance my case to the President or his wife.

Sincerely,

Doug

Enclosure

## **G. Douglas Pugh**

December 14, 1923 -  
New York, New York

Married to Professor Clementine A. Pugh

Children:  
Douglas Elliot,  
Janet Allyson

### **Education:**

Columbia University BS 1951  
Columbia University Graduate School of  
Business MBA 1957

**What is the accomplishment of which you are most proud?**

**"I am most proud of two accomplishments which occurred almost 3 years apart. Though they are separate, they are nevertheless related in that both have to do with entrepreneurship.**

**The first was the publication of *Black Economic Development*, Haddad & Pugh, Prentice Hall 1969 which emphasized various means of developing a black managerial class and strategies for blacks to economically improve their communities.**

**The second involved purchasing Radio Station WSOK in Savannah, Georgia in 1972 with two partners. At that time (1972) there were only 6 black-owned radio stations out of 2,000 radio stations in the U.S."**

### ***Career Accomplishments:***

Unemployment Insurance Appeal Board, State of New York, Chairman 1987 -  
Board Member 1976-1987 (6 year term of Appointment) Department of Labor - State of New York, Executive Deputy Industrial Commissioner 1975-1976



Dormitory Authority - State of New York,  
Director of Labor Relations & Urban Affairs  
1970-1975

Ford Foundation, Program Advisor on Urban  
Affairs 1966-1969

Haryou Act Inc. (Assoc. Exec Director 1965-  
1966 (on loan from Fed. government)

Federal Mediation & Conciliation Service  
Commissioner 1962-65

Trafalgar Hospital, Personnel Director 1960-62  
Urban League of Greater New York, Industrial  
Relations Director 1955-1960

### ***Other Business/Career Interests:***

#### ***Publications:***

*Black Economic Development* The  
American Assembly, 1969, edited by  
William Haddad and G. Douglas Pugh.  
Reviewed by Business Week Magazine  
August 30, 1969

*The Frequency of Appearance of Negroes on  
Television*, Report I, 1962 & Report 2, 1964,  
Channels 2, 4, 7, 9, & 13. Published by The  
New York Society For Ethical Culture. Five  
hundred volunteers were used. The period  
covered a two-week period from 6 a.m. to

12 midnight. The finding of the Report showed that Negroes were seldom seen on TV and when seen they were cast in stereotyped traditional roles (maid, waiter, laborer, driver, singers). Study done by Lawrence Plotkin & G. Douglas Pugh

The study caused a positive uproar in the US Press and The London Daily, Federal Agencies and State Human Rights Agencies, and the Federal Communication Commission (FTC) who said the distorted image of the Negro citizen is injurious to the best interest of the U.S.

*Job Status of the Negro Professional Musician in the New York Metropolitan Area*, May 1958. Published by The Urban League of Greater New York. The report disclosed that wide spread discrimination existed against qualified professional Negro Musician in Classical Orchestra (The NY Philharmonic Orchestra which dated back to 1842, The Metropolitan Opera Orchestra, The Broadway and Television Orchestras. Study done by G. Douglas Pugh.

Within two months of the report, The New York Philharmonic hired Sanford Allen, violinist, The Metropolitan Opera Orchestra hired John Jackson, flutist, The Bolshoi Ballet Orchestra engaged Harry Smyles, oboist, and more.

*"An Indictment" of the Shape-up Hiring system in the port of New York which fosters racial and individual discrimination.* Published by The Urban League of Greater New York 1957. The facts presented in the report led to the establishment of the Bi-State Waterfront Commission which established an objective hiring system based on Area seniority and length of job service. Study done by G. Douglas Pugh.

#### ***Military Service:***

New York State National Guard, 369th Infantry  
1940-1941  
369th Coast Artillery, Active Service 1941-1945  
870th AAA Battalion

#### ***Offices Held in Reville:***

President 1984  
Dinner Committee Chairman 1989

#### ***Honors and Awards:***

The Urban League of Greater New York 1959  
for "Contributions to the Urban League's  
Goal of Equality of Opportunity:

New York State Employees' Brotherhood  
Committee, February 26, 1976 "For Efforts  
to Promote Ideals of Brotherhood"

The Wilfred S. Lewin Award - New York State  
Department of Labor - May 5, 1990 "For the  
promotion of Equal Opportunity Through  
Affirmative Action."

The Black Business Association of Columbia  
University Graduate School of Business,  
March 1, 1991 - Eleventh Annual MBA  
Conference "For a legacy of Excellence"  
"A Role model and the oldest living Black  
Alumnus from the 'B' School"



RANDOLPH SANDLER  
N L I M I T E D

JOANNE L. RANDOLPH \ JOAN D. SANDLER

September 28, 1993

Ms Alexis Herman  
Assistant to the President  
for Public Liaison  
The White House  
1600 Pennsylvania Avenue N.W.  
Washington D.C. 20500

Joan  
SANDLER

Dear Ms. Herman,

I write to you at the recommendation of Dr. Maya Angelou who forwarded my resume, to your office in July. I enclosing an additional copy of that resume along with several letters of support regarding my work in the arts over the past twenty years.

It came to my attention during mid summer, that the position for Director of the Art in Embassies Program was available. I know quite a bit about that program dating back to my years at the Metropolitan Museum of Art. In the event that the post is not yet filled, I am interested in being considered for either, the directorial or deputy position. I have enclosed a copy of the Purpose and Scope of the program.

If you are able to confirm the status of that search, please let me know about your findings. In the event that either position has been filled I would like your assistance in knowing about similar employment possibilities in the government or public sector at the mid career or senior levels. Your assistance and guidance is warmly appreciated.

Dr. Angelou and I have known each other for more than fifteen years, sharing a friendship and a deep respect for each other; one that extends to a number of friends in the communities of the arts, education and humanities. In addition to Dr. Angelou, Kitty Carlisle Hart, Chairman of the New York State Council on the Arts is supportive of my efforts regarding the position. She along with Dr. Angelou, Susan Taylor of Essence Magazine and others know my work in the private and public arts arena.

I am available at your convenience to respond to any requests that you may have for more detailed career information and materials. I await your suggestions on how best to proceed. Your guidance and support is most welcomed and of great value during this period.

I look forward to hearing from you.

Thank You,

Joan Sandler

**JOAN D. SANDLER**

**CAREER SUMMARY, RELATED ACTIVITIES, AND TRAINING**

JOAN D. SANDLER 392 CENTRAL PARK WEST NEW YORK, NEW YORK 10025  
212 222 8561

## **CAREER PROFILE**

### **Summary:**

Work experience spans twenty years of program management with educational, government and funding institutions. Skills include project evaluation, grant application review, special events, conference planning, fund development, community affairs, long range planning and implementation. Ability to interface with civic institutional and private sector leadership in various arenas nationally and internationally.

### **Government:**

As Regional Representative for the National Endowment for the Arts, I served as the Endowment's liaison to artists and cultural institutions providing technical assistance and information services to cultural institutions, individual artists and related organizations on behalf of the agency in fourteen states.

### **Museums:**

As a Museum Educator and Administrator, some of my responsibilities included the design of educational resources, outreach services, assistance to emerging museums and training bilingual and community educators. I also initiated a study concerning the needs of museum professionals of color in art museum settings, a document often referenced in the field.

### **Development:**

As a Fundraiser and Special Events Manager, I implemented fundraising campaigns and special events for the Senghor Foundation, the Cousteau Foundation, the American Civil Liberties Union and the National Center of Afro-American Artists. My affiliations with the Puerto Rican Traveling Theatre and the Bronx Museum of the Arts allowed me to design and implement comprehensive fundraising strategies for operating and capital funds. I successfully raised several million dollars for renovation of the Firehouse Facility of the Puerto Rican Traveling Theatre.

### **Arts Services:**

As Director of a national service organization for theatre and dance companies, I administered press services, managed a revolving loan program, published newsletters, produced performing arts festivals, circulated touring information, sponsored training programs, conferences and symposia events.

### **Related Experience 1992-1993:**

Presently I am coordinating an exhibition tour for the French agency, Fondation Afrique En Creations. The exhibition, La Recontre des Deux Mondes will tour six to eight American museums in 1994 and 1995. Other activities include special projects for the French Cultural Office in New York City and strategic planning for the La MaMa Theatre for the Andrew Mellon Foundation. At the request of the New Federal Theatre, I developed an implementation plan for a collaboration of four not-for-profit theatres in the New York Area; provided advisory services and technical assistance to the French Cultural Office, UNESCO, Rizzoli International Publications, Inc.; Harry N. Abrams, Inc.; Revue Noire Publications and Cultural Centers of Color, an NEA publication.

## **EMPLOYMENT HISTORY**

**NATIONAL ENDOWMENT FOR THE ARTS,  
REGIONAL OFFICE**  
1988 to 1992

1100 Pennsylvania Ave., NW  
Washington, D.C. 20506

Regional Representative: Served as the Endowment's liaison to artists and cultural institutions in six New England states, four Mid-Atlantic states, the District of Columbia, Puerto Rico and the U.S. Virgin Islands.

**THE BRONX MUSEUM OF THE ARTS**  
1986-1987

1040 Grand Concourse  
Bronx, New York 10456

Director of Development: In charge of all fundraising programs government, private sector, membership, special events and special projects. Supervision of development staff of four and two volunteers. Other duties include development of earned income projects.

**THE METROPOLITAN MUSEUM OF ART**  
1981-1986

Fifth Ave. & 82nd St  
New York, NY 10028

Liaison for Program Development and Special Services: Responsible for surveys of professionals in the field as well as the design of resource services and training opportunities. Responsible for program continuity, community services and consultation for special museums under the direct supervision of the Vice Director and Director.

Associate Museum Educator in Charge of Community Affairs: Supervision of a staff of thirteen implementing a range of educational services for community institutions and audiences. Department head functions included program planning, evaluation, financial planning and day-to-day staff management.

**FUNDRAISING IN THE PUBLIC INTEREST**  
1979-1981

275 Madison Avenue  
New York, NY 10010

Senior Development Officer: Managed several fundraising campaigns and special events. Clients included the Senghor Foundation of the U.S.A. and Senegal, West Africa; the Jacques Cousteau Foundation, American Civil Liberties Union and the Puerto Rican Traveling Theatre.

**THE BLACK THEATRE ALLIANCE**  
1975-1979

162 West 56th St.  
New York, NY 10019

Executive Director: Principal tasks included fundraising, communication services, training programs for the field, special events, publications and marketing. Supervised staff of ten persons. The Alliance functioned as a National Service Organization to non-profit performing art institutions.

## **EMPLOYMENT HISTORY (cont'd)**

### **THE CITY OF NEW YORK - DEPARTMENT OF CULTURAL AFFAIRS**

1974-1975

**Senior Program Specialist:** Administered guidelines, provided technical services to cultural organizations, reviewed grant applications, organized performing arts and film events in public settings, and acted as liaison with the Borough Arts Councils.

## **CONSULTANT AND ADVISORY SERVICES**

Northeastern University, Boston, Mass.; WCET-TV "Visions"; The Office of Education, Washington, D.C.; New York State Council on the Arts; The Rouse Corporation, Columbia, Md.; Puerto Rican Traveling Theatre; Connecticut and Pennsylvania Art Commissions; Washburn Associates; Associate Producer, WNET film on the History of Black Theater in America; Hunter College; French Cultural Office, NYC; Fondation Afrique en Creations, Paris; International Center for Latin American Art, New York City and Santo Domingo; Andrew W. Mellon Foundation;

## **BOARD AND MEMBERSHIP AFFILIATIONS**

National Council of Women, Children's Art Carnival, Theatre Development Fund, Coalition of 100 Black Women, The Beard's Fund, Association of American Museums, International Theatre Institute, Art Table, Association of African-American Museums, Grantmakers in the Arts, New York Regional Association of Grantmakers, Advisor to the Visual Arts Department of the Fashion Institute of Technology; Design Committee of the National Arts' Club.

## **EDUCATION AND TRAINING**

High School of Music and Art; City College of New York; Arts Students League; Fashion Institute of Technology; University of Mexico; Principles of Management, co-sponsors: Columbia University and Museum Studies at the Metropolitan Museum of Art; Kellogg Fellow at the Smithsonian.

## **RELATED ACTIVITIES**

In addition to the work experience listed, some of my academic affiliations include lecturing on the arts at the following colleges and universities: Hunter College, New York University, Westchester College, SUNY Purchase, Marymount College, Princeton University and Scripps College. Languages include Spanish and rudimentary French. Personal and professional travel to the Caribbean, West Africa, Latin America and Europe for extended periods of time has fostered an interest in international arts issues and cultural networks.

## **ART IN EMBASSIES PROGRAM PURPOSE AND SCOPE**

### **PURPOSE:**

The Art in Embassies Program is intended to enhance the communication of American values and cultural diversity through the display of American art at overseas posts. The program administers loans and donations of American works of art from the public and private sectors. These works of art are for display in official residences of ambassadors to provide a suitable backdrop for representational activities. Works of art are also provided for residences of ambassadors and principal representatives to UN Agencies in New York and overseas.

### **SCOPE:**

The Art in Embassies Program assembles works of art from lenders and from the Department of State's owned collection at the request of ambassadors for display at posts. The program is dependent on Bureau policy, budget allocation, shipping constraints, and post's facilities, climatic, and security conditions.

The Art in Embassies Program administers loans and/or donations of American art from museums, galleries, corporate and private collections, as well as individual artists. As the ambassador is the recipient of this valuable loan, he/she is responsible for full observance of the terms of the loan agreement. With some exceptions, loans are requested for the term of an ambassador or a minimum of two years in order to minimize the shipping costs of the geographic bureaus.

The program arranges for the assembling, crating and shipping of the works of art and provides the post with a handbook detailing instruction regarding the collection and its care. The program also provides information on each piece, monitors the location and condition of the work while at post, and provides complete shipping instructions for return of the collection prior to termination of the ambassador's service at post, or at an earlier time in cases of regional crises.

The Department is responsible for arranging proper coverage and payment of the fine arts insurance. Costs associated with the packing and shipping of the collection are borne by the respective geographic bureaus.

The ambassador and the post take responsibility for following exact instructions for the care, handling, and safe keeping of the works of art as required by the insurer and defined by the Art in Embassies Program.

The Art in Embassies Program also maintains a productive relationship between the U.S. Department of State and its lenders and donors, including the Friends of Art and Preservation in Embassies (FAPE).

R A N D O L P H S A N D L E R  
U N L I M I T E D

---

SUZANNE L. RANDOLPH \ JOAN D. SANDLER

LETTERS OF SUPPORT

THE ANDREW W. MELLON FOUNDATION

140 EAST 62ND STREET

NEW YORK, N. Y. 10021

(212) 838-8400

July 19, 1993

Ms. Joan Sandler  
Randolph Sandler Unlimited  
392 Central Park West  
Apt. 14D  
New York, NY 10025

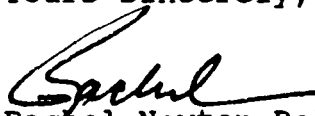
Dear Joan:

I have now reviewed with some care your report on and I want to congratulate you, Bill Wingate, and Barbara Hauptman on having produced a very useful document under strained circumstances. staff, board, and its potential funders now have at their disposal a realistic and unequivocal blueprint for action over the next several years. You have not only identified priorities that heretofore have been obscured by the burdens of sheer survival, but you have organized them in such a way that a progression from one to another can be perceived.

I am under no illusions that your recommendations can easily be implemented, but I do think La Mama has a fighting chance to attract the kind of help it deserves if the will is there. As you know, this Foundation has no program in which to consider such assistance to beyond the step we have already taken. However, it does not seem unrealistic that funds from other sources could be summoned to marshall the human capital that will be necessary to get them beyond the short-term crisis management under which they are currently operating.

I know how much work you, Bill, and Barbara devoted to this task, and that you did not get rich doing it. My warm appreciation for a job well done.

Yours sincerely,

  
Rachel Newton Bellow  
Program Officer

cc: Bill Wingate  
Barbara Hauptman



SMITHSONIAN INSTITUTION

WASHINGTON, D. C. 20560

International Center

Suite 3123

Tel: (202) 357-4786

July 15, 1993

Robert McLaughlin  
Director  
Arts America  
US Information Agency  
Room 357  
301 4th Street, SW  
Washington, D.C. 20457

Dear Robert:

Pursuant to our telephone conversation today, I am pleased to hear of the proposed openings in the visual arts division in 1994. I feel sure you will want to have the enclosed resume of Joan Sandler on your files. Ms. Sandler is an experienced visual arts administrator and someone who, I feel sure, would serve Arts America with distinction.

Please call if you need additional information.

Sincerely,

Vera Hyatt  
Project Director

# *Ambassade de France*

LE CONSEILLER  
CULTUREL

972 FIFTH AVENUE  
NEW YORK, N. Y. 10021  
212-439-1400

June 2, 1992

To Whom This May Concern

I consider the opportunity to write a letter on behalf of Joan Sandler, friend and colleague, a privilege.

Though I did not actually meet Ms. Sandler before I arrived in New York in 1989, I had already heard much about her impressive capacities in the context of her fine work in the organization of the American Committee for the Bicentennial of the French Revolution, where she earned the respect of both her French and American co-workers.

As seen in her résumé, Ms. Sandler has had a tremendous and varied experience in both the visual and performing arts, and in the publishing and academic worlds. This experience has conferred on her not only great visibility in New York and Washington but an invaluable cognizance of social, cultural and political life as well. Moreover, she finds time to take an active part in community efforts towards resolving local and world social concerns.

Her uncommon creative abilities, her vast network of contacts, along with her proven fund-raising expertise renders her capable of filling a unique triple role in a given position. It is for these reasons that I am able, without reservation, to strongly recommend her for the position she seeks in your organization. If I can be of any further help, please do not hesitate to contact me.

  
Annie Cohen-Golda

# New York Regional Association of Grantmakers

505 Eighth Avenue (at 35<sup>th</sup> St.), Suite 1805, New York, NY 10018 212/714-0699

December 30, 1991

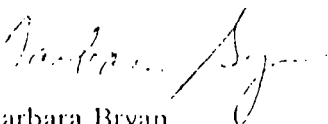
To Whom It May Concern:

It has been my pleasure to know Joan D. Sandler for the past three years since she became the Regional Representative for the National Endowment for the Arts in September 1988. The NEA office was located just down the hall from the NYRAG office, so we met very early in her tenure at the NEA. She has been a valuable resource person for our staff, helping us to learn about a variety of nonprofit arts organizations in the greater New York region. She is a committed advocate of the arts, a creative and positive proponent of racial, ethnic, and cultural diversity in the arts and arts organizations, a font of contacts and information, and a delightful colleague.

Recently, we asked Joan to moderate a panel of funders in our "Meet the Grantmakers" series, in which representatives of private grantmaking organizations talk about their guidelines and strategies and answer questions from an audience of representatives of nonprofit organizations. The program, titled "Focus on Performing Arts Organizations," was held on December 6, just two weeks before the closing of the NEA's remaining regional offices. It is typical of Joan, however, that despite the impending closing of the office, she threw herself into the task of making the program useful for the audience and entertaining and fulfilling for the panelists as well. She contacted each panelist individually and discussed what topics she/he would cover, wrote an upbeat summary memorandum to the panelists, and met with me and another staff member on two occasions, once to make suggestions for diversifying the mailing list and once to review the panel's presentation. On the day of the program, which attracted an audience of over 250 nonprofit representatives, Joan introduced the program with an overview which identified the major pressures on nonprofit arts organizations. Her candor about problems, however, was balanced with a message about the panelists: they can't make up for the government cuts but they want to be in partnership with nonprofit arts organizations. We need to work together. This opening message set a positive tone and brought out extremely sophisticated questions from the audience. Joan deftly "sorted" these questions and engaged the panel in an interesting and productive dialogue with the audience. It was a stand-out program in a series which is always popular and lively, and I believe we owe its success both to Joan's careful background preparation and to her on-stage presence.

This program is typical of my encounters with Joan Sandler. I believe she would be a thoughtful and effective leader in arts nonprofit management, arts grantmaking, arts policy making, or any related activities. Her wide knowledge of the field, her positive relationships with private funders, her experience in many different kinds of organizations, at both board and staff levels, and the genuine respect the arts community has for her, are additional strong reasons to recommend her. I would be happy to answer more specific questions if that would be useful.

Sincerely,



Barbara Bryan  
Executive Director

NATIONAL  
ENDOWMENT  
FOR  
THE ARTS

WASHINGTON  
D.C. 20506



A Federal agency advised by the  
National Council on the Arts

December 12, 1991

To Whom It May Concern

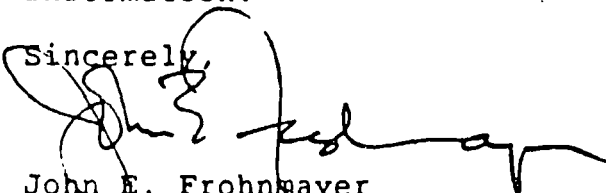
It is my pleasure to recommend Joan Sandler to you. She has been the Regional Representative for the East Coast and Caribbean, serving the National Endowment for approximately the last four years.

A regional representative is asked to be all things to all people: to convey information about our programs; to describe the activities of the region to the National Council and the Endowment staffs; to be a trouble-shooter, mother-confessor, friend and facilitator to artists and arts groups; to interact with Congressional staff; and to assist the Chairman and other Endowment staff in the region. In all of these activities Joan has excelled.

She is of pleasant personality, diligence and intelligence and has served the Endowment well. (She is, by the way, leaving the Endowment solely because Congress eliminated funds for the regional representative program.) Were that not true, I absolutely would have retained her as a valued employee of this agency.

I recommend Joan to you and think you would find her a willing, able and valuable addition for whatever position she is being considered. Please contact me if I can provide further information.

Sincerely,



John E. Frohnwayer  
Chairman

JEF/lm

# The Metropolitan Museum of Art

DIRECTOR

6 February 1986

To Whom It May Concern:

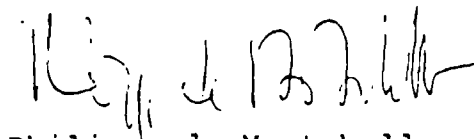
I am writing in support of Joan Sandler who is applying for a position in your institution. Ms. Sandler joined the Division of Education Services at the Museum four and a half years ago as Department Head of Community Education. She worked competently and professionally with her colleagues at the Museum and initiated a creative approach to courses in which our Education programs could effectively link the Museum's collections to the interests of beginner audiences. The department efficiently serviced approximately 45,000 persons on an annual basis during her tenure as Department Head.

Ms. Sandler's recent position as Liason for Program Development and Special Projects enabled her to conduct an important survey on the status of Minority Museum Professionals. This study, the first of its kind, will assist the profession in regard to future planning for the career development of minorities working in professional capacities in museums.

Ms. Sandler also worked well with the visiting committee of Community Education. She played an important role in re-organizing that committee so that it now represents a broad range of expertise. The committee contributes to the vitality of the Museum's commitment to the Community, as well as working to further its Educational objectives.

I am happy to recommend Joan Sandler on the basis of her professional record in the Education Department. Her achievements here demonstrate her potential for excelling in similar, future professional endeavors.

Sincerely Yours,



Philippe de Montebello

# The Metropolitan Museum of Art

DIRECTOR

6 February 1986

To Whom It May Concern:

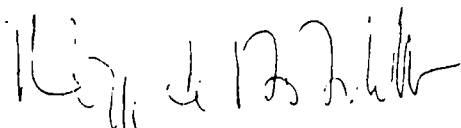
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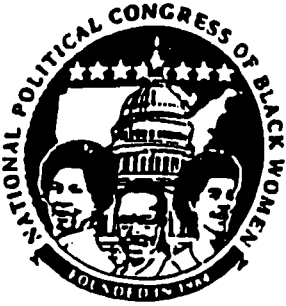
Sincerely Yours,



Philippe de Montebello

# NATIONAL POLITICAL CONGRESS OF BLACK WOMEN, INC.

600 New Hampshire Avenue, N.W. \* Suite 1125 \* Washington, D.C. 20037 \* (202) 338-0800 \* Fax (202) 625-0499



OCT 12 1993

October 11, 1993

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### CHAIR EMERITUS

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Ms. Alexis Herman  
Special Assistant To The President And  
Director Of Office Of The Public Liaison  
The White House  
Washington, DC 20500

Dear Ms. Herman

This is a candidate I strongly recommend for the Chair of the Federal Communication Commission. She is a 'Friendly' Republican and has outstanding credentials. As a member and chair of the Pennsylvania Public Utility Commission from 1979 to 1988, her responsibilities included regulating all utilities and communication matters.

Sincerely,

*C. DeLores Tucker*  
C. DeLores Tucker  
National Chair

Linda C.  
TALIAFERRO

**LINDA C. TALIAFERRO**

1666 Callowhill St. #2B  
Philadelphia, PA 19130

220 Verbeke St.  
Harrisburg, PA 17102

(215) 563-8111 (Bus.)  
(215) 854-6992 (Bus.)

(717) 238-7670

**PROFILE:**

An attorney with demonstrated leadership and management abilities in energy law and public utility regulation. Broad based successful experience encompasses service as a partner in a nationally recognized law firm, as head of one of the largest state utility agencies in the country, as a member of a significant entrepreneurial design team developing advanced nuclear reactor concepts, and as a founder of two national associations concerned with education and career development in the insurance and energy fields.

**EDUCATION:**

Juris Doctor Degree, Boston University School of Law, Boston, Massachusetts (1973)

Bachelor of Arts Degree, Skidmore College, Saratoga Springs, New York (1969)

**PROFESSIONAL  
EXPERIENCE:**

**TALIAFERRO & ASSOCIATES, Attorneys at Law (Present)**  
Philadelphia, Harrisburg, PA

As founder, brings over 12 years of diverse legal counseling, leadership and management expertise to clients in the energy and public utility sector who must increasingly function at the local, state and federal level in a sophisticated, competitive, and extensively regulated economic and political environment.

**PENN STATE UNIVERSITY, Middletown, PA (Fall Semester 1992)**

*Adjunct Professor in Public Policy*

Seminar for college seniors and graduate students which focused on the history and development of U.S. national energy policy, the major public policy issues facing our economy and the resultant behavioral modifications and environmental consequences of the choices. Utilized colleagues who are today's decision makers at the state and federal levels as class participants and speakers.

**REED SMITH SHAW & McCLAY, Philadelphia, PA (1988-1991)**

*Partner*

Expertise in state public utility law and regulatory issues; represented electric, water and gas utilities, transportation carriers and telecommunication companies. Clients served included several of the largest electric and water utility companies in the middle Atlantic states as well as a major transportation company and telecommunications company.

**PENNSYLVANIA PUBLIC UTILITY COMMISSION, Harrisburg, PA  
(1979-1988)**

*Commissioner (1979-1988)*

*Chairman (1983-1987)*

As Chairman and Commissioner of the Pennsylvania Public Utility Commission directed day-to-day administration and policy development of the largest and highest paid independent state agency of over 500 employees; revitalized the organizational structure and directed major administrative improvements and key regulatory decisions:



Linda C. Tallaferro

Page Two

**Selected Accomplishments:**

- Secured first five-year labor contract agreement between PUC attorneys union.
- Directed the continued regulatory response to the Three Mile Island incident.
- Initiated the "cost cap" proposal for the completion of Philadelphia Electric Company's Limerick 2 nuclear power plant, establishing for the first time as part of the electric utility rate making process, the cost limits which the Commission would consider entering into base rates.
- Introduced, for the gas industry, flexible rates enabling gas utilities to remain competitive suppliers to customers possessing dual fuel capabilities.
- Oversaw, for the water industry, the Commission's response and change of procedures for handling a large water contamination problem.
- Successfully managed the PUC's response to industry changes caused by the breakup of AT&T for the telecommunications industry, maintaining the low cost efficient service to the public.

◆ Member, emeritus, National Association Regulatory Utility Commissioners

**WESTINGHOUSE ELECTRIC CORPORATION, Madison, PA (1976-1979)*****Manager, Government Programs Support (1978-1979)***

Focused on programs which concerned the commercialization efforts for advanced nuclear concepts as well as the development of alternative energy sources, i.e., fusion, coal gasification, solar heating, photovoltaic power and, geothermal and wind power; Member of W Nuclear Safety Review Committee in compliance with Federal Regulations.

***Senior Project Engineer, Cost Engineering Administration (1976-1978)***

Member of entrepreneurial team of approximately 40 engineers; specific involvement and responsibility in the budget development and preliminary costs estimation for the Prototype Liquid Breeder Reactor; also responsibility in the development of contractual terms and conditions for a commercial scale liquid breeder reactor steam supply system.

**NEW YORK LIFE INSURANCE COMPANY, New York, NY (1973-1976)**

*Office of General Counsel - Group Insurance/Contract Compliance*

**CORPORATE**

**ORANGE & ROCKLAND UTILITIES, INC., Pearl River, New York - Elected 1990**

**DIRECTORSHIPS:**

Member Board of Directors of combined gas and electric utility serving New York, New Jersey and Pennsylvania.

**RESOURCES OF THE FUTURE, Washington, DC**

Member Board of Directors. Independent organization that conducts research on the development, conservation and use of natural resources, and on the quality of the environment.

**PROFESSIONAL AFFILIATIONS:****American Bar Association****Pennsylvania Bar Association**

Member of the Bar; Commonwealth of Pennsylvania, United States Supreme Court, Member, U.S. Court of Appeals for the Third Circuit Member, U.S. District Court for the Eastern and Western Districts of PA.

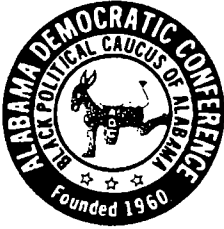
**CIVIC ACTIVITIES:****The Urban League of Washington, DC - Life Member**

Community General Hospital - Harrisburg, PA (5 years ending 1992) Member, Hospital and Foundation Board of Directors

**American Association of Blacks in Energy - Founding Member**

The association provides scholarships to talented minority youth pursuing careers in engineering and hard sciences.

**Minority Interchange - Founding Member**



# Alabama Democratic Conference

P. O. Box 6233

MONTGOMERY, ALABAMA 36106

JOE L. REED  
CHAIRMAN

24 March 1994

MAR 28 1994

Ms. Veronica Biggins  
Director of White House Personnel  
Old Executive Office Building, Room 151  
Washington, DC 20500

Dear Ms. Biggins:

I am writing to request that Phyllis Hallmon be considered for the position of White House Liaison for the Department of Agriculture. If it is still available, I am requesting that she be considered for another senior level position in the Administration.

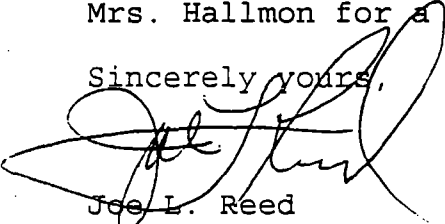
I believe that Mrs. Hallmon is exceptionally qualified to serve in this capacity. She has had an outstanding career for almost 15 years, beginning in 1969 as a teacher in the public school system in Washington, DC, where she consistently received outstanding ratings. Subsequently, she enrolled in law school at Howard University and, while still a student, served as Law Clerk for the Deputy Director of the Civil Rights Division at the United States Department of Justice during the Carter Administration. Mrs. Hallmon also worked as a Law Clerk in the Office of General Counsel, United States Corps of Engineers in Mobile, Alabama, for nine months after completing her legal studies. She then married and spent the next 5 years at home rearing her twin sons. From 1987 to the present time, Mrs. Hallmon has worked for Senator Richard Shelby as a Legislative Assistant. I believe her educational, legal and legislative background and experience would make her an asset to the Administration.

Mrs. Hallmon is a life-long Democrat who comes from a family recognized throughout Alabama for its strong and active support of the Democratic Party. Her brother, Jerome Gray, has served as the Field Director of the Alabama Democratic Conference (ADC) for 17 years. Her 83-year-old mother still drives Democratic voters to the polls. Unofficially, Mrs. Hallmon has been the primary liaison between the ADC and Senator Shelby. She has worked with the ADC to promote many of our concerns. In addition, she provided valuable assistance to the ADC in its "Get Out the Vote" effort in President Clinton's campaign and should receive credit for the ADC's success in achieving a very high voter turnout in the 1992 campaign.

24 March 1994  
Ms. Veronica Biggins  
Page 2

I believe that Mrs. Hallmon's record reflects a long and strong commitment to public service and she would be a valuable asset to President Clinton in his efforts on such issues as the economy, health care, education and other social issues facing the country. Further, I believe that she possesses the credentials and the political acumen needed to serve as White House Liaison at the Agriculture Department or in another comparable position. Thus, I strongly recommend Mrs. Hallmon for a position in the Administration.

Sincerely yours,



Joe L. Reed  
Chairman

JLR/amw

cc: ✓ Alexis Herman  
Assistant to the President  
and Director of Public Liaison

Chris Ajemian  
5756 34th Ave, NE  
Seattle, WA 98105  
(206) 527-9533

February 15, 1994

Ms. Alexis Herman  
Assistant to the President  
Director of Public Liaison  
The White House  
Washington, D.C.

FEB 17 1994

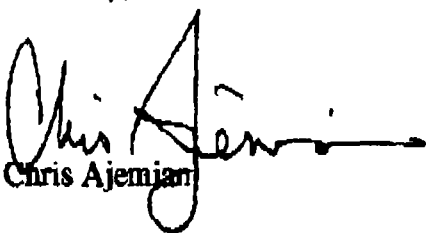
Dear Alexis,

How are you? I hope you are safely past the budget now!

I am graduating this June with a Masters in International Affairs from the University of Washington and am looking for employment. I will be in Washington, D.C. during my spring break and would very much appreciate a job or informational interview, at your convenience, between March 21-25. If possible, a response by the end of this week would be extremely helpful to me.

I have previously sent you my resume, but have included it as the second page of this fax. Thank you very much for your consideration.

Sincerely,

  
Chris Ajemian



## **CHRISTOPHER AJEMIAN**

5756 34th Ave NE, Seattle WA 98105 (206) 527-9533

### **EXPERIENCE**

**Foreign Policy Consultant Ministry Foreign Affairs, Republic of Armenia, Yerevan, Armenia** Summer 1992 Helped design basic Armenian foreign policy for Far-East Asian countries of Japan, China, and Korea on a pro bono basis. Contributed to Ministry's day-to-day diplomacy with other countries.

**Assistant Correspondent for Foreign Affairs Kyodo News Service/Kyodo World English Service, Washington, D.C.** Bureau 11/1990-7/92

Assigned to White House, Congressional Foreign Relations and Economic Committees as relating to U.S. foreign policy. General issue areas: U.S.-Japan relations, Transcaucasia, and the break-up of the Soviet Union. Filed daily articles for Kyodo World English Service, spoke Japanese on professional basis, conducted interviews, press conferences. Covered 1992 Democratic Convention.

**Research Assistant Democratic National Committee, Washington, D.C.**

Research and Communications Department Summer-Fall 1990. Provided political research and daily press activities for the DNC. On-the-record representation of the DNC to national and international press.

**Administrative Assistant to the Chief of Staff, Democratic National**

**Committee, Office of the Chairman, Washington, D.C.** 5/89-3/90. Assisted Chief of Staff in daily political process, management of the DNC. Scheduling, paper control, advance work, maintained DNC master files. Managed political relationships relating to the Office of the Chairman.

**Legislative Internship, Congressman Mel Levine, Washington, D.C.** Winter

1989 Attended hearings on foreign relations, prepared memos for Foreign Policy Legislative Assistants, drafted constituent letters and casework.

**English Instructor, Comtech Software Inc., Tokyo, Japan** 9/85-8/86 Provided conversation and grammar classes for company's business executives. Specialized English instruction in computer terminology.

**Academic Year in Tokyo** 9/85-8/86 studied Japanese Language, Karate

**American Field Service (AFS) Exchange Student Program in Tokyo, Japan** Summer 1982 - Gakugei-Daigaku Fuzo-ku High School

**President, Armenian Students Association U.C. Berkeley** 1987. Constructed and

maintained cultural and academic ties with local and national Armenian and related ethnic/racial groups within America and the Middle East. Sponsored political forums and cultural events.

### **EDUCATION**

**Masters of International Affairs, Japan Regional Program-Jackson School of International Affairs, University of Washington, Seattle, May 1994.**

Concentration in Japanese and Armenian Affairs, Diplomacy and Regional Security Issues

**B.A., U.S. Foreign Policy and Japanese Intellectual History, U.C. Berkeley, May 1988.** Senior Thesis: Grenada and the United States 1979-1983

**Intercult Japanese Language Institute, Tokyo, Japan.** Formal instruction in Japanese 1985-86

## ANDREA ANDERSON

2071 Alice Avenue Unit 101  
Oxon Hill, MD 20745

Hm - (301) 630-5269  
Ofc - (202) 543-9111

---

### PROFESSIONAL SKILLS:

- Leadership:**
- Responsible for development and implementation of a system for staff contributions for the annual United Way Campaign at the National Association for Equal Opportunity in Higher Education (NAFEO).
  - Direction and management of the scholarship program at NAFEO.
  - Provides technical advice and direct assistance to employees concerning benefit coverage, enhanced services and updates; provide benefits orientation to all new employees.
- Management:**
- Administration and disbursement of scholarship funds provided by corporate sponsors; develop networks and strategies for attracting potential funding sources for scholarships; create utilization reports to sponsors as a tracking method for funds disbursed.
  - Process attendance records and ensure accuracy.
  - Maintain files and records of all in-house communication systems and usage patterns.
  - Serves as a member of the Board of Directors of Rosecroft Commons Condominium Association, with responsibility for long and short-term planning; general responsibility for overall management of the property.
- Public Relations:**
- Develops PSA's announcing NAFEO national conference activities.
  - Designed flyers, PSA's and letters of invitation to events sponsored by the drama ministry of Greater Mount Calvary Holy Church.
  - Assisted the director of Public Relations for a non-profit family services foundation serving Prince George's County residents with a wide variety of promotional activities; wrote news/press releases; developed biographies for employees of the foundation.
- Conference Management & Technical Support:**
- Uses an on-line registration system to register various categories of attendees; maintain financial records of corporate contributions and registration fees; data-entry of miscellaneous conference transactions; generation of MIS reports for accountability purposes.

ANDREA ANDERSON

2071 Alice Avenue Unit 101 Oxon Hill, MD 20745  
Hm - (301) 630-5269 Ofc - (202) 543-9111

---

**EDUCATION:**

- Howard University, Washington, D.C.  
MA - Communication Arts, Organizational Communications.  
Expected May, 1995
- Howard University, Washington, D.C.  
BA - Communication Arts, Public Relations. May 1987

**WORK EXPERIENCE:**

- Personnel Specialist October 1988 - Present  
National Association for Equal Opportunity in Higher  
Education (NAFEO)
- Administrative Staff Assistant September 1986 -  
September 1988  
United States Department of Agriculture
- Claim Representative Intern June 1985 - August 1985  
State Farm Insurance Company - Flint, Michigan

**AFFILIATIONS:**

- Rosecroft Commons Condominium Association, 1993
- National Association of Female Executives (NAFE), 1991
- Public Relations Student Society of America (PRSSA), 1985-87
- Howard University Homecoming Steering Committee, 1985-86
- Howard University Spring Arts Festival, 1984
- Center for Leadership Development, 1978
- Minority Engineering Advancement Program, 1977

ANDREA ANDERSON

2071 Alice Avenue Unit 101 Oxon Hill, MD 20745  
Hm - (301) 630-5269 Ofc - (202) 543-9111

---

**POLITICAL EXPERIENCE**

| <u>Dates</u>      | <u>Title</u> | <u>Activity</u>                                                                         | <u>Contact</u>         | <u>Telephone #</u> |
|-------------------|--------------|-----------------------------------------------------------------------------------------|------------------------|--------------------|
| Sept-Oct.<br>1992 | Volunteer    | Voter<br>Registration<br>Greater Mt.<br>Calvary Holy<br>Church<br>(Membership:<br>3500) | Bishop<br>Alfred Owens | (202) 529-4547     |
| Sept-Oct.<br>1992 | Volunteer    | Voter<br>Education<br>Greater Mt.<br>Calvary Holy<br>Church<br>(Membership:<br>3500)    | Bishop<br>Alfred Owens | (202) 529-4547     |
| Sept-Oct.<br>1992 | Volunteer    | Voter<br>Turnout<br>Greater Mt.<br>Calvary Holy<br>Church<br>(Membership:<br>3500)      | Bishop<br>Alfred Owens | (202) 529-4547     |



THE WHITE HOUSE  
WASHINGTON

Dear Applicant:

Thank you for your recent inquiry regarding the White House Intern Program. We all share your enthusiasm for the Clinton Administration and recognize the importance of the President's call for active participation in government.

Enclosed you will find the official internship application packet and other relevant materials explaining the program and its requirements.

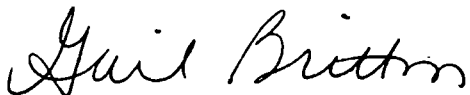
Please return the completed application form along with the other necessary components of the packet before the deadline for the session for which you are applying.

The application deadlines for upcoming sessions are:

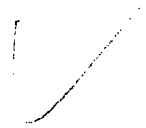
- \* Summer Session '94 - April 15, 1994
- \* Fall Session '94 - June 15, 1994
- \* Spring '95 - November 1, 1994

Thank you again for your interest, and we look forward to hearing from you soon.

Sincerely,



Gail A. Britton  
Director  
White House Intern Program



## THE WHITE HOUSE INTERN PROGRAM

The White House Intern Program is designed to challenge and reward a select number of students from across the country. Interns are primarily college juniors and seniors who have demonstrated academic excellence and displayed a commitment to public service. There are also a limited number of positions available for graduate, law and non-traditional students.

Interns have the opportunity to work in various departments of the White House. Participating departments have designed programs that use the interns' skills. The duties of an intern often entail assisting in the operations of press conferences, briefings and public events. Working in the White House is an unparalleled experience for a student who wishes to see the workings of the Executive Branch.

In addition to being a work experience, the White House Intern Program includes a weekly speaker series, job-skill workshops and evening issue lectures. Speakers include senior White House staff, Cabinet Secretaries and Congressional leaders. Seminars are on a wide range of job related issues ranging from time management to career planning.

In keeping with the President Clinton's emphasis on National Service, a required component of the White House Intern experience is the community service program. The Intern Program encourages and facilitates student involvement with local service organizations.

In addition to the attached application, a resume, 2 recommendations, a writing sample and an unofficial transcript are required by all applicants. All internships are unpaid. Although we provide suggestions for funding, we regret that we are unable to offer any financial compensation. *If you are planning on applying for any type of funding or assistance, please read carefully the enclosed Funding Guidelines before completing the application.* If students choose to do their internships for college credit, the White House Intern Program will gladly work with the requirements of the university.

The White House Intern Program encourages students from all backgrounds to apply.

# Application for White House Internship



I am applying for an internship for the following terms:

Spring 1994 \_\_\_\_\_  
(Jan. 19 - April 23)

Fall 1994 \_\_\_\_\_  
(Sept. 15 - Dec. 10)

Summer Session I \_\_\_\_\_  
(May 18 - July 8)

Summer Session II \_\_\_\_\_  
(July 11 - Aug. 26)

All internships are full time. Three day minimum required for Fall and Spring. Please indicate days/hours available

## Personal Information

Full Name: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Are you a registered voter? \_\_\_\_\_

If yes, what state: \_\_\_\_\_

Prior Campaign /Political Experience: \_\_\_\_\_

Have you ever been charged with or convicted of any criminal offense, DWI or misdemeanor offenses? ☐ Yes ☐ No

Are there currently any charges pending against you for any criminal offense? (i.e. parking tickets) ☐ Yes ☐ No

## Academic Information

College/University: \_\_\_\_\_

Current Address: \_\_\_\_\_

Current Phone: \_\_\_\_\_ Expected Year of Graduation: \_\_\_\_\_

Major: \_\_\_\_\_ GPA \_\_\_\_\_

Computer Skills: \_\_\_\_\_

## Internship Placement

In order of preference, I would most like to work in the following White House departments

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

*Efforts will be made to accommodate preferences, however no guarantees can be made.*

\*Check this box if you want your application to be considered solely under the competitive service criteria on page 2 of this application. See Funding Guidelines for details.

# Criteria

## **Please include the following along with the application:**

- Current resume
- 2 letters of recommendation
- 500 word writing sample
- Unofficial transcript
- A brief description of any significant information regarding family, upbringing, or heritage (optional)

## **Competitive Service Criteria:**

- Demonstrated commitment to community service
- Leadership potential
- Academic progress or accomplishment
- Accomplishments in extracurricular activities
- Writing ability
- Ability to pass an appropriate background investigation to determine access privileges to the Executive Office of the President complex

No other factors will be taken into consideration in selecting interns under these criteria.

## **Mail to:**

Gail Britton  
White House Intern Program  
Room 190  
Washington, D.C. 20500  
Phone Number: (202) 456-2742  
Fax Number: (202) 456-6718

## **Application deadlines:**

Summer 1994 – April 15, 1994  
Fall 1994 – June 15, 1994  
Spring 1995 – November 1, 1994

## **Funding Guidelines**

White House Interns are unpaid volunteers. Some students may need assistance to finance their expenses (e.g., housing, transportation, board) during the period of their internship in Washington, D.C. If you are considering applying to a foundation or not-for-profit organization for a grant or stipend, you should review the requirements of the foundation organization before completing the White House Internship application.

The bylaws of some foundations and not-for-profit organizations do not permit them to give grants or stipends to aid persons who are, or potentially might, engage in partisan activities. If you will be applying for financial aid for this internship from a foundation or not-for-profit organization that is precluded from providing stipends to individuals who may engage in partisan activities, check the box in the upper right corner of the application.

Students who check the box in the upper right corner of the application are choosing to be considered solely under the competitive service criteria listed on page two of the application. Under these criteria, the White House will not consider experience in campaign or political activities, campaign work for Clinton/Gore 1992, recommendations from elected, White House, or any other political officials, including political appointees of the President (e.g., the Secretary of Labor, the General Counsel of the Department of Health and Human Services, etc.).

The White House also will not consider any other factors in making decisions to offer such students an internship that might be construed by an organization or foundation with the aforementioned limitations as potentially partisan in nature.

## **Funding Sources**

As you know, all White House Internships are unpaid positions. The White House is prohibited by law from seeking private funds to underwrite its internship programs. We can however, provide you with guidelines and suggestions for obtaining funds for your internship. Below is a summary of possibilities for funding or in-kind support.

**Please note that this information is for your assistance only. The White House is not involved in any way in funding decisions for internships and makes no representations with respect to the availability of funds or selection criteria.**

Finally, we appreciate and recognize the financial burden that is inherent in an unpaid internship. We hope that your accomplishments here are as invaluable to you as they are to us.

---

### **I. Foundations**

Many foundations and not-for-profit organizations are able to provide funding for internships. The following names are among the many foundations that you could contact:

|                                                |                               |
|------------------------------------------------|-------------------------------|
| The Foundation for the National Capital Region | Public Employees Roundtable   |
| 1002 Wisconsin Avenue, NW                      | (Public Service Scholarships) |
| Washington, DC 20007                           | PO Box 14270                  |
| (202) 338-8993                                 | Washington, DC 20044-4270     |
|                                                | (202) 927-5000                |

Additional information can be found in:

The Scholarship Book - The Complete Guide to Private-Sector Scholarships, Grants, and Loans for Undergraduates  
By Daniel J. Cassidy. 1990.

Foundation Grants to Individuals 8th Edition  
By Carlotta R. Mills. 1993.

### **II. Academic and Community Sources**

Some college and community programs provide stipends to students participating in government and public interest programs. The best sources of information about these programs are your career center or your academic department. Some colleges also have discretionary funds that could be used to defray part of your expenses. Students on several campuses have created student funded programs to provide internship grants to students who take low-paid or unpaid public interest and government internships. There are numerous community organizations that may be willing to help finance your internship such as fraternal organizations (i.e. Kiwanis Club, Rotary Club), your fraternity or sorority, or your church, temple or other congregation.

# **WHITE HOUSE**

## **DEPARTMENT DESCRIPTIONS**

• Please note the following are department descriptions, not job descriptions. Along with special projects, interns will be expected to assist with administrative duties.

### **CABINET AFFAIRS**

This office functions as the liaison between members of the President's cabinet and the White House.

### **CHIEF OF STAFF**

The Chief of Staff is responsible for coordinating and directing the flow of papers and visitors to the President's office. The employees of this office assist that effort by organizing the affairs of the Chief and Deputy Chief of Staff and assisting them in their duties as advisors to the President.

### **COMMUNICATIONS**

The Communications Department is divided into eight divisions:

Media Affairs

Press

Research

Planning

Speechwriting

Policy Coordination

News Analysis

### **CORRESPONDENCE**

The Correspondence Department serves as a vital link between the President and the American people. This department oversees, coordinates and responds to the huge volume of written, electronic, and telephoned communication between the President and the public.

### **DOMESTIC POLICY**

The Office of Domestic Policy is responsible for advising the President on domestic issues.

### **OFFICE OF ENVIRONMENTAL POLICY**

The Office of Environmental Policy is responsible for advising the President on environmental issues.

### **OFFICE OF THE EXECUTIVE CLERK**

The Office of the Executive Clerk is the oldest operating unit in the White House. It is a highly technical office that is responsible for the formal preparation and final disposition of all official Presidential papers and documents. This includes the President's nominations to the Senate, Executive Orders and pardons.

### **FIRST LADY'S OFFICE**

The Office of the First Lady supports the First Lady in the areas of press relations, Domestic Policy, Health Care, scheduling and correspondence. This office also includes the **Office of the Social Secretary** which is responsible for the planning of all events at the White House.

### **GENERAL COUNSEL**

Open for law students only.

### **OFFICE OF HEALTH POLICY**

Working closely with the Domestic Policy Office, the Office of Health Policy is responsible for advising the President on health issues.

### **INTERGOVERNMENTAL AFFAIRS**

This office serves as the liaison between the White House and state and local elected officials.

### **LEGISLATIVE AFFAIRS**

The Office of Legislative Affairs is the liaison between the Executive and the Legislative Branches.

### **MANAGEMENT/ADMINISTRATION/OPERATIONS**

Learn the inner-workings of the White House by working with staff on activities that include special projects, assisting with the volunteer programs, special events, and responding to constituent and staff inquiries.



## **NATIONAL DRUG CONTROL POLICY OFFICE**

The Office of National Drug Control Policy advises the President on illicit drug issues. Offices in the agency include the office of Demand Reduction, Supply Reduction, Bureau of State and Local Affairs, Public Affairs, Legislative Affairs, Chief of Staff, and the Office of the Director.

## **NATIONAL AIDS POLICY OFFICE**

The Office of National AIDS Policy is responsible for the Administration's policies on HIV/AIDS and deals with issues such as research, prevention, media relations, communications, international affairs, pediatrics and womens' issues regarding the virus and its effects on society.

## **NATIONAL ECONOMIC COUNCIL**

## **OFFICE OF SCIENCE AND TECHNOLOGY POLICY**

The Office of Science and Technology Policy serves as a scientific, engineering and technological analysis and judgement for the President. OSTP advises the President of scientific and technological concerns and their relationships to other national issues; it also assists the President during the federal budget development process. OSTP consists of four divisions: Science, Technology, Environment, and International Affairs/National Security.

## **PHOTO OFFICE**

## **POLITICAL AFFAIRS**

The Political Department is charged with ensuring that the Executive Branch and the President are aware of the concerns of the American citizen.

## **PRESIDENTIAL PERSONNEL**

The Office of Presidential Personnel is the department responsible for placing Presidential appointees within the departments and independent agencies throughout the Federal government. Presidential Personnel is also responsible for advising the President on selection and placement of the appointees.

## **PUBLIC LIAISON**

The Public Liaison Office is responsible for promoting Presidential priorities by outreach to concerned constituency and public interest groups. This includes planning White House briefings, bill-signing ceremonies and issue hearings.

## **SCHEDULING AND ADVANCE**

The White House Office of Scheduling and Advance is responsible for the planning, organization, and implementation of the President's daily and long-range schedules. The Office is the principle point of contact within the White House for many of the elected officials, dignitaries, world leaders and citizens who request time with the President. The office sifts through thousands of requests each week from individuals and organizations seeking the President's time. Each request receives a response from the White House.

Through a detailed advance operation, the office designs and structures the site for each and every location the President visits. The advance staff work with the host of each event, the United States Secret Service, and the military to coordinate the logistics of all Presidential movements. There is limited opportunity for interns to become involved in advance work through their internship.

*\*Please note that interns in this department will be working primarily with the Scheduling side of the office. Interns may have the opportunity to do a local event or even travel, but this happens on a case by case basis and there are NO guarantees.*

## **STAFF SECRETARY**

The Staff Secretary's Office is responsible for all Presidential papers that leave the White House.

## **OFFICE OF THE VICE PRESIDENT**

### **VISITORS OFFICE**

The Visitors Office coordinates requests for all tours of the White House using specialized databases for group and Congressional tours. Greeting groups and special guests, planning special events such as the Pageant of Peace and the Easter Egg Roll are also responsibilities of the Visitors Office.

## **WHITE HOUSE PERSONNEL SECURITY OFFICE**

The White House Personnel Security office is responsible for monitoring all background investigations and access to the White House complex. The office also serves as the liaison with the Secret Service, the Federal Bureau of Investigations and the Internal Revenue Service.

# Withdrawal/Redaction Sheet

## Clinton Library

| DOCUMENT NO.<br>AND TYPE | SUBJECT/TITLE                                            | DATE       | RESTRICTION |
|--------------------------|----------------------------------------------------------|------------|-------------|
| 001. resume              | [Personally Identifiable Information] [partial] (1 page) | 06/00/1993 | b(6)        |

### COLLECTION:

Clinton Presidential Records  
Public Liaison  
Alexis Herman  
OA/Box Number: 2653

### FOLDER TITLE:

Personnel Recommendations [2]

2012-0741-F

rs2617

### RESTRICTION CODES

#### Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

#### Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

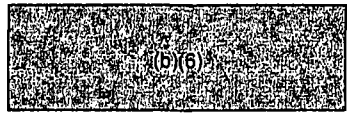
202 296282

EDMUND D. COOKE, JR.

(202) 861-1870

D. Cooke

DATE OF BIRTH:



PLACE OF BIRTH:

EDUCATION

KENT STATE UNIVERSITY, B.A., 1965  
UNIVERSITY OF MICHIGAN LAW SCHOOL, J.D., 1973

EXPERIENCE

PARTNER, Epstein, Becker & Green, Washington, D.C. and New York office July 1, 1989 to present--Specializing in Labor, Employment Relations and Government Relations.

COUNSEL, Committee on Education and Labor, U.S. House of Representatives, Washington, D.C., September, 1984-July, 1989.

SPECIAL COUNSEL, Committee on House Administration, U.S. House of Representatives, Washington, D.C., July, 1983-September, 1984.

CHIEF LEGISLATIVE ASSISTANT, Congressman Harold Washington, U.S. House of Representatives, Washington, D.C., January, 1983-June, 1983.

COUNSEL, Subcommittee on Employment Opportunity, Committee on Education and Labor, U.S. House of Representatives, April 1981-September, 1984.

ATTORNEY, Seyfarth, Shaw, Fairweather & Geraldson, Washington, D.C. 1978-1981.

DEPUTY DIRECTOR OF THE OFFICE FIELD SERVICES, Equal Employment Opportunity Commission, 1977-1978.

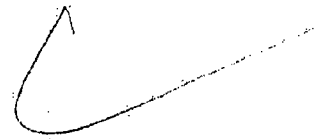
SPECIAL ASSISTANT TO THE VICE CHAIR, Daniel Leach, Equal Employment Opportunity Commission, 1976-1977.

ATTORNEY, Appellate Court, Division of National Labor Relations Board, 1973-1976.

CAPTAIN, United States Air Force, 1965-1970.

ADJUNCT PROFESSOR OF LAW, Syracuse University School of Law.

861-0900 - Epstein  
Becker & Green



*Amber J. [Signature]*

# Robb Joseph Hecht

1805 Crystal Drive #913S, Arlington, Virginia 22202 (703) 271-9073

---

## EDUCATION

- **University of Wisconsin-Madison**, Bachelor of Arts. Major in International Relations - Political Economy Studies. Minor in German (business and culture concentration); May 1993. Undergrad GPA 3.2, Dean's List for two semesters. Selected coursework includes Public Speaking, International Business, Business German, International Marketing and Advertising.

## RELATED EXPERIENCE

### **The American Bankers Association, Washington, DC**

#### • *Bank Card Research Intern - Summer 1993*

Researched, developed and wrote a lobbying profile about credit card interest rates and their regulation to be distributed to legislators and Association members. Assisted in sales and marketing research projects which increased the Association's knowledge about the needs of member banks.

### **The Statesider Private Residence Hall, Madison, Wisconsin**

#### • *Resident Assistant - Winter /Spring 1993*

Served as live-in counselor for University residents, assisting in conflict resolution, problem solving, self-awareness and the coordination of large group interaction activities.

#### • *Marketing and Sales Assistant - 1992/1993*

Assisted in the development and conduct of marketing and advertising projects involving telemarketing, clerical activities, reception and tours. Operated IBM personal computer utilizing Microsoft Word, WordPerfect 5.1 and became familiar with MacIntosh programs.

### **University of Wisconsin-Madison**

#### • *Orientation Guide*

Represented and introduced the University to prospective students and their parents, increasing interest by answering important questions about college life at UW-Madison.

## INTERNATIONAL EXPERIENCE

#### • **Friedrich Wilhelms Universitat, Bonn, Germany**

Gained German fluency during a one year study abroad program in 1991-92. Studied both German history and the role of a new Germany within the European Community.

- **Extensive travel:** in Germany, Spain, the United Kingdom, Hungary and Belgium during 1991-92.

## ACTIVITIES & INTERESTS

### **The Badger Herald, University of Wisconsin, Madison**

#### • *Writer - 1990/91*

Contributor to one of the University's newspapers. Subject articles concentrated on international business activities in the State of Wisconsin.

### **Handgun Control Inc., Washington, DC**

#### • *Volunteer - Present*

Assisting in direct mail solicitations and other campaigns to increase public awareness about the benefits of gun control in the effort to pass the Brady Bill.

**Personal interests:** Downhill skiing, rollerblading and photography

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## FACSIMILE TRANSMISSION COVER SHEET

Date: Dec 10, 1993

Number of pages (including cover): 3

This fax is directed to: Ms. Ruby Moy

Destination fax number: 202-456-2983

Sender: Robb Hecht

Sender's contact phone number: 703-271-9073

Additional instructions:

# Robb Joseph Hecht

1805 Crystal Drive #913S, Arlington, Virginia 22202 (703) 271-9073

---

December 10, 1993

Dear Ms. Moy,

I enjoyed speaking with you on the telephone yesterday. As we agreed, I would fax my resume to you indicating also how many hours I could intern a week. I could intern about 10 hours a week or we could set hours close to that. Again, I heard about the position from Mario Cooper. I look forward to meeting you.

Yours Truly,  
Robb Hecht

PERSONNEL  
REC

—



JAN 4 1994

**Prominent**  
**African American**  
**Candidates**

**Jewel Jackson McCabe**

President

National Coalition of 100 Black Women

10 East 8th Street

New York, NY 10012

212/974-6140

**Eddie Williams**

President

Joint Center for Political Studies

1090 Vermont Avenue, NW

Suite #1100

Washington, D.C. 20005

202/226-3430

**Dr. Dorothy Height**

National Council of Negro Women

1667 K Street, NW

Washington, D.C. 20006

202/659-0006

**Richard Gordon Hatcher**

Hatcher & Associates

2210 Hayes Street

Gary, IN 96505

219/944-2661

**Senator Diane Watson**

4401 Krinshaw Blvd.

Suite 300

Los Angeles, CA 90043

213/295-6655

**African American Leaders**  
**Page 2**

**C. Delores Tucker**  
National Political Congress of Black Women  
600 New Hampshire Ave., NW  
Suite 1125  
Washington, D.C. 200

**Sidney Barthelemy**  
Mayor of New Orleans  
City Hall  
New Orleans, LA 70112  
504/586-4000

**Francis Murphy**  
Publisher  
Afro-American Newspaper Group  
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Washington, DC 20009  
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Philadelphia, PA 19106  
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**Betty Shabazz**  
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312/322-9224

**African American Leaders**  
**Page 3**

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Ruth Love Enterprises  
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San Francisco, CA 94115  
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