

FOIA MARKER

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Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: Counsel Office

Series/Staff Member: Chris Cerf

Subseries:

OA/ID Number: 6971

FolderID:

Folder Title:

Personnel Security [1]

Stack:

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Row:

107

Section:

2

Shelf:

11

Position:

1

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: Personnel (12 pages)	05/24/1994	b(6)
002. list	re: Personnel (17 pages)	05/18/1994	b(6)
003. list	re: Personnel (8 pages)	05/18/1994	b(6)

COLLECTION:

Clinton Presidential Records
Counsel Office
Chris Cerf
OA/Box Number: 6971

FOLDER TITLE:

Personnel Security [1]

2006-1066-F

im1368

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

PASS STATISTICS

CLINTON LIBRARY PHOTOCOPY

**EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS**

10-Jun-94 16:56

03-Jun-94

AGENCY	Number of Staff incl. detailees	No. of Perm Passes Issued	Adjudicated Backgrounds Awaiting	Adjudicated Backgrounds Pending	Pending Background Investigations	Awaiting Paperwork
White House Office	436	349	7	24	48	8
Office of Policy Development	50	37	2	5	6	0
Council on Environmental Quality	7	7	0	0	0	0
Executive Residence	89	89	0	0	0	0
Office of the Vice President	25	23	0	1	1	0
National Security Council	150	108	5	7	22	8
Office of Nat'l Drug Control Policy	30	20	0	0	5	5
Office of Science & Tech Policy	44	41	0	0	3	0
Council of Economic Advisers	35	34	0	0	1	0
Office of Administration	191	183	0	1	4	3
TOTAL	1057	891 84.3%	14 1.6%	38 3.6%	90 8.5%	24 2.3%

Various Totals of Statistics

	Total Perm+BI+ No. of Staff Await BI + No Paper		Total Pending or Await. Paper
White House Office	436	436	56
Office of Policy Development	50	50	6
Council on Environmental Quality	7	7	0
Executive Residence	89	89	0
Office of the Vice President	25	25	1
National Security Council	150	150	30
Office of Nat'l Drug Control Policy	30	30	10
Office of Science & Tech Policy	44	44	3
Council of Economic Advisers	35	35	1
Office of Administration	191	191	7
TOTAL	1057	1057	114 10.8%

6/10/94

TALKING POINTS

- One hundred percent of all EOP personnel are in compliance with the Chief of Staff's directive that all security-related paperwork be submitted within 30 days of beginning employment.
- As of the week of June 3, 1994, 84.3% (891/1057) of all EOP personnel had been issued a permanent pass.
- The figure rises to 86% (905/1057) if one includes the fourteen additional individuals whose favorably adjudicated background investigation has been forwarded to the Secret Service with a recommendation to issue a permanent pass.
- Of the 152 individuals who have not received or been recommended for a pass:
 - 90 are the subject of a pending FBI background investigation (such investigations typically take from 45 to 60 days, and sometimes longer);
 - 38 have completed background investigations that are currently under review; and
 - 24 have been employed fewer than 30 days and therefore have not completed the paperwork necessary to initiate the process.
- Taken together, these figures show that 96.4% of EOP personnel: (1) have received or been recommended for a pass, (2) are currently the subject of a FBI background investigation, or (3) have been employed for less than 30 days.
- According to outside experts, these figures compare very well with other parts of the Executive Branch, such as the Department of State.

~~White House~~ June 5-10 6/10

White House Personnel Security
Pass Statistics

03-Jun-94
09:03:41 PM

NUMBER OF STAFF Incl. detailees	NUMBER OF PER PASSES ISSUED	ADJUDICATED BACKGROUND AWAITING	ADJUDICATED BACKGROUND PENDING	PENDING BACKGROUND INVESTIGATIONS	AWAITING PAPERWORK
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AGENCY					
WHITE HOUSE OFFICES	436	349	7	24	48
OFFICE OF POLICY DEVELOPMENT	50	37	2	5	6
EXECUTIVE RESIDENCE	89	89	0	0	0
OFFICE OF THE VICE PRESIDENT	25	23	0	1	1
NATIONAL SECURITY COUNCIL	150	108	2	2	22

<u>ch</u> TOTAL	750	606	14	37	77
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PERCENTAGES OF TOTALS		80.80%	1.87%	4.93%	10.27%
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CEQ	7	7	0	0	0
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ONACP	30	20	0	0	5
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OSTP	44	41	0	0	3
------	----	----	---	---	---

CEA	35	34	0	0	0
-----	----	----	---	---	---

OA	191	183	0	1	4
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Subtotal	307	285	0	1	13
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Grand Total	1057	891	14	38	90
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* Tillman Devo
** All Room Passes

09-Jun-94

Executive Office of the President Pass Statistics as of June 3, 1994

Total Population of Executive Office of the President	1039
Permanent Passes Issued	879
Files Forwarded to USSS with	
Recommendation to Issue Pass	14
Subject of Pending FBI Background Investigation	91
Completed Background Investigation Under Review	38
Employed Less Than 30 Days	
(Thus, Without Security Paperwork)	17
Total	1039

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09-Jun-94

White House Office Pass Statistics as of June 3, 1994

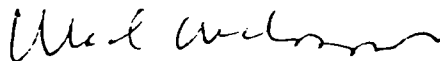
Total Population of White House Office	436
Permanent Passes Issued	349
Files Forwarded to USSS with	
Recommendation to Issue Pass	7
Subject of Pending FBI Background Investigation	48
Completed Background Investigation Under Review	24
Employed Less Than 30 Days	
(Thus, Without Security Paperwork)	8
Total	436

THE WHITE HOUSE
WASHINGTON

March 14, 1994

MEMORANDUM FOR ALL EXECUTIVE OFFICE OF THE PRESIDENT STAFF

FROM: MACK McLARTY
CHIEF OF STAFF



SUBJECT: Completion of All Employment and Security Paperwork

All staff who have joined the payroll of an EOP agency prior to March 1, 1994, should have completed their employment and security related paperwork, including the SF 86 -- Questionnaire for Sensitive Positions.

Any staff who have not completed the required paperwork have until this Friday, March 18, 1994, to complete and return all paperwork to the appropriate security or personnel office; White House staff should return their paperwork to the White House Office of Personnel Security, OEOB Room 84.

All staff who joined the EOP payroll between March 1 and March 14, 1994, have until March 31, 1994 to complete and return the required forms.

Effective immediately, all new staff have 30 days from their effective appointment date to complete all necessary paperwork.

No excuses from any level of personnel will be accepted; personnel who fail to comply will be separated from payroll on unpaid leave status.



Executive Office of the President
Office of Administration
Director's Office

Phone: (202) 395-6963 Assistant Director, Fax: (202) 395-7279 General Counsel, Fax: (202) 456-7921

Fax Cover Sheet

Date: 6/3

To: MATT MOORE

Of: _____

Fax Number: _____

From:

☐ John Cressman
Assistant Director

☐ Bill Boorman
Manager of Special Projects

☒ Christopher Cerf
General Counsel

☐ Ashley Raines
Customer Advocacy Coordinator

☐ Bruce Overton
Counselor

☐ DeVere Patton
Customer Advocacy Advisor

☐ Stuart Bender
Assistant General Counsel

☐ Renee Riley
Secretary

☐ Carol Ehrlich
FOIA Program Administrator

☐ _____

Comments:

*Please call me for an
explanation of these #s*

3

EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS COMPARISON

18-May-94 15:27

18-May-94

17-May-94

mas 26

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed (Awaiting)	Pending Background Investigations	Awaiting Paperwork
White House Office	437	340	23 33 (12)	55	16
Office of Policy Development	51	36	11 (2)	7	0
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	22	3 (1)	0	1
National Security Council	149	105	12 (5)	22	11
Office of Nat'l Drug Control Policy	25	18	1	4	1
Office of Science & Tech Policy	37	20	5	2	0
Council of Economic Advisers	34	31	0	3	0
Office of Administration	187	182	1	4	0

TOTAL	1040	848	65	98	29
		81.5%	6.3%	9.4%	2.8%
		83.5% (including those awaiting USSS action)			
		91.3% (including those awaiting USSS action and			
		excluding all EOP personnel starting in last 120 days)			

approximately

15-Mar-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed	Pending Background Investigations	Awaiting Paperwork
White House Office	425	233	80	94	18
Office of Policy Development	53	17	20	11	5
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	13	11	0	1
National Security Council	149	90	29	26	4
Office of Nat'l Drug Control Policy	23	18	1	4	0
Office of Science & Tech Policy	41	25	10	6	0
Council of Economic Advisers	34	28	3	3	0
Office of Administration	185	177	5	3	0

TOTAL	1030	695	159	148	28
	1030	67.5%	15.4%	14.4%	2.7%

Change in Percentage	14.1%	-9.2%	-4.9%	0.1%
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White House Personnel Security
Pass Statistics

26-May-94
03:17:47 PM

NUMBER OF STAFF Incl. detailees	NUMBER OF PER PASSES ISSUED	ADJUDICATED	ADJUDICATED	PENDING	AWAITING PAPERWORK	
		BAKGROUNDS AWAITING	BACKGROUNDS PENDING	BACKGROUND INVESTIGATIONS		
	437	340	4	23	57	13
	51	36	3	5	7	0
	89	89	0	0	0	0
	25	22	0	2	1	0
	<u>150</u>	<u>105</u>	<u>5</u>	<u>7</u>	<u>22</u>	<u>11</u>
	752	592	12	37	87	24
—		78.72%	1.60%	4.92%	11.57%	3.19%

	AUTHORIZED FTE's	FTE EXC	AUTHORIZED OGE's	OGE EXC	TOTAL	TOTAL W EXC'S	ON BOARD FTE'S	ON BOARD OGE'S	ON BOARD TOTAL
	AS OF 10/01/96		AS OF 10/01/96						
1 Immediate Office	12	3	0		12	15	15	0	15
2 Chief of Staff	12	2	2		14	16	12	2	14
NSC	3		0		3	3	3	0	3
3 Communications	51	4	0		51	55	53	1	54
Policy Development	5		0		5	5	5	0	5
NEC	6		0		6	6	6	0	6
DPC	1		0		1		1	0	1
AIDS POLICY	6		0		6	6	6	0	6
Cabinet	21		0		21	21	21	0	21
Legislative Affairs	22		1	1	23	24	22	2	24
Staff Secretary	18	10	8	12	26	48	27 *	15 *	42
4 Scheduling/Advance	43		15		58	58	37	15	52
5 Counsel	7		0		7	7	7	0	7
Mgmt & Administration	7	3	0		7	10	10		10
Political	16	1	0		16	17	17		17
6 Intergovernmental	2				2	2	0		0
7 Public Liaison	13		0		13	13	13	0	13
National Service	25	1	9		34	35	23 *	3	26
First Lady	0		0		0	0	5	0	5
8 Presidential Personnel	394	24	36	13	430	467	391	40	436
Political Outreach	10		8		18	18	11	6 *	17
SUBTOTAL	20		3		23	23	18 *	3 *	21
9 Office of Policy Development	10		2		12	12	10	2	12
DPC	40		13		53	53	39	11	50
NEC	0	3	0	4	0	7	4	3	7
OEI	89		0		89	89	89	0	89
Office of the Vice President	21		8		29	29	20	5	25
Residence of the Vice President	0		1		1	1	0	1	1
11 National Security Council	60		87	4	147	151	56 *	94 *	150
12 Office of Nat'l Drug Control Policy	25	15	0		25	40	32	0	32
Office of Science & Tech Policy	40		6		46	46	38	6	44
Council of Economic Advisers	35		0		35	35	31	3	34
Office of Administration	189		0		189	189	188	0	188
TOTAL	893	42	151	21	1044	1107	888	163	1056

		AUTHORIZED FTE's AS OF 10/01/96	FTE EXC	AUTHORIZED OGE's AS OF 10/01/96	OGE EXC	TOTAL	TOTAL W/EXC'S	ON BOARD FTE'S	ON BOARD OGE'S	ON BOARD TOTAL
1	Immediate Office	12	3	0		12	15	15	0	15
2	Chief of Staff	12	2	2		14	16	12	2	14
	NSC	3		0		3	3	3	0	3
3	Communications	51	4	0		51	55	53	1	54
	Policy Development	5		0		5	5	5	0	5
	NEC	6		0		6	6	6	0	6
	DPC	1		0		1		1	0	1
	AIDS POLICY	6		0		6	6	6	0	6
	Cabinet	21		0		21	21	21	0	21
	Legislative Affairs	124		1		125	125	113 *	2	115
	Staff Secretary	22		1	1	23	24	22	2	24
4	Scheduling/Advance	18	10	8	12	26	48	27 *	16 *	43
5	Counsel	43		15		58	58	37	15	52
	Mgmt & Administration	7		0		7	7	7	0	7
	Political	7	3	0		7	10	10		10
6	Intergovernmental	16	1	0		16	17	17		17
7	Public Liaison	2				2	2	0		0
	National Service	13		0		13	13	13	0	13
	First Lady	25	1	9		34	35	23 *	3	26
8	Presidential Personnel	0		0		0	0	5	0	5
	Political Outreach	394	24	36	13	430	467	391	41	437
	SUBTOTAL									
9	Office of Policy Development	10		8		18	18	11	7 *	18
	DPC	20		3		23	23	18 *	3 *	21
	NEC	10		2		12	12	10	2	12
	OEP	40		13		53	53	39	12	51
	SUBTOTAL									
10	Council on Environmental Quality	0	3	0	4	0	7	4	3	7
	Executive Residence	89		0		89	89	89	0	89
	Office of the Vice President	21		8		29	29	20	5	25
	Residence of the Vice President	0		1		1	1	0	1	1
11	National Security Council	60		87	4	147	151	56 *	94 *	150
12	Office of Nat'l Drug Control Policy	25	15	0		25	40	29	0	29
	Office of Science & Tech Policy	40		6		46	46	37	6	43
	Council of Economic Advisers	35		0		35	35	31	3	34
	Office of Administration	189		0		189	189	188	0	188
	TOTAL	893	42	151	21	1044	1107	884	165	1054

WHO 59
OVP 2
OA 5

as of 5/20
thru 1/17

✓

~~OMB 13~~
~~DFPP 2~~

CEA 1
OPD 7
NSC 22

~~USTR 14~~

OSTP 3
ONDCP 5

1

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Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: Personnel (12 pages)	05/24/1994	b(6)

COLLECTION:

Clinton Presidential Records
Counsel Office
Chris Cerf
OA/Box Number: 6971

FOLDER TITLE:

Personnel Security [1]

2006-1066-F
jm1368

RESTRICTION CODES

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P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

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b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
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b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

**EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS COMPARISON**

18-May-94 15:27

18-May-94

17-May-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed (Awaiting)	Pending Background Investigations	Awaiting Paperwork
White House Office	437	333	33 (12)	55	16
Office of Policy Development	51	33	11 (2)	7	0
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	21	3 (1)	0	1
National Security Council	149	104	12 (5)	22	11
Office of Nat'l Drug Control Policy	25	19	1	4	1
Office of Science & Tech Policy	37	30	5	2	0
Council of Economic Advisers	34	31	0	3	0
Office of Administration	187	183	0	4	0
TOTAL	1040	848	65	98	29
		81.5%	6.3%	9.4%	2.8%
		83.5% (including those awaiting USSS action)			
approximately		91.3% (including those awaiting USSS action and excluding all EOP personnel starting in last 120 days)			

15-Mar-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed	Pending Background Investigations	Awaiting Paperwork
White House Office	425	233	80	94	18
Office of Policy Development	53	17	20	11	5
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	13	11	0	1
National Security Council	149	90	29	26	4
Office of Nat'l Drug Control Policy	23	18	1	4	0
Office of Science & Tech Policy	41	25	10	6	0
Council of Economic Advisers	34	28	3	3	0
Office of Administration	185	177	5	3	0
TOTAL	1030	695	159	148	28
	1030	67.5%	15.4%	14.4%	2.7%
Change in Percentage		14.1%	-9.2%	-4.9%	0.1%

WHO Hard Pass Statistics Comparison

White House Office as of 17-May-94

No. of Staff (inc. detailees)		437
No. of Permanent Passes Issued		333 (76%)
Adjudicated Backgrounds Completed		33 (8%)
Pending Background Investigations		55 (13%)
Awaiting Paperwork		16 (4%)

White House Office as of 15-Mar-94

No. of Staff (inc. detailees)		425
No. of Permanent Passes Issued		233 (55%)
Adjudicated Backgrounds Completed		80 (19%)
Pending Background Investigations		94 (22%)
Awaiting Paperwork		18 (4%)

EOP Hard Pass Statistics Comparison

Total EOP as of 17-May-94

No. of Staff (inc. detailees)		1040
No. of Permanent Passes Issued		848 (81.5%)
Adjudicated Backgrounds Completed		65 (6.3%)
Pending Background Investigations		98 (9.4%)
Awaiting Paperwork		29 (2.8%)

Total EOP as of 15-Mar-94

No. of Staff (inc. detailees)		1030
No. of Permanent Passes Issued		695 (68%)
Adjudicated Backgrounds Completed		159 (15%)
Pending Background Investigations		148 (14%)
Awaiting Paperwork		28 (3%)

**EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS COMPARISON**

18-May-94 15:27

18-May-94

17-May-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed (Awaiting)	Pending Background Investigations	Awaiting Paperwork	No. of Separations Between 3/15 and 5/17	No. of Accessions Between 3/15 and 5/17	No. of Accessions Between 1/17 and 5/07
White House Office	437	333	33 (12)	55	16	22	28	53
Office of Policy Development	51	33	11 (2)	7	0	3	2	7
Council on Environmental Quality	6	5	0	1	0	0	0	0
Executive Residence	89	89	0	0	0	0	0	0
Office of the Vice President	25	21	3 (1)	0	1	1	0	2
National Security Council	149	104	12 (5)	22	11	12	12	21
Office of Nat'l Drug Control Policy	25	19	1	4	1	1	1	3
Office of Science & Tech Policy	37	30	5	2	0	2	2	3
Council of Economic Advisers	34	31	0	3	0	2	1	1
Office of Administration	187	183	0	4	0	1	3	4
TOTAL	1040	848	65	98	29	44	49	94
		81.5%	6.3%	9.4%	2.8%	4.2%	4.7%	9.0%
		83.5% (including those awaiting USSS action)						
	approximately	91.3% (including those awaiting USSS action and excluding all EOP personnel starting in last 120 days)						

15-Mar-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed	Pending Background Investigations	Awaiting Paperwork
White House Office	425	233	80	94	18
Office of Policy Development	53	17	20	11	5
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	13	11	0	1
National Security Council	149	90	29	26	4
Office of Nat'l Drug Control Policy	23	18	1	4	0
Office of Science & Tech Policy	41	25	10	6	0
Council of Economic Advisers	34	28	3	3	0
Office of Administration	185	177	5	3	0
TOTAL	1030	695	159	148	28
	1030	67.5%	15.4%	14.4%	2.7%
Change in Percentage		14.1%	-9.2%	-4.9%	0.1%
		16.0%			

**EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS COMPARISON**

18-May-94 14:13
18-May-94

17-May-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed (Awaiting)	Pending Background Investigations	Awaiting Paperwork	No. of Separations Between 3/15 and 5/17	No. of Accessions Between 3/15 and 5/17	No. of Accessions Between 1/17 and 5/07
White House Office	437	333	33 (12)	55	16	22	28	53
Office of Policy Development	51	33	11 (2)	7	0	3	2	7
Council on Environmental Quality	6	5	0	1	0	0	0	0
Executive Residence	89	89	0	0	0	0	0	0
Office of the Vice President	25	21	3 (1)	0	1	1	0	2
National Security Council	149	104	12 (5)	22	11	12	12	21
Office of Nat'l Drug Control Policy	25	19	1	4	1	1	1	3
Office of Science & Tech Policy	37	30	5	2	0	2	2	3
Council of Economic Advisers	34	31	0	3	0	2	1	1
Office of Administration	187	183	0	4	0	1	3	4
TOTAL	1040	848	65	98	29	44	49	94
		81.5%	6.3%	9.4%	2.8%	4.2%	4.7%	9.0%
		83.5% (including those awaiting USSS action)						

15-Mar-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed	Pending Background Investigations	Awaiting Paperwork
White House Office	425	233	80	94	18
Office of Policy Development	53	17	20	11	5
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	13	11	0	1
National Security Council	149	90	29	26	4
Office of Nat'l Drug Control Policy	23	18	1	4	0
Office of Science & Tech Policy	41	25	10	6	0
Council of Economic Advisers	34	28	3	3	0
Office of Administration	185	177	5	3	0
TOTAL	1030	695	159	148	28
	1030	67.5%	15.4%	14.4%	2.7%
Change in Percentage		14.1%	-9.2%	-4.9%	0.1%

WHO Hard Pass Statistics Comparison

White House Office as of 17-May-94

No. of Staff
(inc. detailees)  437

No. of Permanent
Passes Issued  333 (76%)

Adjudicated
Backgrounds
Completed  33 (8%)

Pending
Background
Investigations  55 (13%)

Awaiting
Paperwork  16 (4%)

White House Office as of 15-Mar-94

No. of Staff
(inc. detailees)  425

No. of Permanent
Passes Issued  233 (55%)

Adjudicated
Backgrounds
Completed  80 (19%)

Pending
Background
Investigations  94 (22%)

Awaiting
Paperwork  18 (4%)

EOP Hard Pass Statistics Comparison

Total EOP as of 17-May-94

No. of Staff
(inc. detailees)  **1040**

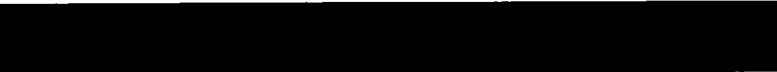
No. of Permanent
Passes Issued  **848 (82%)**

Adjudicated
Backgrounds
Completed  **65 (6%)**

Pending
Background
Investigations  **98 (9%)**

Awaiting
Paperwork  **29 (3%)**

Total EOP as of 15-Mar-94

No. of Staff
(inc. detailees)  **1030**

No. of Permanent
Passes Issued  **695 (68%)**

Adjudicated
Backgrounds
Completed  **159 (15%)**

Pending
Background
Investigations  **148 (14%)**

Awaiting
Paperwork  **28 (3%)**

49
Accessions

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Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. list	re: Personnel (17 pages)	05/18/1994	b(6)

COLLECTION:

Clinton Presidential Records
Counsel Office
Chris Cerf
OA/Box Number: 6971

FOLDER TITLE:

Personnel Security [1]

2006-1066-F
jm1368

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
Washington, D.C. 20503

FAX TRANSMITTAL COVER SHEET

DATE:

5-18-94

TO:

Matt Moore

FAX NO:

OF:

COMMENTS:

FROM:

Patty Oleka

TELEPHONE:

51088

FAX NO:

NUMBER OF PAGES (including cover page):

9

1

44 separations

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
003. list	re: Personnel (8 pages)	05/18/1994	b(6)

COLLECTION:

Clinton Presidential Records
Counsel Office
Chris Cerf
OA/Box Number: 6971

FOLDER TITLE:

Personnel Security [1]

2006-1066-F

jml368

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
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- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

**EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS COMPARISON**

18-May-94 12:07

18-May-94

17-May-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed (Awaiting)	Pending Background Investigations	Awaiting Paperwork
White House Office	437	333	33 (12)	55	16
Office of Policy Development	51	33	11 (2)	7	0
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	21	3 (1)	0	1
National Security Council	149	104	12 (5)	22	11
Office of Nat'l Drug Control Policy	25	19	1	4	1
Office of Science & Tech Policy	37	30	5	2	0
Council of Economic Advisers	34	31	0	3	0
Office of Administration	187	183	0	4	0
TOTAL	1040	848	65	98	29
		81.5%	6.3%	9.4%	2.8%

83.5% (including those awaiting USSS action)

15-Mar-94

AGENCY

	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed	Pending Background Investigations	Awaiting Paperwork
White House Office	425	233	80	94	18
Office of Policy Development	53	17	20	11	5
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	13	11	0	1
National Security Council	149	90	29	26	4
Office of Nat'l Drug Control Policy	23	18	1	4	0
Office of Science & Tech Policy	41	25	10	6	0
Council of Economic Advisers	34	28	3	3	0
Office of Administration	185	177	5	3	0
TOTAL	1030	695	159	148	28
	1030	67.5%	15.4%	14.4%	2.7%

Change in Percentage 14.1% -9.2% -4.9% 0.1%

White House Personnel Security
Pass Statistics

17-May-94
07:34:29 PM

AGENCY	NUMBER OF STAFF	NUMBER OF PER	ADJUDICATED	ADJUDICATED	PENDING	AWAITING
	incl. detailees	PASSES ISSUED	BACKGROUND AWAITING	BACKGROUND PENDING	BACKGROUND INVESTIGATIONS	
WHITE HOUSE OFFICES	437	333	12	21	55	16
OFFICE OF POLICY DEVELOPMENT	51	33	2	9	7	0
EXECUTIVE RESIDENCE	89	89	0	0	0	0
OFFICE OF THE VICE PRESIDENT	25	21	1	2	0	1
NATIONAL SECURITY COUNCIL	142	104	5	7	22	11
TOTAL	751	580	20	41	84	28
PERCENTAGES OF TOTALS	—	77.23%	2.66%	5.46%	11.19%	3.73%

**EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS**

18-May-94 11:09

17-May-94

AGENCY	Number of Staff incl. detailees	No. of Perm Passes Issued	Adjudicated Backgrounds Awaiting	Adjudicated Backgrounds Pending	Pending Background Investigations	Awaiting Paperwork
White House Office	437	333	12	23	55	16
Office of Policy Development	51	33	2	9	7	0
Council on Environmental Quality	6	5		0	1	0
Executive Residence	89	89	0	0	0	0
Office of the Vice President	25	21	1	2	0	1
National Security Council	149	104	5	7	22	11
Office of Nat'l Drug Control Policy	25	19		1	4	1
Office of Science & Tech Policy	37	30		5	2	0
Council of Economic Advisers	34	31		0	3	0
Office of Administration	187	183		0	4	0
TOTAL	1040	848	20	47	98	29
		81.5%	2.4%	4.5%	9.4%	2.8%

Various Totals of Statistics

	Total Perm+BI+ No. of Staff Await BI + No Paper		Total Pending or Await. Paper
White House Office	437	439	71
Office of Policy Development	51	51	7
Council on Environmental Quality	6	6	1
Executive Residence	89	89	0
Office of the Vice President	25	25	1
National Security Council	149	149	33
Office of Nat'l Drug Control Policy	25	25	5
Office of Science & Tech Policy	37	37	2
Council of Economic Advisers	34	34	3
Office of Administration	187	187	4
TOTAL	1040	1042	127
			12.2%

EXECUTIVE OFFICE OF THE PRESIDENT
SECURITY CLEARANCE / PASS STATISTICS COMPARISON

17-May-94 17:55

11-May-94	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed (Awaiting)	Pending Background Investigations	Awaiting Paperwork
AGENCY					
White House Office	431	322	40 (19)	58	11
Office of Policy Development	51	32	11 8 (2)	9	1
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	25	21	3 (1)	0	1
National Security Council	149	103	12 (5)	22	12
Office of Nat'l Drug Control Policy	2528	19	1	4	1
Office of Science & Tech Policy	37 41	28 30	5 10	2 8	0
Council of Economic Advisers	34	28 30	0 12	3	0
Office of Administration	188 187	171 182	10	4	0
TOTAL	1035	821	82	107	25
		79.3%	7.9%	10.3%	2.4%
		81.9% (including those awaiting USSS action)			

18-MAR-93	Number of Staff incl. detailees	No. of Perm. Passes Issued	Adjudicated Backgrounds Completed	Pending Background Investigations	Awaiting Paperwork
AGENCY					
White House Office	424	233	80	94	18
Office of Policy Development	53	17	20	11	5
Council on Environmental Quality	6	5	0	1	0
Executive Residence	89	89	0	0	0
Office of the Vice President	26	13	11	0	1
National Security Council	149	86	51	1	4
Office of Nat'l Drug Control Policy	23	18	1	4	0
Office of Science & Tech Policy	41	25	10	6	0
Council of Economic Advisers	34	28	3	3	0
Office of Administration	185	177	5	3	0
TOTAL	1030	691	181	123	28
		67.1%	17.6%	11.9%	2.7%
Change in Percentage		12.2%	-9.7%	-1.6%	-0.3%

White House Personnel Security
Pass Statistics

17-May-94
07:34:29 PM

AGENCY	NUMBER OF STAFF Incl. detailees	NUMBER OF PER PASSES ISSUED	ADJUDICATED BACKGROUND AWAITING	ADJUDICATED BACKGROUND PENDING	PENDING BACKGROUND INVESTIGATIONS	AWAITING PAPERWORK
WHITE HOUSE OFFICES	437	333	12	23	55	16
OFFICE OF POLICY DEVELOPMENT	51	33	2	9	7	0
EXECUTIVE RESIDENCE	89	89	0	0	0	0
OFFICE OF THE VICE PRESIDENT	25	21	1	2	0	1
NATIONAL SECURITY COUNCIL	149	104	5	7	22	11
TOTAL	751	580	20	41	84	28
PERCENTAGES OF TOTALS	---	77.23%	2.66%	5.46%	11.19%	3.73%

21 per Mari

DAVID WATKINS

MEMORANDUM TO WORKING GROUP

FROM: CRAIG LIVINGSTONE
DIRECTOR, WHITE HOUSE PERSONNEL SECURITY

DATE: May 9, 1994

SUBJECT: Security Issues

The purpose of this memo is to identify the practical and effective steps that can be taken to further enhance the security of the White House Complex as it relates to volunteers and interns. I have conducted numerous interviews with representatives of the Federal Bureau of Investigation, the United States Secret Service, the White House Counsel's Office, the White House Volunteer Center, and the White House Intern Office, as well as with several individual volunteers and interns.

As is common in other large volunteer programs, the majority of our current and potential volunteers are women of or beyond the average retirement age. It is estimated that three-fifths of our 1900 volunteers meet this profile. In general, these volunteers come in roughly one day per week.

To clarify the situation in a fuller context, it is important to note that volunteers constitute a minority of the total number of individuals in the complex who have not been the subject of a full field background investigation by the F.B.I.. For example, in the month of April alone, 32,000 individuals entered the complex as "Appointments". In comparison, 4,000 volunteer entrances were recorded from the Volunteer Master Access list. The U.S.S.S maintains that "Appointments" are different due to the controlled nature of their visits. However, I feel that most of our volunteers are fairly restricted in their access as well. There are several ways to attack this problem immediately:

1. All volunteers/interns should fill out security packets, as staff are currently required to do. This way we can review responses to key questions relating to suitability.
2. Incorporate a security briefing into the orientation of volunteers and interns. This will serve to educate individuals as to what they are not cleared to handle/view/do.
3. Conduct intake interviews for volunteers by staff only.
4. Develop a Volunteer badge, similar to the existing Appointment badge. This will distinguish

volunteers/interns from Appointments. This is important as all volunteers/interns presently undergo an F.B.I. name check. It would also serve as a morale booster for the volunteers and interns.

The name check is the first step in granting a temporary hard badge to a staffer. Recognizing that the average stay for a volunteer/intern is 90-120 days, the level of investigation is consistent with staff security procedures.

5. All volunteers/interns that have access to the White House Complex should undergo an expanded name check. An ENC provides a more in-depth review of existing criminal records.
6. Tighten up the Volunteer Master Access list. Decrease numbers by dropping those that do not fulfill minimum requirements, i.e., working at least once a week, four times per month.
7. Presently, anyone that receives a temporary hard badge must first submit a security packet to White House Personnel Security for review. If volunteers/interns are here for more than 90 days, I would like to initiate an investigation with the F.B.I..
8. I would like to suggest that you inform Deputies that all volunteers/interns must be processed through either the White House Volunteer Center or the White House Intern Office. Please remind them that it is essential that they not WAVE in temporary assistants as it inhibits our security efforts.

Additionally, I do not feel that it is a threat to the President or the Complex to have a volunteer operation in the EOB. However, the aforementioned suggestions should be adopted immediately.

It is important to mention, that we have become dependent on our respective volunteer/intern operations as a source of staff level assistance. If one looks for the root cause of this situation, it becomes readily apparent that the White House is understaffed.

Rather than enacting costly background investigations, perhaps we should investigate "jobbing" some of this work out via contractors? The volunteer/intern turnover rate would make staff level investigations prohibitively expensive.

One final access area that will be tightened up is the OEOB-WH access list. While this list is exclusively for official WH business, there are several individuals who should be dropped due to the infrequency of their visits. Please see attached form for your review.

WHITE HOUSE COMPLEX ACCESS FORM

NAME: _____ DOB: _____

CITY & STATE
OF BIRTH: _____ SS#: _____

PLACE OF
EMPLOYMENT: _____ POSITION: _____

SECURITY CLEARANCE LEVEL:

S _____ TS _____ OTHER _____

ISSUING
AGENCY _____ EFFECTIVE
DATE: _____

LEVEL OF ACCESS REQUIRED: You must attend 3 or more regularly
scheduled meetings/briefings per week
in order to be granted access.

NEOB _____ OEOB _____ WH _____

EFFECTIVE DATE _____

EXPIRATION DATE _____

ADMINISTRATIVE CONTACT AT WHITE HOUSE COMPLEX:

NAME _____

OFFICE _____

**PLEASE GIVE BRIEF DESCRIPTION OF NATURE OF BUSINESS AT THE WHITE
HOUSE COMPLEX. SPECIFICALLY, WHERE AND HOW OFTEN YOU ATTEND
MEETINGS/BRIEFINGS.**

PLEASE RETURN TO WH PERSONNEL SECURITY, OEOB 84.

Name	Date
Wendy White	7/30/96

Counsel