

FOIA MARKER

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Folder Title:

June 21, 1996 Memos: Patsy Thomasson

Staff Office-Individual:

Counsel's Office

Original OA/ID Number:

CF 670

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Pass
Requests

Document Tracking System
OFFICE OF MANAGEMENT & ADMINISTRATION

Control Number: 2325

File Number:

Subject File: WHITE HOUSE ACCESS/BADGES

DOCUMENT PROFILE

Date: 08/02/93

To: Mack McLarty

From: John Podesta and Todd Stern

Description: White House Passes

ACTION

Date:

Assigned To:

Division:

Action Required:

Signature Level:

Due Date:

Copies Sent To:

Comments:

File

THE WHITE HOUSE
WASHINGTON

93 JUL 2 P6:44

August 2, 1993

MEMORANDUM FOR MACK MCLARTY

FROM: JOHN PODESTA
TODD STERN

SUBJECT: White House Passes

Attached are three memos from Beth Nolan and Cheryl Mills outlining three alternative policies for handling White House passes. This cover note summarizes the alternatives.

Alternative One:

- Non-government employees can get "NGS" passes, but only after (i) the staff member wishing to authorize the pass fills out a request form explaining why the pass is needed; (ii) the Chief of Staff approves in writing; (iii) White House Counsel approves in writing.
- Generally, "NGS" passes would be issued to people who are appointed as Special Government Employees (SGEs), but could, in exceptional circumstances, be issued to people who are not SGEs upon an adequate showing.
- Anyone getting a pass would have to consult with Counsel's office to identify areas of activity that could raise even the appearance of a conflict of interest. A memorandum advising the passholder of these areas would be placed in his or her file.

Alternative Two:

- Same elements as Alternative One plus:
 - (i) No registered lobbyists will be eligible for passes; (ii) no passholder will be allowed to lobby the Executive Office of the President; (iii) no passholder will be allowed to seek or solicit a government contract.

Alternative Three:

- No passes to non-government employees, with a single, very narrow exception, crafted in essence to allow a pass to highranking officials of the DNC.

Counsel's office prefers the first or third alternatives, because they are cleaner, avoiding questions such as what constitutes "lobbying"; whether a phone call made to arrange a meeting for a client runs afoul of the no lobbying rule, etc.

The first alternative is sound substantively, but suffers the defect of not providing any hard and fast rule that the press will be able to get a hold of. It amounts to saying that we will institute procedures to assure a better exercise of judgment and will counsel passholders to avoid conflicts.

The third alternative is obviously clean, but it may go further than people here want to go. It would mean that nearly all of the non-employee people who currently have passes (whether "W" or "NGS") would lose them.

We have not attempted to determine who among current passholders would be affected by the new rules in Alternative Two.

On balance, we favor Alternative Two.

cc: Roy Neel
Mark Gearan
✓ David Watkins

WHD:
Volunteers

-Document Tracking System

OFFICE OF MANAGEMENT & ADMINISTRATION

Control Number: 2212

File Number:

Subject File: WHITE HOUSE VOLUNTEERS AND INTERNS

DOCUMENT PROFILE

Date: 08/18/93

To: All White House staff

From: Patsy Thomasson

Description: Clearance procedures for White House Volenteers

ACTION

Date:

Assigned To:

Division:

Action Required:

Signature Level:

Due Date:

Copies Sent To:

Comments:

THE WHITE HOUSE

WASHINGTON

August 18, 1982 AUG 19 P4: 42

MEMORANDUM FOR ALL WHITE HOUSE STAFF

FROM: PATSY L. THOMASSON
SPECIAL ASSISTANT TO THE PRESIDENT
FOR MANAGEMENT AND ADMINISTRATION

SUBJECT: Clearance Procedures for White House Volunteers

White House volunteers must be cleared by White House Personnel Security before they can begin to volunteer.

The procedures for new volunteers are as follows:

- 1) All prospective volunteers should contact the White House Volunteer Center at 456-7756, and set up a time to be interviewed.
- 2) At the time of the interview, they will complete a volunteer profile and a security form, which will be processed by White House Personnel security.
- 3) Only after this process is successfully completed, will the volunteer be added to the access list and be able to volunteer in the White House Complex.

It is a violation of White House security procedures to WAVE in any new volunteers until all appropriate checks have been completed.