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Folder Title:

FBI Files Matter - Correspondence with Senate Judiciary Committee [2]

Staff Office-Individual:

Counsel's Office-Nemetz, Miriam

Original OA/ID Number:

CF 446

Row:	Section:	Shelf:	Position:	Stack:
20	2	9	2	v

THE WHITE HOUSE
WASHINGTON

September 6, 1996

BY HAND DELIVERY

Honorable Orrin G. Hatch
Chairman
Committee on the Judiciary
224 Dirksen Senate Office Building
United States Senate
Washington, D.C. 20510

Dear Chairman Hatch:

Consistent with Jack Quinn's letter of yesterday, I am enclosing additional documents responsive to your request of July 3, 1996. A production log is attached. We understand these documents will be treated in accordance with the Protocol transmitted with Mark Disler's August 26, 1996, letter to me. With the few exceptions noted in Mr. Quinn's letter, we believe this production substantially completes our compliance with the Chairman's request.

Our production includes additional documents responsive to requests (Q) and (R) of the July 3, 1996, letter, which I understand you have expressed interest in receiving. As agreed, we will provide a letter from the Office of Legal Counsel explaining the nature of the remaining responsive material, which you have agreed we need not produce at this time.

Finally, I wish to make explicit several general rules we have followed in responding to the July 3 request. We have not interpreted the request to call for draft or final communications with your Committee and other Congressional committees regarding the matters you are currently investigating or documents reflecting communications with or the investigative activities of the Office of Independent Counsel. We have not provided internal memoranda relating to proposed amendments to the Treasury-Postal appropriations bill relating to the FBI files matter. We also have not included in our production publicly available material such as press articles and hearing transcripts, unless it has been annotated.

Hon. Orrin G. Hatch, Chairman
September 6, 1996
Page 2

Please call me if you have any questions.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Jane Sherburne", with a long horizontal flourish at the end.

Jane C. Sherburne
Special Counsel to the President

Attachments
Enclosures

cc: Hon. Joseph Biden
Ranking Member

DOCUMENTS PRODUCED TO THE
SENATE JUDICIARY COMMITTEE
ON SEPTEMBER 6, 1996

BATES NUMBER	SOURCE
CGE 54292-54293	Jack Quinn
CGE 54455-54477	Office of Administration, General Counsel's Office
CGE 54478-54491	Office of Administration, Financial Management Division
CGE 54492-54777	Chris Cerf
CGE 54778-55250	Office of Personnel Security
CGE 55251-55255	Office of Administration, Human Resources Division
CGE 55257	Jane Sherburne
S 21441-21445	Office of Personnel Security
S 21446-21459	Office of Records Management
S 21460-21482	Robert Schroeder
S 21483-21487	David Fein
S 21488	Jack Quinn
S 21489-21652	Office of Personnel Security
S 21653	Jane Sherburne
S 21654-21672	Counsel's Office
S 21673-21704	Office of Personnel Security
S 21705-21712, S 21715-21718, S 21720, S 21722-21725, S 21735-21737	Counsel's Office

THE WHITE HOUSE
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September 6, 1996

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Hon. Orrin G. Hatch, Chairman
September 6, 1996
Page 2

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Jane C. Sherburne
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THE WHITE HOUSE

WASHINGTON

September 5, 1996

The Honorable Orrin G. Hatch
Chairman
United States Senate
Judiciary Committee
Washington, D.C. 20510

Dear Senator Hatch,

I have your letter of September 4, 1996. I am grateful for what I think was a productive meeting yesterday, undertaken in good faith on the part of all involved. I am confident that a continued willingness on the part of all involved to accommodate both the legitimate oversight needs of the Senate and the principles and interests essential to an effective presidency will lead us to a successful resolution of the matters we discussed.

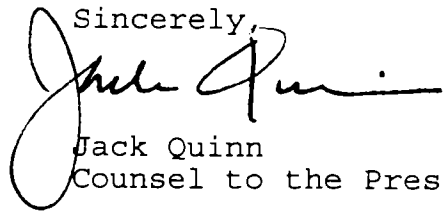
Your letter fairly reflects our agreement with one, hopefully minor, exception which I point out in order that we avoid any detour in our commitment to cooperative dealings. As our August 30th letter states, we have produced a substantial portion of the documents requested in your letter of July 3. I made clear yesterday that we would undertake to complete our response as soon as possible, but that we could not commit to a date certain. We do intend to produce additional documents tomorrow, which should provide nearly all responsive material. We have not yet received from the Secret Service the passholder entry and exit logs you requested. We also have not completed our review of files archived in the Office of Records Management and of certain electronic records. Finally, we plan to undertake certain additional measures to assure ourselves we have located all responsive material. While these tasks may take some time, we do not believe they are likely to yield many relevant documents.

After our meeting yesterday, I twice attempted to reach Manus Cooney in order to suggest he designate staff to meet with Sally Paxton and Miriam Nemetz of my staff so that they could describe these remaining tasks and your staff could identify its priorities, if any. We remain willing to have such a meeting at your staff's convenience.

The Honorable Orrin G. Hatch
Page 2
September 5, 1996

I understand that Jane Sherburne's attorneys have contacted the Committee to arrange for her appearance and its terms.

Like you, I look forward to a successful conclusion of these undertakings.

Sincerely,

Jack Quinn
Counsel to the President

cc: Hon. Joseph R. Biden, Jr.

THE WHITE HOUSE
WASHINGTON

September 5, 1996

The Honorable Orrin G. Hatch
Chairman
United States Senate
Judiciary Committee
Washington, D.C. 20510

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Your letter fairly reflects our agreement with two, hopefully minor, exceptions which I point out in order that we avoid any detour in our commitment to cooperative dealings. First, as our August 30th letter states, we have produced a substantial portion of the documents requested in your letter of July 3. I made clear yesterday that we would undertake to complete our response as soon as possible, but that we could not commit to a date certain. We do intend to produce additional documents tomorrow, which should provide nearly all responsive material. We have not yet received from the Secret Service the passholder entry and exit logs you requested. We also have not completed our review of files archived in the Office of Records Management and of certain electronic records. We also plan to undertake certain additional measures to assure ourselves we have located all responsive material. While these tasks may take some time, we do not believe they are likely to yield many relevant documents.

Finally, we have a small number of responsive documents that contain sensitive, privacy related information. As I stated yesterday, I would be happy to make these documents available to you and the Ranking Member, Senator Biden, for an *in camera* review.

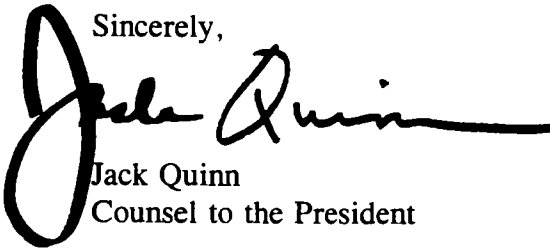
After our meeting yesterday, I initiated efforts to arrange a meeting between your staff and Sally Paxton and Miriam Nemetz of my staff so that the remaining document production tasks and priorities, if any, could be identified. We remain willing to have such a meeting at your staff's convenience.

The Honorable Orrin G. Hatch
September 5, 1996
Page 2

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Like you, I look forward to a successful conclusion of these undertakings.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Quinn". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Jack Quinn
Counsel to the President

cc: Honorable Joseph R. Biden, Jr.

THE WHITE HOUSE
WASHINGTON

September 5, 1996

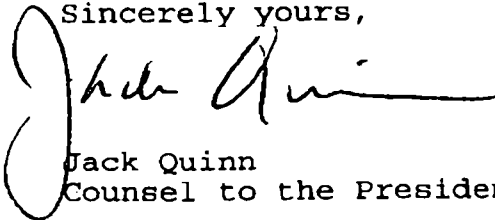
BY HAND DELIVERY

The Honorable Orrin G. Hatch
Chairman
Committee on the Judiciary
United States Senate
Washington, D.C. 20510

Dear Chairman Hatch:

A member of your staff has requested that we provide to you certain documents over which we claimed executive privilege in response to a subpoena issued by the House Government Reform Committee. Some of these documents (DF 780704, 780707 and 781932-933) were subsequently produced to the Committee and made available to the press. We are providing copies of those documents to both you and Senator Biden. Copies of the other requested documents (DF 780058-65, 780108-114, 781501-781508 and 781883-892) were not been produced to the House Government Reform Committee. Therefore, we understand these documents will be treated in accordance with the Protocol transmitted with Mr. Disler's letter of August 26, 1996.

Sincerely yours,



Jack Quinn
Counsel to the President

Enclosures

cc: Honorable Joseph R. Biden, Jr. (with enclosures of DF
780704, 780707 and 781932-933)

Orrin G. Hatch

Chairman

Senate Judiciary Committee

Dirksen 224

Washington, D.C. 20510

Tel # (202) 224-5225

Fax # 224-9102



Facsimile Cover Sheet

TO: Leon Panetta C/o: Jim Weber

September 4, 1996

4:00 pm

FAX NUMBER: 456-7964

PHONE NUMBER: 456-2230

**FROM: Lisa Odle Kaufman
Senior Investigative Counsel**

SUBJECT: attached letter

TOTAL NUMBER OF PAGES SENT (including cover sheet): 3

If you do not receive all pages, please call: (202) 224-5225

COMMENTS:

This and any accompanying pages contain information from the office of United States Senator Orrin G. Hatch which is confidential or privileged. The information is intended to be for the use of the individual or entity named above. If you are not the intended recipient, be aware that any disclosures, copying, distribution or use of the contents of this information is prohibited. If have received this facsimile in error, please notify our offices by telephone immediately so that we can arrange for removal of the original document at no cost to you.

GERRIN G. HATCH, UTAH, CHAIRMAN

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ALAN K. SIMPSON, WYOMING
CHARLES E. GRASSLEY, IOWA
ARTHUR B. SPECTER, PENNSYLVANIA
HANK BROWN, COLORADO
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JOSEPH R. BIDEN, JR., DELAWARE
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PATRICK J. LEAHY, VERMONT
HOWELL HEFLIN, ALABAMA
PAUL SIMON, ILLINOIS
HERBERT KOHL, WISCONSIN
DIANNE FEINSTEIN, CALIFORNIA
RUSSELL D. FEINGOLD, WISCONSIN

MARK R. DYER, Chief Counsel
MAURUS COONEY, Staff Director and Senior Counsel
CYNTHIA C. FORD, Minority Chief Counsel
KAREN A. ROSS, Minority Staff Director

United States Senate

COMMITTEE ON THE JUDICIARY

WASHINGTON, DC 20510-6275

September 4, 1996

The Honorable Leon Panetta
Chief of Staff
The White House
1600 Pennsylvania Ave., N.W.
Washington, D.C.

Dear Mr. Panetta:

As you know, the Committee on the Judiciary is conducting an investigation into the FBI files matter. To further this investigation and in preparation for a hearing, please provide the following information. This information can be transmitted to the Committee in accordance with the protocol agreed to between the Committee and the White House for the transmission of information in connection with the Committee's investigation into the White House's improper obtention of FBI background summaries:

- (1) Any and all memoranda, correspondence, notes, e-mails, or other documentation created since January 20, 1993, that refer or relate to the special random drug-testing program for non-career employees, assignees, detailees, or volunteers of the Executive Office of the President, including passholders with a temporary or permanent pass or those listed on any access list to the White House complex;
- (2) A copy of any contract or subcontract in effect since January 20, 1993, between the Office of Administration, Executive Office of the President, and any commercial laboratory/entity or any interagency agreement with a government laboratory which conducts the special random drug-testing (either collection or analysis) for non-career employees, assignees, detailees, or volunteers of the Executive Office of the President;
- (3) A copy of the "drug letter" which is signed by participants of the special random drug-testing program. For purposes of this request, the actual names and other specifically-identifying information as to the identity of the individuals may be redacted;

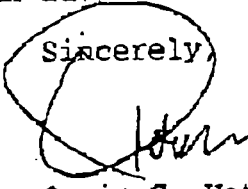
** TOTAL PAGE.03 **

The Honorable Leon Panetta

- (4) Eliminating all identifying information, please provide all written test results of individuals participating in the special random drug-testing program administered since January 20, 1993, including the dates that the special random drug-testing was administered for each individual included in that program;
- (5) The number of individuals who were identified by the Secret Service as having a "drug problem" or "potential drug problem" in their files that have left their employment or service with the Executive Office of the President since January 20, 1993;
- (6) The number of individuals that have been identified by the Secret Service as having had a "drug problem" or "potential drug problem" in their file;
- (7) The name and title of the individuals at the Executive Office of the President who have overseen and who currently oversee the administration of the special random drug-testing program, as well as the names and titles of those individuals' immediate supervisors;
- (8) The number of individuals who have participated in the special random drug-testing program since January 20, 1993, and the job level by title of those individuals (e.g., Special Assistant to the President); and
- (9) Identify any instances where anyone within the Executive Office of the President has requested that the Secret Service remove a "drug letter" from an individual's file; please describe the circumstances in which such a request was made and the outcome of that request.

I would appreciate the production of the requested information by close of business, Tuesday, September 10, 1996. If you have any questions, please contact Lisa Kaufman of the Committee Staff at (202) 224-5225. Thank you in advance for your cooperation.

Sincerely,


Orrin G. Hatch
Chairman

cc: Senator Joseph R. Biden, Jr.
Ranking Member

OGH:lkx

ORRIN G. HATCH, UTAH, CHAIRMAN

STROM THURMOND, SOUTH CAROLINA
 ALAN K. SIMPSON, WYOMING
 CHARLES E. GRASSLEY, IOWA
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 KAREN A. ROSS, *Minority Staff Director*

United States Senate

COMMITTEE ON THE JUDICIARY

WASHINGTON, DC 20510-6275

September 4, 1996

Mr. Jack Quinn
 Counsel to the President
 The White House
 Washington, D.C. 20500

Dear Mr. Quinn:

I am writing to confirm the agreement we reached this morning regarding the hearing we had planned to hold tomorrow morning. In lieu of my agreement to postpone that hearing and not to hold a vote to issue subpoenas at this time, you agreed.

(1) To make a prompt (i.e., by the end of this week) production of all documents still outstanding from our July 3, 1996, request, except for those documents as to which you claim executive privilege;

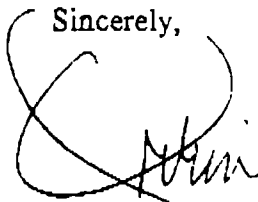
(2) That Jane Sherburne would be deposed under oath by Judiciary Committee staff at a mutually convenient time later this week or early next week;

(3) To make available to the Committee any and all documents which you have either produced to the House, permitted the House to review, or made available to the public; and

(4) To provide a written statement from the Department of Justice explaining why you believe the documents requested in paragraphs (Q) and (R) of our July 3, 1996, letter are privileged.

I look forward to a prompt follow-up to our meeting this morning.

Sincerely,



Orrin G. Hatch
 Chairman

OGH:mhh

cc: Senator Joseph R. Biden, Jr

THE WHITE HOUSE
WASHINGTON

August 30, 1996

BY TELECOPY AND HAND DELIVERY

Honorable Orrin G. Hatch
Chairman
Committee on the Judiciary
United States Senate
Washington, D.C. 20510

Dear Chairman Hatch:

This letter and the enclosed documents are in further response to your July 3, 1996, letter to Leon Panetta requesting information and documents relating to the FBI files matter. A production log is attached. We understand these documents will be treated in accordance with the Protocol transmitted with Mark Disler's August 26, 1996 letter to me.

We believe the enclosed documents, together with material previously produced, constitute a substantial portion of the responsive documents in our possession. Specifically, with respect to each of your enumerated requests, our response is as follows:

Paragraph (A) requests information regarding the staffing of the White House Counsel's Office (WHCO) and the White House Office of Personnel Security (OPS). In response, I attach (1) a list of all paid employees of the White House Counsel's Office from January 20, 1993, to the present, including their titles and dates of service; (2) a list of paid employees who have served in the White House Office of Personnel Security from January 20, 1993, to the present, including dates of service and salary information; and (3) a list of interns who have served in the Office of Personnel Security from January 20, 1993, to the present. These lists do not include detailees, who are employees of other agencies.

Paragraph (B) requests a listing of persons with authority to review FBI background files. Under the revised procedures recently adopted by the White House, only those White House employees authorized in writing by the Chief of Staff and Counsel to the President, whose assigned duties require the review and processing of such information, may review FBI background files. These individuals have access only to those categories of background investigations that are necessary to perform their assigned duties. The following individuals currently have such authority:

Jack Quinn, Counsel to the President
Kathleen Wallman, Deputy Counsel to the President
Peter Erichsen, Associate Counsel
David B. Fein, Associate Counsel
Kathleen M. Whalen, Associate Counsel
Robert W. Schroeder, III, Special Assistant to the
Counsel
Clifford J. Mauton, Paralegal
Charles C. Easley, EOP Security Officer

Formerly, employees of the White House Counsel's Office, the OPS, and the EOP Security Office with a legitimate need to do so in connection with their duties were permitted to review FBI background investigation reports.

Paragraph (C) seeks information regarding security clearances granted by the White House to individuals serving in the White House OPS. Charles Easley, EOP Security Officer, has provided this information in his August 16, 1996 answers to the Committee's interrogatories.

Paragraph (D) seeks memoranda to and/or from certain EOP officials regarding specified subjects. We already have produced responsive documents and we are producing additional responsive material today.

As understood in our July 11, 1996 meeting with Manus Cooney, with regard to subparagraphs (i) through (iii), we are providing memoranda regarding the following: (i) procedures for updating White House passes; (ii) security clearance procedures; (iii) the use of FBI background files requested by or on behalf of the White House Office of Personnel Security.

Paragraph (E) seeks records of Craig Livingstone's entrances to and exits from the White House complex from May 1, 1996, to June 20, 1996. We previously have produced these documents to the Committee.

Paragraph (F) seeks records of every occasion on which Craig Livingstone and Anthony Marceca have been in the White House from January 20, 1993, to the present. We have assembled, and are producing today, all Worker and Visitor Entry System (WAVES) records reflecting entries by Messrs. Livingstone and Marceca (CGE 053478-533). To the extent the request calls for retrieval of electronic passholder entry and exit records (as distinct from WAVES records), we understand that, with respect to Craig Livingstone, you are requesting only those records specified in Paragraph (E), which we already have

produced to the Committee. We have undertaken to obtain passholder entry and exit records for Anthony Marceca and will provide the information promptly on receiving it.

Paragraph (G) seeks all records of visitors to the White House to see Craig Livingstone or Anthony Marceca from January 20, 1993, to the present. We have retrieved the responsive information from the WAVES system and are providing it today (CGE 053478-533).

Paragraph (H) seeks phone logs, messages, or calendars for Craig Livingstone or Anthony Marceca from January 20, 1993, to the present. The responsive telephone messages are enclosed. We will provide pages from Mr. Livingstone's calendars early next week. We have not located any calendars for Mr. Marceca.

Paragraph (I) seeks information regarding Mr. Livingstone's employment and Mr. Marceca's detail. We already have provided documents responsive to your questions, and we are providing additional responsive material today.

Paragraph (J) seeks a copy of any Memorandum of Understanding (MOU) between the White House or the Clinton/Gore transition team and the FBI or the Justice Department regarding FBI background reports. We have included a copy of the MOU between the Attorney General and the President-Elect regarding FBI background investigations in today's production (S 021200-203).

Paragraph (K) seeks information regarding the creation of the list of 333 persons whose files were mistakenly requested by the White House. Lisa Wetzl, who created the list, has responded to questions about the circumstances related to its preparation in testimony before your Committee. We are including copies of the list itself in today's production.

Paragraph (L) requests both general information regarding the archiving or storage of documents from the Office of Personnel Security and specific information regarding the archiving and storage of certain files. We are producing documents reflecting transfer of the 333 files from the OPS to the White House Office of Records Management (ORM) (CGE 053698-704) and from ORM to the FBI (CGE 53928-936). Documents responsive to your request for records indicating when any of these files was retrieved from ORM were included in the boxes of material transferred to the custody of the FBI. These files were never transferred to the United States Archives.

In response to your requests regarding storage of material from the OPS with ORM, we are producing indices of OPS files sent to the ORM for storage (S 021204-434,

CGE 053698-704, and CGE 054276-88) Also enclosed are facility requests relating to filing cabinets in the OPS (S 021435-40).

Paragraph (M) requests logs, check-out sheets, or similar documents maintained for FBI background files stored in the OPS. We have located responsive material and will make it available for your review at your convenience.

Paragraph (N) requests either documents or an explanation as to how certain files were returned to the FBI once the White House determined they had been mistakenly requested. On June 6, 1996, Craig Livingstone brought me an index of files that had been requested as part of something he described as an OPS Update Project and subsequently archived by Lisa Wetzl. After reviewing the list, I called the FBI and requested that it retrieve all of the files identified on Ms. Wetzl's index, which the FBI did on that evening. The FBI provided a receipt for these files, which we have produced to the Committee. We did not handle these files or confirm whether each had been mistakenly requested before turning all of them over to the custody of the FBI.

We returned additional files to the FBI on June 13, 1996. We are producing documents explaining this transfer (CGE 53817-24).

Paragraph (O) seeks information regarding the compensation of attorneys for Mr. Livingstone or Mr. Marceca. Mr. Livingstone's attorneys are not being paid by the United States, and no commitment has been made to reimburse them. We have no information regarding the compensation of counsel for Mr. Marceca.

Paragraph (P) seeks information regarding the Personal Data Statement Questionnaire (PDS) distributed to White House employees. I am attaching a letter regarding use of the PDS by the EOP that we recently sent to the House Committee on Government Reform and Oversight and the Subcommittee on Government Service that I believe you will find responsive to your questions. With that letter, we are providing several versions of the PDS. Please let me know if you need additional information.

Paragraphs (Q) and (R) seek information regarding the President's assertion of executive privilege with respect to documents subpoenaed by the House Committee on Government Reform and Oversight. Our response is reflected in my correspondence with Manus Cooney dated July 25, 1996, July 30, 1996, August 15, 1996, and August 21, 1996.

Paragraph (S) seeks information regarding a computer database maintained by the White House. I understand you are holding this request in abeyance at this time.

With regard to the general requests set forth in the paragraph introducing specific requests (A) through (S), we are responding as follows. We are undertaking to produce all documents responsive to requests numbered (1) through (4). We have treated request (5) as essentially captured by paragraph (H); request (6) as defined by request (G); request (7) as defined by requests (D) and (H); and request (9) as defined by request (B). There are no documents responsive to request (8).

We are continuing to receive responses from EOP staff to our requests for White House records you are seeking and we will produce any additional responsive material promptly when we receive it. Our review of documents located in OPS, which has been delayed by limitations on access placed on us by the Independent Counsel, is now nearly complete. We also are continuing to review files of former employees, stored in ORM, that may contain responsive material. This is a time-consuming process that we will complete as quickly as we can.

With regard to the Committee's request that we reconstruct electronic mail messages relating to this matter, we are awaiting Mr. Cooney's response to my letter of July 30, 1996, in which I requested that the Committee further define its request and set priorities. Your request as currently stated, covering a 27 month period, would take several months and cost several hundred thousand dollars. It may be useful in evaluating how you might focus your e-mail request to know that we have learned that Anthony Marceca never had an electronic mail account at the White House, and that Craig Livingstone did not have such an account until May 12, 1994.

Please call me if you have any questions.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Jane C. Sherburne", written in a cursive style.

Jane C. Sherburne
Special Counsel to the President

Attachments
Enclosures

cc: Hon. Joseph Biden
Ranking Member

Attachments to Letter from Jane C. Sherburne Dated August 30, 1996

Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

1

Divider Title: _____

DOCUMENTS PRODUCED TO THE
SENATE COMMITTEE ON THE JUDICIARY
ON 8/30/96

BATES NUMBER	SOURCE
CGE 48409-48579	Office of Records Management
CGE 48580-48585	Patsy Thomasson
CGE 48586-48929	Office of Personnel Security
CGE 48930-50727	Office of Personnel Security, Phone Logs
CGE 50728-51037	Office of Personnel Security
CGE 51038-53477	Office of Personnel Security, Phone Logs
CGE 53478-53533	Office of Records Management
CGE 53666-53673	Lisa Caputo
CGE 53674-53676	Kathy Whalen
CGE 53677-53697	Office of Personnel Security
CGE 53698-53706	Office of Records Management
CGE 53707-53709	Kim Holmes
CGE 53710-53712	Patsy Thomasson
CGE 53713-53715	Counsel's Office
CGE 53716-53730	Trey Schroeder
CGE 53731-53816	Jack Quinn
CGE 53817-53824	Kathy Wallman
CGE 53825-53840	Kelly McClure
CGE 53841-53896, 53902-53927	Sally Paxton
CGE 53928-53978	Jane Sherburne
CGE 53979-54089	Office of Personnel Security
CGE 54276-54288	Office of Personnel Security
CGE 54289-54291	Volunteer Office
S 21200-21434	Office of Records Management
S 21435-21440	Office of Personnel Security

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2

Divider Title: _____

Employees of the White House Counsel's Office

<u>Name/Title</u>	<u>Dates of Employment In Counsel's Office</u>
Band, Douglas J. Staff Assistant	5/20/96 to Present
Bueno, Edgar D. Paralegal	2/5/93 to 8/4/94
Burke, Elayne C. Staff Assistant to the Counsel	4/15/93 to 5/21/93
Castello, James E. Deputy Counsel to the President	3/13/95 to 3/18/96
Castleton, Thomas E. Special Assistant to the Counsel to the President and Document Manager	6/16/93 to 9/19/94
Cerda, Clarissa Associate Counsel to the President	1/20/93 to 7/15/95
Cerf, Christopher D. Associate Counsel to the President	12/07/94 to 4/26/96
Champagne, Florence Legal Secretary	2/5/93 to 2/17/95
Childs, Mary E. Security Assistant	10/2/84 to 2/13/93
Chirwa, Dawn M. Associate Counsel to the President	9/5/95 to Present
Connaughton, Jeffrey J. Special Assistant	10/3/94 to 11/14/95
Cutler, Lloyd N. Special Counsel to the President	3/27/94 to 9/30/94
Dannenhauer, Jane N. Assistant to the Counsel to the President	1/21/81 to 3/1/93
Demille Wagman, Deborah J. Assistant Counsel to the President	10/1/94 to 12/16/94
Denbo, Jonathan Stewart Security Assistant	9/19/95 to 7/30/96

Dudley, Jennifer D. Special Assistant	7/17/95 to Present
Eggleston, W. Neil Associate Counsel to the President	9/27/93 to 9/8/94
Fabiani, Mark D. Special Associate Counsel to the President	4/3/95 to Present
Fein, David B. Associate Counsel to the President	2/13/95 to Present
Fielder, J. David Special Assistant Counsel to the President	10/29/95 to 7/12/96
Foster Jr., Vincent W. Deputy Assistant to the President & Deputy Counsel to the President	1/20/93 to 7/20/93
Gorham, Deborah L. Staff Assistant to the Deputy Counsel to the President	3/8/93 to 11/19/93
Holliday, Kimberly A. Secretary to Special Counsel to the President	1/4/95 to 3/29/96
Hughes, Edward F. Executive Assistant	4/12/94 to Present
Johnson, Kari R. Staff Assistant, Security Office	7/30/90 to 2/16/93
Johnson, Rochester M. Paralegal	3/20/95 to Present
Kagan, Elena Associate Counsel to the President	7/10/95 to Present
Kaplan, Eloise D. Researcher	11/17/93 to 8/13/94
Kelly, Erin C. Legal Assistant	1/4/96 to 7/26/96
Kennedy, William Holder III Associate Counsel to the President	2/10/93 to 11/21/94
Klain, Ronald A. Associate Counsel to the President	1/20/93 to 2/12/94

Klein, Joel I. Deputy Counsel to the President	12/1/93 to 4/1/95
Kopp, Johnathan H. Law Clerk	8/16/93 to 12/10/93
Krislov, Marvin Associate Counsel to the President	2/27/94 to 3/30/96
Lehane, Christopher S. Special Assistant Counsel	7/17/95 to Present
Lindsey, Bruce R. Assistant to the President & Deputy Counsel to the President	10/3/94 to Present
Lister, Susan J. Staff Assistant to the Counsel to the President	1/20/93 to 2/26/93
Livingstone, David Craig Assistant to the Counsel to the President (Security)	2/8/93 to 6/26/96
Madsen, Marna Staff Assistant	3/27/95 to Present
Markman, Natalie A. Staff Attorney	10/18/93 to 2/26/94
Massey, Michael P. Paralegal/Legal Assistant	2/27/96 to Present
Mauton Jr., Clifford Joseph Paralegal	1/27/93 to Present
Mikva, Abner J. Counsel to the President	10/1/94 to 11/1/95
Miller, Jennifer B. Assistant to the Associate Counsel	1/28/93 to 4/25/94
Mills, Cheryl D. Associate Counsel to the President	1/20/93 to Present
Mixell, Julie Anne Assistant to the Deputy Counsel	12/1/93 to 4/1/95
Murray, Melissa M. Staff Assistant	5/1/95 to Present

Nemetz, Miriam R. Associate Counsel to the President	1/4/95 to Present
Neuwirth, Stephen R. Associate Counsel to the President	1/20/93 to 7/22/96
Nolan, Beth Associate Counsel to the President	2/2/93 to 7/25/95
Nussbaum, Bernard W. Assistant to the President & Counsel	2/20/93 to Present
O'Leary, Ann M. Executive Assistant to the Deputy Counsel	11/14/94 to 7/15/95
Pappas, Peter C. Assistant Counsel	1/20/93 to 1/15/94
Pascale, Joseph K. Researcher	3/1/94 to 2/10/95
Paxton, Sally Patricia Special Associate Counsel	3/7/96 to Present
Pond, Betsy L. Staff Assistant	3/22/93 to 9/4/95
Poole, Cheryl A. Executive Assistant to the Special Counsel to the President	3/27/94 to 10/1/94
Quinn, John M. Counsel to the President	10/25/95 to Present
Radd, Victoria Associate Counsel to the President	12/1/93 to 12/31/95
Rapp, Jason Louis Assistant to the Associate Counsel	4/25/94 to 3/10/95
Reynolds, Stacy Elizabeth Researcher	4/6/94 to Present
Rosenberg, David Researcher/Writer	7/6/93 to 10/29/93
Schroeder, Robert William Special Assistant to the Counsel to the President	10/1/95 to Present

Sherburne, Jane C. Special Associate Counsel to the President Special Counsel to the President	4/25/94 to 10/94 1/4/95 to Present
Sloan, Clifford M. Associate Counsel to the President	6/14/93 to 3/12/95
Stucke, Dorothy Staff Assistant	2/15/93 to 9/20/93
Sweitzer, Cheryl L. Executive Assistant to the Counsel to the President	12/19/94 to Present
Tripp, Linda R. Executive Assistant to the Counsel to the President	4/28/91 to 8/21/94
Walker, Odetta S. Executive Assistant to the Counsel to the President	3/20/95 to Present
Wallman, Kathleen M.H. Deputy Counsel to the President	11/15/95 to Present
Warren, Renee A. Assistant to the Associate Counsel	4/3/95 to 5/28/96
Weider, Sara B. Assistant to the Special Counsel	6/24/96 to Present
Wetzel, Lisa Susanne Executive Assistant	8/15/93 to 9/13/95
Whalen, Kathleen M. Assistant Counsel to the President	2/27/94 to Present
White, Wendy S. Associate Counsel to the President	2/14/96 to Present
Willey, Kathleen Elizabeth Staff Assistant	4/20/94 to 10/22/94
Williams, Natalie R. Associate Counsel to the President	6/19/95 to 2/28/96
Yarowsky, Jonathan R. Special Associate Counsel to the President	4/3/95 to Present

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3

Divider Title: _____

Employees of the Office of Personnel Security

Employee	Dates of Employment	Salary
Mari Anderson	2/15/93 - 9/30/94	2/15/93: \$24,000 3/13/94: \$26,000 4/24/94: \$30,000
Mary Childs	10/2/84 - 2/13/93	\$25,694
Jane Dannenhauer	1/21/81 - 3/1/93	\$70,254
Jonathan Denbo	9/19/95 - 7/30/96	9/19/95: \$22,500 10/15/95: \$24,000
Nancy Gemmell	10/4/70 - 8/14/93	\$51,364
Edward Hughes	4/12/94 - Present	4/12/94: \$21,000 1/1/95: \$24,000 9/11/95: \$30,000
Kari Johnson	7/30/90 - 2/16/93	\$25,872
Craig Livingstone	2/8/93 - 6/26/96	2/8/93: \$45,000 10/10/93: \$51,000 1/8/95: \$57,500 10/1/95: \$63,750
Lisa Wetzl	8/15/93 - 9/13/95	8/15/93: \$21,000 4/24/94: \$22,500 10/9/94: \$28,500

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4

Divider Title: _____

Interns in Office of Personnel Security

Summer 1993

Lisa Wetzl
Erin Bertocci
Luis Colon
Melissa Evantash

Fall 1993

Samantha Ziskind
Joseph Foudy

Spring 1994

Erik Aslaksen
Karen Felder
Edward Hughes

Summer 1994

Gina Gibson
Jonathan Denbo
Angel Hernandez
Charles Johnson

Fall 1994

Julie McCord
Salvatore Recupero
Christian Jacobus
Jill Mikulski

Winter 1994

Myongrae Lee

Spring 1995

Devon Tervay
Christopher Allen

Summer 1995

Jessica Luterman
Emily Moulton
Benjamin Morrison
Robert Hsuing

Fall 1995

Michael Riccardi
Stacey Spiegel

Winter 1995

none

Spring 1996

Jennifer Dowdell
Darren Hamrick

Summer 1996

Richard Orintas

Lawrence Yeatman

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5

Divider Title: _____

THE WHITE HOUSE
WASHINGTON

July 30, 1996

BY HAND DELIVERY

The Honorable William F. Clinger, Jr.
Chairman
Committee on Government Reform and Oversight
2127 Rayburn House Office Building
U.S. House of Representatives
Washington, D.C. 20515

The Honorable John L. Mica
Chairman
Subcommittee on Civil Service
Committee on Government Reform and Oversight
B371C Rayburn House Office Building
U.S. House of Representatives
Washington, D.C. 20513

Dear Chairmen Clinger and Mica:

This letter responds to your letter of July 2, 1996, regarding the Personal Data Statement Questionnaire (PDS) distributed to White House employees.

The PDS is part of the standard packet of forms distributed to prospective or new employees of the White House Office, the Office of Policy Development, the Office of the Vice President, and the Executive Residence. The packet also includes instructions, the Questionnaire for National Security Positions (SF-86), a memorandum of consent to an FBI background investigation, and an IRS tax check waiver. Until recently, the packet was distributed by the White House Office of Personnel Security (OPS); it currently is distributed by the EOP Security Office through the Office of Administration and various administrative contacts. (As you may know, the functions of the OPS were recently taken over by the EOP Security Office.)

All employees of these offices, including the Executive Residence, are non-career employees appointed under Title 3 of the United States Code, as opposed to Title 5 under which career civil servants are appointed. The packet normally is provided to new hires who have been offered employment contingent on a determination of their suitability, which is based on review of the forms and successful completion of an FBI background check. The packet also has been distributed by the OPS to employees of

Hon. William F. Clinger, Jr.
Hon. John L. Mica
July 30, 1996
Page 2

the Offices listed above in connection with the required five-year update of their FBI background investigations.

Until recently, the PDS forms were returned to the OPS and reviewed by its Director. Currently, the forms are returned to the EOP Security Office and are reviewed by the EOP Security Officer. PDS forms also have been reviewed by attorneys in the White House Counsel's Office. The purpose of the review is to ensure the suitability of individuals selected for employment in the White House.

The PDS also is distributed in connection with vetting of non-career members of the Senior Executive Service (SES) employed by Office of National Drug Control Policy (ONDCP), the Office of Science and Technology Policy (OSTP), and the United States Trade Representative (USTR). The completed PDS forms collected by the ONDCP, OSTP, and USTR are reviewed by their respective general counsel offices to determine suitability for appointment of their non-career SES officials.

Attached at Tabs A through F are several versions of the PDS form used during this Administration. The form at Tab A, which has thirty-three questions, was the original version used by the OPS. The form at Tab B, which has forty-three questions, was used by the OPS beginning in the latter half of 1995. The form at Tab C, which has thirty-three questions, was used for a short period of time by the OPS after the longer form had been in use for some time; this form apparently was prepared erroneously by an OPS employee using the older form as a model. The form at Tab D is the form currently used by the EOP Security Office. Finally, the forms at Tab E and F are, respectively, a former and a current version of the PDS used in vetting non-career members of the SES. Although other versions of the form differing in non-substantive ways -- for example, with regard to routing information or typeface -- may have been used, we believe the forms attached fairly reflect the substance of the PDS's distributed within the EOP during this Administration.

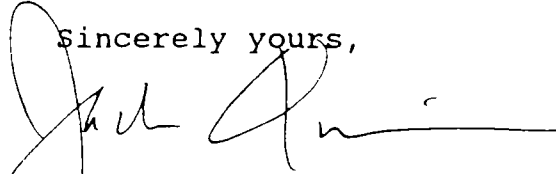
We have not discerned the precise time periods that each version of the form was in use. To attempt to do so, we would have to review the personnel security files of individual employees hired at different times to determine from those records, if possible, which PDS each received. This exercise, which seems unwarranted because of the substantial similarity of the PDS forms used throughout this Administration, is infeasible at this time because of restrictions on access to the relevant

Hon. William F. Clinger, Jr.
Hon. John L. Mica
July 30, 1996
Page 3

records that we are currently observing at the request of the Independent Counsel.

I hope this information is helpful.

Sincerely yours,



Jack Quinn
Counsel to the President

Attachments

cc: Hon. Cardiss Collins
Hon. James Moran

PERSONAL DATA STATEMENT QUESTIONNAIRE

FROM: BERNIE NUSSBAUM
 COUNSEL TO THE PRESIDENT

As part of the clearance procedures for your prospective position, please answer all of the following questions (please do not respond "not applicable" or "N/A" if your response is "no" or "none.") In responding to the questions, please supply any information regarding your spouse or relatives that you deem to be relevant. Your responses to this questionnaire, which is not subject to public disclosure, will remain confidential.

You can type your responses in memorandum form on a separate sheet of paper with each answer corresponding to the number of the question. You do not need to retype the questions, but please sign and date the response.

Because your appointment cannot be finalized until all necessary reviews have been completed, please supply this information within 72 hours to **Angelina Walker** in my office. (Room 128, OEOB).

If you have any questions or need assistance in responding to this questionnaire, please do not hesitate to contact this office at 202-456-7900. Thank you for your cooperation.

Personal and Family Background

1. Please list your full name; home address and telephone number; office address and telephone number; date and place of birth; citizenship; and social security number.

2. Please identify your current marital status; spouse's name, citizenship, occupation, and current employer; and the names and ages of your children.

3. Do you have any medical conditions that could interfere with your ability to fulfill your duties? Please explain.

Professional and Educational Background

4. Please list each high school, college, and graduate school you attended; the dates of your attendance; and degrees awarded.
5. Please furnish a copy of your resume.
6. Please list chronologically activities, other than those listed on your resume, from which you have derived earned income (e.g., self-employment, consulting activities, writing, speaking, royalties, and honoraria) since age 21.
7. Please list each book, article, or other publication you have authored, individually or with others.
8. Identify each instance in which you have testified before Congress in a non-governmental capacity and specify the subject matter of each testimony.
9. Please list all corporations, partnerships, trusts, or other business entities with which you have ever been affiliated as an officer, director, trustee, partner, or holder of a significant equity or financial interest (i.e., any ownership interest of more than 5%), or whose decisions you had the ability to influence.

10. Please provide the names of all corporations, firms, partnerships, trusts, or other business enterprises, and all non-profit organizations and other institutions with which you are now, or during the past five years have been, affiliated as an advisor, attorney or consultant. It is only necessary to provide the names of major clients and any client matter in which you and your firm are involved that might present a potential conflict of interest with your proposed assignment. Please identify the clients by name unless it would breach a confidential relationship or duty respecting a privileged matter. In addition, please provide the names of any other organizations with which you were associated which might present a potential conflict or the appearance of conflict of interest with your prospective appointment.

11. Please describe any contractual or informal arrangement you may have made with any person or any business enterprise in regard to future employment or termination payments or financial benefits that will be provided you if you enter government employment.

12. If you are a member of any licensed profession or occupation (such as lawyer, doctor, accountant, insurance or real estate broker, etc.), please specify: the present status of each license; and whether any such license has ever been withdrawn, suspended, or revoked, and the reason therefor.

13. Does your spouse or any family member or business in which you, your spouse or any family members have a significant interest have any relationship with the federal government through contracts, consulting services, grants, loans or guarantees? If yes, please provide details.

14. If you have performed any work for and/or received any payments from any foreign government, business, or individual in the past 10 years, please describe the circumstances, and identify the source and amount.

15. Please list any registration as an agent for a foreign principal, or any exemption from such registration.

16. Have you ever registered as a lobbyist or other legislative agent to influence federal or state legislation or administrative acts? If yes, please supply details.

Tax and Financial Information

17. Please list all assets with a fair market value in excess of \$5,000 for you and for your spouse.

18. Please describe all real estate held in your name or in your spouse's name during the last six years, including any real estate held in combination with others or on your or your spouse's behalf in trust, by a nominee, or through any other title-holding entity.

19. Have you and your spouse filed all federal, state and local income tax returns?

20. Have you or your spouse ever filed a late income tax return without a valid extension? If so, describe the circumstances and the resolution of the matter.

21. Have you or your spouse ever paid any tax penalties? If so, describe the circumstances and the resolution of the matter.

22. Has a tax lien or other collection procedure ever been instituted against you or your spouse by federal, state or local authorities? If so, describe the circumstances and the resolution of the matter.

Public and Organizational Activities

23. Please list current and past political party affiliations.

24. Please list each membership you have had with any civic, social, charitable, educational, professional, fraternal, benevolent or religious organization, private club, or other membership organization (including any tax-exempt organization) during the past 10 years.

25. Have you or your spouse at any time belonged to any membership organization, including but not limited to those described in the preceding paragraph, that as a matter of policy or practice denied or restricted affiliation (as a matter of either policy or practice) based on race, sex, ethnic background, religious or sexual preference?

Legal and Administrative Proceedings and Filings

26. Please list any lawsuits you have brought as a plaintiff or which were brought against you as a defendant or third party. Include in this response any contested divorce proceedings or other domestic relations matters.

27. Please list and describe any administrative agency proceeding in which you have been involved as a party.

28. Please list any bankruptcy proceeding in which you or your spouse have been involved as a debtor.

29. Have you or your spouse ever been investigated by any federal, state, military or local law enforcement agency, or arrested for, charged with, or convicted of violating any federal, state or local law, regulation or ordinance (excluding traffic offenses for which the fine was less than \$100)? If so, please identify each such instance and supply details, including: date; place; law enforcement agency; and court.

30. Please list any complaint ever made against you or by any administrative agency, professional association or organization, or federal, state or local ethics agency, committee, or official.

Miscellaneous

31. Have you ever had any association with any person, group or business venture that could be used, even unfairly, to impugn or attack your character and qualifications for a government position?

32. Do you know anyone or any organization that might take any steps, overtly or covertly, fairly or unfairly, to criticize your appointment, including any news organization? If so, please identify and explain the basis for the potential criticism.

33. Please provide any other information, including information about other members of your family, that could suggest a conflict of interest or be a possible source of embarrassment to you, your family or the President.

THE WHITE HOUSE
WASHINGTON

PERSONAL DATA STATEMENT QUESTIONNAIRE

FROM: OFFICE OF THE COUNSEL TO THE PRESIDENT

As part of the clearance procedures for your prospective position, please answer all of the following questions (Please do not respond "Not Applicable" or "N/A" if your answer is "No" or "None"). In responding to the questions, please supply any information regarding your spouse or relatives that you deem to be relevant. Your responses to this questionnaire, as it is not subject to public disclosure, are confidential.

You can type your responses in memorandum form on a separate sheet of paper with each answer corresponding to the number of the question. You do not need to retype the questions, but please sign and date the attachment.

Because your appointment cannot be finalized until all necessary reviews have been completed, and because our review begins with the receipt of your paperwork, please supply this information within 30 days to Craig Livingstone, Director White House Security, at OEOB 84, Washington DC, 20500.

If you have any questions or need assistance in responding to this questionnaire, please contact Cliff Mauton, White House Counsel's Office at (202)456-6229. Thank you for your cooperation.

Personal and Family Background

1. Please list your full name; home address and telephone number; office address and phone number; date and place of birth; citizenship; and social security number.
2. Please identify your current marital status; spouse's name, citizenship, occupation, and current employer; and the names and ages of your children.

3. Do you have any medical conditions that could interfere with your ability to fulfill your duties? Please explain.

Professional and Educational Background

4. Please list each high school, college, and graduate school you attended; the dates of your attendance; and degrees awarded.

5. Please furnish a copy of your resume and a brief biographical statement.

6. Please chronologically list activities, other than those listed on your resume, from which you have derived earned income (e.g., self-employment, consulting activities, writing, speaking, royalties, and honoraria) since age 21.

7. Please list each book, article, column, or publication you have authored, individually or with others.

8. Identify each instance in which you have testified before Congress in a non-governmental capacity, and specify the subject matter of each testimony.

9. Please list corporations, partnerships, trusts, or other business entities with which you have ever been affiliated as an officer, director, trustee, partner, or holder of a significant equity or financial interest (i.e., any ownership interest of more than 5%), or whose decisions you had the ability to influence. Please identify the entity, your relationship to the entity, and the dates of service and/or affiliation.

10. Please provide the names of all corporations, firms, partnerships, trusts, or other business enterprises, and all non-profit organizations and other institutions with which you are now, or during the past five years have been, affiliated as an advisor, attorney, or consultant. It is only necessary to provide the names of major clients and any client matter in which you and your firm are involved that might present a potential conflict of interest with your proposed assignment. Please include dates of service.

11. With regard to each of the entities identified in the preceding question, please identify your relationship or duty with regard to each. Please include dates of service.

12. Other than the entities identified in question 10 above, please provide the names of any organizations with which your association might present a potential conflict of interest with your proposed assignment. For each entity you identify in your response to this question, please provide your relationship or duty with regard to each. Please include dates of service.

13. Please describe any contractual or informal arrangement you may have made with any person or business enterprise in regard to future employment. Include termination payments or financial benefits that will be provided for you if you enter government employment.

14. If you are a member of any licensed profession or occupation (i.e., lawyer, doctor, accountant, insurance or real estate broker, etc.) please specify the present status of each license; and, whether any such license has ever been withdrawn, suspended, or revoked, including the reason therefor.

15. Do you have a significant interest in any relationship with the government through contracts, consulting services, grants, loans, or guarantees? If so, please provide details.

16. Does your spouse or any family member or any business in which you, your spouse or any family members have a significant interest, have any relationship with the federal government through contracts, consulting services, grants, loans, or guarantees? If so, please provide details.

17. If you have performed any work for, and/or received any payments from, any foreign government, business, or individual in the past 10 years, please describe the circumstances. Please identify the source, as well as the dates of services and/or payments.

18. Please list any registration as an agent for a foreign principal, or any exemption from such registration. Please provide the status of any and all such registrations and/or exemptions (i.e., whether active and whether personally registered).

19. Have you ever registered as a lobbyist or other legislative agent to influence federal or state legislation or administrative acts? If so, please supply details, including the status of each registration.

Tax and Financial Information

20. As of the date of this questionnaire, please list all assets with a fair market value in excess of \$1,000 for you and your spouse. Please provide a good faith estimate of value.

21. As of the date of this questionnaire, please list all liabilities in excess of \$10,000 for you or your spouse. Please list the name and address of the creditor, the amount owed to the nearest thousand, a brief description of the nature of the obligation, the interest rate (if any), the date on which due, and the present status (i.e., is the obligation current or past due).

22. Please describe all real estate held in your name or in your spouse's name during the last six years. Please include real estate held in combination with others, held in trust, held by a nominee, or held by or through any other third-person or title-holding entity. Please include dates held.

23. Have you and your spouse filed all federal, state and local income tax returns?

24. Have you or your spouse ever filed a late income tax return without a valid extension? If so, describe the circumstances and the resolution of the matter.

25. Have you or your spouse ever paid any tax penalties? If so, describe the circumstances and the resolution of the matter.

26. Has a tax lien or other collection procedure ever been instituted against you or your spouse by federal, state or local authorities? If so, describe the circumstances and the resolution of the matter.

Domestic Help Issue

27. Do you presently have or have you in the past had domestic help? (i.e., a housekeeper, babysitter, nanny, or gardener) If so, please indicate years of service for each individual and give a brief description of the services rendered.

Public and Organizational Activities

28. Please list current and past political party affiliations.

29. Have you ever run for public office? If so, does your campaign have any outstanding campaign debt? If so, are you personally liable? Please provide complete information as to the amount of debt and creditors.

30. Please list each membership you have had with any civic, social, charitable, educational, professional, fraternal, benevolent or religious organization, private club or other membership organization (including any tax-exempt organization) during the past 10 years. Please include dates of membership and any positions you may have had with the organization.

31. Have you or your spouse at any time belonged to any membership organization, including, but not limited to, those described in the preceding paragraph, that as a matter of policy or practice denied or restricted affiliation based on race, sex, ethnic background, religious or sexual preference?

Legal and Administrative Proceedings and Filings

32. Please list any lawsuits you have brought as a plaintiff, or which were brought against you as a defendant or third party. Include in this response any contested divorce proceedings or other domestic relations matters.

33. Please list and describe any administrative agency proceeding in which you have been involved as a party.

34. Please list any bankruptcy proceeding in which you or your spouse have been involved as a debtor.

35. Have you or your spouse ever been investigated by any federal, state, military or local law enforcement agency? If so, please identify each instance and supply details, including: date; place; law enforcement agency; and court.

36. Have you or your spouse ever been arrested, or charged with, and/or convicted of violating any federal, state or local law, regulation or ordinance (excluding traffic offenses for which the fine was less than \$100)? If so, please identify each instance and supply details, including: date; place; law enforcement agency; and court.

37. Have you or your spouse ever been accused of or found guilty of any violations of government or agency procedure (specifically including securities violations and/or any application, or appeal process)?

38. Please list any complaint ever made against you by any administrative agency, professional association or organization, or federal, state or local ethics agency, committee, or official.

39. Please list any and all judgements rendered against you, including the date, amount, the name and subject matter of the case, and the date of satisfaction. Please include obligations of child support and alimony, and provide the status of each judgement and/or obligation.

40. With regard to each obligation of child support and/or alimony, please state the following: Have any payments been made late or have there been any lapses in payment? Have any motions or court actions for modification of child support or alimony been filed or instituted? Have any actions or motions to compel payment or initiate collection of late payments and/or past due amounts been filed or threatened? Have any writs of garnishment been issued? If your response was "yes" to any of the above questions, please provide details.

Miscellaneous

41. Have you ever had any association with any person, group or business venture that could be used, even unfairly, to impugn or attack your character and qualifications for a government position?

42. Do you know anyone or any organization that might take steps, overtly or covertly, fairly or unfairly, to criticize your appointment, including any news organization? If so, please identify and explain the basis for the potential criticism.

43. Please provide any other information, including information about other members of your family, that could suggest a conflict of interest, or be a possible source of embarrassment to you, your family or the President.

THE WHITE HOUSE

WASHINGTON

PERSONAL DATA STATEMENT QUESTIONNAIRE

FROM: JACK QUINN
COUNSEL TO THE PRESIDENT

As part of the clearance procedure for your prospective position, please answer all of the following questions (please do not respond "not applicable" or "N/A" if your answer is "no" or "none"). In responding to the questions, please supply any information regarding your spouse or relatives that you deem to be relevant. Your responses to this questionnaire, which is not subject to public disclosure, are confidential.

You can type your responses in memorandum form on a separate sheet of paper with each answer corresponding to the number of the question. You do not need to retype the questions, but please sign and date any attachments.

Because your appointment cannot be finalized until all necessary reviews have been completed, please supply this information within 24 hours to Craig Livingstone, Director White House Security. (Old Executive Office Building, Room #84, Washington, D.C. 20500; fax number: (202) 456-7029).

If you have any questions or need assistance in responding to this questionnaire, please do not hesitate to contact this office at (202) 456-2345. Thank you for your cooperation.

Personal and Family Background

1. Please list your full name; home address and telephone number; office address and telephone number; date and place of birth; citizenship; and social security number.

2. Please identify your current marital status; spouse's name, citizenship, occupation, and current employer; and the names and ages of your children.

3. Do you have any medical conditions that could interfere with your ability to fulfill your duties? Please explain.

Professional and Educational Background

4. Please list each high school, college, and graduate school you attended; the dates of you attended; the dates of your attendance; and degrees awarded.

5. Please furnish a copy of your resume and a brief biographical statement.

6. Please chronologically list activities, other than those listed on your resume, from which you have derived earned income (e.g. self-employment, consulting activities, writing, speaking, royalties, and honoraria) since age 21.

7. Please list each book, article, or publication you have authored, individually or with others.

8. Identify each instance in which you have testified before Congress in a non-governmental capacity and specify the subject matter of each testimony.

9. Please list all corporations, partnerships, trusts, or other business entities with which you have ever been affiliated as an officer, director, trustee, partner, or holder of a significant equity of financial interest (i.e. any ownership interest of more than 5%), or whose decisions you had the ability to influence.

10. Please provide the names of all corporations, firms, partnerships, trusts, or other business enterprises, and all non-profit organizations and other institutions with which you are now, or during the past have years have been, affiliated as an advisor, attorney, or consultant. It is only necessary to provide the names of major clients and any client matter in which you and your firm are involved that might present a potential conflict of interest with your proposed assignment. Please identify the clients by name unless it would breach a confidential relationship or duty respecting a privileged matter. In addition, please provide the names of any organizations with which you were associated which might present a potential conflict or the appearance of conflict of interest with your prospective appointment.

11. Please describe any contractual or informal arrangement you may have made with any person or any business enterprise in regard to future employment or termination payments or financial benefits that will be provided to you if you enter government employment.

12. If you are a member of any licensed profession or occupation (such as lawyer, doctor, accountant, insurance, or real estate broker, etc.), please specify: the present status of each license; and whether any such license has ever been withdrawn, suspended, or revoked, and the reason therefor.

13. Does your spouse or any family member or business in which you, your spouse or any family members have a significant interest have any relationship with the federal government through contracts, consulting services, grants, loans, or guarantees? If yes, please provide details.

14. If you have performed any work for and/or received any payments from any foreign government, business, or individual in the past 10 years, please describe the circumstances, and identify the source and amount.

15. Please list any registration as an agent for a foreign principal, or any exemption from such registration.

16. Have you ever registered as a lobbyist or other legislative agent to influence federal or state legislation or administrative acts? If yes, please supply details.

Tax and Financial Information

17. As of the date of this questionnaire, please list all assets and liabilities with a fair market value in excess of \$5,000 for you and your spouse and provide a good faith estimate of value. As to liabilities, please list the name and address of the creditor, the amount owed to the nearest thousand dollar, a brief description of the nature of the obligation, the interest rate (if any) and the date on which due.

18. Please describe all real estate held in your name or in your spouse's name during the last six years, including any real estate held in combination with other or on your or your spouse's behalf in trust, by a nominee, or through any other title-holding entity.

19. Have you and your spouse filed all federal, state, and local income tax returns?

20. Have you or your spouse ever filed a late income tax return without a valid extension? If so, describe the circumstances and the resolution of the matter.

21. Have you or your spouse ever paid any tax penalties? If so, describe the circumstances and the resolution of the matter.

22. Has a tax lien or other collection procedure ever been instituted against you or your spouse by federal, state, or local authorities? If so, describe the circumstances and the resolution of the matter.

Public and Organizational Activities

23. Please list current and past political party affiliations.

24. Please list each membership you have had with any civic, social, charitable, educational, professional, fraternal, benevolent, or religious organization, private club, or other membership organization (including any tax-exempt organization) during the past 10 years.

25. Have you or your spouse at any time belonged to any membership organization, including but not limited to those described in the preceding paragraph, that as a matter of policy or practice denied or restricted affiliation (as a matter of either policy or practice) based on race, sex, ethnic background, religious or sexual preference?

Legal and Administrative Proceedings and Filings

26. Please list any lawsuits you have brought as a plaintiff or which were brought against you as a defendant or third party. Include in this response any contested divorce proceedings or other domestic relations matters.

27. Please list and describe any administrative agency proceeding in you have been involved as a party.

28. Please list and describe any bankruptcy proceeding in which you or your spouse have been involved as a debtor.

29. Have you or your spouse ever been investigated by any federal, state, military, or local law enforcement agency, or arrested for, charged with, or convicted of violating any federal, state, or local law, regulation, or ordinance (excluding traffic offenses for which the fine was less than \$100)? If so, please identify each such instance and supply details, including: date; place; law enforcement agency; and court.

30. Please list any complaint ever made against you or by any administrative agency, professional association or organization, or federal, state, or local ethics agency, committee, or official.

Miscellaneous

31. Have you ever had any association with any person, group, or business venture that could be used, even unfairly, to impugn or attack your character and qualifications for a government position?

32. Do you know of any person or organization that might take any steps, overtly or covertly, fairly or unfairly, to criticize your appointment, including any news organization? If so, please identify and explain the basis for the potential criticism.

33. Please provide any other information, including information about other members of your family, that could suggest a conflict of interest or be a possible source of embarrassment to you, your family, or the President.

THE WHITE HOUSE
WASHINGTON

PERSONAL DATA STATEMENT QUESTIONNAIRE

FROM: OFFICE OF COUNSEL TO THE PRESIDENT

As part of the clearance procedures for your prospective position, please answer all of the following questions (please do not respond "not applicable" or "N/A" if your response is "no" or "none"). In responding to the questions, please supply any information regarding your spouse or relatives that you deem to be relevant. Your responses to this questionnaire, which is not subject to public disclosure, are confidential.

You can type your responses in memorandum form on a separate sheet of paper with each answer corresponding to the number of the question. You do not need to retype the questions, but please sign and date the response.

Because your appointment cannot be finalized until all necessary reviews have been completed, and because our review begins with receipt of your paperwork, please supply this information within 14 days to Charles C. Easley, EOP Security Officer (New Executive Office Building, Room 4026, Washington, D.C. 20503; fax number: (202) 395-5608).

If you have any questions or need assistance in responding to this questionnaire, please do not hesitate to contact the EOP Security Office at 202-395-6206. Thank you for your cooperation.

Personal and Family Background

1. Please list your full name; home address and telephone number; office address and telephone number; date and place of birth; citizenship; and social security number.
2. Please identify your current marital status; spouse's name, citizenship, occupation, and current employer; and the names and ages of your children.

3. Do you have any medical conditions that could interfere with your ability to fulfill your duties? Please explain.

Professional and Educational Background

4. Please list each high school, college, and graduate school you attended; the dates of your attendance; and degrees awarded.

5. Please furnish a copy of your resume and a brief biographical statement.

6. Please chronologically list activities, other than those listed on your resume, from which you have derived earned income (e.g., self-employment, consulting activities, writing, speaking, royalties, and honoraria) since age 21.

7. Please list each book, article, column or publication you have authored, individually or with others.

8. Identify each instance in which you have testified before Congress in a non-governmental capacity and specify the subject matter of each testimony.

9. Please list all corporations, partnerships, trusts, or other business entities with which you have ever been affiliated as an officer, director, trustee, partner, or holder of a significant equity or financial interest (i.e., any ownership interest of more than 5%), or whose decisions you had the ability to influence. Please identify the entity, your relationship to the entity, and dates of service and/or affiliation.

10. Please provide the names of all corporations, firms, partnerships, trusts, or other business enterprises, and all non-profit organizations and other institutions with which you are now, or during the past five years have been, affiliated as an advisor, attorney or consultant. It is only necessary to provide the names of major clients and any client matter in which you and your firm are involved that might present a potential conflict of interest with your proposed assignment. Please include dates of service.

11. With regard to each of the entities identified in the preceding question, please identify your relationship or duty with regard to each. Please include dates of service.

12. Other than the entities identified in question number 10 above, please provide the names of any organizations with which you were associated which might present a potential conflict of interest with your proposed assignment. For each entity you identified in your response to this question please provide your relationship or duty with regard to each. Please include dates of service.

13. Please describe any contractual or informal arrangement you may have made with any person or any business enterprise in regard to future employment or termination payments or financial benefits that will be provided you if you enter government employment.
14. If you are a member of any licensed profession or occupation (such as lawyer, doctor, accountant, insurance or real estate broker, etc.), please specify: the present status of each license; and whether any such license has ever been withdrawn, suspended, or revoked, and the reason therefor.
15. Do you have a significant interest in any relationship with the government through contracts, consulting services, grants, loans or guarantees? If yes, please provide details.
16. Does your spouse or any family member or business in which you, your spouse or any family members have a significant interest have any relationship with the federal government through contracts, consulting services, grants, loans or guarantees? If yes, please provide details.
17. If you have performed any work for and/or received any payments from any foreign government, business, or individual in the past 10 years, please describe the circumstances, and identify the source, and dates of services and/or payments.
18. Please list any registration as an agent for a foreign principal, or any exemption from such registration. Please provide the status of any and all such registrations and/or exemptions (i.e., whether active and whether personally registered).

19. Have you ever registered as a lobbyist or other legislative agent to influence federal or state legislation or administrative acts? If yes, please supply details including the status of each registration.

Tax and Financial Information

20. As of the date of this questionnaire, please list all assets with a fair market value in excess of \$1,000 for you and your spouse and provide a good faith estimate of value.

21. As of the date of this questionnaire, please list all liabilities in excess of \$10,000 for you and your spouse. Please list the name and address of the creditor, the amount owed to the nearest thousand dollar, a brief description of the nature of the obligation, the interest rate (if any), the date on which due, and the present status (i.e., is the obligation current or past due).

22. Please describe all real estate held in your name or in your spouse's name during the last six years. Please include real estate held in combination with others, held in trust, held by a nominee, or held by or through any other third person or title-holding entity. Please also include dates held.

23. Have you and your spouse filed all federal, state and local income tax returns?

24. Have you or your spouse ever filed a late income tax return without a valid extension? If so, describe the circumstances and the resolution of the matter.

25. Have you or your spouse ever paid any tax penalties? If so, describe the circumstances and the resolution of the matter.

26. Has a tax lien or other collection procedure ever been instituted against you or your spouse by federal, state or local authorities? If so, describe the circumstances and the resolution of the matter.

Domestic Help Issue

27. Do you presently have or have you in the past had domestic help? (i.e., a housekeeper, babysitter, nanny, or gardener) If yes, please indicate years of service for each individual and also give a brief description of the services rendered.

Public and Organizational Activities

28. Please list current and past political party affiliations.

29. Have you ever run for public office? If yes, does your campaign have any outstanding campaign debt? If so, are you personally liable? Please also provide complete information as to amount of debt and creditors.

30. Please list each membership you have had with any civic, social, charitable, educational, professional, fraternal, benevolent or religious organization, private club, or other membership organization (including any tax-exempt organization) during the past 10 years. Please include dates of membership and any positions you may have had with the organization.

31. Have you or your spouse at any time belonged to any membership organization, including but not limited to those described in the preceding paragraph, that as a matter of policy or practice denied or restricted affiliation (as a matter of either policy or practice) based on race, sex, ethnic background, religious or sexual preference?

Legal and Administrative Proceedings and Filings

32. Please list any lawsuits you have brought as a plaintiff or which were brought against you as a defendant or third party. Include in this response any contested divorce proceedings or other domestic relations matters.

33. Please list and describe any administrative agency proceeding in which you have been involved as a party.

34. Please list any bankruptcy proceeding in which you or your spouse have been involved as a debtor.

35. Have you or your spouse ever been investigated by any federal, state, military or local law enforcement agency? If so, please identify each such instance and supply details, including: date; place; law enforcement agency; and court.

36. Have you or your spouse ever been arrested for or charged with, or convicted of violating any federal, state or local law, regulation or ordinance (excluding traffic offenses for which the fine was less than \$100)? If so, please identify each such instance and supply details, including: date; place; law enforcement agency; and court.

37. Have you or your spouse ever been accused of or found guilty of any violations of government or agency procedure (specifically including security violations and/or any application, or appeal process)?

38. Please list any complaint ever made against you or by any administrative agency, professional association or organization, or federal, state or local ethics agency, committee, or official.

39. Please list any and all judgments rendered against you including the date, amount, the name of the case and subject matter of the case, and the date of satisfaction. Please include obligations of child support and alimony and provide the status of each judgement and/or obligation.

40. With regard to each obligation of child support and/or alimony, please state the following: Have any payments been made late or have there been any lapses in payment? Have any motions or court actions for modification of child support or alimony been filed or instituted? Have any actions or motions to compel payment or initiate collection of late payments and/or past due amounts been filed or threatened? Have any writs of garnishment been issued? If your response was yes to any of the above questions, please provide details.

Miscellaneous

41. Have you ever had any association with any person, group or business venture that could be used, even unfairly, to impugn or attack your character and qualifications for a government position?

42. Do you know anyone or any organization that might take any steps, overtly or covertly, fairly or unfairly, to criticize your appointment, including any news organization? If so, please identify and explain the basis for the potential criticism.

43. Please provide any other information, including information about other members of your family, that could suggest a conflict of interest or be a possible source of embarrassment to you, your family or the President.