

Clinton Administration History:
Submission Materials & Correspondence Checklist

Name of Agency Dept. of the Treasury

Date:	Description of Submission or Correspondence:	Contact Information:
8/10/00	History outline	Neal Constock 622-0064

Outline of Treasury's contribution to Clinton-Gore Administration History Project*

8/10/00

- **Introduction** (10 pages) – Overview of Treasury Department's focus during the Clinton-Gore Administration on promoting economic growth and opportunity through: fiscal discipline and sound tax, budgetary and economic policies; managing international financial crises; reforming the international financial architecture and institutions, and promoting international trade; reforming the regulation of the financial services industry; prudent management of the government's finances; making economic opportunity more available to low-income Americans and those in distressed communities; and combating financial and violent crime.
 - Documents to be appended: annual year end accomplishments/goals/priorities memoranda from the Secretary to the President and the WH Chief of Staff; and campaign, transition, and other documents.
 - Assignment – Chief of Staff and Speechwriters.
- **Fiscal Policy** (25 pages)
 - Introductory summary focusing on fiscal discipline and on moving from deficits to surpluses
 - Important fiscal events and achievements (e.g. 1993 budget and deficit reduction plan; 1995 budget showdown; 1997 budget deal and subsequent surpluses; and debt reduction)**
 - Documents to be appended: Weekly Reports; Tax Policy Green Books; timelines and charts; Secretary's letters to Congress; President's, Vice President's, Secretary's and Deputy Secretary's speeches and testimony; and other documents.
 - Assignment – Economic Policy, Tax Policy, Chief of Staff and Speechwriters.
- **International Economic Affairs** (20 pages)
 - Introductory summary focusing on U.S. leadership in the global economy
 - Important international economic achievements and policy initiatives (e.g. managing international financial crises; reform of the international financial architecture and institutions; trade agreements; anti-corruption initiatives; and debt relief/global public goods)
 - Documents to be appended: Weekly reports; materials prepared for transmission to Congress [state-by-state analyses]; monthly Treasury reports to Congress on Mexico; issue and briefing memoranda to the President; weekly market update and other memoranda to the President; decision memoranda for the Secretary; Secretary's letters to Congress; President's, Vice President's, Secretary's and Deputy Secretary's speeches and testimony; and other documents.
 - Assignment – OASIA, Tax Policy, Enforcement, Economic Policy and Speechwriters.

- **Financial Services Regulatory Reform (10 pages)**
 - Introductory summary
 - Significant reform initiatives and accomplishments (e.g. Interstate Banking and Branching; CRA Reform; Financial Modernization)
 - Documents to be appended: Weekly reports; Secretary's letters to Congress; President's, Vice President's, Secretary's and Deputy Secretary's speeches and testimony; Treasury reports; and other documents.
 - Assignment – Domestic Finance and Speechwriters.

- **Financial Management (10 pages)**
 - Introductory Summary
 - Important events and accomplishments in financial management (e.g. 1995 Debt Limit Crisis; debt collection; privatizations; debt paydown and buybacks)
 - Documents to be appended: Weekly reports; Secretary's letters to Congress; President's, Vice President's, Secretary's and Deputy Secretary's speeches and testimony; Treasury reports; decision memoranda for the Secretary; and other documents.
 - Assignment – Domestic Finance and Speechwriters.

- **Increasing Economic Opportunity (10 pages)**
 - Introductory summary focused on bringing all Americans into the economic mainstream
 - Significant Administration accomplishments and efforts to increase economic opportunity (e.g. tax credits for distressed communities; CDFI; NADBank/CAIP; New Markets; access to banking initiatives; personal savings initiatives)
 - Documents to be appended: Weekly reports; Secretary's letters to Congress; President's, Vice President's, Secretary's and Deputy Secretary's speeches and testimony; materials prepared for transmission to Congress; Treasury reports; decision memoranda for the Secretary; and other documents.
 - Assignment – Domestic Finance, Economic Policy, Tax Policy and Speechwriters.

- **Combating Financial and Violent Crime (10 pages)**
 - Introductory summary
 - Important Administration law enforcement policy initiatives and achievements (e.g. Brady Bill; Assault Weapons Ban; Waco review/defense of ATF; White House Security Review; new currency design; money laundering initiatives)
 - Documents to be appended: Weekly reports; Secretary's letters to Congress; President's, Vice President's, Secretary's and Deputy Secretary's speeches and testimony; Treasury reports; materials prepared for transmission to Congress; decision memoranda for the Secretary; and other documents.
 - Assignment – Enforcement, Domestic Finance, General Counsel, and Speechwriters.

- **Organizational Changes/Management (5 pages)**
 - Brief narrative on significant organizational changes and technology initiatives (e.g. IRS reorganization; creation of CDFI, the Community Development Policy office, and the PIE program)
 - Documents to be appended: IRS documents; President's, Vice President's, Secretary's and Deputy Secretary's and Commissioner's speeches; press releases; Treasury orders; and other documents.
 - Assignment – Management, Domestic Finance, Executive Secretary and Speechwriters.
- **Personnel Changes (2 pages)**
 - Brief narrative on Secretaries of the Treasury and other senior officials
 - Documents to be appended: President's, Vice President's, Secretary's and Deputy Secretary's speeches; press releases; text of award citations; and other documents.
 - Assignment: Chief of Staff and Management

*Format will consist of roughly 100 total pages of narrative, followed by roughly 1000 total pages of appended documents with a detailed table of contents. Working with each of the Departmental offices, the Executive Secretary will be primarily responsible for the compilation of supporting documents.

**The examples listed are not exclusive of those that can be included.