

Clinton Administration History:
Submission Materials & Correspondence Checklist

Name of Agency Dept. of Defense

Date:	Description of Submission or Correspondence:	Contact Information:
9/5/00	History Outline	Frank Rose, 203-695-5374



**Office of the
Assistant Secretary of Defense
Strategy and Threat Reduction**

(ASD/S&TR)

Special Assistant to the ASD

→ Ted Widmer

FAX TO: Ted Widmer

FAX NUMBER:

VOICE NUMBER:

NUMBER OF PAGES: (INCLUDING COVER SHEET) 14

SUBJECT: DoD Administrative History Project

Ted -- Attached is the information that Dr. Hamre and I sent out last week. Let me know if you have any questions.

REGARDS,

**FRANK ROSE
(703) 695-3374**

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OFFICE OF THE SECRETARY OF DEFENSE
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29 August 2000

ADMINISTRATION &
MANAGEMENT

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Clinton-Gore Administrative History Project

The White House Chief of Staff has asked all Executive Branch agencies for assistance in compiling an annotated record of the Clinton Administration for the use of historians and visitors to the Clinton Presidential Library. Secretary Cohen has assigned responsibility for this project to the Under Secretary of Defense for Policy.

The Department of Defense submission will consist of a written history highlighting key initiatives undertaken by the Department from January 1993 to the present, supplemented with relevant documentation. Your assistance is required in accomplishing the following tasks:

- (1) **Identify a POC in your Organization.** Please identify someone in your organization to serve as point-of-contact for this project, and *provide the name of your representative by the close of business Friday, 1 September, to Frank Rose in the Office of the Assistant Secretary of Defense for Strategy and Requirements at 614-7943 or 695-3374.*
- (2) **Comments on the Proposed Outline.** A proposed outline highlighting key areas that the Department's narrative will emphasize is attached. *Please provide your comments and suggested deletions or other changes in the outline to Frank Rose by the close of business Friday, 1 September.*
- (3) **Write the Narrative.** The attached outline also assigns individual offices within the Office of the Secretary of Defense (OSD) responsibility for providing inputs for the

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project. These inputs need not be lengthy (ten pages or less), and should be drawn from existing sources such as the Department's *Annual Report to the President and Congress*. The submissions will be combined into a consolidated draft narrative, a copy of which will then be sent back to the originating office for comment. Their submissions should be in Microsoft Word, using 12 Point Times Roman Font, and submitted on a 3.5 diskette. ***We must provide a first draft to the White House by 14 November, so all inputs must be received by 31 October to allow the proper time for review and editing.***

- (4) Assemble Supporting Documentation.** A key element of the project is to assemble supporting documents, such as directives, reports, key speeches, etc..., to serve as an appendix to the narrative. ***These documents should be submitted in a three-ring binder by 15 November.***

This effort is to be factual history and not a rationalization or advocacy document. The purpose of our task is to provide quickly to scholars the key raw material and data needed to allow them to draw their own conclusions about this period.

Your assistance is critical to the success of this effort and would be greatly appreciated.



D. O. Cooke
Director

Attachment:
As stated

cc:
Secretary of Defense
Deputy Secretary of Defense

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DOD ADMINISTRATIVE HISTORY PROJECT

Introduction: New Security Challenges Facing the Administration [ASD/S&TR]

- A. Continuing Implications of Disintegration of Soviet Union
- B. Security challenges of failing states
- C. Regional Disrupters of stability
- D. Emergence of sophisticated terrorism

VOLUME 1 —POLICY INITIATIVES OF THE CLINTON ADMINISTRATION

Chapter 1. A New Defense Strategy [ASD/S&TR]

- A. Bottom Up Review
- B. Quadrennial Defense Review

Chapter 2. Enhancements of Conventional Capabilities [ASD/S&TR]

- A. Navy
- B. Army
- C. Air Force
- D. Marine Corps

Chapter 3. Nuclear Forces and Arms Control [ASD/S&TR]

- A. Nuclear Posture Review
- B. Implementing START I
- C. Preparations for and restrictions on preparations for START 2
- D. Discussions on START 3
- E. Comprehensive Test Ban Treaty
- F. Indefinite Extension of the Non-Proliferation Treaty
- G. Chemical Weapons Convention Ratification
- H. Biological Weapons Convention Protocol
- I. Nuclear Mission Master Plan

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Chapter 4. Constructive Engagement in a Post Cold-War Period

- A. Defense Cooperation Fund [ASD/S&TR]
- B. CINC Theater Engagement Plans [ASD/ISA]
- C. Partnership for Peace [ASD/ISA]
- D. Regional Security Education Centers (e.g. Marshall center, etc) [ASD/ISA]
- E. African Crisis Response Initiative [ASD/SOLIC]
- F. Shared Early Warning Initiative [ASD/S&TR]
- G. Engagement with FSU States [ASD/S&TR]
- F. Security Cooperation [Director/DSCA]

Chapter 5. Counterproliferation and Threat Reduction

- A. Cooperative Threat Reduction Program [ASD/S&TR]
- B. Creating the Defense Threat Reduction Agency [D/DTRA]
- C. Counterproliferation Initiative--strengthening chemical and biological protection programs [ASD/S&TR]
- D. Initiation of mandatory anthrax inoculations [ATSD/Anthrax]

Chapter 6. Extending Security in Europe

- A. NATO Enlargement [ASD/ISA]
- B. Modified CFE Flank Agreement and CFE Treaty Adaptation [ASD/S&TR]
- C. New Strategic Concept for NATO [ASD/ISA]
- D. Defense Capabilities Initiative [ASD/ISA]

Chapter 7. Preparing for War in Cyberspace [ASD/C3I]

- A. Exercise Eligible receiver
- B. Solar Sunrise
- C. Creating the Joint Task Force—Computer Network Defense
- D. Strengthening CND in the Department
- E. Assigning Information Operations to Space Command

Chapter 8. Exploiting the Revolution in Military Affairs [ASD/S&TR]

Chapter 9. Ballistic Missile Defenses [ASD/S&TR, BMDO]

- A. Bottom-Up Review Changes to Missile Defense Program
- B. Theater Missile Defense program
- C. National Missile Defense program
- D. International Programs

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E. ABM Treaty Succession and Demarcation Agreements

Chapter 9. Committing to the Total Force [USD/P&R]

- A. Strengthening the Department's Policy Commitment to the Total Force**
- B. Expanded Roles for Reserve Components**
- C. Integration of the Active Army, Army Reserve, and Army National Guard**

Chapter 10. Adjusting the Industrial Base to the Post Cold War [USD/AT&L]

- A. The "Last Supper" Policy Initiative**
- B. Expanded international ownership of U.S. defense industrial base (GEC Marconi purchase of Tracor)**
- C. Rejection of Lockheed Martin-Northrop Grumman merger**

Chapter 11. Updating Export Control Policies and Procedures [PDUSD/P and PDUSD/AT&L]

- A. Internal Initiatives to reform procedures**
- B. International Defense Security Initiatives.**

Chapter 12. Challenges posed by International Legal Developments

- A. The Ottawa Landmine Treaty and U.S anti-personnel landmine policy [ASD/SOLIC]**
- B. Supporting efforts to apprehend war criminals in the Balkans [BTF]**
- C. DoD and Administration position on International Criminal Court [GC]**
- D. DoD Policy on Blinding Lasers [GC]**

Chapter 13. Combating Terrorism and Consequence Management

- A. Crisis Prevention [ASD/SOLIC]**
- B. Consequence Management [ATSD/CS]**

**VOLUME 2 —MAJOR MILITARY EVENTS DURING THE CLINTON
ADMINISTRATION**

Chapter 1. Peace Enforcement in the Balkans [ASD/ISA/Balkan Task Force]

- A. Regional Overview**

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- B. Operation Deliberate Force (1995)
- C. Dayton Peace Accord and IFOR/SFOR
- D. Operation Allied Force (Kosovo Air Operation) and KFOR
- E. Operation Able Sentry (U.N. Security operation in Macedonia)

Chapter 2. Enforcing U.N. Sanctions in the Persian Gulf [ASD/ISA]

- A. Chronology of Activities
- B. Maritime Interdiction Operations
- C. No Fly Zones
- D. Iraq and UNSCOM
- E. Operation Desert Fox
- F. Prepositioning of Forces
- G. Cooperation with GCC Allies

Chapter 3. Confronting Global Terrorism [ASD/SOLIC]

- A. Khobar Towers and force protection initiatives
- B. Bin Laden attacks on U.S. embassies and the U.S. Response

Chapter 4. Tension in the Taiwan Straits [ASD/ISA]

Chapter 5. Deterring Aggression on the Korean Peninsula and Deflecting North Korean Development of Nuclear Weapons [ASD/ISA]

Chapter 6. Caribbean Operations [ASD/SOLIC]

- A. Cuban boat exodus
- B. Haitian refugee operations
- C. Restoring constitutional government to Haiti

Chapter 7. African military operations [ASD/ISA]

- A. Somalia
- B. Rwanda relief operations
- C. Congo
- D. Sierra Leone

Chapter 8. Humanitarian Relief Operations [ASD/SOLIC]

- A. Rwanda relief operations
- B. Hurricane (x) and Central American relief
- C. East Timor
- D. other

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- Chapter 9. Y2K Preparations [ASD/C3I]
- Chapter 10. Counter-drug Operations [ASD/SOLIC]

VOLUME 3—RESOURCES FOR DEFENSE

- Chapter 1. Major Decisions on the Defense Budget
 - A. The Bottom Up Review [PA&E]
 - B. The Quadrennial Defense Review [PA&E]
 - C. The \$60 Billion/year Procurement Goal [PA&E]
 - D. Administration's Proposal to Add \$112 Billion to the FYDP [PA&E]
 - E. Pay Table Reform and Retirement REDUX. [USD/C]
- Chapter 2. Paying for Contingency Operations [USD/C]
- Chapter 3. Base Closures and Consolidations
 - A. Implementing BRAC and Shifting Priority to Community Assistance [USD/AT&L]
 - B. DFAS Consolidations [USD/C]
 - C. Consolidating Depot Activities [USD/AT&L]
- Chapter 4. The Ongoing Readiness Challenge [USD/P&R]
 - A. Senior Readiness Oversight Council
 - B. Managing Op tempo for High Demand/Low Density Units
 - C. Challenges of Recruiting in a Full-Employment Economy
 - D. Retention and Reenlistment
 - E. Coping with local objections to training activity (e.g. Vieques)
- Chapter 5. Military Health Care [USD/P&R]
 - A. Consolidating Military Health management into Regions
 - B. Establishing TRICARE Managed Care
 - C. Persian Gulf Illness
 - D. Mandatory Inoculations to Protect Against Anthrax

VOLUME 4—SOCIETY AND THE MILITARY

- Chapter 1. Racial Integration of the Armed Forces [USD/P&R]

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- A. 50th Anniversary of Truman Executive Order
- B. Promotion Rates of Minorities and the Continuing Challenge of Racial Integration

Chapter 2. Women in the Armed Services [USD/P&R]

- A. 50th Anniversary of executive order.
- B. Expanding Career Opportunities for Women (Aspin initiative to increase combat-coded job opportunities)
- C. Challenges to Create Environment Free of Intimidation—the Department's Initiatives to Deal with Sexual Harassment

Chapter 3. Policy Concerning Homosexuality—Development of “Don’t Ask, Don’t Tell” policy [USD/P&R]

Chapter 4. Environmental Policy—Placing Priority on Environmental Security [USD/AT&L]

Chapter 5 Quality of Life Initiative [USD/P&R]

- A. Housing Privatization Initiative
- B. Expanded Commitment to Child Development Centers
- C. Fully Compensating Military Personnel for Housing Costs

VOLUME 5—DEPARTMENT LEADERSHIP

Chapter 1. Secretaries of Defense [Director/WHS]

Chapter 2. Civilian Leadership Biographies [Director/WHS]

- A. Office of the Secretary of Defense
- B. Secretaries and Secretariats of the Military Departments

Chapter 3. Chairmen, Joint Chiefs of Staff [Director/WHS]

Chapter 4. Key Military Leadership Biographies [Director/WHS]

- A. Chiefs of the Military Services
- B. Unified Commanders in Chief

VOLUME 6—ORGANIZATIONAL INNOVATION

Chapter 1. Defense Reform Initiative [Director/DRI]

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- A. Streamlining the Office of the Secretary of Defense
- B. Creating the Defense Threat Reduction Agency
- C. Organizational Realignments of OSD field activities
- D. Creation of the Joint Spectrum Center
- E. Work reform through Competition (A-76 reviews)
- F. Streamlining the Acquisition work force
- G. Creating the Chancellor for Civilian Education and Professional Development
- H. Creating the Defense Management Council

Chapter 2. Creating the National Imagery and Mapping Agency [ASD/C3I]

Chapter 3. Changes to the Unified Command Plan [ASD/S&TR]

- A. Re-locating Southern Command
- B. Establishing the U.S. Joint Forces Command
- C. Adding Information Operations to Space Command
- D. other

Chapter 4. Consolidating Joint Staff Field Activities under Joint Forces Command [Director/DRI]

VOLUME 6—MANAGEMENT REFORM INITIATIVES

Chapter 1. Reforming Defense Acquisition Practices [USD/AT&L]

Chapter 2. Defense Reform Initiative Business Changes [Director/ DRI]

- A. Creating the Joint Electronic Commerce Program Office
- B. Paper-free Acquisition Process Initiative
- C. Using Commercial Payment practices for government acquisition
- D. Privatizing DoD utility systems

CHAPTER X: STYLE GUIDE (14 POINT)

The purpose of this memo is to illustrate the style to be used for the administrative history project. This memo illustrates the way to highlight the chapter divisions and subdivisions. The text should be printed in 12 point Times New Roman font style.

MAJOR DIVISIONS OF THE CHAPTER

The major divisions of the chapter should be delineated in bold faced, capitalized format as illustrated above.

First Order Subdivisions

First order subdivisions for each major division should be highlighted with initial capitalization of primary words and printed in bold face. The use of subdivisions is appropriate only if there are multiple first order subdivisions.

Second Order Subdivisions. Within each first order subdivision, if the narrative suggests further structural organization, the author should use second order subdivisions that are initial letter capitalized, printed in bold, indented and terminated with a period punctuation mark. The use of second order subdivisions is appropriate only if there are multiple second order subdivisions within first order subdivisions.

USE OF BULLETS IN THE TEXT

If the amplifying narrative incorporates the use of bullets, the bullets should be formatted as follows:

- Bullets should be solid field circles.
- Bullets should be single spaced.
- If bullets contain full sentences, they should be punctuated appropriately.
- If bullets contain words or phrases, no punctuation should be used.

REFERENCE TO DOCUMENTS

The purpose of the narrative is to provide context for the documents reproduced in this administrative history. The documents themselves should contain sufficient information (date, location, publication source, etc) for future scholars to properly cite the documents. The documents should contain a sequential number on the upper right hand corner. The numbering sequence should be expressed in roman numerals, as follows:

3.4.1.xx 3 represents the volume number
 4 represents the chapter number
 1 represents the chapter subdivision (if appropriate)
 xx represents the sequential numbering of documents in the subdivision

You need not footnote the documents in the narrative, but should refer to them by the unique document number as follows: (see 3.4.1.13). It is advised that you not finalize the document sequence numbers until the final text and document compendia are complete.

EXPLAINING ACRONYMS

We should minimize the use of acronyms. Where acronyms are used, the first time they are used in a chapter they should be presented as formal titles, followed by the acronym presented inside opening and closing parentheses, as follows: The Secretary of Defense presented the 1996 Future Year Defense Program (FYDP) on January 22, before the Acronyms should be used only for formal titles, and never for informal concepts.

If the narrative refers to people, their name should be immediately followed by their official title. Subsequent references to that individual in the same chapter should be by name (e.g. Mr. Slocombe).

The only individuals who may be referred to by title after initial reference in the narrative should be those listed below:

- Secretary of Defense (not SECDEF)
- Deputy Secretary of Defense
- Chairman of the Joint Chiefs
- Vice Chairman of the Joint Chiefs
- Secretary of the (Military Department)
- Chief of (Service designation)

ADMINISTRATIVE HISTORY PROJECT

- The Administration has tasked all of the departments to assemble the key documents and directives that constitute a history of the past 8 years.
- The purpose of this project is not to write a history, per se, but to assemble the raw material so that future academics and historians can draw their own conclusions from the original source material.
- We must ask the individual offices to prepare the documentary base for this project.
- You also are asked to provide a narrative to accompany the documents. The objective of the narrative is not to be a history, but to provide context for the documents. The narrative should provide sufficient information so that an academic or historian could understand why a document was selected for inclusion in the record and why it was judged to be important in understanding the directions and goals of the Administration.
- This project is not simply about new policies or directions. It also should emphasize problems confronted during this period and efforts to deal with those problems.
- The project should include those issues and initiatives that both succeeded and failed.
- The most difficult question in this project is the issue of significance. What makes a development, issue or event sufficiently significant to be included in this compendium?
- While this question can be answered only by the individual offices assigned the task of assembling the documents, we offer the following general criteria to guide your search:
- Significance Criteria:
 - Any development, event or initiative that involved personal participation of the President, the Vice President, the Secretary of Defense or the Chairman of the Joint Chiefs of Staff
 - Any development, event or initiative that was the subject of a press announcement by the White House.

- Any directive or report that was issued under the signature of the Secretary (or the Deputy Secretary) or the Chairman (or Vice Chairman). Exclude routine publications or directives of a housekeeping nature.
- Any development, event or initiative that was the subject of congressional testimony by the Secretary of Defense (or the Deputy Secretary) or the Chairman of the Joint Chiefs of Staff (or the Vice Chairman). Exclude normal posture hearings unless they contained testimony on developments, events or initiatives that meet the above criteria.
- Individual offices should use judgement on any other documents or materials they believe are essential to understand a development, event or initiative that meet the above criteria.
- Offices should include references to the disposition of policies and initiatives if they required or were affected by subsequent action by the Congress.
- Offices should include references to the disposition of policies and initiatives if they required or were affected by subsequent action by organizations to which the United States is a treaty participant (e.g. the United Nations, NATO, etc.)
- Actions directed by the Congress that required the personal attention or participation of the Secretary of Defense or the Chairman of the Joint Chiefs of Staff (e.g. Missile Defense Act of 1999, the Force Structure Review Act of 1996).
- We recognize that there will be questions of significance that do not clearly meet the above criteria. In those instances, consult with Mr. Frank Rose at 695-3374.