

**Files of Eric Woodard,
Office Manager and Assistant to the Chief of Staff to the First Lady
Box 1: Files and Other Stuff**

Archived from OEOP 100 by Eric Woodard on January 16, 2001

Office of the First Lady Manual of Style

Office of the First Lady Intern Directory

Office of the First Lady Photo Log

Tours

Memos

Travel Authorization Form

Tour Request Form

Group Tour Request Form

Telecommunications Service Form

Parking Request Form

Presidential Acknowledgment Form

Proclamations

Personal Photo Request Form

Photo Inscription Request Form

Conference Room Request Form

Inscribed Photo Request Photo Request Form

Intern Applications

Gift Registrar

Facility Request Form

OFL COOP

**Enclosures filed in
Oversize Attachments #**

23241
19624

Used to send
things to Mrs
Clinton 1997-1998

Stuff to be Signed by the First Lady