WHITE HOUSE GIFT REGISTER

For President/First Lady

Please Complete as Thoroughly as Possible

Gift and Register to: White House Gift Unit
Room 457, OEOB
456-7133

Gift Accepted By or Presented To:	Date Gift Received/Presented:	Date Form Filled in:
Title and Office:		

GIFT INTENDED FOR	☐ President ☐ First Lady ☐ President & First Lady ☐ Other First Family Member *(indicate below)*

	DONOR INFORMATION	PRESENTED BY
DONOR INFORMATION	Name of Donor: ☐ Mr. ☐ Ms ☐ Mrs. ☐ Other	Presenter: *(if other than Donor)*
	Address: *(please include Zip Code and Country if applicable)*	Address: *(please include Zip Code and Country if applicable)*

GIFT INFORMATION	Circumstances of Presentation: *(including date, location, and purpose of event)*	Brief Description of Gift

ACKNOWL-EDGMENT	☐ Copy Attached ☐ To be Handled by Gift Unit Coordinate Acknowledgment with other office: *(i.e. Hospitality, NSC, State - specify below)*

REPORT PREPARED BY	Name:		
	Office:	Room No.:	Telephone No. *(please include area code)*

OTHER COMMENTS	