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U.S. AGENCY FOR
INTERNATIONAL
DEVELOPMENT

*Int. Countries -
Kenya - set trip
11/97*

October 30, 1997

Sally Cowal
Director, External Relations
UNAIDS
20, avenue Appia
CH-1211 Geneva 27
Switzerland

Dear Ambassador Cowal:

The U.S. Delegation for the upcoming meeting of the Programme Coordinating Board of UNAIDS in Nairobi, Kenya from November 16-18 will be composed of the following five individuals:

1. Head of Delegation: **Ms Sandra Thurman**
Director, Office of National AIDS Policy
808 17th Street, N.W.
Suite 820
Washington, DC 20006
Tel: 202 632 1090
FAX: 202 632 1096

2. Alternate Head of Delegation: **Dr. Duff Gillespie**
Deputy Assistant Administrator
Population, Health, and Nutrition
G/PHN
3.06-3600, 3rd Floor, RRB
USAID
1300 Pennsylvania Avenue, NW
Washington, DC 20523-3700
Tel: 202 712 4120
FAX: 202 216 3046

3. Member: **Dr. Paul R. De Lay**

Chief, HIV/AIDS Division

G/PHN/HN/HIV-AIDS

3.07-075M, 3rd Floor, RRB

USAID

1300 Pennsylvania Avenue, NW

Washington, DC 20523-3700

Tel: 202 712 0683

FAX: 202 216 3046

4. Member: **Ms. Marsha Martin**

Special Assistant to the Secretary of Health and Human Services

200 Independence Ave, S.W.

Room 605F

Washington, DC 202 01

Tel: 202 690 5400

FAX: 202 690 7098

5. Member: **Ms. Linda Reck**

Science Policy Analyst

Fogarty International Center

National Institutes of Health

31 Center Drive

Room B-2CO8

Bethesda, MD 20892-2220

Tel: 301 496 1491

FAX: 301 594 1211

We will relay flight arrival information as soon as it is available. We are looking forward to a productive meeting.

Sincerely,



Dr. Duff Gillespie

Deputy Assistant Administrator

cc: Dr. Kenneth Bernard, Health Attache, United States Mission to the United Nations
Dr. David Hohman, Department of Health and Human Services
Ms. Sandy Thurman, Director, Office of National AIDS Policy

FAX MESSAGE



**U.S. Agency for International Development
HIV-AIDS Division, Office of Health and Nutrition
Global Bureau**

Mailing address: G/PHN/HN/HIV-AIDS
3.07-075M, 3rd Flr, RRB
Washington, DC 20523-3700
U.S.A.

To: **Attention: Sarah Holewinski**
Ms Sandra Thurman
Director, Office of National AIDS Policy
808 17th Street, N.W.
Suite 820
Washington, DC 20006

Phone: 202 632 1090

Fax: 202 632 1096

From: Paul R. DeLay, M.D.,
D.T.M.& H. (Lond)
Chief, HIV/AIDS Division

Phone: 202 712 0683

FAX: 202 216 3046

Pages: 6

Date: November 5, 1997

cc:

Subject: UNAIDS Programme Coordinating Board Meeting

Attached is the latest version of the agenda, information about the Safari Park Hotel, and the full contact list for U.S. Delegates. Our contractor, Health Technical Services, Ms. Denise Lionetti (703 516 9166), will be contacting you about travel arrangements for Sandy. Sandy should plan to arrive by Sunday, November 16th. The meeting ends Tuesday evening, November 18th. A single room at the Safari Park Hotel has been booked for her for November 15, 16, 17, and 18. We will extend this to include the 19th, hoping that Sandy will stay over on Wednesday for meetings with the Ambassador and others and then fly on Thursday. If Sandy is travelling with an official or diplomatic passport she will need to get a visa from the Kenyan Embassy. If she travels with a personal passport one can procure a tourist visa at the Nairobi airport. Briefing materials will be sent to you by UNAIDS and we are also preparing individual briefing books for each of the five delegates with more extensive background documents. We would like to have a meeting of the entire delegation sometime next week. Is Sandy available?



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Deputy Assistant Administrator

cc: Dr. Kenneth Bernard, Health Attache, United States Mission to the United Nations
Dr. David Hohman, Department of Health and Human Services
Ms. Sandy Thurman, Director, Office of National AIDS Policy



USHID/POPULATION/POLICY
UNAIDS
UNICEF • UNDP • UNFPA
UNESCO • WHO • WORLD BANK

UNAIDS/PCB(5)/97.1
17 September 1997

Joint United Nations Programme on HIV/AIDS

***Ad hoc thematic meeting of the
Programme Coordinating Board
Nairobi, 16-18 November 1997***

Place of meeting: Conference Room N° 1, United Nations, Gigiri, Nairobi

Provisional Agenda

Sunday, 16 November 1997

Opening Session (16.00 - 18.30)

- Opening of the meeting and adoption of provisional agenda
- Report of the Executive Director
- Report by the Chairperson of the Committee of Cosponsoring Organizations
- Report by the NGO representative

Reference documents

UNAIDS/PCB(5)/97.1
UNAIDS/PCB(5)/97.2

Monday, 17 November 1997

Session 1 (8.30 - 12.30 and 13.30 - 14.30)

Item 1: Access to drugs for HIV/AIDS

UNAIDS/PCB(5)/97.3

Session 2 (15.00 - 17.30)

Item 2: Support to country-level response to HIV/AIDS

- 2(a) National strategic planning
- 2(b) UN Theme Groups on HIV/AIDS

UNAIDS/PCB(5)/97.4
UNAIDS/PCB(5)/97.5

Tuesday, 18 November 1997

Session 3 (morning)

Field visit

Session 4 (13.30 - 15.30)

Item 2 (continued)

Closing session (16.00 - 18.00)

- Next PCB meeting
- Other business
- Conclusions of the meeting

■ INTERNATIONAL JAMBO CONFERENCE CENTRE

State of the art equipment and multilingual
Translation facilities.

■ CAPACITY

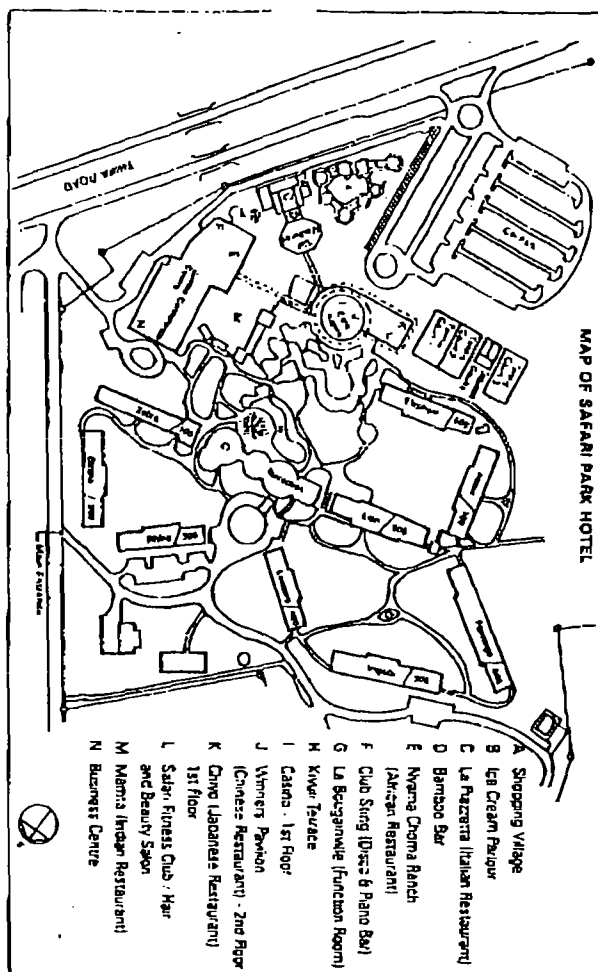
Reception	upto	1500 persons
Theatre Style	upto	1000 persons
Class Room	upto	700 persons
Banquet Round		
Tables	upto	550 persons
Lion Club		20 persons
Cub Room		20 persons
Mt. Kenya, A,B,C & D Meeting Rooms		
Reception	30	
Theatre Style	30	
Class Room	20	

OPEN AIR THEATRES

Nyama Choma Ranch 3000 persons

■ BUSINESS FACILITIES

Fully equipped; Business centre with
Secretarial services.



**Safari Park Hotel
& Casino**

Nairobi

P.O. Box 45018, Nairobi, Kenya

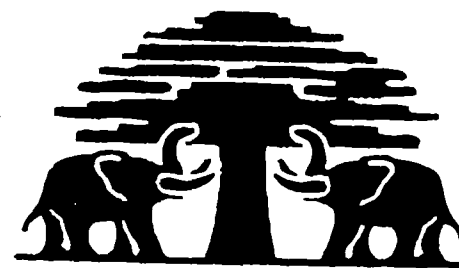
Tel: 254 - 2 - 802493; 862222 Fax: 254 - 2 - 802477

Tlx: 22114 SAFAROK

Town Office at Kimathi House

Tel: 254 - 2 - 216070; Fax: 254 - 2 - 217677

FACT SHEET



**Safari Park Hotel
& Casino**

Nairobi

■ LOCATION

Nairobi, Thika Road. 15 minutes from City Centre, 30 minutes by car from Nairobi's National Park and 20 minutes from Jomo Kenyatta International Airport.

■ GENERAL INFORMATION

INTERNATIONAL RATING

Five Star Deluxe of two storey buildings beautifully spread over 64 acres of landscaped gardens.

OWNING COMPANY

Paradise Group International, Inc.

■ ACCOMMODATION

204 Rooms consisting of:

- 83 Luxury ensuite twin/double rooms
- 85 Luxury ensuite double rooms
- 19 Deluxe Suites
- 8 Business Suites
- 6 Executive Suites
- 1 Japanese Suite
- 1 Korean Suite
- 1 Presidential Suite

Preferential Rate for PCB participants: US \$ 100 per single room per night including breakfast.

All rooms with individual balcony overlooking the gardens

■ CHECK - OUT TIME

10.00 a.m.

■ TRANSPORT

Free Shuttle bus to and from the city centre.

■ RESTAURANTS & BARS

Café Kigwa	International	24 hours
Nyuma Choma Ranch	African	1930 - 2300
Chiyo	Japanese	1930 - 2300
Winner's Pavilion	Chinese	1930 - 2300
La Piazzetta	Italian	1200 - 1500
		1930 - 2300
Mamta	Indian	1930 - 2300
Hemingways	Cocktail Bar	1100 - 2300
Bamboo Bar		1200 - 0300
Piano Bar		1900 - 0200
Swimming Pool Deck	Snacks	0900 - 1800

(Restaurants open 7 days a week)

■ ROOM SERVICE

24 hours

■ IN-ROOM AMENITIES

Refrigerated minibar
Television with CNN, Super Sport, MNET, Movie Magic, KTN, KBC and inhouse video
Same day laundry service, 7 days a week

■ NIGHT LIFE

- Club Sting Discothèque
- Casino Paradise — American R Black Jack, Pontoon
- King Solomon's Mine
200 Computerised Slot Machines

■ HEALTH

Safari Fitness Club - Jacuzzis, Saunas
Baths, Gymnasium, Aerobics Studio

■ RECREATION

- 2000 sq mt tropical swimming pool (the largest in Africa)
- One other swimming pool
- 3 tennis courts - 2 flood lit
- 2 squash courts
- 5 top quality, 18 hole golf courses (10 mins by car)
- Horse riding

■ SHOPS

A total of 14 shops such as bookshop African Carvings, Jewellers, Curio Shop, Boutique, Children's Handcrafted Toy Items

■ GUEST SERVICES

- Guest Relations Desk • Safari Car Rental / Sightseeing tours • 24 hour taxi service
Parking for over 300 cars