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DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. resume	Marcus Drewa (partial) (1 page)	nd	b(6)
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COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

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RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

Freedom of Information Act - [5 U.S.C. 552(b)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

b(1) National security classified information [(b)(1) of the FOIA]
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b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
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RR. Document will be reviewed upon request.



DIOCESE OF SAINT AUGUSTINE

Outreach Ministry for Blacks, Africans and Carribbeans

NATIONAL AIDS OFFICE, WASHINGTON DC.

August 13, 1999

**Ms, Sandy Thurman, Executive Director
NATIONAL AIDS OFFICE
736 Jackson Place
Washington, DC. 20503**

Dear Ms. Thurman:

In my conversation with your assistant, Cheryl, I am sending to you information about a project to train doctors, nurses, clinical and hospital personnel and other employees of medical facilities in South Africa. The project involves training that relates to HIV/AIDS, STD and infectious diseases in the areas of education, prevention, intervention and case management.

In April of this year, I spent three weeks traveling across South Africa and bordering countries. The trip was to review and survey the HIV/AIDS crisis, which is much more severe than the media has made public. The AIDS epidemic crisis in South Africa increases dramatically each day due to the growing numbers of Africans entering from Zambia, Botswana, Zimbabwe, Namibia and Mozambique. I saw so many deaths due to lack of medicine and proper care, lack of trained personnel and repercussions from the AIDS stigma. The problem is overwhelming, the prospects are few and the effects of help to decrease the problem is quite a few years down the road.

During my stay in South Africa, my contacts were Dr. Nono Simelela, Executive Director of South Africa's National Aids Office in Pretoria and Ms. Cecilia Moloantoa, former Health Director for the South African Bishops Consul and now Secretariat of Health to Pope John Paul II for the Continent of Africa. A project to bring a team of trained experts in the HIV/AIDS health profession from America was formalized and named *USA/SA HIV/AIDS INTERNATIONAL NETWORK, TRAINING OF TRAINERS PROJECT*. Dr. Gene Copello of the North Florida AIDS Network in Jacksonville, a colleague of yours is one of the top consultants for this project. Our target date of departure to South Africa is October 16, 1999 to return on October 30, 1999. I have enclosed for your review ten (10) of the main trainers and their resumes. There are three other alternates professionals available if needed.



On September 7, 1999, Mrs. Hillary Clinton will address a group of funding prospects for the Continent of Africa with a focus on the South African AIDS Crisis. It would enhance Mrs. Clinton's goal to have Dr. Copello on the agenda, to address the audience about this project, because we offer immediate help to local medical personnel, where the effect of HIV/AIDS trained and educated medical help will make a much needed first impact. This is a ten (10) year project with a goal to develop a South African training manual printed in the major languages of the country, offering courses similar to 104, 501 and other in-depth training sessions. Our goal is to formulate similar teams from other major cities across America that will allow two teams from America and possibly other countries to facilitate these type of training sessions across South Africa during each month of the year.

During a visit to South Africa in October of 1996, representing the US Bishops conference with a group of nineteen other Catholic Women, we met with many South African women and women from other African Countries. The women of Africa asked for help, and I made a commitment to return with help to address the AIDS problem. With help from Dr. Gene Copello and other members of the team, three years later, I am beginning to LIVE THE DREAM.

I will be in Baltimore, MD for an Africa America summit (see enclosed) early on September 7, 1999. The summit actually starts two days later, but I have family in Baltimore, so I thought I would visit them before the summit starts. If Dr. Copello will be able to attend the conference, if at all possible, I would also like to attend this very important meeting. I am also involved in several other projects in South Africa, a water project in the Northern Province town named Jane Furst; a cancer/cervical project for women called Buddy Check 12, and a teen abstinence project called TRUE LOVE WAITS.

Dr. Nono Simelela will arrive in Atlanta on August 25, 1999 for a two week visit to the Center for Disease Control. I have enclosed a copy of her card for your information in case you would like to touch basis with her before she arrives. I look forward to your response.

Respectfully;

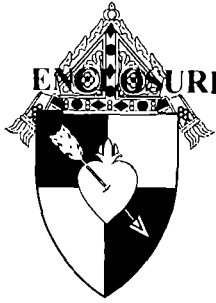

Ella M. Simmons
Project Coordinator

ENCLOSURES:

ADDENDUM

The City of Jacksonville is involved in many areas and many ways of outreach to South Africa, inclusive of social and economic help. Mrs. Brenda Frink has invited me to join the Africa Committee of Jacksonville's Sister City Program. I have enclosed information with regard to a delegation from Port Elizabeth visiting Jacksonville in July of 1999.

Mr. Nceba Faku, Mayor of the City of Port Elizabeth has extended an invitation to the HIV/AIDS team members to visit Port Elizabeth during our stay in South Africa and assist with ideas on how we can help his city to combat the HIV/AIDS problem.



DIocese OF SAINT AUGUSTINE

Outreach Ministry for Blacks, Africans and Carribbeans

August 16, 1998

MEMORANDUM

TO: DR. NONO SIMELELA

FROM: Ella M. Simmons

SUBJECT: AIDS Training Team/Your Trip to America

Dr. Nono, I trust that this memo will find all well with you, your family and your work. I spoke with Cecilia several times last week to update her on the progress of the team. We are waiting to hear from you exactly what, whom and where information with regard to our trip to South Africa, to help us to put together a plan to execute training sessions and materials that we need to bring with us.

We will work from 9:am to 6:00 PM each day, and gather each night to plan strategies for the next day classes and compare notes and gather information, which will be used for development of training sessions to fit the needs HIV/AIDS clients in South Africa and development of a permanent training manual. I have written a letter to ask each team member to get the immunization shots and passports. We are now waiting to hear from you so that we can proceed with serious planning.

I was advised by Cecilia that you plan to come to America on August 25, 1999 to visit the Center for Disease Control in Atlanta. The Team Leaders ask that you please plan a day to meet with us. Each of us offer the expertise of our help and support to you. I have enclosed a letter sent to Sandy Thurman, The Executive Director of the National Aids in Washington and I am in contact with Ms. Thami Ngwevela, Consul General of the South African Embassy. We look forward to hearing from you in the near future. God Bless





DIOCESE OF SAINT AUGUSTINE

Outreach Ministry for Blacks, Africans and Carribbeans

August 16, 1999

**Ms. Thami Ngwevela, Consul General
South African Embassy
333 East 38th Street, 9th Floor
New York, NY 10016**

Dear Ms. Ngwevela:

In a conversation with your executive assistant and with respect to protocol, I am sending to you the enclosed information with regard to efforts addressing the HIV/AIDS epidemic crisis in South Africa.

I can be reached at the address on the stationery and also at my home, both of which has voice mail. Please let me know as to what if any further information you may need and how the team members could be of further needed assistance. Thanks so much.

Respectfully;

**Ella M. Simmons, Director
USA/SA HIV/AIDS International Network
Training of Trainers Project Coordinator**





Beauty and the Babies - NYC - Mpule Kwelagobe, Miss Universe 1999, recently visited the babies of Hale House, part of her work to spread AIDS awareness. Mpule is the first delegate from her home country of Botswana to enter the world renowned pageant, and she won. Botswana is located at the southeast tip of Africa, a region where one of every three babies is born with HIV.

Hale House is America's oldest and best known independent agency caring for babies born addicted to drugs, alcohol, tobacco and sometimes infected with HIV, the virus that causes AIDS. Currently in the midst of its 30th anniversary, is America's first nursery for babies of addicted mothers.

DEPARTMENT OF HEALTH

DR NONO P SIMELELA

Director: HIV/AIDS and STDs

Tel: (+27) 12 312-0121/2
Fax: (+27) 12 328-5743
(+27) 12 326-2891



Private Bag X828
Pretoria 0001
Hallmark Building
237 Proes Street

E-Mail: nonosi@hltrsa.pwv.gov.za

Abbreviated CV's of USA Delegation

Nceba Faku

Public Admin (PE Technikon) (Incomplete)
BA (Unisa) (Incomplete)
Elected Mayor of Port Elizabeth - 1st November 1995
Regional Chairperson - ANC Port Elizabeth
Completed Wharton Economic Leadership Development Programme
Golden Arrow Award Winner for 1998 - (Most Pro-active Mayor)
Holds the Order of St Johns
Director of various companies
Patron and member of various welfare, sports and charity associations



J Graham Richards

BA LLB (cum laude) (Rhodes), PMD (GSB, UCT), MILGM
Chief Executive Officer of Port Elizabeth since 1996
Attorney-at-Law (specialising in Corporate Law) - 18 years
Previously served two terms as a City Councillor in Port Elizabeth
Director, Trustee and Chairman of various companies and organisations
Active Triathlete, Surf Life-saver and Golfer



Bandile Ngoqo

Councillor; Chairperson of Comprehensive Urban Plan
Member of Engineering and Safety Services Committee
Industrial Engineer: Motor Industry



Francis V Mabizela

Councillor; Member of Economic Development and Tourism Task Team
Member of Engineering and Safety Services Committee
Schoolteacher turned Politician



Jennifer Bowler

M.Sc (Organic Chemistry), B.Sc Hons (Psychology)
Councillor; Chairperson of Payment for Services Task Team
Marketing and Management specialist with 25 years experience
in the private sector
Consultant in the field of Organisational Transformation
Special interests: Gender Affairs, Arts, Culture, Urban Agriculture



George Mandis

B.Sc Town and Regional Planning
Member of the Royal Town Planning Institute
Advisor to the CEO on Strategic Facilitation
Responsibility: establishing the Economic Development Unit
20 years Local Authority experience



André Crouse

Marketing Manager - City of Port Elizabeth
B.Com (Hons); Dip. Ind. Eng. (USA); Nat. Dip. Tech. Prod. E; MIVSA; MIRSA
13 years in the Motor Industry (South Africa, USA, Great Britain)
22 years in Local Government, specialising in commercial and
industrial development
Graduated from GMI (now Kettering U) in Flint, Michigan (Class of '74)
Advisor on Foreign trade to the Kingdom of Belgium
Qualified Appraiser of Real Estate



city of opportunity

PORT ELIZABETH



JACKSONVILLE, FLORIDA SISTER CITIES ASSOCIATION SUMMARY OF ACTIVITIES 1997-1999

Africa

- ❖ Exploratory trip to Port Elizabeth, South Africa by Jacksonville community leaders, port officials, city councilmen, and businessmen to determine the feasibility of twinning between the two cities
- ❖ Hosted 17 representatives of the African Women in Law
- ❖ 1984 Nobel Peace Prize Laureate Archbishop Desmond Tutu honored at Jacksonville Sister Cities Breakfast
- ❖ Port Elizabeth mayor and delegation to visit Jacksonville in July

Bahia Blanca, Argentina

- ❖ 28-member delegation in Jacksonville to celebrate 30th anniversary of twinning; dedicated bench in Sister Cities Plaza
- ❖ Internet and video conferencing between BB students and James Weldon Johnson Middle School students in Jacksonville
- ❖ Engineering exchanges between BB Industrial Engineering Society and Jacksonville
- ❖ Partnering between University of North Florida and BB Universidad Nacional Technological and Universidad del Sur
- ❖ BB student delegation to Jacksonville
- ❖ BB teacher arrived in Jacksonville to teach in the Spanish immersion program at John E. Ford Elementary School
- ❖ Collaborated with Latin American Club to present a Tango exhibition
- ❖ Collaboration with the Challenger program to develop a similar program in BB
- ❖ Assisting BB in the development of a re-forestation program

Masan, Korea

- ❖ 11 Masan city council persons visited Jacksonville
- ❖ Jacksonville middle school student exchange to Masan
- ❖ Jacksonville Port Authority finalized contract to purchase four container cranes from Hanjung Heavy Industries of Changwon, Korea, a neighbor of Masan
- ❖ Korean music concert held to share the culture with the Jacksonville community
- ❖ Masan students visited Jacksonville
- ❖ Masan mayor and delegation of city councilmen visited Jacksonville port and Industries
- ❖ Developing city employee exchange
- ❖ Working with Masan officials to build a garbage burning incinerator

Murmansk, Russia

- ❖ Jacksonville/Murmansk Medical Project funded by USAID contract with American International Health Alliance enabled Jacksonville cardiac and orthopedic teams to train Murmansk physicians; surgical supplies and equipment were carried with the teams and additional items shipped later



Bahia Blanca, Argentina • Masan, Korea • Nantes, France • Murmansk, Russia • Yingkou, China

For office use:
New/Renew
Date: _____
DB: _____
Profile: Y/N
TY: _____

Membership Application

Title _____ Name _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Fax _____ E-mail _____

Level of Membership

_____ Benefactor	\$500	_____ Family	\$50
_____ Corporate	\$250	_____ Individual	\$25
_____ Organization	\$100	_____ Student	\$10

Please make checks payable to Jacksonville Sister Cities Association, mail to:

Jacksonville Sister Cities Association
City Hall Annex, 4th Floor
220 E. Bay Street
Jacksonville, FL 32202

Please check any committee(s) you would be interested in:

City Committees

_____ Bahia Blanca, Argentina
_____ Masan, Korea
_____ Murmansk, Russia
_____ Nantes, France
_____ Yingkou, China
_____ Africa

Interests

_____ Arts & Culture
_____ Economic Development
_____ Education & Youth
_____ Fundraising & Public Relations
_____ Medical
_____ Tourism



Bahia Blanca, Argentina • Masan, Korea • Nantes, France • Murmansk, Russia • Yingkou, China

The Africa Committee of the
Jacksonville Sister Cities Association

invites you to attend a
Neighborhood Rally
for Mayor Faku and delegates
from Port Elizabeth, South Africa

at

The Jacksonville Landing
2 East Independent Drive

~

Monday, July 19, 1999
6:00 to 8:00 p.m.

~

Bring your friends and neighbors and come dance
to steel drum music!

For more information, contact:
Beth Porter, 630-2368

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THE NATIONAL BLACK CATHOLIC CONGRESS, INC.

Memorandum

July 13, 1999

To: Team Leaders, Region Coordinators
OBM's, NBCC Regions 1, 2, 3 & Selected States in Region 4

From: *Hilbert D. Stanley*
Dr. Hilbert D. Stanley

Re: Summit on Africa

////////////////////////////////////

This mailing is to call your attention to the East Coast Summit on Africa which will be held in Baltimore, Maryland on September 9 - 11, 1999. The attached materials will give you some background material on the Summit. It is recommended that we have an African American presence and first line participation as a Regional Plan of Action is developed for presentation at The National Summit which will be held in Washington, DC on February 17 - 20, 2000.

Persons attending the Regional Summit are eligible to be selected as delegates to the National Summit in February.

It is of utmost importance that the National Black Catholic Congress participate in this process.

This is an opportunity for us to be a part of the leadership, which will ultimately shape a shared policy agenda to guide United States relations with the Countries of Africa. Additionally this will be an excellent opportunity for us to participate in the education of the public and particularly African American Catholics about Africa and to broaden and strengthen the network of Africa's supporters in the United States.

These are the persons being specifically invited to the East Coast Summit:

1. All NBCC Registered Dioceses in Regions 1, 2 and 3
2. Diocese registered with NBCC in the following States in Region 4
 - a. North Carolina
 - b. Virginia
 - c. West Virginia
 - d. District of Columbia
 - e. Maryland
 - f. Delaware

*Africa American Catholic Participation - Summit on Africa
July 13, 1999 Page 2,*

There are five (5) theme papers, which are a part of the Agenda for the Summit.

- 1. Economic Development, Trade and Investment and Job Creation*
- 2. Democracy and Human Rights,*
- 3. Sustainable Development, Quality of Life and the Environment,*
- 4. Peace and Security*
- 5. Education and Culture*

The theme papers may be printed out from the following web site.

<http://www.africasummit.org/themes.html>

Registration information for the Summit may be obtained from the following web site. Persons may register on line.

<http://www.aaionline.org>

It is requested that Regional Coordinators promote attendance and notify this office of those who will attend the Summit. You will note that we are sending this packet of information to all team leaders in Regions 1, 2, 3 and the Selected States in Region 4 who are registered with the NBCC.

Sincerely!

HDS/bjm

enclosure

SA-USA-AIDS-ACTIVITIES

22 July 1999

Ms Ella Tlaicali Simmonds
Diocese of Saint Augustine
Fax :b091 904-262-0698
Subject USA/SA Aids International Network Training of Trainers Project

Dear Ella

Greeting from South Africa

In response to your last fax message dated July 27 1999. I am delighted about several issues mentioned and the progress made recoordination on your side

Reverend Jessie Jackson + Congress Brown

South Africa would be honoured if the intention to include Rev. Jesse Jackson and the most honourable Congress Brown would form part of the delegation for the October visit. This will be more just a political point scoring for both politicians from the U.S.A but a humaritarian act in this crisis situation around the Aids epidemic in South Africa. I urge you to do your level best that they agree to join hands with you and that you persue them to form part of this delegation. From our initiative we will definitely contact any influential persons to assist us in making this happen. What is already achieved is that:-

- Dr Nono has contacted the Ministry of Health for an official invitation to be send to both Rev. Jesse Jackson and the Most Honourable Congress Brown. However there will be some delay because the Minister of Health Dr Montho Tshabalala Msimang is out of the Country to Uganda and she'll only be back on the 7th August 1999
- I will be meeting with Fr. Simangaliso Mkhathshwa-Deputy Minister of Education on the 3rd August 2 pm for further discussions and assistance in influencing the office of President Thabo Mbeki to send an official invitation to both USA politicians. I hope we will succeed in the venture.

2. Funding for the USA Delegation

following discussions with Dr Nono Simelela around the aforementioned subject, we are not clear about the financial implications, the source of funding from the USA and the expectations from South Africa. Based on previous experiences by some of the USA groups who visited South Africa to give input around the Aids epidemic, funding was sourced from some of the international monetary funds such as the USAID. This would be sourced by the USA groups. We are not yet financially viable to carry the costs. However we urgently need clarify so as to look into other options. We are not in any position to make any decisions until we can get some information from you. Refer to your visit in 1996.

South Africa is a third world county with a bit of the first world diversity. However appreciate your concern and contribution attempting to reach out and making a in the overall National Aids Programme.

3. Sister-Sister City Project

I had some discussions with the chairman of the Midrand Town Council Mr Allan Dorson, he appreciated your interest in the twinning project. His emphasis was mainly around the Aids partnership as a base for this project, other issues will automatically fall in place. What he meant is that the Midrand Town Council will form part of your Aids partners and one of the stakeholders

4. Training of Trainers Programme

There are areas that have been identified for the training but we need more clarification on the following issues.

- Number of sessions to be conducted
- Type of audiences e.g Medical doctors, Nurses, politicians and religious communities size of audiences per session.

These are areas that will enable us to finalise the plan for your programme.

Medunsa, Garankuwa hospital, Midrand Community, Northern province government, University of the North the South African Retired Nurses Association and the Religious community will form part of the Audience.

Invitation for Mr Nelson Mandela to the Martin Luther King Breakfast

I have received the invitation letters from Shezada Singh and Mr. William C. Mason (chairman) from the Jacksonville Chamber of Commerce. This has been forwarded to Mr. Mandela's office following discussions with some contacts in his office, may be a requisition of forward the invitation directly to his office. I will furnish you with more details after discussions with A Simangaliso Mkhotswa. Furthermore there are three people who would appreciate that they would also be included as part of his entourage including myself ie Mr Immar Dzingwa and Dr Thuli Ntuli. They are both involved in business and would make a meaningful contribution to the Chamber of Commerce-Jacksonville. Please respond to some of these areas for clarification so as to speed up the process ie funding and the training programme.

Thanking you in anticipation for the outreach in this epidemic, the effort you are making in living and walking your talk. (your commitment) with God's Blessing and best regards your sister in Christ

Cecilia Moloantoa

SA-USA-AIDS-ACTIVITIES

13 August 1999

Ms Ella Simmons
Diocese of St Augustine
Fax 091-904-262-0698
Subject USA/SA HIV/AIDS International Network Training of Trainers Project

Dear Ella

As a follow up to my last fax message re the above-mentioned subject, I would like to inform you about the new developments.

1. The Mayor of Khayalami Metropolitan Council which embraces, Midrand, Thembisa and Kempton Park including Johannesburg international Airport. Mr Isaac Mahlangu has welcome the partnership on Aids and investments. He proposed that you communicate to his office your proposal regarding the October visit including purpose developments, (I have submitted to him a copy of your proposal). However as a formality he needs to have this documents coming from you.
2. Furthermore he has established a working team which will facilitate activities around Khayalami during your visit. A banquet will be held in honour of the delegation. This will draw important politicians business and professionals. This is a break through because we are now focused on a broader area than Midrand and also looking at drawing stakeholders from other industrialised area of Isando and Kempton Park (the area next to the Airport). Regarding an official invitation for the most honourable congress woman Corrin Brown Rev Jessie Jackson, we have requested Rev Chikane PR to President Mbeki, Mrs Winnie Madikizela-Mandela and Dr Nono's office for assistance. Hopefully something will come from this initiative. We cannot afford to miss this opportunity. Therefore we will work hard to make it happen. Dr Nono is due to visit Atlanta Centre for disease control in the next two weeks. She will depart on the 23rd August 1999 and has promised to contact you on arrival in the USA for further discussions around your visit.

Mr. Isaac Mahlangu's contact details are:
The Mayor Mr I. M. Mahlangu
Attention Mr. Hendrick Panyaza Lesufi
Khayalami Metropolitan Council
Private Bag x 017 Kempton Park
1620 Gauteng South Africa
Tel 27 011 921-2133
Fax 27 011 921-2043
e-mail mahlangu @ kmc.org.za

Please communicate with this office as soon as you can to enable the working team to draw your programme and arrange for logistics such as visit to existing projects and areas of importance (business and politicians). In conclusion, I would like to express my gratitude and say I now feel comfortable as this initiative is taking a better shape. The involvement of the Mayor is an endorsement of support for this partnership, particularly for implementation of projects.

Dr Nono is at the National office and too busy to concentrate on just one project. This does not exclude Mr Allan Dorsan whom I had mentioned in my last fax message. He is part the Khayalami Metropolitan Council.

Hoping to hear from you soon
With God's blessings and love
Cecilia

NB Medunsa Garankuwa Hospital and the Northern Province are still part of the Man.

**USA/SA HIV/AIDS INTERNATIONAL NETWORK
TRAINING OF TRAINERS PROJECT!**

**PROPOSAL
1999-2009**

Submitted July 8, 1999

PROGRAM: Training for Master Trainers and Facilitators.

SHORT TERM GOAL!

TRAINING: HIV/AIDS PREVENTION/INTERVENTION/EDUCATION

Primary HIV prevention to keep persons from becoming infected with HIV in the first place and to prevent further infections by targeting infected clients and help them to develop skills to reduce the risks of infecting others.

Secondary HIV prevention to keep infected clients healthy by helping them to avoid and stop infections from progressing to AIDS.

INTERVENTION:

Individual intervention will provide health education/risk reduction assistance to encourage individual behavior change....

Group intervention will provide health education/risk reduction activities offering peer education and support.

Community intervention to reduce risk behaviors by changing attitudes, norms and practices.

Intervention awareness for the general public to dispel myths about HIV transmission and reduce discrimination toward HIV infected people.

Training in basic education, knowledge and experience on health education as it relates to HIV/AIDS for community support based programs, targeting farm workers, truck drivers, traditional healers, clan leaders, community and nonmedical volunteers, PLWA's, youth leaders, youth and young adults, college students, family members of infected clients, community leaders, company CEO's and department heads, supervisors, professional staff and non professional staff and other company employees.

Comprehensive training in preventing occupational transmission, infection control, treatment of HIV disease and recognition of symptoms of illness to health care workers, medical staff, social workers, employees in hospitals, clinics and other health care facilities.

Development of housing for the severely ill and disabled and HIV/AIDS infected clients, use of abandoned building, design and architecture; renovations of existing building; program and staffing issues; funding issues for housing; which will have a great effect toward risk reduction; client re-infection of other HIV related diseases and infection of others. Continued education, training, prevention and intervention programs can be offered in these facilities.

LONG TERM GOAL!

Within three (3) years with accurate surveys, surveillance and monitoring, develop a training program that will be used for implementation of training teams from other large American cities with the same types of expertise. Target cities are Los Angeles, CA; San Francisco, CA; New York; Washington, DC; St. Louis, MO; Seattle, WA; Detroit, MI; and other large cities in America.

COMPREHENSIVE LONG TERM TRAINING PROGRAMS!

Voluntary HIV pre and post test HIV/STD counseling, know your status; anonymous on site testing; how to target interventions based on epidemiology; where and how to refer clients; partner and family counseling to provide for treatment services and case management.

Health education and risk-reduction community activities.

School-based prevention programs for educators, school professional staff and non professional employees, inclusive of special efforts to provide youth with skills and support to help them with reduction of risky behaviors and adoption of positive and healthy attitudes about their physical bodies as they mature.

Training of personnel to ensure quality assurance that will provide trainees who implement HIV/AIDS related program services needed... how to skills.

HIV prevention capacity-building activities to support local health agencies on how to expand their programs with minimum cost and the use of trained volunteers, especially retired medical personnel.

Training of HIV technical assistance that will help local community agencies to assess and plan successful programs and help them keep pace with updated prevention technologies. Also combining of resources for rural local health agencies with regard to training resources and materials.

Training of how to evaluate local and national major program activities and HIV/AIDS intervention/prevention/educational services on an annual basis to ensure programs efforts are effective and resources are being cost effective utilized. Conduct a needs assessment/update needs of South Africa systems; develop an inventory of current resources/compare to needed resources; coordination of need based on severity; setting

priorities for service delivery on epidemiology and political/social considerations; coordination mechanisms that enable ongoing systems; developing a timeline for actions/activities and developing cost structures and generating financial resources to meet the needs.

Education training on an annual mandatory basis should include, all food handlers, barber and beauty shop employees, employees of correctional facilities, all law enforcement personnel, day care employees, hospital and clinic medical staff and other employees, etc. This particular training program will have positive effect on reduction of large numbers of uninfected people and reinfection of other infectious diseases on infected clients. This much needed programs would involve licensing of establishments that offer service to large numbers of the general population.

Develop effective intervention/prevention/education awareness for high risk dense populated areas such as Soweto and Alexander, and distanced rural areas such as Jane Furst.

Reduction Strategies:

Develop a plan to investigate risk factors in South Africa, gather surveillance data on HIV/AIDS trends, and the effect on immigration from surrounding countries that increase HIV/AIDS STD infected numbers, develop effective strategies in local border communities to handle the daily increasing numbers.

Monitoring the natural progression of HIV infection and related diseases to shed light on how to improve survival care for HIV infected people that will reduce the local and National Societal cost of the rapidly increasing HIV/AIDS STD Epidemic.

Gather surveillance data on HIV/AIDS related trends among targeted groups, females, , heterosexuals, health care workers, youth and college students.

Develop a program targeting Pregnant Women and AZT to reduce and save lives of unborn babies.

Developing systems of care: community based services through contracting; methods of accountability and results of service delivery to funding foundation and organizations.

Develop systems of care; community based services through contracting, methods of accountability and results of service delivery to funding agencies and foundations.

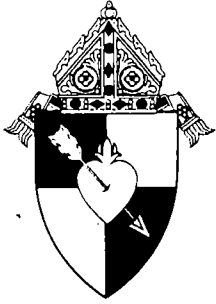
Develop prevention of HIV transmission from pregnant mothers to save the lives of unborn babies, a focus on making available AZT at low cost through contact with pharmaceutical companies.

SUMMARY!

SOUTH AFRICA WILL GAIN MUCH NEEDED TRAINING WITH A TEAM OF EXPERTS FROM A COUNTRY WHO AT THIS TIME HAS THE MOST ADVANCED AND UPDATED HIV/AIDS STD INTERVENTION, PREVENTION AND EDUCATION PROGRAMS , TECHNOLOGIES, MATERIALS AND RESOURCES, NATIONAL AND INTERNATIONAL CONTACTS AND READILY ACCESSIBLE FUNDING RESOURCES.

USA CONTACT: MS. Ella Trakali Simmons, Director
Black and Indian Outreach
Catholic Center, PO 24000
Jacksonville, Florida 32241-4000
091-904-262-3200, ext. 112 Or 111..work
091-904-287-3432.....home
091-904-262-0698.....fax
MDGT59A@ prodigy.com. e-mail.....home
ESimmons @exp.com e-mail.....work

SA Contact: Mrs. Cecilia Moloantoa
Dr. Nono Simelela, National AIDS Director, South Africa



DIOCESE OF SAINT AUGUSTINE

Outreach Ministry for Blacks, Africans and Carribbeans

Sunday, July 25, 1999

USA/SA HIV/AIDS INTERNATIONAL NETWORK TRAINING OF TRAINERS PROJECT

MEMORANDUM

TO: Dr. Nono Simelela and Cecilia Moloantoa

FROM: Ella M. Simmons, your Sister in Christ Struggle 

SUBJECT: Updates.

Hello Nono and Cecilia, the expressed resumes and True Love Waits will arrive on Tuesday or Wednesday of next week. Congresswoman Corrine Brown is excited about this project, and I will meet with her on August 9, 1999 about the HIV/AIDS Project and on August 10, 1999 about the water project in Jane Furst. In my proposal (I will fax to you after we meet) I have asked her to contact Rev. Jesse Jackson and Oprah Winfrey to become partner with us.

Dr. Nono, I am asking that you write a special invitation to invite Congresswoman (D) Corrine Brown to come be part of the delegation to South Africa in October, sent to The Most Honorable Congress Brown, local address is: 101 E. Union Street, Jacksonville, Florida 32202, telephone 904-354-1652, Ms. Deborah Thompson is her senior Aide; national address is; 1610 Longworth HOB, Washington DC 20515-0903 904-225-52235. Also a letter of invitation to Rev. Jesse Jackson through Corrine's office's to be a part of the delegation. After careful research, I have not been able to find in America any significant humanitarian outreach in South Africa from Rev. Jackson and I know that he would be honored to be asked, which is a great PR coup for both him and Corrine, as not one Black American of high popularity has become involved as I have through yourself and Cecilia in helping our people in our true homeland. Both Corrine and Jesse will love this project.

Cecilia, a letter from the Chamber of Commerce for Mandela's invitation for the Dr. Martin Luther King, Jr. breakfast will be faxed both to DR. Nono's office and Immar's office by Wednesday. The breakfast is either the first or second Friday in January, 2000. I am getting excited about coming home again. Again I am faxing the proposal. Several of the team members are taking leave without pay to come and help. God Bless



CURRICULUM VITAE (ABBREVIATED)

NAME Jeffrey Lee Goldhagen, M.D., M.P.H.

PLACE OF BIRTH Cincinnati, Ohio

HOME ADDRESS 4318 Blue Heron Drive
Ponte Vedra Beach, FL 32082
(904) 285-3737

OFFICE ADDRESS Duval County Health Department
515 West Sixth Street
Jacksonville, Florida 32206
(904) 630-3220

EDUCATION

1970-1973 B.A. New College, Sarasota, FL
1973-1977 M.D. University of Pittsburgh School of Medicine
1977-1980 Residency in Pediatrics, University of Minnesota
1980-1982 M.P.H. University of Minnesota, School of Public Health

PROFESSIONAL APPOINTMENTS AND POSITIONS

1993-Present Director, Duval County Health Department
Associate Professor, University of Florida, School of Medicine,
Department of Pediatrics

1991-1993 Medical Director, Department of Public Health, City of Cleveland
Director, Residency Program in Primary Care Pediatrics and Urban Child Health,
Department of Pediatrics, Case Western Reserve University

1990-1993 Co-Director, Scholars Program in Medical Anthropology, and Pediatrics,
Department of Anthropology, Case Western Reserve University
Consultant, Romanian Orphans Social and Educational Services,
and Medical Education and Rehabilitation Programs,
World Vision Relief and Development, Monrovia, CA
Assistant Professor of International Health, Center for
International Health, Case Western Reserve University

1989-1993 Director, Residency Program in Pediatrics and International Health,
Adjunct Faculty, Department of Anthropology, Case Western Reserve University

1988-1993 Assistant Professor, Case Western Reserve University, Department of Pediatrics

1987-1988	Addis Ababa University, Gondar College of Medical Sciences, Department of Community Health Consultant, Fundacion Pediatrica Guatemalteca, Rural Health Development, Surgical Aid for Children of the World Consultant, Catholic Diocese, San Juan de la Maguana, Dominican Republic, Maternal and Child Health, Surgical Aid for Children of the World
1987-1991	Director of Medical Programs Surgical Aid to Children of the World
1982-1987	Minneapolis Childrens Medical Center Pediatrician, General Pediatrics Clinic Director, Department of Emergency Services Head, Child Abuse Program Head, Infant Apnea Program Director, Medical Education
1981-1982	International Rescue Committee, Nong Kahi and Khao-I-Dang Refugee Camps, Thailand
1980	North Suburban Pediatric Clinic, General Pediatric Practice

LICENSURE AND BOARD CERTIFICATION

Board Certification, Pediatrics (1983)
Medical License, State of Florida

CURRENT PROFESSIONAL AFFILIATIONS

American Public Health Association
Maternal and Child Health Section
Urban Health Section
International Health Section

American Academy of Pediatrics
Section on Community and International Health
Committee - International Health

National Association of City and County Health Officers

National Center for International Health

Northeast Florida Pediatric Society

Treasurer, Florida Association of
County Health Officers

PRESENTATIONS

Public Health and Managed Care. American Public Health Association meeting.
New York, 1996.

Bringing International Health Back Home. American Academy of Pediatrics, National
Meeting, Boston, Massachusetts, October 1996.

New Paradigms for Public Health and Primary Care Practices. NACCHO National
Meeting, Seattle, Washington, June 1996.

Teaching Your Colleague About the Convention on the Rights of the Child - Training
a National Speakers Bureau. American Academy of Pediatrics. San Francisco, California,
1996.

International Health and the U.N. Convention on the Rights of the Child.
American Academy of Pediatrics, 1995.

Public and Private Healthcare: Working Together. First Coast HealthCare Executive Group.
Jacksonville, Florida, 1995.

Initiatives for Equal Justice, Legal Issues of HIV/AIDS. Florida Bar Foundation and Florida
Legal Services, Inc. Indialantic, Florida, 1994.

Public Health and Health Care Reform. Nemours Pediatrics Update, Amelia Island, 1994.

Public Health and Children, Wolfson Childrens Hospital, Jacksonville, 1994.

Computerized Immunization Registry Systems, Centers for Disease Control, Atlanta, 1994.

Immunization Strategies, Institute of Medicine, Washington D.C., 1993.

Telecommunication Systems. Robert Wood Johnson Foundation,
All Kids County Conference, 1993.

Community Resources Pediatric Education in Community Setting,
U.S. MCH Bureau, Worcester, 1993.

Community Access to Child Health, Community-University
Partnership, Annual Meeting, American Academy of Pediatrics, 1993.

International Human Rights and Children Annual Meeting
American Academy of Pediatrics, Washington D.C., 1993.

National Council for International Health, Workshop on International Health
for Graduate and Undergraduate Medical Professionals, Annual Meeting,
Washington D.C., 1992.

National Council for International Health, International Health and Development
Forum, Health Policies and Development in Eastern Europe, Washington, D.C., 1992.

Opportunities for Medical Students in International Health.
American Association of Medical Colleges. San Juan, 1992.

Why International Health-Lessons Learned from Abroad. Beverly Hospital Annual
Pediatrics Program. Beverly, MA 1991.

International Health Training and Preparation. Organization of Student Representatives
(OSR) of the Association of American Medical Colleges (AAMC), Washington, D.C.,
20037-1126, 1991.

Strategies for University-Community Development Initiatives: International and
Domestic, Mandel Center for Nonprofit Organizations, Cleveland, April, 1991.

Children at Risk, A Global Perspective, Annual Meeting American Academy of
Pediatrics, New Orleans, 1991.

Residency Training: International Health Annual Meeting, Ambulatory Pediatric
Association, New Orleans, 1991.

International Child Health Training Programs in Pediatrics, Grand Rounds,
University of Oklahoma Department of Pediatrics, October, 1990.

The Epidemiology of AIDS in Romania, University of Oklahoma School of
Public Health, Oklahoma City, October, 1990.

Measles, Mumps and Rubella: Vaccine Development and Delivery Systems,
Summer Course in International Health, Cleveland, July, 1990.

Urban Child Health: Toward a New Specialty in Pediatrics, Minneapolis.
July, 1990.

Health Status of Children in Urban Cleveland, Grand Rounds, Department of
Pediatrics, Case Western Reserve University, June, 1990.

Why International Health, Program Moderator, Community Health Section,
American Academy of Pediatrics, Boston, 1990.

Residency Training in International Child Health, Ambulatory Pediatric Association, Anneheim, 1990.

Personal and Professional Preparation for Work Abroad: An Overview to International Health, Ambulatory Pediatric Association, Anneheim, 1990.

Child Health Policy, Comprehensive vs. Selective Care, NCIH Regional Conference: International and Domestic Strategies for Child Survival, Cleveland, March 30, 1989.

Primary Health Care, Lessons Learned Abroad, Annual Return Peace Corps Volunteer Conference, 1989.

Medical Ethics and International Health, NCIH Annual Conference, Washington D.C., 1989.

Personal and Professional Dilemmas in International Health, NCIH Annual Conference, Washington D.C., 1989.

The Culture and Medicine of Ethiopia, Pediatric Grand Rounds, Minneapolis Medical Center, May 19, 1987.

Head Injuries in Children, Conference in Pediatric Emergency Medicine, Minneapolis, 1986.

Near Drowning, Conference in Pediatric Emergency Medicine, Minneapolis, 1986.

Recurrent Death in SIDS Siblings, Society for Pediatric Pathology, Dallas Children's Hospital, October 19, 1986.

Reliability of Pneumocardiography, 4th Conference on Infantile Apnea and Home Monitoring of the High Risk Infant, Palm Springs, 1986.

Morbidity and Mortality Review, Pediatric Grand Rounds, Minneapolis Medical Center, January 28, 1986.

Cost Effectiveness Evaluation - Economic Grand Rounds, Pediatric Grand Rounds, Minneapolis Medical Center, July 10, 1984.

Head Trauma - A True Medusa, Pediatric Ground Rounds, Minneapolis Medical Center, November 15, 1983.

Child Abuse - Our Problem: A New Approach, Pediatric Grand Rounds, Minneapolis Medical Center, May 3, 1983.

Infant Apnea, Pediatric Grand Rounds, Minneapolis Medical Center, November 23, 1982.

PUBLICATIONS

Goldhagen, J., Chiu, T., (submitted for publication). Building an Academic Center - Public Health Primary Care Pediatric Network.

Goldhagen, J., Olness, K., (submitted for publication). A Residency Program in Pediatrics and International Health.

Goldhagen, J., Journal of Public Health Management and Practice. The View from the Horizon, Strategic Partnerships, Public Health and Managed Care. In Press.

Goldhagen, J., Milbank Memorial Fund. Strategic Partnerships - Public Health, Academic and Private Sector Alliances. In Press.

Goldhagen, J. (1996) The Link. One Practitioner's Opinion... Keeping Public Health Healthy. Vol. 10, No.2.

Goldhagen, J. (1992) Traveling with Children in Africa. Seminars in Infections Diseases, In Press.

Seboxa, T., & Goldhagen, J. (1989) Anthrax in Ethiopia. Trop Geog Med, 41(2): 108-112.

Goldhagen, J. (1989) Supraglottitis in three young infants. Ped Emerg Care, 5(3): 175-177.

Goldhagen, J. (1988) Cricoiditis as a cause of acute airway obstruction in children. Ann Emerg Med, 17(5): 532-533.

Goldhagen, J., Alford, B., Prewitt, L., Thompson, L. & Hostetter, M. (1988) Suppurative thrombophlebitis of the internal jugular vein: Report of three cases and review of pediatric literature. Ped Inf Dis J, 7: 410-414.

Franciosi, R. & Goldhagen, J. (1987) Infant mortality in sudden infant death syndrome families: The Minnesota experience. Minn Med, 70 (11): 629-630.

Braustein, J., Chi Abanobi, O. & Goldhagen, J. (1987) Parental perception of urgency and utilization of pediatric emergency services. Family Practice Res J, 6(3): 130-137.

Goldhagen, J. (1986) Apnea of infancy: Approach to evaluation and management. Postgrad Med, 80: 267-275.

Goldhagen, J. (1983) Croup: Pathogenesis and management. J Emerg Med, 1: 3-11.

Blum, R. & Goldhagen, J. (1981) Teenage pregnancy in perspective. Clin Peds, 20(5): 335-340.

BOOKS AND BOOK CHAPTERS

Goldhagen, J. (1982) Adolescent Pregnancy and Childbearing. Chapter in Adolescent Health Care, Clinical Issues, R.W. Blum (ed.) Academic Press: New York.

Goldhagen, J. Near miss SIDS: Evaluation and Management in Acute Care Setting. Chapter in Controversies in Pediatric Emergency Medicine, R. Barken (ed.). Aspen Publishers, Inc.: Rockville, MD.

Goldhagen, J. International Health and Development, in Nelson's Textbook of Pediatrics, 1996.

Goldhagen, J. (1996) Community Resources, in Pediatric Education in Community Settings: A Manual, T. DeWitt & K. Roberts (eds), Bureau of Maternal and Child Health and American Academy of Pediatrics.

EXTERNAL FUNDING SUPPORT

SACOW Program Grants - Ethiopia, Dominican Republic, Guatemala, 1987-1990

US Aid for Africa - Comprehensive Primary Health Care: an Integrated Institutional Development and Service, Training, and Research Program, Gondar College of Medical Sciences, Gondar, Ethiopia, 1987. \$35,000

Mandel School for Applied Social Sciences - A Study of Non-Profit Sector Community-University Collaboration, 1990, \$3,000

National Fund for Medical Education - Excess Costs of Social Admissions and Prolonged Hospitalization, 1990. \$2,000

Maternal and Child Health, Primary Care Pediatrics Training Grant, 1991-1996. \$453,000

Agency for International Development - Handicapped Services Program, Development Initiatives for Romania, 1991-1994. World Vision Relief and Development. \$800,000

Community AIDS Partnership Project, Community AIDS Education, City of Cleveland Department of Public Health, 1991. \$35,000

Department of Health and Human Services - Healthy Family Healthy Start, Federal Infant Mortality Reduction Program, 1991-1992. City of Cleveland Department of Public Health. (Four co-authors) \$500,000

CDC - Immunization Action Plan, to support expanded immunization services to the City of Cleveland. \$150,000 (1992)

U.S. Bureau of Health Professions, Primary Care Pediatrics Training Grant, \$150,000 1992 - 1993

Robert Wood Johnson Foundation - All Kids Count Program, An immunization registry, monitoring, and follow-up initiative. \$150,000, 1993

Robert Wood Johnson Foundation - All Kids Count Five Year Implementation Award \$500,000, 1994

U.S. Conference of Mayor's HIV/AIDS Community Needs Assessment, \$150,000, 1994

Lead Poisoning Prevention, Centers for Disease Control, \$400,000/yr, 1995-1997.

Community Coalition for the Prevention of Adolescent Pregnancy, Centers for Disease Control, \$524,000, 1995-1997.

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. resume	Marcus Drewa (partial) (1 page)	nd	b(6)

COLLECTION:

Clinton Presidential Records
National AIDS Policy Office

OA/Box Number: 21067

FOLDER TITLE:

Diocese of St Augustine

2007-1550-F

kc1272

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

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PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

[001]

MARCUS E. DREWA, FACHE, PRESIDENT
Methodist Medical Center
580 West Eighth Street
Jacksonville, FL 32209
904/798-8200

PERSONAL DATA

HOME ADDRESS: Unit 12-B, 1221 1st Street South
Jacksonville Beach, Florida 32250

BIRTHDATE:

BIRTHPLACE:

MARITAL STATUS:

(b)(6)

Widowed

Two Sons: Malvern L. Drewa and
Marcus Edwin Drewa

EDUCATION

HIGH SCHOOL: Tyler High School, Tyler, Texas
Graduated-Diploma-May 1949

COLLEGE: Tyler Junior College, Tyler, Texas
Graduated-Associate Arts-May 1952
North Texas State College, Denton, Texas
Graduated-BA Degree-August 1954

POST-GRADUATE: Northwestern University, Chicago, Illinois
Graduated-Master in Science of Hospital
Administration-June 1957

HONORARY DEGREE: Florida Southern College, Lakeland, Florida
Doctor of Science in Commerce-December 1980

HEALTH CARE EXPERIENCE

1951-54 *Medical Center Hospital, Tyler Texas*
Administration

1954-55 *Passavant Memorial Hospital, Chicago, Illinois*
Personnel Assistant

1955-56 *Baptist Memorial Hospital, Jacksonville, FL*
Administrative Resident

Jacksonville Chamber of Commerce
Committee of 100
Trustee (1995)
Cornerstone Partnership
Medical Affairs Committee

Greater Jacksonville Area Hospital Council
Present- Treasurer

United Way of Jacksonville

Ronald McDonald House

Voluntary Hospitals of Florida, Inc.

National Interest Forum

Jacksonville Sports Medicine Program

Florida Hospital Association

National Trust for Historic Preservation
Springfield Implementation Team

Goodwill Industries, Inc.

BOARD AND COMMITTEE MEMBERSHIPS (Past):

Northeast Florida Division of the
Arthritis Foundation
Methodist Family Services Advisory Committee
Jacksonville Community Council, Inc.
Northeast Florida Health Systems Agency
Past President
American Patriotic Commission of Jacksonville
Junior Achievement of Jacksonville
Florida United Methodist Children's Home
Advisory Committee

CIVIC MEMBERSHIPS:

Rotary Club of Jacksonville

CHURCH AFFILIATION:

Beach United Methodist Church

1957-59	<i>Southern Baptist Hospital, New Orleans, LA</i> Administrative Assistant
1959-60	<i>Baptist Memorial Hospital, Kansas City, MO</i> Assistant Administrator
1960-61	<i>Baptist Memorial Hospital, Jacksonville, FL</i> Administrative Assistant
1961-64	<i>Knapp Memorial Hospital, Weslaco, TX</i> Administrator
1964-66	<i>Methodist Evangelical Hospital, Louisville, KY</i> Assistant Administrator
1966-Present	<i>Methodist Medical Center/Foundation</i> President and Chief Executive Officer

PROFESSIONAL MEMBERSHIPS

American College of Health Care Executives
Fellow

American Hospital Association
Life Member

American Academy of Medical Administrators

BOARD AND COMMITTEE MEMBERSHIPS (Present):

Dean's Council, University of North Florida
College of Health
Vice Chairman

Florida Sesquicentennial Commission

The National Association of Health and
Welfare Ministries of the United Methodist
Church

The American Protestant Health Association

Northeast Florida Division of the Arthritis
Foundation

DAVID L. ANDRESS
4304 Colonial Avenue
JACKSONVILLE, FL 32210
Home: (904) 389-3067 Office: (904) 798-2790 Fax: (904) 798-2787

SUMMARY:

23 years of experience in supervision, staff training, monitoring and quality assurance, technical assistance to community agencies, contract management, resource development, budget analysis, systems analysis, consultation to community agencies, and behavior management of disruptive and maladaptive behaviors.

EDUCATION:

1982 - 1991	University of North Florida	Special Education/Business
1972 - 1975	Kent State University	Psychology, B.A.
1972 - 1972	Texas Tech University	Psychology

EXPERIENCE:

June, 1996 - Present: Operations & Management Consultant II

Area 4 AIDS Program Office

1833 Boulevard, Suite 502, Jacksonville, Fl. 32206

Area 4 HIV/AIDS Program Coordinator for Patient Care Services and AIDS Surveillance
Responsible for all aspects of the HIV/AIDS Patient Care program in HRS District 4. Worked with the district HHSB to create a new Ryan White Title II Consortium. Serve as a member of the Ryan White Title I Planning Council. Responsible for provision of technical assistance to CPHUs, City of Jacksonville, and community service providers on HIV/AIDS Patient Care issues. Responsible for supervision of district AIDS surveillance and SHAS project staff. Developed the HIV/AIDS Case Management Cooperative in cooperation with the City of Jacksonville and the Medicaid Program including a 10 week session of basic training for HIV case managers. Responsible for development of the new Ryan White Title II consortium, First Coast CARES and providing support to the consortium during the development phase during FY96-97. Responsible for developing an RFP for a new lead agency for the Title II Consortium for FY97-98. Responsible for budget tracking and development for the AIDS Program. Responsible for implementation of federal, state, and local HIV/AIDS policies through HRS District 4.

August, 1989-1995: Human Services Program Manager

District 4 Health Program Office-AIDS Program

5920 Arlington Expressway, Room 222, Jacksonville, Fl.

Acting District AIDS Coordinator part of 1992 and December, 1993 through June 1995. Supervision of AIDS surveillance, counseling & testing, and prevention programs in District 4. Responsible for program development and monitoring of program services; counseling & testing services in the HRS Anonymous Clinic; training of staff in AIDS 104 as mandated by the Legislature. Originally responsible for development of AIDS case management services in 7 county region through the Northeast Florida AIDS Network. Developed District 4 Project AIDS Care (Medicaid Waiver program). Responsible for AIDS prevention and education services throughout District 4. Responsible for budget tracking and development for the AIDS Program. Responsible for implementation of federal, state, and local HIV/AIDS policies through HRS District 4. Responsible for developing a working coalition of individuals and agencies focusing on HIV prevention during 1994.

1987-1989: Human Services Program Specialist

Developmental Services, 5920 Arlington Expressway, Jacksonville,
FL 32231-0083

Supervision of 2 Contract Managers, 1 Quality Assurance Specialist, 2 Clerks. Responsible for management of contractual services in District 4 Developmental Services. Responsible for budget preparation and analysis, resource development, quality assurance, technical assistance to agencies, staff training development, and other duties as assigned.

1986-1987: Sr. Human Services Program Specialist

HRS Headquarters-PDDS, 1317 Winewood Blvd.
Tallahassee, FL 32301

Special Projects staff person for PDDS budget section. Coordinator for Developmental Services Medicaid Waiver. Member of ABC development team (statewide automated billing system for Developmental Services). Member of PDDS monitoring team for district management review.

1982-1986: Human Services Program Analyst

Developmental Services, 5920 Arlington Expressway, Jacksonville
FL 32231-0083

Contract Manager for St. Johns, Clay, Flagler, and Volusia Counties. Lead monitor for Developmental Training Programs in Sub-District A. Budget analysis and preparation for 4DPODS. Coordinator of ECIA Grant. Chairman of District 4 Behavioral Program Review Committee.

1978-1982: Behavioral Program Supervisor

Developmental Services, 3631 Hodges Blvd.
Jacksonville, FL 32216

Responsible for total operation of 16 bed residential facility for behavior disordered/mentally retarded children and adults. Supervised 22 staff. Trained staff in behavior modification techniques, residential care principles, staff management systems. Behavioral Consultation and technical assistance to community programs.

1978-1978: Parent Trainer, Developmental Services

Caseload of 20 parents working with children. Teaching structured behavior modification classes to parents of children at risk of developmental delay.

1975-1978: Program Director, St. Johns ARC

Mgt. & Supervision, Training adult MR clients in skills necessary for community living.

Community Activities

1991-94	Member, Minority AIDS Coalition Program Chairman for the Minority AIDS Coalition Annual Symposium
1992-94	Board Member, brAIDS Committee
1993	Chairman, ArtReach AIDS Project for the brAIDS Committee
1992-94	Co-Facilitator, Aslan House, AIDS Support Group
1996-98	Member, Jacksonville Area HIV/AIDS Health Services Planning Council

Monica Costello

1909 University Blvd. South #805 ♦ Jacksonville, Florida. 32216 ♦ 904-724-1496

SUMMARY

Over fifteen years of experience in Health Care Administration, from counselor to department head of a major medical center. Major strengths include; Communication skills, Teamwork and versatility, Management of difficult clients and conflict situations, Computer skills including Word and Excel, Budget management, Grant writing and Internet applications. Available to travel.

PROFESSIONAL EXPERIENCE

Methodist Regional Hospital System - Jacksonville, FL
Director of St. John's Horizon House

1997-Present

- ♦ Reported directly to the President/CEO of Methodist Medical Center.
- ♦ Responsible for implementation of all aspects a 50 unit HIV/AIDS facility with an operating budget of \$1,000,000, and managed multiple programs including case management, education/outreach and volunteer programs.
- ♦ Secured and managed city, state federal and private grants, designed spreadsheets to track client activity and grant funding and collaborated with other agencies to provide community services.
- ♦ Developed and implemented programs, policies and budgets, increased efficiency of the program by decreasing costs by 20%.
- ♦ Public relations activities include television, radio and newspaper interviews and local presentations
- ♦ Participated in leadership committees that resulted in the creation of a two-day AIDS Summit and a JCCI study, which created a national model of dual-diagnosis treatment in Jacksonville.

Methodist Pathway Center - Jacksonville, FL
Clinical Director

1992 to 1997

- ♦ Supervised and implemented all clinical aspects of a 25 bed treatment center, hired, trained, conducted performance reviews and scheduled staff, student interns and volunteers.
- ♦ Managed conflict resolution, goal setting, continuous work process improvements, facilitated staff meetings, training sessions, developed employee job descriptions, competency assessments, and directed performance improvement activities.
- ♦ Developed, reviewed and revised policies, programs and forms, ensured compliance with JCAHO standards and participated in accreditation survey, prepared budgets and conducted utilization review activities.
- ♦ Presented lectures to civic, religious, military and academic groups for community awareness and directed a promotional video to support the public relation programs.

Methodist Pathway Center - Jacksonville, FL
Family Counselor

1987 to 1992

- ♦ Designed and implemented an intensive treatment and aftercare programs for families which included educational and therapeutic sessions.
- ♦ Counseled chemically dependent and dually diagnosed clients.
- ♦ Managed and trained staff and interns, increased participation in the family program by over 50%.

North Dakota State Hospital - Jamestown, ND
Addiction Counselor

1985 to 1987

- ◆ Facilitated individual and group therapy for clients and their families.
- ◆ Advised psychiatric staff concerning plan for patient's treatment.
- ◆ Designed and implemented relapse prevention program for adolescents.

INTERNSHIPS

James River Training Consortium - Jamestown, ND
Addiction Counseling

- ◆ Executed chemical dependency and psychiatric evaluations.
- ◆ Counseled children, adolescents and adults in both in-patient and outpatient settings.
- ◆ Conducted intensive outpatient programs that included lectures and group therapy sessions.

Neilsen Organ Transplant Foundation - Jacksonville, FL
Health Care Administration

- ◆ Assisted the Executive Director with administration of foundation activities such as fund raising, networking with other foundations, and public relations.
- ◆ Developed and implemented a volunteer speaker's bureau composed of medical personnel and transplant recipients, compiled statistical data and developed formal presentations for volunteer speakers.

EDUCATION/CERTIFICATIONS

MS in Health Care Administration, University of North Florida
BA in Psychology, Jamestown College

1992

1984

National Certified Master Addiction Counselor
Licensed Addiction Counselor

PROFESSIONAL AFFILIATIONS

Uptown Civitan, National Association of Alcohol and Drug Abuse Counselors, Northeast Florida Council of Alcohol and Drug Abuse, First Coast Cares Consortium, Jacksonville Homeless Coalition

PUBLICATIONS / PRESENTATIONS

Author: "Is There life after HIV?" *Jacksonville Medicine*

Speaker: National AIDS Update Conference, San Francisco, CA and The National Housing Conference, Atlanta, GA

REESCE D. JOYNER

**3520 Post Street #4
Jacksonville, Florida 32205**

**Home: (904) 384-3218
Office: (904) 356-1612, Ext. 14**

EDUCATION

**BA/BS Business Administration - Urban Affairs, 1979 (Cum Laude)
Winston-Salem State University, Winston-Salem, North Carolina**

EMPLOYMENT HIGHLIGHTS

PREVENTION PROGRAM DIRECTOR, Northeast Florida AIDS Network, Jacksonville, Florida (4/98 - present) HIV/AIDS Program Development and Management, Community Education and Outreach, Research, Counseling, Planning, Grant Writing, Marketing, Public Relations, Communications, Staff and Volunteer Supervision, Workshop and Seminar Presentations.

DISPATCHER/TRANSPORTATION MANAGER, City Rescue Mission, Jacksonville, Florida (6/96 - 12/97) Scheduling and Supervision of Staff, Customer/Donor Services and Relations, Operations Management, Counseling, Trucking Dispatch, Communications, Telephone Solicitation and Problem Resolution.

DIRECTOR OF HEALTH EDUCATION/CONSULTANT, Shisa/Greadington & Associates, Tallahassee, Florida (5/95 - 5/96) Program Management, Research, Community Outreach, Workshop and Seminar Presentations, HIV/AIDS Counseling, Planning, Grant Writing, Staff and Volunteer Supervision.

BUSINESS/POLITICAL CONSULTANT, Victory Associates, Tallahassee, Florida (9/82 - 5/95) Urban Problems Resolution, Operations Management, Accounts Management, Security, Inventory Control, Political and Educational Campaign Planning, Marketing and other Professional and Clerical Services.

OPERATIONS/PERSONAL MANAGER, Top Quality Landscaping, Tallahassee, Florida (2-92 - 10/92) Personnel and Accounts Manager, Marketing, Purchasing, Payroll Administration, and Business Communications.

TRUCKING OPERATIONS MANAGER/PERSONNEL DIRECTOR, Pioneer III Corporation, Tallahassee, Florida (5/88 - 8/90) Accounts Management, Communications, Marketing, Advertising, Payroll Administration, Employee/Community Relations, Purchasing, Personnel Recruitment/Training, and Problem Resolution.

EXECUTIVE DIRECTOR, North Florida Voter Education Project, Tallahassee, Florida (11/87 - 4/88) Voter Education, Operations Management, Staff Supervision, Community Outreach, Workshop and Seminar Presentations.

EXECUTIVE DIRECTOR, Jobs With Peace Campaign, Tallahassee, Florida (10/86 - 10/87) Political Education, Operations Management, Staff Supervision, Community Outreach, Workshop and Seminar Presentations.

GENERAL MANAGER, Accuprint, Tallahassee, Florida (1/86 - 9/86) Sales, Marketing Customer Relations, Purchasing, Employee Supervision, Production Development and Business Management

COMMUNITY ADMINISTRATOR, Orange Avenue United Tenants Association, Tallahassee, Florida (4/81 - 8/82) Community Outreach and Education, Administration, Counseling and Staff Supervision.

VOLUNTEER SERVICES & ORGANIZATIONAL AFFILIATIONS

**African American AIDS Task Force, Prevention Committee
Jacksonville World AIDS Day Committee, Co-Chairperson
African American Men United Against AIDS
First Coast Community AIDS Prevention Partnership, Prevention Committee
Leon County (Florida) Contractors Licensing Board, Former Member
North Florida Rainbow Coalition, Founding Chairperson
Tallahassee Habitat for Humanity, Former Vice President
AIDS Action Council
National Minority AIDS Council (Prevention Abstracts Review Committee)
Health and Human Services, SAMHSA, (Special Emphasis Panel)
CAEAR Coalition
National AIDS Housing Coalition
Southeast Regional Consultant, Centers for Disease Control & Prevention
Feminist Women's Health Center of Tallahassee
Tallahassee Southern Christian Leadership Conference, Former Vice President
Big Bend CARES, Former Member, Board of Directors
AIDS National Interfaith Network
Human Rights Campaign
AIDS Policy Center for Women/Children/Youth
Unity Leadership Conference**

References Available Upon Request

RESUME

JACQUELYN J. NASH, MSW, LCSW
1833 Boulevard, Suite 502
Jacksonville, Florida 32206
(904) 798-2790

EDUCATION

FLORIDA STATE UNIVERSITY
TALLAHASSEE, FLORIDA
Master of Social Work, 1989

EDWARD WATERS COLLEGE
1658 Kings Road
JACKSONVILLE, FLORIDA 32209
Bachelor of Science Degree, Sociology, 1971

PROFESSIONAL EXPERIENCE

DEPARTMENT OF HEALTH
1833 BOULEVARD SUITE 502
JACKSONVILLE, FLORIDA 32206

Senior Program Specialist Supervisor; November 1996-Present

Responsible for coordinating HIV/AIDS prevention activities and programs in the five counties of Northeast Florida. Supervise the Counseling & Testing Partner Notification Outreach Program, Contract Manager for the Prevention Contracts, provide Technical Assistance to Community Based Organizations, Produce and Host a Weekly Television Show, "Health Trends".

HRS DUVAL COUNTY PUBLIC HEALTH UNIT
233 WEST DUVAL STREET
JACKSONVILLE, FLORIDA 32202

Social Work Program Manager, February 1996 to November 1996

Responsible for planning, evaluating and managing programs which provide prevention and intervention services to individuals, families, and agencies at risk of HIV infection and other health-related problems. To work with the communities of faith and empower them to become the healing place they are created to be.

Developed and coordinated the youth explosion for 300 youth in HIV Education Risk Reduction and Substance Abuse through the churches, the Minority AIDS Coalition. Responsible for the model of 48 hours of intensive intervention which is an annual event, beginning in 1994 to present.

Coordinating with Ministers in Jacksonville and throughout the state to adopt HIV/AIDS issues as a needed Ministry.

Advocated culturally specific modules for HIV education in the African/American community.

Structured work groups to address HIV/AIDS issues in the communities of greatest prevalence.

Developed a weekly T.V. program "Health Trends" through the James Weldon Johnson Foundation with Media-One Cablevision. The program address Prevention Program Strategies. It provides information on health issues with a focus on HIV/AIDS.

HRS DUVAL COUNTY PUBLIC HEALTH UNIT
962 MAIN STREET
JACKSONVILLE, FLORIDA 32202

Human Services Program Specialist, May 1990 – February 1996

Responsible for assessing mental health needs of persons with HIV/AIDS; developing a network of community health resources; development and delivery of appropriate treatment services, and evaluation of service outcomes. Developed and facilitated programs for clients addressing self-care, stress reduction and other related topics. Developed and facilitated staff workshops addressing burnout, grief, stress management and other topics as appropriate. Participated on the Management Team providing input for the improvement of Clinic operations.

Chaired the Minority AIDS Coalition Symposium 1992, 1993 and 1994. Coordinated and implemented a curriculum for 250 participants leading to Continuing Education units in over 30 selected workshops. 1998 Coordinated the AIDS Symposium in collaboration with other local agencies.

Trained youth, adults and senior citizens in basic HIV/AIDS Risk Reduction. Certified through American Red Cross. HIV/AIDS 104 instructor.

Assisted in the development of a curriculum for specific target population with gay and lesbian persons of color, substance abusers and mentally ill persons.

Certified as a speaker through Minority AIDS Coalition Speakers Bureau and American Red Cross HIV/AIDS program.

NORTHEAST FLORIDA STATE HOSPITAL
MACCLENNY, FLORIDA 32063

HRS Standards Specialist, October 1986 to May 1990

Responsible for functional supervision of hospital social service staff. Planned, developed and implemented standardized social service policies, procedures and guidelines to be utilized by the various units social service personnel. Observed, reviewed and evaluated social services activities in the units, providing standardized procedures for continuity of care. Developed and provided training for treatment modules from inside and outside sources. Conducted regularly scheduled meetings with social service personnel to provide two-way communications on current information, program objectives, goals, and problem solving. Provided consultation to Unit Directors, Mental Health Services Directors, Clinical Directors and Hospital Administration on social services issues or administrative matters. As Employee Assistance Program Coordinator, I provided EAP services to hospital employees.

Senior Human Services Counselor Supervisor, January 1982 to October 1986

Responsible for providing supervision to social workers in Residential Admission Unit. Interviewed and hired social work personnel. Provided individual, group and family counseling. Reviewed charts for Quality Assurance purposes, completed monthly reports and provided coverage for Standards Specialists Office.

Clinical Social Worker III, March 1980 to January 1982

Served as Lead Social Worker with functional supervision of unit social workers. Provided social services for 60-70 geriatric clients, including individual, group and family counseling. Completed assessments, social histories and progress notes. Participated in interdisciplinary treatment team as treatment team coordinator, developing treatment plans for clients. Acted as liaison between the hospital and community resources.

Clinical Social Worker II, August 1974 to March 1980

Provided social services for a caseload of 120 clients. Completed social histories; documented progress reports; contacted families and provided individual, group and family therapy. Provided services for the adult, adolescent and children population as needed. Responsible for discharge planning.

HUMAN RESOURCE AND DEVELOPMENT CORPORATION NEW YORK, NY

Training Director and Special Project Coordinator, August 1970 to August 1974.

Duties included training corporation staff, keeping Human Resources material current, and researching and applying new, innovative material in various curricula. Conducted classes for the Neighborhood Youth Corps, supervised 25 personnel. This company was contracted by the Federal Government to train indigent people for employment and further education.

I began as a trainer for Jacksonville Industrial Manpower Center with assignments in Virginia, South Carolina and California. I left this job to return to Florida and obtain a position requiring less mobility.

INSERVICE TRAINING

- CRISIS INTERVENTION
- DRUG/SUBSTANCE ABUSE
- BAKER ACT
- SEXUAL ASSAULT OF ADULTS AND CHILDREN
- COMMUNICATION SKILLS
- LISTENING SKILLS
- SUPERVISORY SKILLS
- MARRIAGE AND FAMILY SYSTEM
- MENTAL HEALTH DIAGNOSIS
- PSYCHOTROPIC MEDICATION
- INDIVIDUAL AND GROUP TRAINING, AIDS AND COUNSELING OF HIV/AIDS PATIENTS, GRIEF AND BEREAVEMENT COUNSELING
- COALITION AND BOARD DEVELOPMENT
- ALZHEIMER'S DISEASE
- HIV/AIDS 104, 501 & 501 UPDATE
- RELATIONSHIPS, FAMILY, EMPLOYEE-EMPLOYEE
- RELATIONSHIPS BETWEEN STRESS AND HEALTH
- PSYCHOSOCIAL ISSUES OF AIDS

- MINISTERIAL TRAINING ON HIV/AIDS
- GRANT WRITING

VOLUNTEER EXPERIENCE

- VICE PRESIDENT, NATIONAL ASSOCIATION OF SOCIAL WORKERS, FLORIDA CHAPTER 1995-1997 AND LOCAL UNIT 1998-2000
- PRESIDENT ELECT NATIONAL ASSOCIATION OF SOCIAL WORKERS, FLORIDA CHAPTER 1995-1997 AND LOCAL UNIT 1999-2002
- SECRETARY, HOSPICE OF N.E. FLORIDA AND S.E. GEORGIA 1990-1997
- VICE CHAIR MINORITY AIDS COALITION – 1994-1998
- MEMBER OF THE MINORITY AIDS COALITION, CO-CHAIR OF FIRST COAST COMMUNITY AIDS PREVENTION PARTNERSHIP (FCCAPP), STEERING COMMITTEE MEMBER OF THE AFRICAN/AMERICAN HIV/AIDS TASK FORCE.
- VOTING MEMBER OF RYAN WHITE TITLE I COUNCIL AND CHAIR OF GRIEVANCE COMMITTEE
- CERTIFIED AMERICAN RED CROSS INSTRUCTOR FOR HIV/AIDS
- PROVIDE INSERVICES ON VARIOUS TOPICS FOR HOSPICE NORTHEAST, DUVAL COUNTY SCHOOL SYSTEM, HOSPITALS AND OTHER SERVICE AGENCIES IN THE COMMUNITY
- EXTENSIVE PUBLIC SPEAKING
- DEVELOP SEMINARS AND WORKSHOPS IN AREAS OF EXPERTISE SUCH AS COMMUNICAION AND LISTENING SKILLS, HIV/AIDS EDUCATION, LEADERSHIP DEVELOPMENT, STRESS REDUCTION, WOMEN'S ISSUES
- ADVISORY MEMBER OF RYAN WHITE TITLE II 1990-1997
- STATE GRANT REVIEWER
- MEMBER OF THE NATIONAL COUNCIL OF NEGRO WOMEN
- MEMBER OF THE AFRICAN AMERICAN TASK FORCE OF THE FIRST COAST
- VOTING MEMBER OF RYAN WHITE TITLE I COUNCIL 1996-PRESENT

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DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. resume	Jacquelyn Nash (partial) (1 page)	nd	b(6)

COLLECTION:

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National AIDS Policy Office

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FOLDER TITLE:

Diocese of St Augustine

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RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

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Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

PERSONAL DATA

(b)(6)

ACCOMPLISHMENTS

- STUDENT SOCIAL WORKER, MARCH 1989
- HRS COMMUNITY SERVICE AWARD, 1994
- SOCIAL WORKER OF THE YEAR FOR THE NASW NORTHEAST UNIT, 1995
- WINNER OF THE 12 WHO CARES VOLUNTEER AWARD, 1994
- FSU SOCIAL WORK SUPERVISOR FOR BSW AND MSW STUDENTS

REFERENCES

JEAN GRANT
3829 BESS ROAD
JACKSONVILLE, FLORIDA 32211
(904) 743-4301 (HOME)
(904) 791-2912 (WORK)

REVEREND FRED NEWBILL
12103 BISCAYNE BOULEVARD
JACKSONVILLE, FLORIDA 32218
(904) 353-7089

DERYA WILLIAMS
330 WEST STATE STREET
JACKSONVILLE, FLORIDA 32202
(904) 359-6571

VITA

Jacquelyn "Jackie" Nash, LCSW

Jackie is a speaker that knows how to energize her audience and make you excited about life. She received her B.S. degree from Edward Waters College and her Master of Social Work degree from Florida State University. She is a License Clinical Social Worker (LCSW). She is employed with the Duval County Health Department as a Senior Human Service Program Specialist Supervisor, responsible for Coordinating HIV/AIDS Prevention in Northeast Florida.

Jackie is a member of First Timothy Baptist Church where she serves as a Sunday School teacher and a member of the Usher Ministry. She is the Vice Chair of the local chapter of the National Association of Social Workers, a member of the Minority AIDS Coalition, the African/American Task Force. She is an American Red Cross HIV/AIDS Instructor and Co-Chair of the First Coast Community AIDS Prevention Partnership. Jackie received the HRS Community Service award and in 1994 was one of the winners of the 12 who cares Volunteer Award for services provided to the community.

Jackie is happily married to Tedd Nash, mother to son Renard and Grandmother to Keshia. Her Motto is to "Make a difference daily in the life of her fellowman and allow the light of the Lord to shine through in all her endeavors."

Leslie B. Hardy, Jr.
3912 Forest Blvd.
Jacksonville, Fl. 32246
(904) 642-7332 home
(904) 387-6992 work

OBJECTIVE: To serve as a key contributor in the success of my employer and the quality of life for my community.

EDUCATION: **DePauw University**, two years, Greencastle, Ind.
Major - Psychology/Sociology
Minor - Spanish

Jones College, one year, Jacksonville, Fl.
Business Administration
National Dean's List (4.0 GPA)

Infantry Officer's Candidate School, Ft. Benning, Ga.
Commissioned as a 2nd Lieutenant in the U.S. Army and subsequently promoted to Captain

IBM Marketing, Dallas Tx.
Office Processing and Systems Analysis

Merrill Lynch Brokerage, Manhattan, NY.
Financial Market Analysis

QUALIFICATIONS:

Poised, enthusiastic, assertive, confident. Goal and success-oriented; decisive. Effective communicator and integrator; persuasive and articulate.

Enjoy the challenge of identifying and solving problems. Proven understanding of sales and marketing principles. Well organized, self-disciplined and detail oriented.

Extensive background and experience in administration, management and operations. At ease in an environment requiring significant self initiative and leadership. Thorough knowledge of leadership and motivational techniques. A true professional with a proven track record.

EXPERIENCE:

06/95 to present	Lutheran Social Services , Jacksonville, Fl. Senior Case Manager
06/93 to 03/95	State of Florida/HRS , Jacksonville, Fl. Public Assistance Specialist
03/92 to 09/93	Debt Reduction and Recovery Service , Jacksonville, Fl. Owner and President
04/90 to 11/91	Department of Revenue and Recovery , San Diego, Ca. Revenue and Recovery Officer III (Supervisor)
06/85 to 12/89	Dept. of Public Welfare, Office of Fraud, Abuse and Recovery , Harrisburg, Pa. Claims Investigation Agent
04/82 to 05/85	National Revenue Systems , Salem, Oh. Independent Collections Representative
06/79 to 03/82	Merrill Lynch, Pierce Fenner and Smith , Harrisburg, Pa. Market Analyst/Broker
06/75 to 06/79	Radio Shack , Harrisburg, Pa. Manager
02/74 to 06/75	International Business Machines , Harrisburg, Pa. Marketing Representative
05/73 to 02/74	Pennsylvania Dept. of Transportation , Harrisburg, Pa. Personnel Analyst
04/72 to 05/73	Electronic Data Systems , Camp Hill, Pa. Corporate Recruiter
06/78 to 04/72	United States Army , Ft. Benning, Ga., Ft. Riley, Ks., Republic of South Vietnam, Ft. Bragg, NC. Unit Commander

SYNOPSIS OF VOLUNTARY COMMUNITY ACTIVITIES

Leslie B. Hardy, Jr.

I. AIDS-Related:

1. **First Coast CARES** - Founding member of the Ryan White Consortium prioritizing, directing and evaluating client services. Member of the Bylaws Committee and Chairman of the Grievance Committee. Wrote the Grievance Policy.

2. **Minority Aids Coalition**- Participate in community prevention and outreach as a speaker/educator.

3. **River Region Citizen's Review Panel** - Review social service agency's priorities, plans and progress. Participate in coordinating community resources.

II. Other:

1. **Mayor's Disability Council** - Chairperson of the MDC the past two years. Have acted as a citizen's advocate and Mayor's representative since 1995. Among accomplishments are increased funding for the transportation disadvantaged, Jacksonville's recognition as the #1 Florida city for ADA compliance and purchase of 17 acres for Bethesda Park dedicated to disability access. Also, full time staffing for the disability community within the Fire Department as related to disaster planning and evacuation and numerous conferences, conventions, networking and other outreach and education on behalf of the disabled community. Member of the Transportation for the Disadvantaged Implementation Task Force acting on recommendations of the JCCI Transportation Study.

2. **Jacksonville Human Rights Commission** - As an appointed Commissioner, I Co-Chair the Race Relations/Police Relations Committee concerning incidents involving members of the community.

3. **Urban Jacksonville** - Perform a variety of clerical and computer-related tasks to include data base development and report generation.

4. **Commer Museum's Very Special Arts** - Guest storyteller during annual event providing experience in the arts for people with disabilities.

Lutheran Social Services

Performance Review

Employee Name: Leslie Hardy
Job Title: Senior Case Manager
Department: ACE
Review Period Start: 10/01/97
Review Period End: 09/30/98
Last Review Date: 9/30/97
Reviewer Name: Kathryn Castro
Reviewer Title: ACE Program Director

PERFORMANCE ELEMENTS

Quantity

Outstanding

Leslie regularly exceeds the amount of work normally expected for this job. He routinely completes work ahead of schedule, always meeting his deadlines. He sets a good example to others in his dedication to increasing productivity. Leslie works at an exceptionally fast pace. He consistently pushes himself to achieve and surpass his established goals.

Quality

Exceeds job requirements

Leslie is a role model because of his dedication and commitment to excellence. He leads the organization in looking for ways to improve quality and promote quality awareness. The work he produces is usually highly accurate and thorough. Leslie often asks for feedback and uses it to improve his performance. He consistently and carefully monitors his work to ensure its quality.

Job Knowledge

Exceeds job requirements

Leslie performs extremely well with very little, if any, supervision or assistance needed. He ingeniously puts the resources and tools available to him to maximum use. He demonstrates a high level of competency in the skills and knowledge required. Leslie learns and applies new skills quickly. He does an excellent job of keeping himself updated about current developments in his field. He displays a better than usual understanding of the interrelationship between his job and the jobs of others.

Problem Solving

Exceeds job requirements

Leslie immediately identifies the existence and nature of problems. Using his foresight and analytical skills, he quickly resolves problems in their earliest stages. He is skilled at gathering and analyzing information from multiple sources. Leslie addresses problem solving situations by analyzing options and developing several alternative solutions. He participates well in group problem solving situations.

Communications

Exceeds job requirements

Leslie displays very good verbal skills, communicating clearly and concisely. He demonstrates excellent written communications skills. He exhibits good listening skills and comprehends complex matters well. Leslie is careful to keep others informed in a timely manner. When communicating, he is very good at selecting and using the most effective methods.

Initiative

Outstanding

Without being asked, Leslie volunteers immediately when he sees help is needed. He is constantly expanding his capabilities and skills on his own initiative. When it comes to seeking increased responsibilities, Leslie does not place limits on the scope of his position. He is a total self-starter, taking independent actions and well-calculated risks. He is always alert to opportunities and makes the most of them. Leslie has a good sense of when he may need assistance and does not wait too long to ask for it.

Adaptability

Exceeds job requirements

Leslie shows flexibility by adapting quickly to changes in his job and work environment. He easily balances competing demands on his time and he accepts criticism and feedback well. When a different approach or method is needed, Leslie adjusts his style of working to fit most situations.

Planning & Organization

Outstanding

Leslie excels at prioritizing and planning his work. He budgets his time for maximum efficiency and he is always able to smoothly integrate changes into existing plans. Leslie challenges himself by setting ambitious, yet specific and attainable, goals. He organizes his work to achieve maximum efficiency. He usually anticipates additional resource requirements.

Cooperation

Meets job requirements

Leslie is particularly successful at establishing and maintaining good relationships. He often extends himself more than required to assist and support his co-workers. He takes an active role in resolving conflicts before they get out of hand. Leslie exhibits tact and consideration in his relations with others. His outlook is generally positive and his manner is pleasant. He works cooperatively in group situations.

Judgment

Exceeds job requirements

Leslie does not hesitate to make decisions on very challenging matters and has confidence in his decision making abilities. He can be relied upon to make decisions even under the tightest time frames. His decisions are on target and reflect his reliable, sound judgment skills. He can clearly explain the reasoning and provide good support for his decisions. Leslie verifies that the appropriate people are included in the decision-making process.

Dependability

Exceeds job requirements

Leslie is unusually dedicated, working long hours and pushing himself to do the best job possible. He follows instructions conscientiously and responds well to management directions. He is usually very punctual and he makes an effort to schedule time off in advance.

Innovation

Exceeds job requirements

When faced with unexpected challenges, Leslie is extremely resourceful. On a consistent basis, he contributes highly ingenious and valuable suggestions for improving work. He often displays creativity and original thinking beyond the expectations for his position. Leslie has developed some highly innovative approaches and ideas.

SUMMARY

Overall Rating: *Exceeds job requirements*

Leslie Hardy is an outstanding member of the ACE Team. His productivity is consistently the highest and the quality of his work is not compromised by his high output. He plans well and is very organized. He can be counted on to help make the unit successful in any way needed. He also contributes innovative ideas to the department and his co-workers.

Jeralynn Sittig Cossman
Post Office Box 2549
Conway, AR 72033

Home Phone Number: (501) 513-1012
Work Phone Number: (501) 450-5581
Internet: LCossman@mail.uca.edu
Work Address: Department of Geography, Political Science and Sociology
306A Irby Hall
University of Central Arkansas
Conway, AR 72035

Education:

- 1996. Ph.D. in Sociology and Demography. Florida State University. Dissertation Title: "The Development of Children's Attitudes Toward People with AIDS."
- 1992. M.S. in Sociology. Florida State University. Master's Research Title: "Parental Influence on Children's AIDS Attitudes."
- 1990. B.S. in Sociology and Women's Studies. Florida State University.

Publications:

- 1997 Quadagno, D., I. Eberstein, K. Foster, J. Sittig, D. Sly and J. Kistner. "Magic Johnson and Children's Conceptions of AIDS." AIDS Education and Prevention. 9 (4): 359-373.
- 1997 Kistner, J., I. Eberstein, D. Quadagno, D. Sly, J. Sittig, K. Foster, M. Balthazor, R. Castro, and M. Osborne. "Children's AIDS-related Knowledge and Attitudes: Variations by Grade, Race, Gender, Socioeconomic Status, and Size of Community." AIDS Education and Prevention. 9(3): 285-298.
- 1996 Inniss, L. and J. Sittig. "Race, Class and Support for the Welfare State." Sociological Inquiry. 66(2): 175-196.

Submissions Under Review:

- 1999 Submitted "Do Heterosexist Parents Influence Children's Attitudes Toward People with AIDS?" for publication in AIDS Education and Prevention. Under review.
- 1999 Submitted "Hispanics in Arkansas: The Public Health Dimension," for publication in Social Science Quarterly. Co-written with Michael Kelly in Political Science. Under review.
- 1999 Submitted "The Right-to-Die Movement: Extrapolating From the National Hemlock Society USA Membership Survey" for publication in OMEGA: The Journal of Death and Dying. Under review.

Funded Grants and Research:

- 1997 Awarded \$18,621 from the Arkansas Department of Health for The Arkansas Department of Health Immunization Registry Survey Project. Co-principle investigator with Denise Cobb, Ronald Hy, and Mary Sue Passe-Smith.
- 1993 Awarded \$2,000 from the Florida Department of Education to study employee attitudes concerning benefits and compensation. Co-principle investigator with Mindy Stomblor.

Honors and Awards

- 1992 Frances Allen Fellowship for Outstanding Graduate Student Paper. Department of Sociology at Florida State University. Awarded for Master's Research entitled: "Parental Influence on Children's AIDS Attitudes."

Professional Development:

- 1998 Instructional Development Center's Seminar on Cluster Learning. University of Central Arkansas.
- 1998 Writing Center's Seminar on Incorporating Writing Across the Curriculum. University of Central Arkansas.
- 1998 College of Liberal Arts Seminar on Asian Studies in the Liberal Arts focusing on how to incorporate Asian culture into classes that have multi-cultural components. University of Central Arkansas.
- 1998 American Council on Pharmaceutical Education's Seminar on Alternative Medicine. Little Rock, Arkansas.
- 1998 Instructional Development Center's Discussion Group Participant. University of Central Arkansas.
- 1998 Instructional Development Center's Seminar on Constructing Electronic Teaching Portfolios. University of Central Arkansas.
- 1998 Writing Center's Workshop on Constructing Assignments For Better Student Understanding. University of Central Arkansas.
- 1992 Summer Statistics Program Scholarship; Florida State University, Center for the Study of Population for Inter-university Consortium of Political and Social Research. University of Michigan.

Academic Teaching Appointments:

- 1997 Assistant Professor. **University of Central Arkansas.** Department of Geography, Political Science and Sociology. Teaching 12 hours per semester and advising 30 majors.

Courses Taught: Principles of Sociology

Social Problems
Gerontology*
Medical Sociology*
Population*
Health Organizations*
Health Strategies for Multi-cultural Populations*
Correspondence course on Social Problems
Correspondence course on Marriage and the Family
Chaired Honor's Thesis Committee
Directed 7 independent study courses
Directed 3 Oxford tutorials
Committee member for master's thesis in physical therapy

* These courses were taught to graduate and undergraduate students simultaneously.

Academic Teaching Appointments (continued):

- 1996 Visiting Assistant Professor. **Miami University.** Department of Sociology, Gerontology and Anthropology. Taught 11 hours per semester and a Medical Sociology Independent Study on discrimination against people with AIDS in the medical institution.

Courses Taught: Introduction to Sociology

Social Problems
Population
Social Stratification
Social Psychology
Directed Independent Study (one student)

- 1994 Teaching Assistant. **Florida State University.** Department of Sociology.

Lab Assistant for Methods of Sociological Research
Lab Assistant for Multivariate Techniques
Instructor for Population

Other Employment Experience:

- 1995 Assisted computer users with software and hardware problems. Maintained computers and printers. Trained in many software applications for Paul Hanna of Florida State University's College of Social Sciences.
- 1994 Designed care giving questionnaire, interviewed respondents, coded and entered data for more than 150 respondents for Jill Quadagno of Florida State University's Pepper Institute on Aging and Public Policy. Organized Long Term Care Conference for September 1994.
- 1990 Project manager for five year grant in a longitudinal study concerning young children's knowledge, attitudes and beliefs about AIDS. Aided with designed of questionnaire, managed field work, organized data collection, data coding and data entry. Directed respondent follow-up, interviews and conducted quantitative research analysis for principle investigator Isaac Eberstein of Florida State University's Center for the Study of Population.

Current Research

Analysis of national Hemlock Society survey, including extra-organizational affiliations, members' attitudes on health care and demographics.

Examining Hispanic in-migration to Arkansas and its impacts on crime (with Ed Powers) and on health care (with Mike Kelley and Ronn Hy).

Support for Social Spending in the United States: Age, Period and Cohort Effects (with Debra Street)

Parental Influence on Children's AIDS Knowledge and Attitudes (with Ike Eberstein)

Presentation of Research:

- 1999 "Making Sense of Hispanic Population Growth in Arkansas: An Analysis of Demographic, Economic, and Social Correlates of Migration." With Edward Powers from University of Central Arkansas. Presented at the 30th Southern Demographic Association Meeting. San Antonio, Texas. October 28-30th, 1999.
- 1999 "Generations, the Life Course, and Social Spending Preferences." with Debra Street from Purdue University. Presented at the American Sociological Association Annual Meetings. Chicago, Illinois. August 6-10, 1999.
- 1999 "The Other Invisible Hand: Altruism, Self-interest and Social Spending." with Debra Street, Purdue University. Presented at the Society for the Study of Social Problems Annual Meetings. Chicago, Illinois. August 5-7, 1999.
- 1998 "Who Believes in the Right to Die? An Initial Examination of Hemlock Society Members." with Elaine Fox and Jeffrey Kamakahi. Presented at the 29th Southern Demographic Association Meetings. Annapolis Maryland.

Presentation of Research (continued):

- 1998 "A Spatial and Attitudinal Analysis of Hispanics in Arkansas." Presented at the annual meeting of the 28th Arkansas Sociology and Anthropology Association. Conway, AR.
- 1998 "Hispanics in Arkansas: Where Are They and What Are Natives Attitudes Toward Them." An invited presentation in the University of Central Arkansas Honor's College. Conway, AR.
- 1997 "Parent's Personality and Children's Attitudes Toward People with AIDS." Presented at the annual meeting of the 27th Arkansas Sociology and Anthropology Association. Eureka Springs, AR.
- 1997 "The Development of Children's Attitudes Toward People with AIDS" for the Health Psychology/Behavioral Medicine Interest Group, Department of Psychology. Miami University. Oxford, Ohio.
- 1996 "Race and its Importance in Children's Development of AIDS Attitudes" with Isaac Eberstein for the Southern Demographic Association's 27th Annual Meeting. Memphis, Tennessee.
- 1996 "Communication in the Family and Attitudes toward People with AIDS" with Isaac Eberstein and Janet Kistner for The Role of Families in Preventing and Adapting to HIV/AIDS --- an Official Satellite Conference of the XI International Conference on AIDS. Vancouver, British Columbia, Canada.
- 1995 "Race, Class and the Welfare State" with Leslie Inniss for the Southern Demographic Association's 26th Annual Meeting. Richmond, Virginia.
- 1995 "Children's Knowledge and Misconceptions Concerning AIDS" with Isaac Eberstein for the Southern Demographic Association's 26th Annual Meeting. Richmond, Virginia.
- 1995 "Linking Authoritarian Personality Characteristics in Parents and their Children's Prejudice Toward People With AIDS" for the Society for the Study of Social Problems Annual Meeting. Washington, D.C. 1995.
- 1994 "AIDS: Changes in Child Knowledge and Attitudes" with Isaac Eberstein, Janet Kistner, David Quadagno, David Sly, and Kim Foster for the Southern Demographic Association's 25th Annual Meeting. Atlanta, Georgia.
- 1994 "Religious Characteristics and Family Size Preferences: The Controversy of Catholicism and Fertility" for the Southern Demographic Association's 25th Annual Meeting. Atlanta, Georgia.
- 1993 "Children's and Parents' Knowledge of AIDS" with Isaac Eberstein for the Southern Demographic Association's 24th Annual Meeting. New Orleans, Louisiana.
- 1993 "Where Are Our Subjects?: Tracking and Follow-Up" with Stuart Foster, Isaac Eberstein, and David Sly for the Southern Demographic Association's 24th Annual Meeting. New Orleans, Louisiana.

Presentation of Research (continued):

- 1992 "Influences on Level of AIDS Knowledge Among Elementary School-Aged Children" with Isaac

Eberstein for the Southern Sociological Society's Annual Meeting. New Orleans, LA.

- 1992 "The Reliability of Children's Responses to Questions Concerning AIDS Knowledge" with David Sly and Isaac Eberstein for the Southern Demographic Association's 23rd Annual Meeting. Charleston, South Carolina.

Service to the Department:

- 1998 Appointed Chair of the Sociology Sabbatical Replacement Search Committee. Department of Geography, Political Science and Sociology, University of Central Arkansas, Conway, AR.
- 1998 Appointed Chair of the Sociology Lecturer I Search Committee. Department of Geography, Political Science and Sociology, University of Central Arkansas, Conway, AR.
- 1998 Appointed Department Curriculum Committee Member. Department of Geography, Political Science and Sociology, University of Central Arkansas, Conway, AR.
- 1997 Elected Chair of Curriculum Committee Member. Department of Geography, Political Science and Sociology, University of Central Arkansas, Conway, AR.
- 1997 Appointed Goals and Objectives Committee Member. Department of Geography, Political Science and Sociology, University of Central Arkansas, Conway, AR.
- 1994 Appointed Student Representative to Departmental Meetings. Sociology Graduate Student Union, Department of Sociology, Florida State University, Tallahassee, FL.
- 1993 Elected Graduate Policy Committee Representative. Sociology Graduate Student Union, Department of Sociology, Florida State University, Tallahassee, FL.
- 1992 Elected President of the Sociology Graduate Student Union, Department of Sociology, Florida State University, Tallahassee, FL.
- 1991 Appointed Evaluation Committee. Sociology Graduate Student Union, Florida State University, Tallahassee, FL.

Service to the College:

- 1998 Appointed College Promotion Committee Member. College of Liberal Arts. University of Central Arkansas, Conway, AR (3 year term).
- 1993 Elected College of Social Sciences Representative. Congress of Graduate Students, Florida State University, Tallahassee, FL.
- 1992 Elected College of Social Sciences Representative. Congress of Graduate Students, Florida State University, Tallahassee, FL.

Service to the University:

- 1998 Appointed University Health and Wellness Committee Member. University of Central Arkansas, Conway, AR (3 year term).

Service to the Discipline:

- 1998 Appointed Editor of Special Editor of The Red Feather Honor's Journal for Undergraduate Sociology. Editing issues concerning Population and Demography and Medical Sociology.
- 1998 Chaired session on Family and Household Demography at the 29th annual meeting of the Southern Demographic Association in Anapolis, Maryland.
- 1997 Elected Archivist for the Arkansas Sociology and Anthropology Association (3 year term).
- 1997 Chaired session on Fertility at the 29th annual meeting of the Southern Demographic Association in Orlando, Florida.

Service to the Community:

- 1999 Elected Vice President for Habitat of Humanity of Faulkner County
- 1998 Appointed Volunteer Coordinator for Habitat of Humanity of Faulkner County.
- 1997 Elected to Habitat for Humanity of Faulkner County Board of Directors.
- 1997 Invited to be the Family Sponsor (supporter) for the first homeowner family in Habitat for Humanity of Faulkner County Arkansas.
- 1997 Authored "What Do Children Learn From Their Parents about AIDS?" Butler County AIDS Task Force Newsletter.

Memberships

- Member of the American Sociological Association, since 1992.
- Member of the American Sociological Association Section on Medical Sociology, since 1992.
- Member of the American Sociological Association Section on Demography, since 1992.
- Member of the American Sociological Association Section on Demography, since 1997.
- Member of the Southern Sociological Society, since 1991.
- Member of the Southern Demographic Association, since 1991.
- Member of the Society for the Study of Social Problems, since 1994.
- Member of the Population Association of America, since 1993.
- Member of the Arkansas Sociology and Anthropology Association, since 1997.

References:

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ADDITIONAL REFERENCES AVAILABLE UPON REQUEST.

Jennett E. Baker

Objective

HIV AIDS counselor

Experience

1987–Present Nassau County Health Department
Fernandina Beach, FL

Case Manager/Care Coordinator

- Case management, care coordination, follow up and outreach for the Nassau county Health Dept. Communicable disease program; special emphasis on HIV/AIDS.
- Responsible for management of clinical services, orienting new staff, distributing work assignments providing consultations pertaining to patient care, conducting team conferences, reviewing records and monitoring procedure.

1980–1987 Baptist Medical Center/Nassau
Fernandina Beach, FL

Head Nurse of Intensive Care Unit

- Assumed responsibility for the 24 hour a day planning , organizing and directing of patient care within intensive care unit
- Supervised RN's, LPN's, and Nurses Assistants

1973–1980 Baptist Medical Center/Nassau
Fernandina Beach, FL

Staff Nurse of Intensive Care Unit

- Staff nurse ICU, L&D or Emergency Room
- Provided emergency and critical care to general ICU, L&D or ER patients
- Responsible for the care of all assigned patients and for the direction of ancillary personnel

Education

- 1985 University of North Florida Jacksonville, FL
- B.A., Nursing
- 1984 Florida Community College of Jacksonville Jacksonville, FL
- AA
- 1973 Florida Community College of Jacksonville Jacksonville, FL
- A.S., Nursing

Military

- 1989–Present United States Army Reserves Jacksonville, FL
- Captain United States Army reserve 345th combat support**
- Unit movement officer : responsible for coordinating the organized movement of personnel and equipment.
 - HIV/AIDS update instructor
 - Serves as intermediate care nurse during peace time and conflict
 - Served in Desert Shield and Desert Storm

Certificates/Licenses

- 1973 Registered Nursing Florida # 68112-2
- 1994 Certified HIV/AIDS counselor with yearly updates
- 1994 Certified STD Clinician
- 1999 Advanced Cardiac Life support provider
- 1999 Basic Cardiac Life support instructor

PRESENTATION OF QUALIFICATIONS

BRENDA G. TUCKER RN, BSN

**6127-A PELICAN ROAD
JACKSONVILLE, FLORIDA 32212
(904) 771-7941**

Brenda G. Tucker RN, BSN

6127-A Pelican Road
Jacksonville, FL 32212
(904) 771-7941

SUMMARY

- Highly skilled nurse with over 18 years experience in the medical field.
- Extensive supervisory experience; demonstrated a hands-on style of management conducive to the cooperation, participation and productivity of staff at all levels.
- Self-motivated individual who exhibits the highest personal and professional standards
- BLS and IV certified.
- Computer literate, well-versed in many areas of data input, and retrieval order entry, E-mail, ordering labs, medications, maintaining nurses notes, and scheduling appointments.
- Strong written and oral communication skills.
- Self-motivated with the ability to learn quickly and collaborate with others.

Experience

University Medical Center

Nurse Case Manager

1998-present

Provides resource services and care to patients, in the areas of Emergency Medicines, Family Practices, Community Health, and at times Internal Medicine. Key responsibilities and essential functions for management and flow of patients with HIV/AIDS disease: Triage screening referrals to other health care professional and providers, medical management and discharge planning. Collaborate with other resource agencies such as HRS, Medicaid, various shelters, Ryan White Title I providers, Health Department Agencies, and Primary Care Providers

Florida Department of Health

Ryan White Nurse Case Manager

1997-1998

Networked with local pharmacies and pharmaceutical companies through the State Drug Assistance Program providing clients with costly medications at no cost. A team player in providing case studies, training, inservices, and research data with other case management agencies, in order to promote and report quality cost effective outcomes.

Tidewater Technical College

RN Medical Instructor

1995-1996

Conducted classroom, laboratory, and hands-on training for medical assistants and certified nursing assistants. Oversaw nursing clinical and student advising. Counseled students on areas needing improvements and fostered an environment conducive to a maximum learning experience.

Charleston Naval Hospital

Lead ER LPN Staff Nurse

1989-1995

Implemented nursing actions by administering direct patient care. Charted treatments, care given, and significant observations relative to patients' physical, mental and spiritual well being. Assisted with family involvement and patient care planning and teaching. Collaborated with other members of the healthcare team in planning strategies for solving patient and nursing care problems. Assisted in data collection for initial assessment. Prepared nursing interview sheets and assisted with developing nursing care plans. Assisted physicians with examinations and treatments. Responsible for vital signs, quality assurance charts reviews, LPN scheduling, LPN education and credentialing, and cleaning/sterilization of equipment

ER LPN Staff Nurse

1989-1992

Under direction of Charge RN, administered medications and assisted with treatment and observations. Prepared patients for physician exams , triage and assess patients. Other duties were the same as above.

Lieber Correctional Institute

LPN Staff Nurse

1988-1989

Implemented treatment plans, distributed medication, provided emergency care, and assisted with sick-call according to standing order and protocol.

Baker Hospital

LPN Staff/Charge Nurse

1984-1988

Responsible for long -term care and detox, medication administration, group and individual counseling, and implementing treatments.

Camelot Nursing Home

LPN Charge Nurse

1982-1983

Implemented treatment plans, administered medication, and provided hygiene counseling and care.

Education

B.S.N. Degree, Medical University of South Carolina, 1995

L.P.N. Diploma, Trident Technical College, 1980

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Florida Department of Health

Ryan White Nurse Case Manager

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Tidewater Technical College

RN Medical Instructor

1995-1996

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1982-1983

Implemented treatment plans, administered medication, and provided hygiene counseling and care.

Education

B.S.N. Degree, Medical University of South Carolina, 1995

L.P.N. Diploma, Trident Technical College, 1980

VICKI R. HITZING
7379 Colony Cove Lane
Jacksonville, Florida 32277
(904) 743-2486

Experience:**Methodist Regional Hospital System, Inc.****D/b/a St. John's Horizon House****7/99 - present***Title:* Manager of Resident Care*Responsibilities:* Acts in the place of the director when out of town. Assists the director in planning and organizing program activities, developing and revising policies, grant writing and fund-raising. Coordinates intake procedures by assessing potential residents, determining eligibility and maintaining confidential files. Markets programs through speaking engagements and participating in AIDS related community activities and meetings. Oversees all aspects of resident activity program and volunteer program, including recruitment, supervision, and reporting.**Methodist Regional Hospital System, Inc.****D/b/a St. John's Horizon House****6/95 - 7/99***Title:* Intake/Activities Coordinator*Responsibilities:* Coordinate intake procedures, determine eligibility, manage all client intake files, represent program at community meetings, health fairs, etc., manage activities program, train and supervise volunteers, produce reports.**Methodist Regional Hospital System, Inc.****D/b/a St. John's Horizon House****4/94 - 6/95***Title:* Administrative Assistant*Responsibilities:* Oversee work-flow of administrative office, including reception, clerical and fiscal detail, coordinate the purchase of supplies & equipment, oversee maintenance of physical plant, assist with grant writing and grant reports**Methodist Regional Hospital System, Inc.****D/b/a Methodist Pathway Center****2/90 - 4/94***Title:* Receptionist/Secretary*Responsibilities:* Manage multi-line phone system, type all program correspondence and related reports, coordinate the purchase of all office supplies**Sports & Imports****4/88 - 2/90***Title:* Title Clerk/ Office Manager*Responsibilities:* Manage accounts receivable for service department, complete all title work for automobile purchases, manage multi-line phone system, type all correspondence**Education:**

Southern Illinois University at Carbondale, B.S. in Health Care Management
Florida Community College of Jacksonville

Special skills:

◆ Computer skills: Microsoft Word, Publisher & Excel

Memberships

- ◆ AIDS Update Network
- ◆ First Coast Cares (Ryan White Title II Consortium)
- ◆ Emergency Services & Homeless Coalition
- ◆ Jacksonville Community Council Needle Exchange Study Committee