

**State Dinners, 1961-1977**

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THE WHITE HOUSE

WASHINGTON

July 15, 1977

MEMO FOR: JODY POWELL

FROM: MARY HOYT *mjh*

SUBJECT: Meeting Foreign Press at State Dinners

Although Wednesday night's meeting with the President and German press seemed to come off all right, I would hope we could make other arrangements in the future for the following reasons:

(1) President and Mrs. Carter have very little time to mix and mingle with dinner guests and to meet after-dinner guests. Both have expressed the hope that the evenings can be shorter rather than longer.

(2) In most cases, the entertainment for State Dinners is held inside where we have an acute lack of space. It would be impossible, for instance, to meet with 15-20 reporters and invite them into the East Room for the entertainment.

(3) Inviting foreign press correspondents to meet with the President during a State Dinner would necessitate formal attire on all occasions. This might prove a problem in choosing who gets in and who does not.

(4) It is necessary to severely curtail our own press at these affairs. Therefore, taking the President off for a private press meeting causes undue tension.

In short, it is very disrupting for our tight scenario as well as unfair for the guests who see so little of the President and the First Lady and the visiting Head of State. My suggestion would be that these meetings be held at some point after the State arrival or on the second day, but not at a social function. As we are setting a precedent here, we will have to work out the details more carefully and include the Department of State.

*file*  
*Mary*  
*I sincerely agree*  
*hand the on core*  
*It's by core basis of*  
*discussion well*  
*in advance.*  
*Just*

[illegible]

Foreign Visits - Kennedy Administration

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Luncheon - February 14, 1961

HE The Prime Minister of Denmark  
Mr. Viggo Kampmann

Luncheon - February 20, 1961

The Rt. Hon. John G. Diefenbaker  
Prime Minister of Canada

Luncheon - February 24, 1961

The Rt. Hon. Robert Gordon Menzies  
Prime Minister of Australia

Luncheon - March 3, 1961

The Rt. Hon. Keith Jack A. Holyoake  
Prime Minister of New Zealand

Luncheon - March 29, 1961

HE The Prime Minister of Sweden and Mrs. Erlander

Luncheon - April 5, 1961

The Rt. Hon. Harold Macmillan  
Prime Minister of Great Britain

Luncheon - April 12, 1961

HE Dr. Konrad Adenauer  
Chancellor of the Federal Republic of Germany

Luncheon - April 17, 1961

HE The Prime Minister of Greece and Mrs. Caramanlis

Luncheon - April 24, 1961

HE Dr. Sukarno  
President of the Republic of Indonesia

Dinner - May 3, 1961

HE The Pres. of the Republic of Tunisia and Mrs. Bourguiba

Luncheon - May 24, 1961

Their Serene Highnesses  
The Prince and Princess of Monaco

Luncheon - June 8, 1961

HE The President of the Republic of Congo  
Fulbert Youlou

Luncheon - June 12, 1961

HE The Pres. of the Council of Ministers of the Italian Republic  
Amintore Fanfani

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Luncheon - June 21, 1961

HE The Prime Minister of Japan and Mrs. Ikeda

Dinner - July 11, 1961 (held at Mt. Vernon)

HE The President of Pakistan

Mohammad Ayub Khan

Luncheon - July 25, 1961

HE The Prime Minister of the Federation of Nigeria

Alhaji, The Hon. Sir Abubakar Tafawa Balewa

Luncheon - July 31, 1961

HE The Vice-Pres. of the Republic of China and Mrs. Chen

Luncheon - September 13, 1961

HE The President of the Republic of Indonesia (HE Dr. Sukarno)

HE The President of the Republic of Mali (HE Modibo Keita)  
(Neutral's Conference)

Luncheon - September 15, 1961

Western Foreign Ministers (Germany, France, Great Britain)

Dinner - September 19, 1961

HE The Pres. of the Republic of Peru and Senora de Prado

Luncheon - October 16, 1961

HE The Pres. of the Republic of Finland and Mrs. Kekkonen

Dinner - October 4, 1961

HE The Pres. of the Supreme Council for the Armed Forces  
and Prime Minister of the Republic of the Sudan  
El Ferik Ibrahim Abboud

Luncheon - October 19, 1961

HE The Pres. of the Republic of Liberia  
William V. S. Tubman

Luncheon - November 3, 1961

HE The Pres. of the Republic of Senegal  
Leopold Sedar Senghor

Dinner - November 7, 1961

HE The Prime Minister of India  
Jawaharlal Nehru

Dinner - November 13, 1961

The Governor of Puerto Rico and Mrs. Munoz-Marin  
(Entertainer - Casals)

Luncheon - November 14, 1961

General Chung Hee Park

Chairman, Supreme Council for National Reconstruction  
of the Republic of Korea

Luncheon - November 21, 1961

HE Dr. Konrad Adenauer

Chancellor of the Federal Republic of Germany

Luncheon - February 5, 1962

HE The Prime Minister of the Congo

Cyrille Adoula

Dinner - February 13, 1962

HM The King of Saudi Arabia

Saud ibn Abd al-Aziz Al-Saud

Luncheon - March 13, 1962

HE The President of the Federal Republic of Cameroon

Ahmadou Ahidjo

Luncheon - March 20, 1962

HE The President of the Republic of Togo

Sylvanus Olympio

Luncheon - April 3, 1962

HE The President of the Rep. of the United States of Brazil

Joao Goulart

Dinner - April 11, 1962

His Imperial Majesty The Shahanshah of Iran

and The Empress Farah

Luncheon - May 3, 1962

HE The Chancellor of Austria

Dr. Alfons Gorbach

Luncheon - May 9, 1962

HE The Prime Minister of Norway and Mrs. Gerhardsen

Dinner - May 11, 1962 HE & Madame Andre Malraux, Min. of State for Cultural  
Dinner - May 22, 1962 Affairs of the Rep. of France

HE The Pres. of the Ivory Coast Republic and Mrs. Houphouet-Boigny

Luncheon - June 5, 1962

His Beatitude Archbishop Makarios

President of the Republic of Cyprus

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Luncheon - June 12, 1962

HE The President of Panama  
Roberto F. Chiari

Luncheon - June 18, 1962

The Rt. Hon. Robert G. Menzies  
Prime Minister of Australia

Luncheon - June 25, 1962

HE The President-elect of the Rep. of Colombia  
Dr. Guillermo Leon Valencia

Luncheon - July 23, 1962

HE The Pres. of the Rep. of Ecuador and Mrs. Arosemena

Luncheon - July 27, 1962

His Highness Prince Souvanna Phouma  
Prime Minister of the Royal Laotian Government

(Luncheon - October 2, 1962 - Latin American Foreign Ministers)

Luncheon - October 5, 1962

HRH The Crown Prince of Saudi Arabia  
Faysal

Luncheon - October 10, 1962

HE The President of the Republic of Guinea  
Sekou Toure

Luncheon - October 15, 1962

HE The Prime Minister of Algeria  
Ahmed Ben Bella

Luncheon - October 16, 1962

HRH The Crown Prince of the United Kingdom of Libya  
Hasan al-Rida al-Sanusi

Luncheon - November 14, 1962

HE Dr. Konrad Adenauer  
Chancellor of the Federal Republic of Germany

Luncheon - November 27, 1962

HE The Prime Minister of the Somali Republic  
Dr. Abdirascid Ali Scermarche

Luncheon - December 11, 1962

HE The President of the Republic of Chile  
Jorge Alessandri R.

Luncheon - January 16, 1963

HE Amintore Fanfani

Prime Minister of the Italian Republic

Dinner - February 19, 1963

HE The President of the Republic of Venezuela  
and Senora de Betancourt

Luncheon - February 25, 1963

His Majesty the King of Laos  
Sri Savang Vatthana

Luncheon - February 26, 1963

HRH The Prince of Liege  
Albert of Belgium

Dinner - March 27, 1963

His Majesty The King of Morocco  
Hassan II

Luncheon - April 18, 1963

H. R. H. Princess Beatrix of the Netherlands

Dinner - April 30, 1963

H. R. H. The Grand Duchess of Luxembourg  
Grand Duchess Charlotte

Dinner - June 3, 1963

H. E. The Pres. of the Republic of India  
Dr. Sarvepalli Radhakrishnan

Luncheon - July 8, 1963

The Rt. Hon. The Prime Minister of Australia  
and Dame Pattie Menzies, G. B. E.

Luncheon - July 16, 1963

The Pres. of the Republic of Tanganyika  
Mwalimu Julius K. Nyerere

Dinner - September 5, 1963

Their Majesties The King and Queen of Afghanistan  
(HM Mohammed Zaher - HM Homaira)

Dinner - October 1, 1963

His Imperial Majesty The Emperor of Ethiopia  
Haile Selassie I

Dinner - October 15, 1963

HE The Prime Minister of Ireland  
and Mrs. Lemass

Luncheon - October 17, 1963

HE The President of the Socialist Fed. Rep. of Yugoslavia  
and Mrs. Broz

Luncheon - October 22, 1963

HE The President of the Rep. of Bolivia  
Dr. Victor Paz Estenssoro

FOREIGN VISITS  
(Johnson Administration)

Dinner - December 28, 1963 (at LBJ Ranch)

HE Dr. Ludwig Erhard

Chancellor of the Federal Republic of Germany

Dinner - January 14, 1964

The President of the Italian Republic and Mrs. Segni

Luncheon - January 22, 1964

The Rt. Hon. Lester B. Pearson

Prime Minister of Canada

(Mrs. Johnson held luncheon for Mrs. Pearson at same time)

Luncheon - January 27, 1964

Her Majesty The Queen of the Hellenes (Greece)

Frederika

Dinner - February 13, 1964

The Rt. Hon. Sir Alec and Lady Douglas-Home

Prime Minister of Great Britain

Dinner - April 14, 1964

His Majesty Hussein I

King of the Hashemite Kingdom of Jordan

Luncheon - May 18, 1964

The Hon. Willy Brandt

Governing Mayor of Berlin

Dinner - May 27, 1964

HE The President of Ireland

Eamon de Valera

Dinner - June 1, 1964

HE The Prime Minister of Israel and Mrs. Eshkol

Luncheon - June 5, 1964

His Imperial Majesty The Shahanshah of Iran

& Her Imperial Majesty, The Empress Farah

Dinner - June 9, 1964

H. E. The Prime Minister of Denmark and Mrs. Krag

Dinner - June 12, 1964

H. E. Dr. Ludwig Erhard

Chancellor of the Federal Republic of Germany

Luncheon - June 22, 1964

HE The Prime Minister of Turkey

Ismet Inonu

(Mrs. Johnson had luncheon aboard Sequoia for Mrs. Inonu)

Luncheon - June 24, 1964

HE The Prime Minister of Australia

Sir Robert Gordon Menzies

Luncheon - June 25, 1964

HE The Prime Minister of Greece

George Papandreou

Dinner - June 30, 1964

HE The President of the Rep. of Costa Rica & Mrs. Orlich

Luncheon - July 20, 1964

The Right Honorable K. J. Holyoake

Prime Minister of New Zealand

Luncheon - July 22, 1964

HE The Prime Minister of Malaysia

Tunku Abdul Rahman Putra al-Haj

Dinner - July 27, 1964

HE The President of the Malagasy Republic

& Mrs. Tsiranana

Dinner - August 6, 1964

HE U Thant

Secretary General of the United Nations

Luncheon - September 29, 1964

HE Manlio Brosio

Secretary General of NATO

Dinner - October 5, 1964

HE The President of the Rep. of the Philippines

& Mrs. Macapagal

Barbecue at LBJ Ranch - November 12, 1964

HE The President-elect of the United Mexican States

& Mrs. Diaz Ordaz

Dinner - December 7, 1964

The Right Honorable Harold Wilson, O.B.E., M.P.

Prime Minister of the United Kingdom

Dinner - January 12, 1965

HE Eisaku Sato

Prime Minister of Japan

Dinner - March 29, 1965

HE The President of the Rep. of Upper Volta  
& Mrs. Yameogo

Luncheon - April 15, 1965

The Right Hon. Harold Wilson, O.B.E., M.P.  
Prime Minister of the United Kingdom.

Dinner - April 20, 1965

H. E. Aldo Moro

President of the Council of Ministers of the Rep. of Italy

Tea - May 10, 1965

HRH Princess Benedikte of Denmark

Dinner - May 17, 1965

HE The President of the Rep. of Korea  
& Mrs. Park

Luncheon - June 4, 1965

H. E. Ludwig Erhard

Chancellor of the Federal Rep. of Germany

Dance - June 5, 1965

HRH Princess Christina of Sweden

Luncheon - June 7, 1965

The Right Honorable Sir Robert Gordon Menzies, K.T., C.H., Q.C.  
Prime Minister of Australia.

Dinner - July 6, 1965

The Right Honorable Sir Robert Gordon Menzies, K.T., C.H., Q.C.  
Prime Minister of Australia.

Luncheon - July 14, 1965

Japanese Cabinet

Dinner - November 17, 1965

Her Royal Highness The Princess Margaret, Countess of Snowdon  
and The Earl of Snowdon

Tue., December 14, 1965  
Dinner / H. E. Mohammad Ayub Khan, N.Pk., H.Pk., H.J.  
President of the Islamic Republic of Pakistan.

Luncheon - December 17, 1965

The Right Honorable Harold Wilson, O.B.E., M.P.  
Prime Minister of the United Kingdom

(Mrs. Johnson had luncheon for Mrs. Wilson at same time)

Dinner - December 20, 1965

H.E. Dr. Ludwig Erhard  
Chancellor of the Federal Republic of Germany

Dinner - March 28, 1966

Her Excellency Indira Gandhi  
Prime Minister of India

Dinner - April 27, 1966

His Excellency The Prime Minister of Denmark and Mrs. Krag

Luncheon - June 9, 1966

H. E. Dr. Rene Schick  
President of Nicaragua

Dinner - June 21, 1966

His Majesty Faisal ibn Abd al-Aziz Al-Saud  
King of Saudi Arabia

Luncheon - June 29, 1966

The Right Honorable Harold E. Holt  
Prime Minister of Australia

Luncheon - July 14, 1966

The Right Honorable Harold E. Holt  
Prime Minister of Australia

Luncheon - July 20, 1966

H.E. Rene Barrientos Ortuno  
President-elect of Bolivia

Luncheon - July 21, 1966

H. E. Forbes Burnham  
Prime Minister of Guyana

Luncheon - July 29, 1966

The Right Honorable Harold Wilson  
Prime Minister of the United Kingdom

Dinner - August 2, 1966

H.E. The President of Israel & Mrs. Shazar

Dinner (preceded by reception) - September 8, 1966

H.E. General Ne Win, Chairman of the Revolutionary  
Council of the Union of Burma & Madame Ne Win

Dinner - September 14, 1966

H.E. The President of the Republic of the Philippines  
& Mrs. Marcos

Dinner - September 26, 1966

H.E. The Chancellor of the Federal Republic of Germany  
& Mrs. Erhard

Luncheon - September 28, 1966

H.E. Leopold Sedar Senghor  
President of the Republic of Senegal

Luncheon - January 26, 1967

H.E. The President-elect of the Republic of the United States of Brazil  
& Mrs. Costa e Silva

Dinner - February 9, 1967

His Majesty Hassan II  
King of Morocco

Dinner - February 14, 1967

His Imperial Majesty Haile Selassie I  
Emperor of Ethiopia

Dinner-dance - February 17, 1967

Her Royal Highness Princess Irene of Greece

Luncheon - March 14, 1967

H.E. Il Kwon Chung  
Prime Minister of the Republic of Korea

Luncheon - March 28, 1967

H.E. Mohammed Hashim Maiwandwal  
Prime Minister of Afghanistan

Dinner - April 3, 1967

H.E. The President of the Republic of Turkey  
& Mrs. Sunay

Luncheon - May 9, 1967

H.E. The Vice President of the Republic of China  
& Mrs. Yen

Dinner - June 1, 1967

The Right Honorable The Prime Minister of Australia  
& Mrs. Holt

Dinner - June 2, 1967

The Right Honorable The British Prime Minister  
& Mrs. Wilson

Luncheon - June 8, 1967

H.E. The President of the Republic of Malawi  
Dr. Hastings Kamuzu Banda

Luncheon - June 22, 1967

H.E. The Prime Minister of Denmark (Jens Otto Krag)  
H.E. The Prime Minister of Italy (Aldo Moro)  
H.E. The Foreign Minister of Italy (Amintore Fanfani)  
The Rt. Hon. George Brown (Foreign Minister of Great Britain)

Dinner - June 27, 1967

Their Majesties The King and Queen of Thailand  
(King Bhumibol Adulyadej & Queen Sirikit)

Luncheon - June 28, 1967

His Majesty Hussein I  
King of the Hashemite Kingdom of Jordan

Luncheon - July 11, 1967

H.E. Dr. Ludwig Erhard (former Chancellor of Germany -  
not official visit)

Luncheon - July 18, 1967

His Excellency The President of Iceland  
(Asgeir Asgeirsson)

Dinner - August 15, 1967

H.E. The Chancellor of the Federal Republic of Germany  
& Mrs. Kiesinger

Luncheon - August 17, 1967

H.E. The President of the Republic of Ivory Coast  
& Mrs. Houphouet-Boigny

Dinner - August 22, 1967

His Imperial Majesty, The Shahanshah of Iran  
(Mohammad Reza Shah Pahlavi)

Luncheon - September 11, 1967

His Majesty King Constantine of the Hellenes (Greece)

Luncheon - September 13, 1967

Japanese Cabinet

Dinner - September 19, 1967

H.E. The President of the Italian Republic  
Giuseppe Saragat

Dinner - September 26, 1967

H.E. The President of the Rep. of Niger  
& Mrs. Diori

Dinner - September 27, 1967

H.E. The Prime Minister of Denmark  
& Mrs. Krag

Luncheon - October 10, 1967

H.E. Lieutenant General & Mrs. Joseph A. Ankrah  
Chairman, National Liberation Council of the Republic of Ghana

Dinner - October 12, 1967

Her Royal Highness Princess Alexandra (Great Britain)  
and The Hon. Angus Ogilvy

Dinner - October 17, 1967

H.E. The Prime Minister of the Republic of Singapore  
& Mrs. Lee

Luncheon - October 20, 1967

His Highness Prince Souvanna Phouma  
Prime Minister of Laos

Luncheon - October 21, 1967

His Highness Prince Souvanna Phouma (originally scheduled to be  
Prime Minister of Laos held at State Dept)

Luncheon - October 24, 1967

H.E. El Hadj Ahmadou Ahidjo  
President of the Federal Republic of Cameroon

Dinner - October 26, 1967

H.E. The President of the United Mexican States  
& Mrs. Diaz Ordaz

Dinner - November 1, 1967

Their Majesties The King and Queen of Nepal  
(King Mahendra and Queen Ratna)

Luncheon - November 9, 1967

Their Royal Highnesses Crown Prince Vong Savang of Laos  
and Princess Manilay

Dinner - November 14, 1967

H.E. The Prime Minister of Japan & Mrs. Sato

Dinner - February 8, 1968

The Right Honorable The British Prime Minister  
& Mrs. Wilson

Dinner - March 14, 1968

H.E. The Prime Minister of the Somali Republic  
& Mrs. Egal

Dinner - March 20, 1968

H.E. The President of the Republic of Paraguay  
Alfredo Stroessner

Luncheon - March 21, 1968

H.E. Dr. Ludwig Erhard (former Chancellor of Germany -  
not official visit)

Dinner - March 27, 1968

H.E. The President of the Republic of Liberia  
& Mrs. Tubman

Dinner - April 10, 1968

H.E. The Federal Chancellor of the Republic of Austria  
& Mrs. Klaus

Dinner - April 25, 1968

His Majesty Olav V, King of Norway

Dinner - May 8, 1968

H.E. The Prime Minister of the Kingdom of Thailand  
& Lady Kittikachorn

Dinner - May 15, 1968

H.E. The President of the Republic of Tunisia  
(Habib Bourguiba)

Dinner - May 27, 1968

The Right Hon. The Prime Minister of Australia & Mrs. Gorton  
(The Right Hon. John Grey Gorton, M.P.)

Dinner - June 4, 1968

H.E. The President of the Republic of Costa Rica & Mrs. Trejos  
(Jose Joaquin Trejos Fernandez)

Dinner - June 11, 1968

His Imperial Majesty The Shahanshah of Iran  
(Mohammad Reza Pahlavi)

Dinner - September 11, 1968

The Honorable the Prime Minister of Barbados & Mrs. Barrow

Dinner - October 2, 1968

H.E. The President of the Republic of Chad  
(Francois Tombalbaye)

Dinner - October 9, 1968

The Right Honorable The Prime Minister of New Zealand  
& Mrs. Holyoake

Dinner - December 5, 1968

H.E. The Prime Minister of Iran & Mrs. Hoveyda

Dinner - December 11, 1968

His Highness Shaikh Sabah al-Salim al-Sabah  
Amir of the State of Kuwait

FOREIGN VISITS - Nixon Administration

9

Dinner - February 10, 1969

The Right Hon. Sir Robert Gordon Menzies ← (former PM of Australia;  
unofficial visit)

Dinner - February 13, 1969

H. E. Manlio Brosio  
Secretary General of NATO

Dinner - March 24, 1969

The Right Honorable Pierre Elliott Trudeau, P. C.  
Prime Minister of Canada

Dinner - April 8, 1969

His Majesty Hussein I  
King of the Hashemite Kingdom of Jordan

Dinner - May 6, 1969

The Right Honorable The Prime Minister of Australia  
& Mrs. Gorton

Luncheon - May 20, 1969

His Majesty Baudouin I, King of the Belgians  
and Her Majesty Queen Fabiola

Dinner - May 26, 1969

The Right Honorable Edward Heath, P.C., M.B.E., M.P.  
(leader of the Conservative Party of Great Britain)

Dinner - May 27, 1969

H. E. Petrus J. S. de Jong  
Prime Minister of the Netherlands  
H. E. Joseph M. A. H. Luns  
Minister of Foreign Affairs of the Netherlands

Dinner - June 12, 1969

H. E. The President of the Republic of Colombia  
& Mrs. Lleras

Dinner - July 8, 1969

His Imperial Majesty Haile Selassie I  
Emperor of Ethiopia

Dinner - August 7, 1969

H. E. Kurt Georg Kiesinger  
Chancellor of the Federal Republic of Germany

Dinner - August 21, 1969

H.E. The President of the Republic of Korea & Mrs. Park

Dinner - September 16, 1969

The Right Honorable The Prime Minister of New Zealand  
& Mrs. Holyoake

Dinner - September 25, 1969

Her Excellency Golda Meir  
Prime Minister of Israel

Dinner - October 7, 1969

His Highness Prince Souvanna Phouma  
Prime Minister of Laos

Dinner - October 21, 1969

His Imperial Majesty Mohammad Reza Shah Pahlavi  
Shahanshah of Iran

Dinner - November 4, 1969

His Royal Highness The Prince Philip  
Duke of Edinburgh (Great Britain)

Dinner - November 19, 1969

His Excellency The Prime Minister of Japan  
and Mrs. Sato

Dinner - January 27, 1970

The Right Honorable Harold Wilson, Prime Minister  
of Great Britain and Mrs. Wilson

Dinner - February 24, 1970

His Excellency The President of the Republic of France  
& Madame Pompidou

Dinner - April 4, 1970

Their Royal Highnesses The Duke & Duchess of Windsor

Dinner - April 10, 1970

H.E. The Chancellor of the Federal Republic of Germany  
and Mrs. Brandt

Dinner - April 14, 1970

H.E. The Prime Minister of Denmark & Mrs. Baunsgaard

Dinner - April 21, 1970

H.E. Chiang Ching-kuo  
Vice Premier of the Republic of China

Dinner - May 11, 1970

The Right Honorable Sir Alec Douglas-Home (Great Britain)

Dinner - May 26, 1970

H.E. The President of the Republic of Indonesia  
& Madame Soeharto

Dinner - June 2, 1970

H.E. The President of the Republic of Venezuela  
& Mrs. Caldera

Supper-Dance - July 17, 1970

His Royal Highness The Prince of Wales (Prince Charles)  
Her Royal Highness The Princess Anne (Great Britain)

Dinner - July 23, 1970

H.E. Urho Kekkonen  
President of the Republic of Finland

Dinner - August 4, 1970

H.E. The President of the Democratic Rep. of the Congo  
& Mrs. Mobutu

Dinner - September 3, 1970

H.E. The President of the United Mexican States  
Gustavo Diaz Ordaz

(Hotel del Coronado)

Luncheon - September 22, 1970

(private)  
Mrs. Ferdinand E. Marcos, Wife of the Pres. of the Philippines

Dinner - October 24, 1970

25th Anniversary of the United Nations

Dinner - October 26, 1970

H.E. The President of the Council of State of the Socialist  
Republic of Romania & Mrs. Ceausescu

Dinner - November 5, 1970

The Earl Mountbatten of Burma, K.G. (Great Britain)

Luncheon - November 13, 1970

H.E. The President-elect of the United Mexican States  
& Mrs. Echeverria

Breakfast - November 24, 1970

H. E. The Vice President of the Republic of Viet-Nam  
(Nguyen Cao KY)

Dinner - December 8, 1970

His Majesty Hussein I  
King of the Hashemite Kingdom of Jordan

Dinner - Dec. 17, 1970 --- The Rt. Hon. Edward Heath, MBE, MP, Prime Minister →

Dinner - January 26, 1971

Their Royal Highnesses Juan Carlos de Borbon, Prince of Spain  
and The Princess Sophia

Dinner - February 18, 1971

H. E. Emilio Colombo  
President of the Council of Ministers of the Italian Republic

Luncheon - May 27, 1971

His Majesty Faisal ibn Abd al-Aziz Al Saud  
King of Saudi Arabia

Dinner - June 2, 1971

H. E. The President of the Republic of Nicaragua  
and Mrs. Somoza

Dinner - June 15, 1971

H. E. Willy Brandt  
Chancellor of the Federal Republic of Germany

Luncheon - July 2, 1971

Mrs. Juan Velasco (wife of Pres. of Peru)

Dinner - September 10, 1971

Joint U.S. - Japan Committee on Trade and Economic Affairs

Dinner - October 22, 1971

H. E. Nobusuke Kishi  
(former Prime Minister of Japan)

Dinner - October 28, 1971

H. E. The President of the Socialist Federal Republic  
of Yugoslavia & Mrs. Broz

Dinner - November 2, 1971

The Right Honorable The Prime Minister of Australia  
& Mrs. McMahon

Dinner - November 4, 1971

Her Excellency Indira Gandhi  
Prime Minister of India

Dinner - December 6, 1971

The Right Honorable Pierre Elliott Trudeau  
Prime Minister of Canada

Dinner - December 7, 1971

His Excellency The President of the Federative Republic of Brazil  
& Mrs. Medici

Dinner - February 14, 1972

His Excellency Andre Malraux  
(author & former Minister of Culture of France)

Dinner - March 21, 1972

His Excellency The Prime Minister of the Republic of Turkey  
& Mrs. Erim

Dinner - March 28, 1972

His Majesty Hussein I  
King of the Hashemite Kingdom of Jordan

Dinner - April 15, 1972

OAS representatives & delegates to the OAS general assembly

Dinner - June 15, 1972

H. E. The President of the United Mexican States  
& Mrs. Echeverria

Dinner - August 31, 1972 in Hawaii

H. E. Kakuei Tanaka  
Prime Minister of Japan

Dinner - September 29, 1972

The Right Honorable Sir Alec Douglas-Home, K. T., M. P. (Gr Britain)  
Secretary of State for Foreign and Commonwealth Affairs

Dinner - October 2, 1972

His Excellency Andrey Andreyevich Gromyko (held at Camp David)  
Minister of Foreign Affairs of the Union of Soviet Socialist Republics

Dinner - January 31, 1973

His Excellency Eisaku Sato and Mrs. Sato  
Former Prime Minister of Japan

Dinner - February 1, 1973

The Right Honorable Edward Heath, M. B. E., M. P.  
Prime Minister of the United Kingdom of Great Britain  
and Northern Ireland

Dinner - February 6, 1973

His Majesty Hussein I, King of the Hashemite Kingdom of Jordan  
& Her Majesty Queen Alia

Dinner - March 1, 1973

Her Excellency Golda Meir  
Prime Minister of Israel

Dinner - April 10, 1973

The Honorable The Prime Minister of the Republic  
of Singapore & Mrs. LEE Kuan Yew

Dinner - April 17, 1973

H. E. The President of the Council of Ministers  
of the Italian Republic & Mrs. Andreotti

Dinner - May 1, 1973

His Excellency Willy Brandt  
Chancellor of the Federal Republic of Germany

Dinner - May 15, 1973

His Imperial Majesty Haile Selassie I  
Emperor of Ethiopia

Dinner - June 5, 1973

H. E. The President of the Republic of Liberia  
& Mrs. Tolbert

Dinner - June 18, 1973

His Excellency Leonid I. Brezhnev  
General Secretary of the Central Committee  
of the Communist Party of the USSR

Dinner - July 24, 1973

Their Imperial Majesties, The Shahanshah &  
The Empress of Iran

Dinner - July 31, 1973

His Excellency Kakuei Tanaka  
Prime Minister of Japan

Dinner - September 18, 1973

H. E. The Prime Minister of Pakistan  
& Begum Bhutto

Dinner - September 27, 1973

The Right Honorable Norman E. Kirk, M.P.  
Prime Minister of New Zealand

Dinner - October 9, 1973

H. E. The President of the Republic of Ivory Coast  
& Mrs. Houphouet-Boigny

Dinner - December 4, 1973

H. E. The President of the Council of State of the  
Socialist Republic of Romania & Mrs. Ceausescu

Dinner - February 11, 1974

Oil-user nations

Dinner - April 11, 1974

H. E. Houari Boumediene

President of the National Council of the Revolution of Algeria

Dinner - April 17, 1974

Foreign Ministers of OAS countries

Luncheon - June 6, 1974

His Royal Highness Prince Fahd ibn Abd al-Aziz al Saud  
Second Deputy Prime Minister and Minister of the Interior  
of Saudi Arabia

FOREIGN VISITS - FORD ADMINISTRATION

Dinner - August 16, 1974 - BT

His Majesty Hussein I, King of the Hashemite Kingdom of Jordan  
and Her Majesty Queen Alia

Dinner - September 12, 1974 - BT

H. E. The Prime Minister of Israel & Mrs. Rabin

Dinner - September 25, 1974 - BT

H. E. The President of the Italian Republic & Mrs. Leone

Dinner - October 8, 1974 - BT

H. E. Edward Gierek, First Secretary of the Central Committee  
of the Polish United Workers' Party, & Mrs. Gierek

Dinner - November 12, 1974 - BT

H. E. Dr. Bruno Kreisky  
Federal Chancellor of the Republic of Austria

Dinner - December 4, 1974 - BT

The Right Honorable Pierre Elliott Trudeau  
Prime Minister of Canada

Dinner - December 5, 1974 - BT

His Excellency Helmut Schmidt  
Chancellor of the Federal Republic of Germany

Dinner - January 30, 1975 - BT

The Right Honorable The Prime Minister of the United Kingdom  
of Great Britain and Northern Ireland and Mrs. Wilson

Dinner - February 5, 1975 - BT

H. E. The Prime Minister of Pakistan and Begum Bhutto

Luncheon - March 19, 1975 - Inf

H. E. Dzemal Bijedic  
President of the Federal Executive Council of the  
Socialist Federal Republic of Yugoslavia

Dinner - April 19, 1975 - BT

H. E. The President of the Republic of Zambia  
and Mrs. Kaunda

Dinner - April 29, 1975 - BT

His Majesty Hussein I  
King of the Hashemite Kingdom of Jordan

- 2 - Ford Administration

Dinner - May 1, 1975 - BT

His Excellency Hedi Nouira  
Prime Minister of Tunisia

Dinner - May 8, 1975 - BT

His Excellency The Prime Minister of the Republic of Singapore  
and Mrs. Lee

Dinner - May 14, 1975 - BT

His Excellency Johannes den Uyl  
Prime Minister of the Netherlands

Dinner - May 15, 1975 - WT - rounds

Their Imperial Majesties  
The Shahanshah Aryamehr of Iran and The Shahbanou

Luncheon - May 22, 1975

His Excellency Leopold Sedar Senghor  
President of the Republic of Senegal

Dinner - June 11, 1975 - BT

His Excellency Yitzhak Rabin  
Prime Minister of Israel

Dinner - June 16, 1975 - BT

His Excellency The President of the Federal Republic of  
Germany and Mrs. Scheel

Luncheon - July 5, 1975 (at Camp David)

His Excellency General Suharto  
President of the Republic of Indonesia  
(Mrs. Ford held luncheon at the same time for Mrs. Suharto)

Luncheon - July 9, 1975 (Mrs. Ford)

Her Imperial Majesty The Shahbanou (of Iran, The Empress Farah)

Dinner - August 5, 1975 - BT

His Excellency Takeo Miki  
Prime Minister of Japan

Dinner - September 25, 1975 - BT - rounds

His Excellency The President of the Republic of Colombia  
and Mrs. Lopez

Dinner - October 2, 1975 - WT - E-shaped table

Their Majesties The Emperor and Empress of Japan

Luncheon - October 2, 1975 - Blue Room

His Excellency Helmut Schmidt

Chancellor of the Federal Republic of Germany

Dinner - October 27, 1975 - Business suit - rounds

His Excellency The President of the Arab Republic of Egypt  
and Mrs. al-Sadat

Dinner - November 12, 1975 - SDR - rect - bt

His Excellency Gaston Thorn

Prime Minister of Luxembourg

Dinner - January 27, 1976 - SDR & Red Room - rounds - bt

His Excellency The Prime Minister of Israel  
and Mrs. Rabin

Dinner - March 17, 1976 - SDR - rounds - bt

His Excellency The Prime Minister of Ireland  
and Mrs. Cosgrave

Dinner - March 30, 1976 - SDR & Red Room - rounds - bt

His Majesty Hussein I, King of the Hashemite Kingdom of Jordan  
and Her Majesty Queen Alia

Luncheon - May 11, 1976 - SDR - rounds - inf

Her Majesty Margrethe II, Queen of Denmark,

and His Royal Highness Prince Henrik, The Prince of Denmark

Dinner - May 17, 1976 - SDR & Red Room - rounds - wt

His Excellency The President of the French Republic  
and Mrs. Giscard d'Estaing

Dinner - June 2, 1976 - SDR & Red Room - rounds - wt

Their Majesties The King and Queen of Spain  
(Juan Carlos I and Sophia)

Dinner - July 7, 1976 - Rose Garden - head and rounds - wt

Her Majesty Queen Elizabeth II

and His Royal Highness The Prince Philip, Duke of Edinburgh

Dinner - July 15, 1976 - Rose Garden - head and rounds - bt

His Excellency The Chancellor of the Federal Republic  
of Germany and Mrs. Schmidt

Dinner - July 27, 1976 - Rose Garden - head and rounds - bt

The Right Honorable The Prime Minister of Australia  
and Mrs. Fraser

Dinner - August 3, 1976 - Rose Garden - head and rounds - bt  
His Excellency Dr. Urho Kekkonen  
President of Finland

Dinner - September 21, 1976 - SDR & Red Room...rounds....bt  
His Excellency The President of the Republic of Liberia  
and Mrs. Tolbert

Dinner - December 6, 1976 - SDR & Red Room....rounds.....bt  
His Excellency Giulio Andreotti  
President of the Council of Ministers of the Italian Republic

## FOREIGN VISITS - CARTER ADMINISTRATION

- ✓ Dinner - February 14, 1977 - SDR...rounds....bt  
His Excellency The President of the United Mexican States  
and Mrs. Lopez Portillo
- ✓ Dinner - February 21, 1977 - SDR...rounds.....bt  
The Right Honorable The Prime Minister of Canada  
and Mrs. Trudeau
- Luncheon - February 25, 1977 - Family DR  
His Excellency Kurt Waldheim  
Secretary General of the United Nations
- Mrs. Carter gave a luncheon in the Blue Room for Mrs. Waldheim
- Dinner - March 7, 1977 - SDR - rectangular  
His Excellency Yitzhak Rabin  
Prime Minister of Israel
- Mrs. Carter gave a tea at 4:00 p.m. for Mrs. Rabin - State Floor
- ✓ Dinner - March 10, 1977 - SDR - rounds.....bt  
The Right Honorable The Prime Minister of the United Kingdom  
of Great Britain and Northern Ireland and Mrs. Callaghan
- Dinner - March 21, 1977 - SDR - rectangular  
His Excellency Takeo Fukuda  
Prime Minister of Japan
- Dinner - April 4, 1977 - SDR - rectangular  
His Excellency Anwar al-Sadat  
President of the Arab Republic of Egypt
- Mrs. Carter gave a tea at 4:00 p.m. for Mrs. Sadat - Blue Room
- Dinner - April 25, 1977 - SDR - rectangular  
His Majesty Hussein I  
King of the Hashemite Kingdom of Jordan
- Dinner - May 24, 1977 - SDR - rectangular  
His Royal Highness Prince Fahd bin Abd al-Aziz Al-Saud  
Crown Prince and Deputy Prime Minister of the  
Kingdom of Saudi Arabia
- Luncheon - June 22, 1977 - rectangular  
The Right Honorable John Malcolm Fraser, C.H., M.P.  
Prime Minister of Australia

page 2 - Carter Administration

✓ Dinner - June 28, 1977 - SDR - rounds

His Excellency The President of the Republic of Venezuela  
and Mrs. Perez

Luncheon (Mrs. Carter) - July 11, 1977 (Blue Room) rectangular  
Her Imperial Majesty The Empress Farah (Iran)

✓ Dinner - July 13, 1977 - SDR - rounds

His Excellency The Chancellor of the Federal Republic of  
Germany and Mrs. Schmidt

✓ Dinner - July 26, 1977 - SDR - rounds

His Excellency Giulio Andreotti  
President of the Council of Ministers of the Italian Republic

Dinner - August 4, 1977 - SDR - rectangular

Mwalimu Julius K. Nyerere  
President of the United Republic of Tanzania

Dinner - September 15, 1977

His Excellency Raymond Barre  
Prime Minister of the French Republic

Dinner - October 11, 1977

His Excellency Lieutenant General Olusegun Obasanjo  
Head of State and Commander-in-Chief of the  
Armed Forces of the Federal Republic of Nigeria

Luncheon - October 19, 1977 - Family Dining Room - rectangular

His Excellency Leo Tindemans  
Prime Minister of Belgium

Luncheon (Mrs Carter for Mrs. Tindemans)-Blue Room - 2 rounds

✓ Dinner - November 15, 1977 - bt - SDR - rounds

Their Imperial Majesties  
The Shahanshah and The Shahbanou of Iran

through 7/29

Arrival Ceremonies

|                                              |         |
|----------------------------------------------|---------|
| for the President of Mexico                  | 2/14/77 |
| for the Prime Minister of Canada             | 2/21/77 |
| for Prime Minister Rabin of Israel           | 3/07/77 |
| for the Prime Minister of the United Kingdom | 3/10/77 |
| for the Prime Minister of Japan              | 3/21/77 |
| for the President of Egypt                   | 4/04/77 |
| for the King of Jordan                       | 4/25/77 |
| for the Crown Prince of Saudi Arabia         | 5/24/77 |
| for the Prime Minister of Australia          | 6/22/77 |
| for the President of Venezuela               | 6/28/77 |
| for the Chancellor of West Germany           | 7/13/77 |
| for Prime Minister Begin of Israel           | 7/19/77 |
| for the Prime Minister of Italy              | 7/27/77 |

Leadership Breakfasts for members of the U.S. Congress

On the following dates:

|         |
|---------|
| 3/08/77 |
| 3/22/77 |
| 4/19/77 |
| 5/03/77 |
| 5/19/77 |
| 6/09/77 |
| 6/21/77 |
| 7/12/77 |

Regional Meetings for members of the U.S. Congress

On the following dates:

|         |
|---------|
| 4/14/77 |
| 4/21/77 |
| 4/28/77 |
| 5/19/77 |
| 6/09/77 |
| 6/16/77 |
| 7/12/77 |
| 7/26/77 |

Formal Luncheons

|                                                 |         |
|-------------------------------------------------|---------|
| for Mrs. Kurt Waldheim                          | 2/25/77 |
| for the Wives of the members of the U.S. Senate | 5/16/77 |
| for Princess Anne of the United Kingdom         | 6/16/77 |
| for the Empress of Iran                         | 7/11/77 |

Formal Teas/Receptions

|                          |         |
|--------------------------|---------|
| for Mrs. Rabin of Israel | 3/07/77 |
| for Mrs. Sadat of Egypt  | 4/04/77 |
| for Mrs. Begin of Israel | 7/19/77 |

Picnics

for members of the U.S. Congress and their families, on the following dates:

|         |
|---------|
| 7/20/77 |
| 7/27/77 |
| 7/28/77 |

Continued

## Picnics

for the members of the staff of the White House, on the following dates:

5/02/77

6/15/77

7/29/77

## Receptions

|                                                           |         |
|-----------------------------------------------------------|---------|
| for members of the National Retired Teachers' Association |         |
| and the American Association of Retired Persons           | 3/03/77 |
| for the National Congress of Parents and Teachers         | 3/08/77 |
| for members of the Girl Scouts of America                 | 3/11/77 |
| for members of the Arkansas Bankers' Association          | 3/13/77 |
| for members of the Overseas Education Fund program        | 4/04/77 |
| for the Executive Board of the Daughters of the           |         |
| American Revolution                                       | 4/18/77 |
| for members of the National Council on Voluntary Action   | 4/29/77 |
| for the White House Fellows                               | 5/05/77 |
| for Senior Citizens                                       | 5/10/77 |
| for children of the Diplomatic community, and             |         |
| members of the U.S. Secret Service                        | 5/12/77 |
| for volunteers of U.S. Representative Rodino              | 5/19/77 |
| for wives of former members of the U.S. Congress          | 5/19/77 |
| for guests of the Board of the                            |         |
| John F. Kennedy Center for the Performing Artists         | 5/23/77 |
| for wives of regional appointees to the                   |         |
| First Circuit Court of Appeals                            | 5/26/77 |
| for Executive Committee members of the                    |         |
| Democratic National Committee                             | 6/09/77 |
| for members of the Boating Industry of America            | 6/14/77 |
| for the Inaugural Portfolio Artists                       | 6/14/77 |

## State Dinners

|                                                     |         |
|-----------------------------------------------------|---------|
| for the President of Mexico and Mrs. Lopez Portillo | 2/14/77 |
| for the Prime Minister of Canada and Mrs. Trudeau   | 2/21/77 |
| for the Prime Minister of the United Kingdom and    |         |
| and Mrs. Callaghan                                  | 3/10/77 |
| for the President of Venezuela and Mrs. Perez       | 6/28/77 |
| for the Chancellor of West Germany and Mrs. Schmidt | 7/13/77 |
| for the Prime Minister of Italy                     | 7/27/77 |

## Working Dinners

|                                      |         |
|--------------------------------------|---------|
| for Prime Minister Rabin of Israel   | 3/07/77 |
| for the Prime Minister of Japan      | 3/21/77 |
| for the President of Egypt           | 4/04/77 |
| for the King of Jordan               | 4/25/77 |
| for the Crown Prince of Saudi Arabia | 5/24/77 |
| for Prime Minister Begin of Israel   | 7/19/77 |

Continued

Working Luncheons

for the Secretary-General of the United Nations  
for the Prime Minister of Australia

2/25/77

6/22/77

Additional

Dinner for the Governors of the States and Territories

3/01/77

Dinner for officials of the U.S. State Department

3/18/77

Briefing for members of the U.S. Congress

4/19/77

Meeting of the Council on the Aging

5/10/77

Breakfast for the House Subcommittee on Energy and Power

6/02/77

Breakfast for the House Ways and Means Committee

6/03/77

Meeting of the House Committee on Aging

6/15/77

Meeting and buffet for Governors of the States and  
Territories

7/08/77

THE CHIEF OF PROTOCOL  
DEPARTMENT OF STATE  
WASHINGTON

*file  
Sadat*

March 28, 1977

MEMORANDUM FOR THE PRESIDENT AND MRS. CARTER:

Subject: Gift Exchange during the Official Visit of  
His Excellency the President of the Arab  
Republic of Egypt and Mrs. Sadat to Washington,  
D.C., April 3 - 6, 1977

I have been informed by our Embassy in Cairo that the President and Mrs. Sadat have agreed to either an exchange of photographs or will present to you a small pharaonic replica, perhaps in plaster, noting our desire to limit the exchange to inexpensive gifts.

I suggest that you reciprocate with a photograph of the two Presidential couples, taken during the White House Welcoming Ceremony, Monday morning, April 4, 1977, and placed in a vertical sterling silver frame, with the Presidential Seal.

The following is a suggested formal inscription:

To His Excellency  
The President of the Arab Republic of Egypt  
and Mrs. Sadat,

With best wishes on the occasion of your Official Visit  
to Washington, D.C.,

Jimmy Carter  
April 4, 1977

Rosalynn Carter

*Evan*

Evan S. Dobelle

TO: Tim Smith

FROM: Mary Hoyt

DATE: February 13, 1977

Rex Scouten has advised us that too often the wife of the Head of State is ignored at the end of the arrival ceremony.

I just thought you would want to insure that there is a car waiting for her at the North Portico to take her to Blair House.

# They visit the White House

By NAOMI NOVER

News Service

WASHINGTON, D. C. — Since Jimmy Carter became President on Jan. 20, the White House has had a steady stream of world-visitors, sightseers and job hunters. The style of some White House activities has changed from the previous Administrations — yet so many remain the same.

State dinners at the White House are always elegant—exquisitely prepared, arranged and served. The resident staff of approximately 70 has been in the White House for decades, working for many Administrations.

The pattern followed for State Visits of important Heads of State or Prime Ministers has few changes in the Carter Administration. President Carter had said he wanted to downplay all trimmings a king would have. He had said he represents the American people and doesn't see himself to be king or emperor.

So—gone are the 14 "Herald Trumpets" who heralded the arrival of the important head of state or Prime Minister. The trumpeters in the Nixon and Ford Administrations had stood on the South first balcony and on one staircase for the "arrival ceremony."

Gone from State Dinners are the members of the "Joint Color Guard" representing five military services led by the senior Marine Social Aide. The "Joint Color Guard" had preceded the President and honored guest, the First Lady, and the guest's wife. They had carried the American flag and presidential flags.

In the Carter Administration the President and First Lady with the guests of honor come down the red-carpeted stairs from the private quarters to the music of the 23-member, red-coated U.S. Marine Band (known as "The President's Own") which traditionally plays in the White House Great Hall. The U.S. Marine Band is at the call of the President at any time. They play the "Hail America March" by George Drumh as the chief executives come down the stairs. When Canadian Prime Minister Pierre Trudeau was at the White House he whispered to the press as he went by: "I love to come down with that march!"

After a brief pause at the bottom of the stairs for picture-taking, the President, First Lady and guests of honor walk towards the East Ballroom. Then the U.S. Marine Band plays: "Hail to the Chief" and the Social Aide announces: "The President of the United States and Mrs. Carter; The Prime Minister of Great Britain and Mrs. Callaghan, for whoever the guests of honor are."

They enter the East Ballroom and receive the dinner guests, who go off to the State Dining Room after handshakes.

The Carter Administration still has the U.S. Army Band "Strolling Strings"—violin, viola, and a guitar—play during the dessert course of the State Dinner. Then they leave.

During the Nixon and Ford Administrations they used to stand in the Great Cross Hall and play while the guests came out of the Dining Room.

Social Aides (they wear evening uniforms

and spotless white gloves) volunteer for this job. They come from the Honor Guards of the U.S. Marine Corps, Army and Air Force. There are two women social aides. After volunteering for "assisting at the White House," they are carefully screened.

During the previous administrations of Kennedy, Johnson, Nixon, and Ford, they were asked, "if they could dance." There has been no dancing following the Carter State Dinners and entertainment in the East Ballroom. The Carters have stood in front of the Marine Band with the guests of honor and listened to the music before escorting them to the front door. Their greetings and farewells are always warm.

The procedure for the "welcoming ceremony" of a head of state or Prime Minister has been the same for many Administrations. Flags of the visiting dignitary's country are flown from the lamp-posts surrounding the White House. Arrival time from Blair House (the President's guest house diagonally across Pennsylvania Avenue), is usually 10:30 a.m. However, Prime Minister Trudeau's official "arrival" ceremony on the White House south lawn was in the afternoon.

Five platoons of approximately 125 men arrive early on the South lawn. A flag representing each State and Territory is held by a row of military men to "form a backdrop" for the troops. The U.S. Marine Band takes its position. A Joint Color Guard carrying five service flags and the American flag take their places in front of the troops. Visitors and invited guests (the Carters always include many children) stand in *riped-off* rows. A State Department employee passes out small American flags, a small flag of the visitor's country, and a small printed program showing the "schedule of events" at the "welcoming ceremony."

The President and First Lady come out of the White House after all the VIPs have arrived (cabinet members, embassy personnel, Vice President Mondale and others and have taken their places on one side of the welcoming platform. Namecards are on the grass to indicate where each one stands. Nothing is left to chance.

Promptly large black limousines drive up to the South entrance of the White House. The President has been informed by his Aide when the official cars are at the Southwest Gate entrance. The Aide keeps in close touch by a walkie-talkie hidden in his hand.

After greeting the visitors, President and Mrs. Carter take them over to the VIP receiving line where they are introduced to each one in the first row.

A spotless red carpet was rolled out on the grass leading from the driveway to the red-carpeted platform (it is about three feet from the ground, with three steps on the north and south sides of the platform). Name cards are on the platform to indicate exactly where President Carter and the important visitor are to stand. Several times Mrs. Carter and the dignitary's wife have stood on the platform. This has never been done in any other Administration. Usually the wives stand in the front row on the grass.

The Colonel-in-Chief gives a command.

(Continued on Page 102)



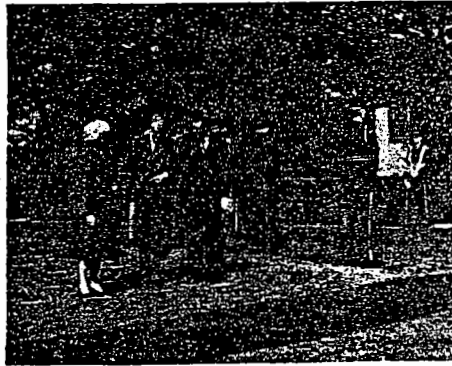
**BALCONY SCENE** — After the "arrival ceremony" President and Mrs. Carter take guests British Prime Minister and Mrs. James Callaghan to first balcony of the White House. After waiting to the crowd below, they enter the White House for refreshments.

## About the author

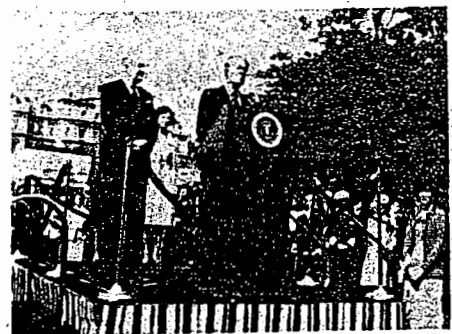
Mrs. Naomi Nover continued the operation of the Nover News Service after her husband, Barney Nover, died. He was for more than 30 years the chief of the Denver Post Washington Bureau. Mrs. Nover has an extensive acquaintance with government officials, members of Congress and has been a friend of Presidents and their wives for years.



**REHEARSAL** — The day of the State Dinner for British Prime Minister and Mrs. James Callaghan, an entertainer rehearses in the East Ballroom of the White House before her performance that evening. The entertainer will wear a formal long gown and the accompanist a black tie and tuxedo.



**PLACES** — Before the ceremony welcoming British Prime Minister and Mrs. James Callaghan, U.S. Secretary of State and Mrs. Cyrus Vance are briefed by a protocol aide on where to stand during the ceremony on the South Lawn of the White House. Each VIP has a name card placed on the lawn to indicate where to stand. (Photos by Nover News Service)



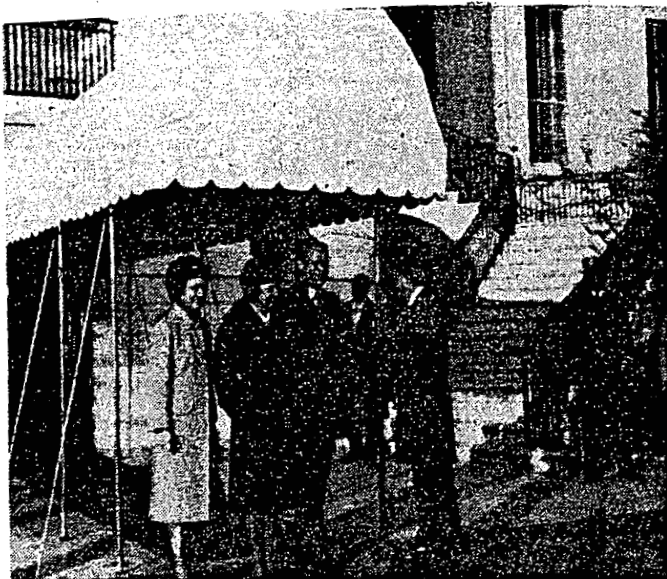
**WELCOMING REMARKS** — President Carter makes the welcoming speech to British Prime Minister and Mrs. James Callaghan on the South Lawn of the White House. The visiting official then makes a speech. During the speech of then-Prime Minister Yitzhak Rabin of Israel, a page of his text blew away — only to be caught in the air by an alert Carter protocol aide standing nearby.



**IN THE OVAL OFFICE** — President Carter visits with former West German Chancellor Willy Brandt in the White House Oval Office.



**BLAIR HOUSE CONFERENCE** — Yitzhak Rabin, then the prime minister of Israel, holds a press conference in Blair House, the President's guest house. Blair House, diagonally across from the White House, is where Mr. and Mrs. Rabin stayed during a recent visit to Washington.



**NEW HOME** — Before President Carter took office in January, he and Mrs. Carter visited then-President and Mrs. Gerald Ford at the White House. The roles recently were reversed when Ford visited President Carter.

## White House . . .

(Continued from Page 1E)

to the troops: "Attention!" "Present arms!" "Order Arms!" "At Ease!" (This is a ceremonial "at ease" with their rifles placed in front of them.) The officers carry ceremonial swords. A 19-gun or 21-gun cannon firing salute takes place on the Ellipse near the Washington Monument.

The U.S. Marine Band plays the foreign anthem. There is a drum roll and then they play the "Star Spangled Banner."

The Colonel salutes and says: "Sir, the Honor Guard is formed." The Colonel returns his sword to his scabbard. He approaches President Carter and the visiting dignitary. he salutes again and says: "Sir, the Honor Guard is prepared for inspection." This is known as "Trooping the line."

The Marine Band plays a military march as President Carter and the honored guest step down from the platform. The Colonel escorts them to the Marine Band which they pass first. The platoons are stationed by protocol based on service seniority — Army, Marine Corps, Navy, Air Force and Coast Guard. The Color Guard with six flags stands between the Marine Corps and Navy platoons.

President Carter and the Dignitary pass each platoon. Sometimes the visitor remarks: "How tall they look!" "How nice they look!" "I always recognize a Marine uniform and an Air Force uniform!" Children yell greetings and visitors applaud.

The President and the dignitary return to the platform. The President gives a brief

welcoming speech. The visiting dignitary gives his response. If he can not speak good English, he has an interpreter. During Prime Minister of Great Britain Callaghan's response, a page of his speech blew away. An alert aide quickly retrieved it and the Prime Minister continued with his speech.

Then the President, First Lady and visiting honored guests walk to the right staircase of the White House and appear on the First Balcony. They wave to the applauding audience. They enter the Blue Room of the White House through the large window-doors. After refreshments, the President and Head of State or Prime Minister go to his Oval Office for talks.

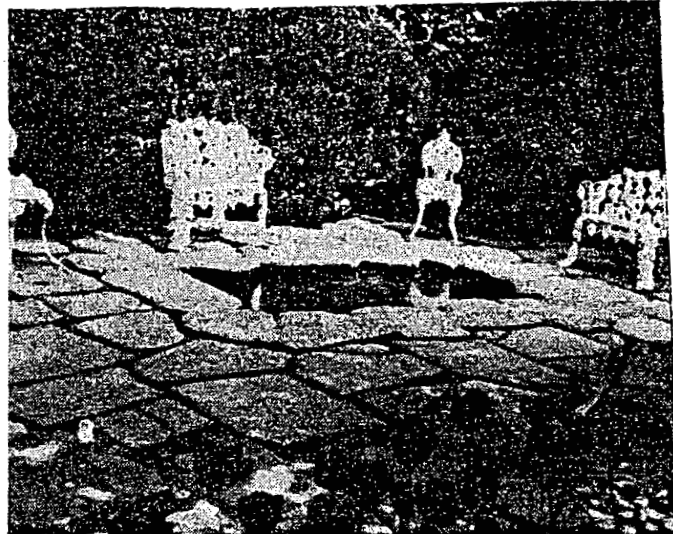
At night the State Dinner is held.

If it is an "unofficial visit" or a "working visit" there is a "working dinner" given by the President. There is no entertainment after a "working dinner." However, there are toasts given by the President and the dignitary responds.

White House food is always delicious. In the kitchen, the normal staff is five: There is a pastry chef, also. Three more staff members are brought in to help with the State Dinner preparations.

Everything runs smoothly and efficiently without tension or stress. The goal is perfection.

A dinner invitation to the White House is like a command. It outranks any other invitation.



**CHILDREN'S GARDEN** — The Children's Garden at the White House includes a goldfish pool. The garden was constructed during the administration of Lyndon B. Johnson.



**PERFECTIONIST** — John Ficklin, maître d' at the White House for decades, is a perfectionist. He is checking the table settings at table 11, where President Carter was seated for the state dinner honoring Mexican President Jose Lopez Portillo.



... platoons of honor troops, representing all five military services, welcome heads of state on the South Lawn of the White House. Invited visitors crowd the areas behind the ropes to watch the ceremony. The President and his guest review the troops during the ceremony.

MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM FOR THE PRESIDENT

FROM: GRETCHEN POSTON *GP*

DATE: 17 February 1977

SUBJECT: MEMORANDUM FOR APPROVAL  
STATE VISITS POLICY

The following is the proposed policy for State Visits during the Carter Administration:

1. An official Arrival Ceremony to include full honors accorded the visiting Head of State.
2. A working meeting between The President and the visiting Head of State. A second meeting will be arranged if necessary.
3. A State Dinner with full honors accorded a visiting Head of State.
4. Mrs. Carter will participate in a predetermined activity with the visiting First Lady, the day following the State Dinner.
5. The President and Mrs. Carter will NOT attend any reciprocal reception or dinner during the State Visit.

APPROVAL: ✓

Memorandum copies to:

Dr. Z. Brzezinski, NSC  
Hon. Evan Dobelle, Chief of Protocol  
Mr. Tim Kraft, Presidential Scheduling Office  
Hon. Stuart Rockwell, Deputy Chief of Protocol

December 15, 1976

SERVICES:

July 7, 1976

DINNER - Queen of England - 224 guests

- |                                                                                                |                    |
|------------------------------------------------------------------------------------------------|--------------------|
| 1. Food, Beverage, Meals for Extra Help,<br>Miscellaneous Rentals                              | 27<br>\$6,110.96   |
| 2. Extra Labor (butlers, pantry & kitchen workers<br>& Executive Residence personnel overtime) | 8,458.00           |
| 3. Invitations, Programs, Menus, Enclosures                                                    | 1,699.00           |
|                                                                                                | <u>\$16,267.96</u> |

July 15, 1976

DINNER - Chancellor of West Germany - 168 dinner guests 70  
76 after dinner guests

- |                                                                                                |                    |
|------------------------------------------------------------------------------------------------|--------------------|
| 1. Food, Beverage, Meals for Extra Help,<br>Miscellaneous Rentals                              | 24<br>\$4,132.33   |
| 2. Extra Labor (butlers, pantry & kitchen workers<br>& Executive Residence personnel overtime) | 5,920.00           |
| 3. Invitations, Programs, Menus, Enclosures                                                    | 1,626.00           |
|                                                                                                | <u>\$11,678.33</u> |

July 20, 1976

DIPLOMATIC RECEPTION - 274 guests

- |                                                                                                |                   |
|------------------------------------------------------------------------------------------------|-------------------|
| 1. Food, Beverage, Miscellaneous Rentals                                                       | \$3,207.20        |
| 2. Extra Labor (butlers, pantry & kitchen workers<br>& Executive Residence personnel overtime) | 3,792.75          |
| 3. Invitations, Programs, Menus, Enclosures                                                    | 2,623.00          |
|                                                                                                | <u>\$9,622.95</u> |

July 27, 1976

DINNER - Prime Minister of Australia - 188 dinner guests  
75 after dinner guests

- |                                                                                                |                    |
|------------------------------------------------------------------------------------------------|--------------------|
| 1. Food, Beverage, Meals for Extra Help,<br>Miscellaneous Rentals                              | \$3,737.70         |
| 2. Extra Labor (butlers, pantry & kitchen workers<br>& Executive Residence personnel overtime) | 5,726.25           |
| 3. Invitations, Programs, Menus, Enclosures                                                    | 1,593.00           |
|                                                                                                | <u>\$11,056.95</u> |

August 3, 1976

DINNER - President of Finland - 204 dinner guests  
62 after dinner guests

- |                                                                                                |                    |
|------------------------------------------------------------------------------------------------|--------------------|
| 1. Food, Beverage, Meals for Extra Help,<br>Miscellaneous Rentals                              | \$4,825.77         |
| 2. Extra Labor (butlers, pantry & kitchen workers<br>& Executive Residence personnel overtime) | 5,940.25           |
| 3. Invitations, Programs, Menus, Enclosures                                                    | 1,468.00           |
|                                                                                                | <u>\$12,234.02</u> |

PHYSICAL FACILITIES:

For 5 Events: July 7, 15, 20, 27, & August 3

- |                                               |                    |
|-----------------------------------------------|--------------------|
| 1. Construction Material (including flooring) | \$16,261.68        |
| 2. Air-handling Equipment                     | 10,281.57          |
| 3. Lighting                                   | 2,575.54           |
| 4. Carpeting                                  | 9,566.74           |
| 5. Floral Display/Plant Material              | 4,751.05           |
| 6. Resodding and Landscaping                  | 1,693.50           |
| 7. Premium Labor                              | 29,795.70          |
| 8. Tent Rental                                | 12,100.00          |
|                                               | <u>\$87,025.78</u> |

|                            |                  |
|----------------------------|------------------|
| Total Services:            | \$60,860.21      |
| Total Physical Facilities: | <u>87,025.78</u> |

TOTAL FOR 5 EVENTS \$147,885.99

March 15, 1977

February 14, 1977

DINNER - President of Mexico - 101 Dinner Guests  
87 After Dinner Guests

|                                                                                     |                 |             |
|-------------------------------------------------------------------------------------|-----------------|-------------|
| 1. Food, Beverage, Meals for Extra Help, Misc. Rentals                              | <i>a flower</i> | \$ 2,218.02 |
| 2. Extra Labor (butlers, pantry & kitchen workers, Residence<br>personnel overtime) |                 | 2,918.00    |
| 3. Invitations, Programs, Enclosures                                                |                 | 1,110.00    |
|                                                                                     |                 | <hr/>       |
|                                                                                     |                 | \$ 6,246.02 |

February 21, 1977

DINNER - Prime Minister of Canada - 101 Dinner Guests  
91 After Dinner Guests

|                                                                                     |                 |             |
|-------------------------------------------------------------------------------------|-----------------|-------------|
| 1. Food, Beverage, Meals for Extra Help, Misc. Rentals                              | <i>a flower</i> | \$ 2,537.99 |
| 2. Extra Labor (butlers, pantry & kitchen workers, Residence<br>personnel overtime) |                 | 5,412.75    |
| 3. Invitations, Programs, Enclosures                                                |                 | 1,110.00    |
|                                                                                     |                 | <hr/>       |
|                                                                                     |                 | \$ 9,060.74 |

TO: Gretchen Poston  
✓ Mary Hoyt  
Madeline MacBean

FROM: Faith Collins

RE: Photographs for Heads of State

The White House photographer takes a number of pictures of President and Mrs. Carter with the Head of State and his wife, if she is accompanying him. In the case of the Lopez Portillo visit, the White House Photo Office selected a balcony shot.

They are given specific instructions regarding the size, and a frame is provided by the State Department through the White House Gift Unit. The photograph is then delivered to Tim Kraft for the President to sign and then delivered to Mrs. Carter for her signature.

After that, the picture is sent to the Gift Unit (located in the EOB) where it is framed, wrapped and prepared for presentation. The photo is either delivered to the Blair House or picked up in the EOB by someone in Protocol.

The Photo Office also compiles a book of photos taken during the visit. Usually the book contains about 40-45 pictures, depending on the size and scope of the visit. A copy of the book is sent out, with a note from either the President or First Lady, by the Gift Unit. One additional copy of the book is made for the President.

The USIA and VoA become involved because they compile a book to be presented to the Head of State, also. The book they prepare includes photographs of events that are not White House oriented. However, the White House Photo Office provides the USIA with fifteen color prints, in a pre-determined size, of the state arrival and dinner.

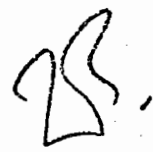
Mrs. Marjorie Wicklein is in charge of the Gift Unit. All incoming and outgoing gifts are routed through her, and she is very knowledgeable.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

January 27, 1977

MEMORANDUM FOR: MRS. CARTER  
FROM: ZBIGNIEW BRZEZINSKI   
SUBJECT: Types of Visits and Formats for  
Heads of State and Government

As a follow-on to your meeting today with Bill Hyland and Jeanne Davis, attached is a summary of the present types of visits by Heads of State and Government and the existing format for each (Tab A), together with a more detailed and comprehensive guideline. There has been, of course, some degree of flexibility in these formats.

Also provided for your information is a section on religious and dietary restrictions as well as appropriate floral decorations for entertaining foreign officials. We are also providing a copy of this package to your Social Secretary.

We would appreciate any guidance you may give us as to your desires for changes in the existing patterns. Please let us know if we can be of any further help to you.

## SUMMARY OF TYPES OF VISITS AND FORMATS

### 1. STATE VISIT

A State Visit is made by a Chief of State (President, reigning monarch, or ruler; e. g., President Lopez Portillo of Mexico/King Hussein of Jordan) invited by the President as a guest of the United States Government. This type of visit is normally for those visiting for the first time during a particular U. S. administration. The visit normally lasts six days (two days and nights in Washington and four days elsewhere in the United States, of the leader's choosing). Blair House serves as the President's guest house and is made available as the official residence during the Washington portion of the visit.

#### Arrival Ceremony

The visitor normally arrives in the United States the day before the official visit begins and stays overnight at a place near Washington (Williamsburg usually). Upon arrival in Washington, the visitor is greeted by the President and First Lady on the South Lawn of the White House with an arrival ceremony. Military honors are rendered and remarks exchanged.

#### Office Meeting

A substantive meeting with the President takes place immediately following the arrival ceremony. (Simultaneously, the First Lady and the wife of the Chief of State and their official guests join for refreshments in the White House (State Floor), following which the guests depart the White House. Additional meetings with the President and the Chief of State may also be considered desirable.

#### Dinner

On the evening of the first day, a State Dinner is given by the President and First Lady in honor of their guests.

#### Attire

The attire for a Chief of State's dinner is normally white tie (from Labor Day through Memorial Day) or black tie. The White House has usually been guided by the wishes of the visitor. (For example, President Sadat of Egypt during his October visit requested that the attire for his dinner be business suit; this has also been true of others in the Eastern European countries.)

#### Official Party

The official party of the visiting dignitary is limited to twelve, including the visitor and his wife, any wives of accompanying official party

members, and their ambassador to the United States. In the past, the 12-member delegation has been invited to attend the President's dinner. (On occasion, more than 12 official guests of a visiting dignitary have been invited to dinner; e. g., Queen Elizabeth, Emperor Hirohito official delegations were quite large.) The White House has usually been receptive to the visiting dignitaries' request to include additional guests, within reason.

## 2. OFFICIAL VISIT TO THE UNITED STATES

An Official Visit to the United States is made by a Head of Government (Prime Minister or Chancellor; e. g., Prime Minister Fukuda of Japan/Chancellor Schmidt of Germany) invited by the President as a guest of the United States Government.

The program and procedures are the same as that of a State Visit with an arrival ceremony, office meeting (one or more), and dinner. Except that the attire for the dinner would be black tie unless, of course, the foreign leader wishes business suit.

Although very rarely used, this type of visit could also be accorded a Chief of State who is visiting the U. S. for a second or subsequent occasion during a particular presidency. (However, during previous administrations, it was the usual practice to forego the arrival ceremony and, occasionally, the President would host a less formal dinner. King Hussein of Jordan usually makes annual visits to the U. S.).

## 3. OFFICIAL VISIT TO WASHINGTON, D. C.

An Official Visit to Washington is made either by a Chief of State or by a Head of Government. The invitation is for a one or two day visit to Washington for substantive talks with the President. A visitor in this category is considered a guest of the United States Government only while he is in Washington, D. C. The visit can be initiated by the United States Government or by a foreign government. (This type of visit may also be used for those who have visited the United States previously.) The visit would include an arrival ceremony, office meeting (one or more), and usually a dinner (luncheons have also been offered), as well, working dinners hosted by the President.

## STATE VISIT

### Definition

A State Visit to the United States can only be made by a Chief of State (President, reigning monarch, or ruler). The invitation is issued by the President of the United States. A State Visit is normally limited to a Chief of State visiting for the first time during a particular U.S. Administration. The visit normally lasts six days (two days and nights in Washington and four days elsewhere in the United States) with the visitor arriving the day before the State Visit begins and resting at a location near Washington. Blair House, the President's Guest House, is made available as the official residence during the Washington portion of the visit.

### U.S. Responsibilities

The Official Party is limited to 12, including the visitor, his wife, his Ambassador and wife in Washington, and any wives of accompanying official party members. In addition, other persons such as secretaries, valets, aides, etc., may be included as Unofficial members of the party.

The United States Government provides air transportation for the Official Party from the place of arrival within the United States throughout the six day period, ending within the United States. It cannot, however, assume any portion of the Unofficial members' travel or living expenses beyond their stay at Blair House (except travel on the same aircraft used by the Official Party when this is feasible.) Transportation will not be provided foreign newsmen on United States aircraft.

## U.S. Responsibilities (continued)

In addition to the limousine provided by Secret Service, a maximum of ~~five~~<sup>4</sup> limousines will be provided in Washington. Outside of Washington, Protocol (U.S. Government) will provide two limousines (for the principal and for his wife) and one limousine for Protocol Staff. The limousine for the principal is usually provided by U.S. Secret Service; however, in instances where a Secret Service limousine is not available, Protocol will rent a limousine to be driven by a Secret Service driver. (Requests for waiver of these guidelines in appropriate cases may be forwarded to the Chief of Protocol for decision.)

The United States Government bears all normal living expenses of the Official Party during the visit. If the visitor stays in the United States beyond the six day period, the United States Government does not provide air transportation nor assume financial responsibility for ground transportation or living expenses. Protocol escort is provided throughout the visit.

### Schedule

#### First Day in the United States

Rest day in location close to Washington, D.C.

#### First Day in Washington

Upon arrival in Washington, the visitor is greeted by the President at the White House, where military honors are rendered and remarks exchanged.

A substantive meeting with the President immediately follows the Arrival Ceremony.

Schedule (continued)

First Day in Washington (continued)

The Secretary of State gives a luncheon, usually at the Department of State. Depending upon the wishes of the Secretary, this luncheon might be co-hosted by the Secretary of State and his wife.

A substantive meeting with the Secretary of State usually follows this luncheon.

A State Dinner is given by the President at the White House. Depending upon the season and the desires of the President and/or the visitor, dress may be white tie or black tie.

Second Day in Washington

Additional appointments and visits to places of interest are arranged as desired for the remainder of the Washington visit. Among the more frequently desired activities are:

Wreathlaying ceremony at the Tomb of the Unknown Soldier;  
Meetings with Senate Foreign Relations Committee and House  
Committee on Foreign Affairs;  
Luncheon and address at the National Press Club.

Usually a luncheon in honor of the wife of the visitor is hosted by the Vice President's wife or the wife of a high-ranking Government official.

On the evening of the second day, the Ambassador of the visiting country often hosts a dinner or a reception honoring the visitor.

Third Day in Washington

At the departure, usually in the morning, the Farewell Committee is headed by a high-ranking U.S. Government official. Military honors are rendered. Normally there is no exchange of remarks.

Visits to other places in the United States for four days are

## Responsibilities of the Chief of Protocol

As standard procedure, a memorandum is received from the White House (NSC - Jeanne Davis) to the Secretariat (S/S - George Springsteen) informing the Department that the President has agreed to receive a Chief of State, with the specific date mentioned. Upon receipt of this memorandum, the Chief of Protocol, or in his absence the Deputy Chief of Protocol, invites the foreign Ambassador in for a meeting to discuss the forthcoming visit. The Chief of Protocol may wish to include the following people in the meeting:

The Assistant Chief of Protocol for Visits  
The Country Director or Country Officer  
A Member of the U.S. Secret Service

This meeting has two basic purposes. First, it is a courtesy to assure the Ambassador that every effort will be made by Protocol to insure the success of the visit and that this office will be available to assist the Ambassador in any way possible. Second, it is to outline the parameters of the visit, specifically, what the U.S. Government will be responsible for and what the visiting government will be responsible for. (See U.S. Responsibilities for a general discussion of this point.)

At the conclusion of this initial meeting, the Ambassador may have information with regard to time of arrival and a somewhat sketchy schedule, but within the next several days or weeks will have information to pass on to this office. It should be mentioned that the Ambassador should assign a member of his staff to work on a day-to-day basis with the Assistant Chief of Protocol for Visits so that a schedule can be put together.

The Chief of Protocol, or in his absence the Deputy Chief of Protocol, serves as the personal representative of the President and will accompany

the visitor to and from the various scheduled events both in Washington and in other areas of the country.

#### Responsibilities of the Assistant Chief of Protocol for Visits

After the meeting between the Chief of Protocol and the Ambassador of the visiting country, the Assistant Chief of Protocol for Visits will assign a Protocol Officer as the project coordinator for the visit. The Protocol Officer, under the supervision of the Assistant Chief of Protocol for Visits, will be responsible for the formulation of the details of the itinerary and the coordination of logistics to insure its successful implementation.

The Assistant Chief of Protocol for Visits is responsible for day-to-day liaison with the Embassy of the forthcoming visitor, and for the implementation of the following items with the assistance of the Protocol Officer.

#### Responsibilities of the Protocol Officer

- I. Formulation of a specific schedule.
- II. Notification: It is the responsibility of the Protocol Officer to notify the following people of an upcoming State Visit:
  - A. Assistant Secretary of Defense for Public Affairs. \*  
[for aircraft, security, baggage handling support]
  - B. Military Assistant to the President. \*  
[for use of USAF aircraft and helicopters]
  - C. Military District of Washington.  
[for ceremonial events]
  - D. Manager of Blair House.  
[for use of house and any events scheduled therein]
  - E. Governors and Mayors of places to be visited. \*
  - F. Congressmen and Senators representing areas to be visited.
  - G. General Mailing and news release. \*

\* samples attached

## Responsibilities of the Protocol Officer (continued)

### III. Transportation:

- A. Order aircraft required during visit by memorandum to the Military Assistant to the President (This includes helicopters, convairs, C-137's, etc.).
- B. Discuss with pilot: landing sites, arrival times, ramps needed, ceremonies at airports, departure times, etc.
- C. Discuss with steward: food and beverage requirements, flowers, reading materials, etc.
- D. Develop manifests and seating diagrams.
- E. Provide steward with seating diagram and seating cards for each member of the party traveling on the U.S. plane or helicopter, one for each stop.
- F. Coordinate with Mr. Payne (Logistical Support Officer) for the handling of the luggage to and from aircraft and hotels.
- G. Order limousines to be used during visit and provide them with car numbers.

### IV. Accommodations:

- A. Coordinate with Manager of Blair House.
  1. Visitor's schedule.
  2. Arrival and departure times.
  3. Meals taken in the house.
  4. Visitors to be received.
  5. Receptions to be given in the house.
  6. Have door cards made for each person residing at Blair House.
- B. Coordinate with the Embassy in reserving rooms for unofficial members of the party in a suitable hotel in Washington.
- C. Make hotel reservations for entire party (official and unofficial) traveling outside Washington.

### V. Ceremonies:

- A. White House Arrival Ceremony.
  1. Find out time of ceremony from NSC.
  2. Invite members of the Welcoming Committee and wives to attend.
    - a. Secretary of State
    - b. Representative of the Joint Chiefs of Staff
    - c. Assistant Secretary of State (appropriate geographic area)
    - d. Dean of the Diplomatic Corps (when not available, invite next Ambassador in order of precedence).
    - e. Mayor of Washington
    - f. Chairman of the D.C. Council

V. Ceremonies (continued)

A. White House Arrival Ceremony (continued)

- g. Embassy Minister Counselor
- h. Embassy Military Attache
- i. Country Director for Geographic Area
- j. Country Officer for Geographic Area

3. Coordinate precedence with Military District of Washington and arrange with them to place name cards on the ground of the South Lawn of the White House for (a) Welcoming Committee, (b) Official Party (c) President and wife, (d) State Visitor and wife, (e) Chief of Protocol and wife.
4. Have Embassy provide a list of 250 people for VIP (Southwest Gate) tickets for the Arrival Ceremony. Have tickets type .. one name per card .. and return to Embassy for distribution.
5. Give White House Souvenir Program to Administration Office for printing, proofing and then send to Military Aides' Office at the White House. Also coordinate use of microphones and interpreters during Arrival Ceremony.

B. Flags should be ordered through the Administrative Office.

1. Small hand flags for Arrival Ceremonies (visitor's country and U.S.)
2. Street flags (give summary schedule for placement of flags)
3. Flag to Blair House
4. Flag to Executive Office Building (State Visits Only)
5. All flags must be delivered to the Military Aides' Office.

C. Wreathlaying ceremonies.

D. Departure ceremonies.

VI. Preparation of Program Binders.

Order vinyl binders (either large or small) for detailed program .. 25 in color matching one of the colors in the visitor's flag. Send binders to Visual Services to have them silk-screened in gold with visit heading:

The State Visit of -----  
His Excellency -----  
President (King) of -----  
and Mrs. -----  
to the United States of America  
[seal of visitor's country]  
Month, Year

Order from PBR, 25 schedules for binders; and additional stapled schedules. Call Language Services if tabs, and schedules, have to be done in the visitor's language.

Once completed, the binders should go to PBR (Reproduction Plant) to have completed printed programs inserted, together with appropriate tabs. Additional stapled schedules, with tabs (both in English and the visitor's language) should be ordered as required.

#### VII. Scheduling by Embassy.

In addition to schedule all events while party is outside of Washington, the Protocol Officer is responsible for coordinating with the Embassy all additional appointments made by them on behalf of the Chief of State.

October 1974

## OFFICIAL VISIT TO THE UNITED STATES

### Definition

An Official Visit to the United States can be made either by a Chief of State (President, reigning monarch or ruler) or by a Head of Government (Prime Minister, Chancellor). An Official Visit to the United States by a Chief of State (President, etc.) is normally a second or subsequent visit to the United States during a particular U.S. Administration. The visit normally lasts six days (two days and nights in Washington and four days elsewhere in the United States) with the visitor arriving the day before the Official Visit to the United States begins and resting at a location near Washington. Blair House, the President's Guest House, is made available as the official residence during the visit.

### U.S. Responsibilities

The Official Party is limited to 12, including the visitor, his wife, his Ambassador and wife in Washington, and any wives accompanying official party members. In addition, other persons such as secretaries, valets, aides, etc., may be included as Unofficial members of the party.

The United States Government provides air transportation for the Official Party from the place of arrival within the United States throughout the six day period, ending within the United States. It cannot, however, assume any portion of the Unofficial members' travel or living expenses beyond their stay at Blair House (except travel on the same

## U.S. Responsibilities (continued)

aircraft used by the Official Party when this is feasible). Transportation will not be provided foreign newsmen on United States aircraft.

In addition to the limousine provided by Secret Service, a maximum of ~~five~~<sup>4</sup> limousines will be provided in Washington. Outside of Washington, Protocol (U.S. Government) will provide two limousines (for the principal and for his wife) and one limousine for Protocol Staff. The limousine for the principal is usually provided by U.S. Secret Service; however, in instances where a Secret Service limousine is not available, Protocol will rent a limousine to be driven by a Secret Service driver. (Requests for waiver of these guidelines in appropriate cases may be forwarded to the Chief of Protocol for decision.)

The United States Government bears all normal living expenses of the Official Party during the visit. If the visitor stays in the United States beyond the six day period, the United States Government does not provide air transportation nor assume financial responsibility for ground transportation or living expenses. Protocol escort is provided throughout the visit.

### Schedule

#### First Day in the United States

Rest day in location close to Washington, D.C.

#### First Day in Washington

Upon arrival in Washington, the visitor is greeted by the President at the White House, where military honors are rendered and remarks exchanged.

Schedule (continued)First Day in Washington (continued)

A substantive meeting with the President immediately follows the Arrival Ceremony.

The Secretary of State gives a luncheon, usually at the Department of State. Depending upon the wishes of the Secretary, this luncheon might be co-hosted by the Secretary of State and his wife.

A substantive meeting with the Secretary of State usually follows this luncheon.

A White House Dinner is given by the President at the White House. Dress is black tie.

Second Day in Washington

Additional appointments and visits to places of interest are arranged as desired for the remainder of the Washington visit. Among the more frequently desired activities are:

Wreathlaying Ceremony at the Tomb of the Unknown Soldier;  
Meetings with Senate Foreign Relations Committee and House  
Committee on Foreign Affairs;  
Luncheon and address at the National Press Club.

Usually a luncheon in honor of the wife of the visitor is hosted by the Vice President's wife or the wife of a high-ranking Government official.

On the evening of the second day, the Ambassador of the visiting country often hosts a dinner or a reception honoring the visitor.

Third Day in Washington

At the departure, usually in the morning, the Farewell Committee is headed by a high-ranking U.S. Government official. Military honors are

## Schedule (continued)

### Third Day in Washington (continued)

rendered. Normally there is no exchange of remarks.

Visits to other places in the United States for four days are arranged as desired.

### Responsibilities of the Chief of Protocol

As standard procedure, a memorandum is received from the White House (NSC - Jeanne Davis) to the Secretariat (S/S - George Springsteen) informing the Department that the President has agreed to receive a Chief of State or Head of Government, with the specific date mentioned. Upon receipt of this memorandum, the Chief of Protocol, or in his absence the Deputy Chief of Protocol, invites the foreign Ambassador in for a meeting to discuss the forthcoming visit. The Chief of Protocol may wish to include the following people in the meeting:

- The Assistant Chief of Protocol for Visits
- The Country Director or Country Officer
- A member of the U.S. Secret Service

This meeting has two basic purposes. First, it is a courtesy to assure the Ambassador that every effort will be made by Protocol to insure the success of the visit and that this office will be available to assist the Ambassador in any way possible. Second, it is to outline the parameters of the visit, specifically, what the U.S. Government will be responsible for and what the visiting government will be responsible for. (See U.S. Responsibilities for a general discussion of this point).

At the conclusion of this initial meeting, the Ambassador may have information with regard to time of arrival and a somewhat sketchy schedule,

## Responsibilities of the Chief of Protocol (continued)

but within the next several days or weeks will have information to pass on to this office. It should be mentioned that the Ambassador should assign a member of his staff to work on a day-to-day basis with the Assistant Chief of Protocol for Visits so that a schedule can be put together.

The Chief of Protocol, or in his absence the Deputy Chief of Protocol, serves as the personal representative of the President and will accompany the visitor to and from the various scheduled events both in Washington and in other areas of the country.

## Responsibilities of the Assistant Chief of Protocol for Visits

After the meeting between the Chief of Protocol and the Ambassador of the visiting country, the Assistant Chief of Protocol for Visits will assign a Protocol Officer as the project coordinator for the visit. The Protocol Officer, under the supervision of the Assistant Chief of Protocol for Visits, will be responsible for the formulation of the details of the itinerary and the coordination of logistics to insure its successful implementation.

The Assistant Chief of Protocol for Visits is responsible for day-to-day liaison with the Embassy of the forthcoming visitor, and for the implementation of the following items with the assistance of the Protocol Officer.

### Responsibilities of the Protocol Officer

- I. Formulation of a specific schedule.
- II. Notification: It is the responsibility of the Protocol Officer to notify the following people of the upcoming Official Visit to the United States:
  - A. Assistant Secretary of Defense for Public Affairs. \*  
[for aircraft, security, baggage handling support]

## Responsibilities of the Protocol Officer (continued)

### II. Notification: (continued)

- B. Military Assistant to the President. \*  
[for use of USAF aircraft and helicopters]
- C. Military District of Washington.  
[for ceremonial events]
- D. Manager of Blair House.  
[for use of house and any events scheduled therein]
- E. Governors and Mayors of places to be visited. \*
- F. Congressmen and Senators representing areas to be visited.
- G. General mailing and news release. \*

\* samples attached

### III. Transportation:

- A. Order aircraft required during visit by memorandum to the Military Assistant to the President (this includes helicopters, convairs, C-137's, etc.).
- B. Discuss with pilot: landing sites, arrival times, ramps needed, ceremonies at airports, departure times, etc.
- C. Discuss with steward: food and beverage requirements, flowers, reading materials, etc.
- D. Develop manifests and seating diagrams.
- E. Provide steward with seating diagram and seating cards for each member of the party traveling on the U.S. plane or helicopter, one for each stop.
- F. Coordinate with Mr. Payne (Logistical Support Officer) for the handling of the luggage to and from aircraft and hotels.
- G. Order limousines to be used during visit and provide them with car numbers.

### IV. Accommodations:

- A. Coordinate with Manager of Blair House.
  - 1. Visitor's schedule.
  - 2. Arrival and departure times.
  - 3. Meals taken in the house.
  - 4. Visitors to be received.
  - 5. Receptions to be given in the house.
  - 6. Have door cards made for each person residing at Blair House.
- B. Coordinate with the Embassy in reserving rooms for unofficial members of the party in a suitable hotel in Washington.
- C. Make hotel reservations for entire party (official and unofficial) traveling outside Washington.

## Responsibilities of the Protocol Officer (continued)

### V. Ceremonies:

#### A. White House Arrival Ceremony.

1. Find out time of ceremony from NSC.
2. Invite members of the Welcoming Committee and wives to attend.
  - a. Secretary of State.
  - b. Representative of the Joint Chiefs of Staff.
  - c. Assistant Secretary of State (appropriate geographic area)
  - d. Dean of the Diplomatic Corps (when not available, invite next Ambassador in order of precedence).
  - e. Mayor of Washington.
  - f. Chairman of the D.C. Council.
  - g. Embassy Minister Counselor.
  - h. Embassy Military Attache.
  - i. Country Director for Geographic Area.
  - j. Country Officer for Geographic Area.
3. Coordinate precedence with Military District of Washington and arrange with them to place name cards on the ground of the South Lawn of the White House for (a) Welcoming Committee, (b) Official Party, (c) President and wife, (d) Official visitor and wife, (e) Chief of Protocol and wife.
4. Have Embassy provide a list of 250 people for VIP (South-west Gate) tickets for the Arrival Ceremony. Have tickets typed .. one name per card .. then return to Embassy for distribution.
5. Give White House Souvenir Program to Administration office for printing, proofing and then send to Military Aide's office at the White House. Also coordinate use of microphones and interpreters during Arrival Ceremony.

#### B. Flags should be ordered through the Administrative office.

1. Small hand flags for Arrival Ceremonies (visitor's country and U.S.)
2. Street flags (give summary schedule for placement of flags)
3. Flag to Blair House.
5. Flags must be delivered to the Military Aides' office.

#### C. Wreathlaying Ceremonies.

#### D. Departure Ceremonies.

Responsibilities of the Protocol Officer (continued)

## VI. Preparation of Program Binders.

Order vinyl binders (either large or small) for detailed program .. 25 in color matching one of the colors in the visitor's flag. Send binders to Visual Services to have them silk-screened in gold with visit heading:

The Official Visit of -----  
 His Excellency -----  
 President/Prime Minister of -----  
 and Mrs. -----  
 to the United States  
 [seal of visitor's country]  
 Month, Year

Order from PBR, 25 schedules for binders; and additional stapled schedules. Call Language Services if tabs and schedules have to be done in the visitor's language.

Once completed, the binders should go to PBR (Reproduction Plant) to have completed printed programs inserted, together with appropriate tabs. Additional stapled schedules, with tabs (both in English and the visitor's language) should be ordered as required.

## VII. Scheduling by Embassy.

In addition to scheduling all events while party is outside of Washington, the Protocol Officer is responsible for coordinating with the Embassy all additional appointments made by them on behalf of the Chief of State or Head of Government.

October 1974

## OFFICIAL VISIT TO WASHINGTON, D.C.

### Definition

An Official Visit to Washington, D.C. is made either by a Chief of State (President, reigning monarch or ruler) or by a Head of Government (Prime Minister or Chancellor). The invitation is issued by the President of the United States for the visitor to meet with him for substantive talks. A visitor in this category is considered a guest of the United States Government only while he is in Washington, D.C., usually for three or four days. Blair House, the President's Guest House, is made available as the official residence while the visitor is in Washington.

### U.S. Responsibilities

The Official Party is limited to 12, including the visitor, his wife, his Ambassador and wife in Washington, and any wives accompanying official party members. In addition, other persons such as secretaries, valets, aides, etc., may be included as Unofficial members of the party.

The visitor resides at Blair House during the three or four days normally spend in Washington on this visit. The United States Government provides air transportation from the location of the visitor within the United States to Washington and from Washington to the visitor's next stop within the United States. It cannot, however, assume any portion of the Unofficial members' travel or living expenses beyond their stay at Blair House (except travel on the same aircraft used by the Official Party when this is feasible). Transportation will not be provided foreign newsmen on United States aircraft.

## U.S. Responsibilities (continued)

In addition to the limousine provided by Secret Service, a maximum of five limousines will be provided by the U.S. Government in Washington. However, in instances where a Secret Service limousine is not available, Protocol will rent a limousine to be driven by a Secret Service driver.

## Schedule

The visitor is greeted at a White House Arrival Ceremony by the President, at the White House. Military honors are extended and remarks exchanged and a meeting takes place between the President and the visitor after the ceremony.

The President normally gives a White House dinner in the visitor's honor; though a luncheon at the White House might be substituted. The Secretary of State normally gives a luncheon in the visitor's honor at the Department of State; though a dinner might be substituted.

Additional appointments and visits are arranged as desired for the remainder of the Washington visit. Among the more frequently desired activities are:

Wreathlaying Ceremony at the Tomb of the Unknown Soldier;  
Meetings with Senate Foreign Relations Committee and House  
Foreign Affairs Committee;  
Luncheon and address at the National Press Club.

If the visitor's wife is accompanying him on this visit, usually a luncheon in her honor is hosted by the Vice President's wife or the wife of a high-ranking Government official. During the visit, the Ambassador of the visiting country might wish to host a dinner or a reception honoring the visitor.

## U.S. Responsibilities (continued)

### Day of Departure from Washington

At the departure, usually in the morning, the Farewell Committee is headed by a high-ranking US Government official. Military honors are rendered. There is no exchange of remarks.

### Responsibilities of the Chief of Protocol

As standard procedure, a memorandum is received from the White House (NSC - Jeanne Davis) to the Secretariat (S/S - George Springsteen) informing the Department that the President has agreed to receive a Chief of State or Head of Government, with a specific date mentioned. Upon receipt of this memorandum, the Chief of Protocol, or in his absence the Deputy Chief of Protocol, invites the foreign Ambassador in for a meeting to discuss the forthcoming visit. The Chief of Protocol may wish to include the following people in the meeting:

- The Assistant Chief of Protocol for Visits
- The Country Director or Country Officer
- A member of the U.S. Secret Service

This meeting has two basic purposes. First, it is a courtesy to assure the Ambassador that every effort will be made by Protocol to insure the success of the visit and that this office will be available to assist the Ambassador in any way possible. Second, it is to outline the parameters of the visit, specifically, what the U.S. Government will be responsible for and what the visiting government will be responsible for (See U.S. Responsibilities for a general discussion of this point).

At the conclusion of this initial meeting, the Ambassador may have information with regard to time of arrival and a somewhat sketchy schedule, but within the next several days or weeks will have information to pass on

### Responsibilities of the Chief of Protocol (continued)

to this office. It should be mentioned that the Ambassador should assign a member of his staff to work on a day-to-day basis with the Assistant Chief of Protocol for Visits so that a schedule can be put together.

The Chief of Protocol, or in his absence the Deputy Chief of Protocol, serves as the personal representative of the President and will accompany the visitor to and from the various scheduled events in Washington.

### Responsibilities of the Assistant Chief of Protocol for Visits

After the meeting between the Chief of Protocol and the Ambassador of the visiting country, the Assistant Chief of Protocol for Visits will assign a Protocol Officer as the project coordinator for the visit. The Protocol Officer, under the supervision of the Assistant Chief of Protocol for Visits, will be responsible for the formulation of the details of the itinerary and the coordination of logistics to insure its successful implementation.

The Assistant Chief of Protocol for Visits is responsible for day-to-day liaison with the Embassy of the forthcoming visitor and for the implementation of the following items with the assistance of the Protocol Officer.

## Responsibilities of the Protocol Officer

- I. Formulation of a specific schedule.
- II. Notification: It is the responsibility of the Protocol Officer to notify the following people of an upcoming Official Visit to Washington:
  - A. Assistant Secretary of Defense for Public Affairs. \*  
[for aircraft, security, baggage handling support]
  - B. Military Assistant to the President. \*  
[for use of USAF aircraft and helicopters]
  - C. Military District of Washington.  
[for ceremonial events]
  - D. Manager of Blair House.  
[for use of house and any events scheduled therein]
  - E. Mayor of Washington, D.C.
  - F. General Mailing and news release. \*
- III. Transportation:
  - A. Order aircraft required during visit by memorandum to the Military Assistant to the President (this includes helicopters, convairs, C-137's, etc).
  - B. Discuss with pilot: landing sites, departure times, arrival times, ramps needed, ceremonies at airports, etc.
  - C. Discuss with steward: food and beverage requirements, flowers, reading materials, etc.
  - D. Develop manifests and seating diagrams.
  - E. Provide steward with seating diagram and seating cards for each member of the party traveling on the U.S. plane or helicopter, one for each stop.
  - F. Coordinate with Mr. Payne (Logistical Support Officer) for the handling of the luggage to and from aircraft and hotels.
  - G. Order limousines to be used during visit and provide them with car numbers.
- IV. Accommodations:
  - A. Coordinate with Manager of Blair House.
    1. Visitor's schedule.
    2. Arrival and departure times.
    3. Meals taken in the house.
    4. Visitors to be received.
    5. Receptions to be given in the house.
    6. Have door cards made for each person residing at Blair House.
  - B. Coordinate with the Embassy in reserving rooms for unofficial members of the party in a suitable hotel in Washington.

V. Ceremonies:

A. White House Arrival Ceremony.

1. Find out time of ceremony from NSC.
2. Invite members of the Welcoming Committee and wives to attend.
  - a. Secretary of State
  - b. Representative of the Joint Chiefs of Staff
  - c. Assistant Secretary of State (appropriate geographic area)
  - d. Dean of the Diplomatic Corps (when not available, invite next Ambassador in order of precedence)
  - e. Mayor of Washington
  - f. Chairman of the D.C. Council
  - g. Embassy Minister Counselor
  - h. Embassy Military Attache
  - i. Country Director for geographic area
  - j. Country Officer for geographic area
3. Coordinate precedence with Military District of Washington and arrange with them to place name cards on the ground of the South Lawn of the White House for a) Welcoming Committee, b) Official Party, c) President and wife, d) visitor and wife, e) Chief of Protocol and wife.
4. Have Embassy provide a list of 250 people for VIP (Southwest Gate) tickets for the Arrival Ceremony. Have tickets typed .. one name per card .. and return to Embassy for distribution.
5. Give White House Souvenir Program to Administration office, for printing, proofing and then send to Military Aide's Office at the White House. Also coordinate use of microphones and interpreters during Arrival Ceremony.

B. Flags should be ordered through the Administrative office.

1. Small hand flags for Arrival Ceremonies (visitor's country and U.S.)
2. Street flags (give summary schedule for placement of flags)
3. Flag to Blair House
4. All flags must be delivered to the Military Aide's Office.

C. Wreathlaying Ceremonies.

D. Departure Ceremonies.

VI. Preparation of Program Binders.

Order vinyl binders (either large or small) for detailed program...25 in color matching one of the colors in the visitor's flag. Send binders to Visual Services to have them silk-screened in gold with visit heading:

The Official Visit of  
His Excellency -----  
President/Prime Minister of -----  
and Mrs. -----  
to Washington, D.C.  
[seal of visitor's country]  
Month, Year

Order from PBR, 25 schedules for binders; and additional stapled schedules. Call Language Services if tabs and schedules have to be done in the Visitor's language.

Once completed, the binders should go to PBR (Reproduction plant) to have completed printed programs inserted, together with appropriate tabs. Additional stapled schedules, with tabs (both in English and the visitor's language) should be ordered as required.

VII. Scheduling by Embassy.

In addition to scheduling all events while the party is outside of Washington, the Protocol Officer is responsible for coordinating with the Embassy all additional appointments made by them on behalf of the Chief of State or Head of Government.

## THE PRIVATE VISIT

### Definition

The Private Visit involves a Chief of State (President, reigning monarch or ruler) or a Head of Government (Prime Minister or Chancellor) coming to the United States at his own initiative for private business purposes, for medical treatment, or to attend the U.S. General Assembly, etc. This travel is not initiated by an invitation issued by the President of the United States.

When it is convenient for the President of the United States and the visitor to meet, whether at the initiative of the U.S. Government or of the visitor's government, the Office of the Assistant Chief of Protocol becomes involved in making certain arrangements. This meeting may take place in Washington, or elsewhere, depending upon the scheduling of activities for the President of the United States.

### U.S. Responsibilities

Should no meeting between the visitor and the President be scheduled, the Office of the Assistant Chief of Protocol for Visits is usually not involved in the Private Visit. If the Embassy should so desire, assistance will be given in making various arrangements for the visitor. Customs clearances and courtesies will be arranged by the customs area of the Protocol office.

In the event of a meeting between the visitor and the President, the following events are possible:

U.S. Responsibilities (continued)

Meeting with the President, at the White House. An Honor Cordon will be in place at the White House. Usually, a visiting Chief of State or Head of Government arrives at the White House via the Southwest Gate to the Diplomatic Entrance. A visiting Minister of Foreign Affairs usually arrives at the White House via the Northwest Gate to the Northwest Entrance. Guidance for each individual visit should be obtained from NSC and the Military Aide's Office at the White House.

Possible meetings with the Secretary of State and other U.S. Government officials.

Blair House is offered to the visitor and his party during their stay in Washington, provided a State or Official Visitor is not occupying Blair House.

Ground transportation is provided for the Chief of State or Head of Government while in Washington. This one limousine is usually provided by the Secret Service. In instances where a Secret Service limousine is not available, Protocol will rent a limousine to be driven by a Secret Service driver. All other ground transportation for the accompanying party is the responsibility of the Embassy involved.

Any requests for air transportation from the point of arrival in the United States to Washington (and return to point within the United States) should be submitted to the Office of the Chief of Protocol for consideration. In the past, it has been a standard operating procedure to offer the use of a USAF aircraft to bring the visitor to and from Washington for his meeting with the President.

## U.S. Responsibilities (continued)

While there is no formal ceremony involved, the Chief of Protocol or the Protocol Officer assigned will greet the visitor upon arrival in Washington, and see him off upon his departure from the Washington area. High-level U.S. Government officials will be present at the arrival and departure.

### Schedule

With the exception of those activities mentioned under U.S. Responsibilities, the scheduling of events is done primarily by the visitor's Embassy. The Office of the Assistant Chief of Protocol assists wherever necessary and when called upon.

### Responsibilities of the Chief of Protocol

The greeting of the visitor upon arrival and the saying farewell upon departure, as well as accompanying the visitor to and from meetings with the President and/or the Secretary of State are the basic responsibilities of the Chief of Protocol. The Chief of Protocol, or in his absence the Deputy Chief of Protocol, may wish to assign the Assistant Chief of Protocol for Visits to take over these responsibilities.

### Responsibilities of the Assistant Chief of Protocol

To coordinate the involvement of the Office of Protocol in the details of the visitor's schedule.

## Responsibilities of the Protocol Officer

As assigned by the Chief of Protocol, the Deputy Chief of Protocol, or the Assistant Chief of Protocol for Visits, to facilitate the Protocol Office's involvement in the visitor's schedule.

The involvement of the Office of Protocol in the visitor's schedule may necessitate the following duties by the Protocol Officer:

I. Formulation of a specific schedule for Washington portion.

II. Notification:

- A. Assistant Secretary of Defense for Public Affairs. \*  
[for aircraft, security, baggage handling support]
- B. Military Assistant to the President. \*  
[for use of USAF aircraft and helicopters]
- C. Military District of Washington.  
[for ceremonial events - meeting with President]
- D. Manager of Blair House.  
[for use of house and events scheduled therein]
- E. Governors and Mayors of places to be visited on private visit.

III. Transportation:

- A. Order aircraft, if required, by memorandum to the Military Assistant to the President. \*
- B. Discuss with pilot: landing sites, arrival and departure times, ramps desired.
- C. Discuss with steward: food and beverage requirements, flowers, reading materials, etc.
- D. Develop manifests and seating diagram.
- E. Provide steward with seating diagram and seating cards for each member of the party traveling on the US aircraft or helicopter, one for each trip.
- F. Coordinate with Mr. Payne (Logistical Support Officer) for the handling of the luggage to and from aircraft and Blair House and hotel.
- G. Order limousine to be used during Washington visit, if Secret Service limousine not available.

## Responsibilities of the Protocol Officer (continued)

### IV. Accommodations:

- A. Coordinate with Manager of Blair House.
  - 1. Visitor's schedule
  - 2. Arrival and departure times
  - 3. Meals taken in the house
  - 4. Visitor's to be received
  - 5. Receptions to be given in the house
  - 6. Have door cards made for each person residing at Blair House

### V. Ceremonies:

- A. Coordinate with the Military District of Washington and the Military Aide's Office at the White House, as to the point of arrival for the meeting with the President, and the appropriate Honor Cordon to be placed at arrival point.

### VI. Preparation of Detailed Program for Washington Visit.

This is done only when requested by the Embassy involved, and when the involvement of the U.S. Government in the schedule warrants.

- 1. Detailed schedule with motorcades
- 2. Blair House accommodations list
- 3. List of Official Party - or party accompanying visitor

The above can be typed and given to PBR for reproduction. The total package of materials produced by the Office of the Assistant Chief of Protocol for Visits is contained within a paper folder - one for each member of the visitor's party and for those US officials involved.

RELIGIOUS AND DIETARY RESTRICTIONS FOR ENTERTAINING  
FOREIGN OFFICIALS

The following are general rules concerning dietary restrictions of certain religious groups. It is important, however, to consider the preferences of the individuals being entertained as there are many who take exception to the rules.

ISLAM:

Some of the Moslem countries are: Morocco, Tunisia, Libya, Egypt, Syria, Jordan, Turkey, Iraq, Iran, Saudi Arabia, Afghanistan, Malaysia, Indonesia, Pakistan, Sudan, Somalia, Mauritania, Chad, Comoros, Mali, Niger, Nigeria, The Gambia, Senegal and Bangladesh. Many other African countries have significant Moslem minorities and several of these have Moslem Chiefs of State and cabinet ministers. These latter include: Benin, Ghana, Guinea-Bissau, Tanzania (including all Zanzibari leaders), Cameroon, Ivory Coast, Kenya, Sierra Leone, Togo, Upper Volta, Central African Republic, Ethiopia and Uganda. Although India has a majority of Hindus, it also has a sizeable minority of Moslems, perhaps 40,000,000.

Due to religious laws, no pork or pork products (ham, bacon, sausage, etc.) may be served to Moslems, nor may food prepared by using pork products (bacon grease, lard, etc.). Pork products should be expanded to include patés, terrines and hot dogs. Strictly speaking, no flesh of scavenger animals, birds or fish is acceptable to Moslems. Technically lobster and crab come under this rule, though in practice some Moslems eat these foods. In general, it is wise to avoid serving foods cooked in alcohol to Moslems in order to avoid giving offense. During the month of Ramadan, Moslems may not eat, drink or smoke between sunrise and sunset.

Alcoholic beverages are also forbidden by religious law, but many Moslems take exception to the rule. Saudi Arabians are quite strict about abstaining from alcohol. The Saudi Arabian desk believes it should generally be the practice at a formal dinner in the presence of a senior member of the royal families of Saudi Arabia or of Kuwait not to serve any alcoholic beverages, even if it is known that the individual may drink in private. Pakistanis are more liberal and frequently do take alcoholic drinks. Sometimes, a Moslem guest of honor does not drink, but has no objection if others do. Those who do not take alcohol should be served fruit juice for toasts.

### HINDUSIM:

The Hindu religion is practiced widely in India, Nepal and Sri Lanka (Ceylon).

Dietary restrictions will vary widely among Hindus according to local custom, caste, and their acceptance of outside practices. Most (not all) Hindus do not eat meat, fish or fowl. Others will also refrain from eggs; others especially Jains, will not eat root vegetables, such as onions, carrots, garlic, beets. The best practice is to ask the guests' preference in advance; they will not mind. Milk and milk products are normally acceptable. Most Hindus do not drink alcoholic beverages, but fruit juice or cola may be offered as a substitute.

Nepal is predominantly Hindu with considerable Buddhist influence. While there are no special dietary restrictions associated with Buddhism, Hinduism does have traditional inhibitions about eating meat, particularly beef. Most Nepalese government officials coming to the United States are likely to be relatively high-caste Hindus but also well-educated and, therefore, somewhat westernized in their habits. It is well to assume that beef should not be served, but beyond that, to inquire as to personal preferences concerning food and drink.

India is also a predominately Hindu country but with a large Moslem minority. Here again, Hindus do not eat beef, although among the westernized elite, there are some exceptions. Many Hindus are vegetarians and some vegetarians will not eat eggs. There is only one way to be sure of an Indian Hindu's dietary preferences, and that is to ask the individual concerned. Indians will not take offense at being asked. Many, but not all, westernized Hindus will drink alcoholic beverages. However, there are many Indians, particularly in political circles, who do not. Soft drinks should always be available, particularly for women.

### BUDDHISM:

Buddhism is practiced in Burma, Cambodia, Laos, Thailand, Viet-Nam, Sri Lanka, Nepal, Japan, Korea, etc. Buddhism practiced in Southeast Asia is different from that in Northeast Asia - Mahayana in Northeast Asia, Theravada in Southeast Asia.

Buddhism has no dietary restrictions. However, since Buddhism is a personal and individualistic religion, restrictions may be self-imposed. Because of the Buddhist abhorrence of killing, some Buddhists do not eat meat. Some do not drink alcoholic beverages.

Sri Lanka (Ceylon) is predominantly a Theravada Buddhist country with very strong western influence. In general, dietary restrictions are few and many Ceylonese Buddhists have none at all. While meat may be safely offered, it is best to avoid beef as many Ceylonese do not eat it. Most Ceylonese men regardless of religious background will drink alcoholic beverages, but many women limit themselves to soft drinks. Ceylonese take no offense at being asked their dietary preference.

### JUDAISM:

Except as indicated in the next paragraph, strictly observant Jews do not eat any food which has not been slaughtered by a kosher butcher in the case of meat, and prepared in a kosher kitchen in the case of all foods. Furthermore, they do not eat or drink anything served in containers or onto plates and into glasses if these utensils are not from a kosher kitchen, and they do not eat with flatware not from a kosher kitchen. (Utensils and flatware, to be kosher, must never have been used to prepare, serve, or eat certain foods and certain combinations of foods, and must never have been washed with utensils and flatware that have been so used.)

Such guests can be accommodated at non-kosher meals by either (a) catering a kosher meal for them or (b) offering them a fresh fruit salad. In either case, the containers, plates, glasses, cups and cutlery must meet certain kosher requirements. Therefore, either they must be furnished by a kosher caterer, or they must be, in the case of cutlery, plastic items never previously used and in the case of containers, plates, cups, and glasses made of glass, not porcelain.

## JUDAISM CONTINUED:

A large majority of Jews, whether of Israeli, American or other nationality, are not strictly observant, and perhaps a majority are not observant at all, other than avoiding pork and pork products and shellfish. Between the extremes of strict observance of all the dietary laws of Judaism on the one hand and a mere avoidance of pork and shellfish on the other, there is a broad range of Jewish practice.

1. The all-fish variant Kosher rules about food concern both (a) certain proscribed foods, such as pork, pork products, and all types of shellfish, and (b) certain proscribed combinations of foods if eaten within a certain time frame, mainly any form of meat if taken at the same meal with any dairy product. One avoids problems at both category (a) and category (b) by basing both the first course and the second course of a meal on fish (exclusive of any kind of shellfish). One also avoids problems with kosher rules on the slaughtering of meat by using fish. But by using fish, one does not entirely avoid problems with kosher preparation of the food, and the problems remain with kosher rules on utensils for cooking, serving and eating. But these are less serious considerations for most observant Jews, who, in all likelihood, will feel they can eat such a meal and will not feel offended.

2. The no-dairy products variant Another solution which avoids the problems in categories (a) and (b), above, is to serve meat but avoid using any dairy products by substituting margarine and vegetable oil for butter and skipping any sauces and desserts requiring cream or milk. This is tricky but can be done. Like variant 1, this solution does not avoid the problems of food preparation and utensils. It also does not obviate the problem of kosher slaughtering of meat unless one procures the meat to be eaten from a kosher butcher. (Anyone considering the procurement of meat from a kosher butcher should be forewarned that the meat may taste different from what he or she is accustomed to and may also need to be cooked somewhat differently, as the meat may be lacking most of its natural juices.) It must be reiterated, however, that the problems connected with meat which has not been slaughtered in the kosher way are quite serious to observant Jews, with the result that this variant may give some offense to the strictly observant.

3. The no-proscribed-items variant As a courtesy, one should avoid serving any dishes with pork and pork products or with shellfish when Israelis or other Jews are among the guests. A majority of Jews, even those who, for tradition's sake only, and not out of strong religious conviction generally follow at home some of the Jewish dietary laws, will regard this variant as sufficient deference.

## JUDAISM CONTINUED:

A general rule of precaution When there will be Israeli or other Jewish guests at a meal, the non-Jewish host should always ask a knowledgeable source among these guests in advance whether any of these guests is kosher and, if so, whether he or she is strictly kosher. No offense is taken by such a question. If all or a majority of those coming to the meal other than the hosts are Israelis or other Jews, and if several of them are kosher, consideration should be given to having a kosher meal served (using a kosher caterer) or to following Variant 1 or 2 above, for all the guests, not just the kosher guests. This is especially true if senior Israeli official visitors are among the guests and if the meal is of an official and public nature. But if the meal is private and the guest list is small, even though a senior Israeli official visitor is involved, it should be sufficient to make special provision only for those individual guests who are kosher, separately from the menu for the rest of the guests. In this instance, the rule of avoiding pork products and shellfish should still be observed. (Variant 3 above)

## RESTRICTIONS ON THE USE OF CERTAIN FLOWERS FOR DECORATIONS AT OFFICIAL FUNCTIONS

### THE EAST ASIA REGION:

#### People's Republic of China

There are no flowers in modern Chinese usage which are specifically associated with death, bad luck, or other inauspicious matters. Generally, one should avoid flower arrangements in solid white, since this is the traditional color of mourning. White flowers may be used, however, in arrangements of other colors.

#### Republic of China

Arrangements of white flowers or lilies should be avoided.

#### Korea

Arrangements of white flowers or yellow chrysanthemums should be avoided. White is the traditional color of mourning and yellow chrysanthemums are now used extensively for funerals.

#### Indonesia

The pine tree is the ancient electoral symbol of the Christian political party in Indonesia and might offend some of the devout Moslems in the Indonesian leadership.

### AFRICAN REGION

In most African countries, there is little significance placed on flowers and therefore no specific flowers would be considered offensive.

The exception to this rule is the Central African region (Zaire, Rwanda, Burundi, Gabon, Congo (B), Cameroon, Central African Republic, Equatorial Guinea, Sao Tome and Principe, and Angola) where chrysanthemums are associated with death and should not be used.

### LATIN AMERICA

In Central America and Mexico, the white Canna Lily and white chrysanthemum should not be used as table decorations at events honoring visitors from Latin America as these flowers are funereal.

## LATIN AMERICA CONTINUED:

### Venezuela

The marigold should not be used at social events honoring visiting officials from this country as it is funereal.

## EUROPE:

In France, Italy, Malta, Portugal, Spain, Greece, Cyprus and the Scandinavian countries, the chrysanthemum is a flower used only at the time of funerals and bereavements. It is, thus, a flower to be avoided when planning entertainment for official visitors.

For Italy, Portugal and Spain, and possibly Malta as well, the color yellow has a connotation of jealousy and envy. Use of this color in floral arrangements should be avoided.

### France

On a positive note, President Valery Giscard d'Estaing often presents his wife with anemones, either as flowers themselves or representation of flowers on objets d'art. A play on words is involved since, in French, "anemone" and the first name of Mrs. Giscard d'Estaing, "Anne-Aymone" are pronounced the same.

The anemone, thus, is a flower to use during the Giscard state visit.

### Turkey

If a ceramic ornament is to be included in the arrangement, as is sometimes the case, the use of an owl should be avoided with Turkish visitors as it is an ill-omen symbolizing death.

## NEAR EAST AND SOUTH ASIA

The only restriction on use of flowers suggested by NEA desks is the following: the use of all-white or predominantly white floral decorations should be avoided. For most of the NEA region, such a color scheme would tend to appear funereal.

MEMORANDUM  
THE WHITE HOUSE  
WASHINGTON

TO: MARY HOYT  
FROM: VICKY McHUGH  
SUBJECT: BACKGROUND INFORMATION ON GUESTS  
INVITED TO CALLAGHAN DINNER

1. Mr. and Mrs. Philip Alston, Jr.  
Atlanta, Georgia      Lawyer in Atlanta. Good friends  
of the Carters
2. Mrs. William Palmer Bailey  
Calhoun, Georgia      Personal friend of the Carters
3. Mr. and Mrs. Amos T. Beason  
Summit, New Jersey      Co-hosted a party for Mrs.  
Carter during campaign.
4. Mr. and Mrs. Lee M. Cassidy  
Wilmington, Delaware      Early supporters in the campaign
5. Mr. and Mrs. Wm. A. V. Cecil  
Biltmore, North Carolina      Businessman - Was a Carter  
fund-raiser
6. Mr. and Mrs. Ravenel Curry  
Summit, New Jersey      Co-hosted a party for Mrs.  
Carter during the campaign
7. Mr. and Mrs. Bruce Dayton  
Minneapolis, Minnesota      Vice President Mondale supporters
8. Mr. John P. Dunfey  
Hampton, New Hampshire      Owns a hotel in New Hampshire  
and lives in it. Mrs. Carter stayed  
there during the campaign.
9. Mr. Jim Eldridge  
Columbus, Ohio      With WMNI in Columbus - radio  
station. Was helpful to the Carters
10. Dr. and Mrs. Bryant George  
New York City, New York      Ford Foundation - Program Director,  
Office of Social Development
11. Mr. and Mrs. Hershey Gold  
Super Yarn Mart - Los Angeles, CA

12. Mr. Robert Hall  
Guest of Dorothy Height
13. Mr. and Mrs. John H. Johnson  
Pres. & Pub., Johnson Publishing Co.  
- (publishes Ebony, and others)
14. Mr. and Mrs. Bruce M. Lancaster Friends from Georgia that have  
Alexandria, Va. recently moved to Virginia
15. Mr. and Mrs. Bill O. Mead  
Dallas, Texas
16. The Rev. Otis Moss, Jr. & Mrs. Moss  
Pastor

INFO ON GUESTS INVITED FOR TRUDEAU DINNER

Dinner Guests:

|                                                               |                                                                                                                                                                                   |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bagley, M/M Smith W.<br>Washington, D.C.                      | Early Carter supporters; tobacco heirs; own Musgrove Plantation in Georgia where the Carters vacation;                                                                            |
| Belafonte, M/M Harry<br>New York, New York                    | Andy Young suggested; personal friend of Trudeau.                                                                                                                                 |
| Bilodeau, M/M Marcel<br>Lewiston, Maine                       | Carter supporters. He was recently named Outstanding Young Man by Maine Jaycees. Profession unknown.                                                                              |
| Clark, Hon/M Joseph<br>Philadelphia, Pa.                      | Former U.S. Senator, now retired; one of the great liberals of the 20th century; expert in foreign relations; very early Carter supporter. Was a delegate to Convention.          |
| Clinton, Bill and<br>Rodham, Hillary<br>Little Rock, Arkansas | He is Attorney General of Arkansas and managed state for us in general election; she worked in Indiana (they are married). Early supporters.                                      |
| Couturier, M/M Robert<br>Lewiston, Maine                      | Attorney. Former Mayor of Lewiston and former State Senator. Carter supporters.                                                                                                   |
| DuPuis, M/M Sylvio<br>Manchester, New Hampshire               | He is an opthamologist and head of a hospital; a community leader; former Mayor of Manchester, largest city in New Hampshire.                                                     |
| Hester, M/M Paul<br>Hudson, Massachusetts                     | He is a school teacher; they have eight children; helped in campaign, particularly with Mrs. Carter's and Judy Carter's visits.                                                   |
| Hill, M/M Jesse, Jr.<br>Atlanta, Georgia                      | Carter supporter; leading Black in Atlanta business community (Atlanta Life Insurance). Close friend of the Carters.                                                              |
| Krim, M/M Arthur<br>New York, New York                        | DNC fundraisers. Attorney. Long-time Democratic party person, since Kennedy and Johnson; head of United Artists Pictures; wife is a Ph.D. in biochemistry.                        |
| Lucey, Hon/M Patrick<br>Madison, Wisconsin                    | Governor of Wisconsin. Invited because of close relationship between Canada and Wisconsin, also he is a friend of the Carters.                                                    |
| Mason, Alice<br>New York, New York                            | Real estate. One of earliest Carter supporters and largest fundraisers. Very interesting person -- is a numerologist and astrologist. Now on DNC fundraising committee.           |
| McMillian, M/M John<br>Salt Lake City, Utah                   | Chairman of the Board of N.W. Energy; large DNC contributor; one of the first people in energy field to be a Carter supporter.                                                    |
| Nevelson, Louise<br>New York, New York                        | Painter, 65 years old, very popular in Canada; has exhibited there; very well respected.                                                                                          |
| Patenaude, Hon. Richard<br>Berlin, New Hampshire              | State legislator. Early Carter supporter; field organizer.                                                                                                                        |
| Patton, M/M Dwight<br>Baltimore, Maryland                     | Very early supporter in Maryland and mid-Atlantic region; coordinated Maryland primary campaign. Attorney. Young Black couple.                                                    |
| Rosen, M/M Jim<br>Columbia, Maryland                          | He is planner/developer of Columbia, Md., one of the most successful "new towns" in U.S.; Carter supporters.                                                                      |
| Walton, M/M Phil<br>Macon, Georgia                            | He is head of Capricorn Records, which has the Allman Brothers band, Marshall Tucker band, etc.; very good friend and early supporter. Raised a great deal of money for campaign. |
| Young, Hon. Coleman<br>Detroit, Michigan                      | Mayor of Detroit. One of the leading Blacks in country; Carter supporter.                                                                                                         |



Entertainment Guests:

|                                                 |                                                                                                                                             |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Crouch, M/M Bob<br>Martinsville, Virginia       | Young couple; Carter supporters; helped with one of Mrs. Carter's visits.                                                                   |
| Dogole, M/M Harrison<br>Philadelphia, Pa.       | Investment banker; Carter supporter and fundraiser. Will be on DNC fundraising committee.                                                   |
| Fleetwood, M/M John<br>White, Georgia           | Retired newspaper man and office supply store owner. Long-time friend and supporter.                                                        |
| Ford, M/M Wilbur, Jr.<br>Buckeystown, Maryland  | Helped with a trip for Judy Carter, young couple, friends of the Youngs.                                                                    |
| George, M/M Bob<br>Martinsville, Virginia       | Young couple, Carter supporters; helped with one of Mrs. Carter's visits.                                                                   |
| Haas, Mr. James<br>San Francisco, Calif.        | Attorney. Came to D.C. and worked as a full-time volunteer in transition office helping staff for Commerce Department.                      |
| Harris, M/M Charles<br>Ocilla, Georgia          | Banker and department store owner; formerly Chairman of the Board of Regents in Georgia; old Carter friend and supporter.                   |
| Nicks, M/M Roger<br>Belvidere, New Jersey       | Carter supporters, helped arrange a trip for Judy Carter.                                                                                   |
| Holland, M/M Carlton<br>Mattapan, Massachusetts | Engineer who works for City of Boston. Worked in Northeast region for Carter as a campaign coordinator.                                     |
| Lackey, M/M Zeb<br>Valdosta, Georgia            | Carter supporters.                                                                                                                          |
| Ledford, M/M Oscar<br>Franklin, North Carolina  | Carter supporters. Profession unknown -- but these are really "just plain folks".                                                           |
| Malkus, Hon/M Fred<br>Cambridge, Maryland       | State Senator. Carter supporters.                                                                                                           |
| Nederlander, M/M Bob<br>Detroit, Michigan       | Early Carter supporters and fundraisers. Now on DNC fundraising committee. He owns a chain of legitimate theatre houses across the country. |
| O'Connell, M/M Terry<br>Silver Spring, Maryland | He was California coordinator for campaign. Now a management consultant in Washington.                                                      |
| Pendergast, M/M Paul<br>Washington, D.C.        | He is Executive Director of Democratic National Congressional Committee. Helped a great deal in campaign.                                   |
| Shelton, M/M Leonard<br>Blacksburg, Virginia    | Young couple, Carter supporters, gave a luncheon for Mrs. Carter.                                                                           |
| Warren, M/M J.N.<br>Houston, Texas              | He is in natural gas business. Carter supporter and fundraiser, now on DNC fundraising committee.                                           |
| Wilmer, Charlotte<br>Washington, D.C.           | Was a Carter regional coordinator in general election campaign. Now doing political organization for DNC.                                   |
| Young, Hon/M Ron<br>Frederick, Maryland         | He is youngest Mayor in Maryland; has been Mayor a long time. Early supporter; 30 or 35 years old.                                          |

INFO ON PEOPLE INVITED TO DINNER HONORING FORTILLO

|                                                                       |                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mr. & Mrs. Robert Allen, Jr.<br>New York, New York                    | President of Allen and Co., Investment Banking Co. in New York; Democratic fundraiser; long-time friend of Mondale. <u>WOULD PROBABLY PREFER NOT TO TALK TO PRESS.</u>                                                                                                                                   |
| Mr. & Mrs. Nolan Asherson, Jr.<br>Harrisburg, Pennsylvania            | Attorney, young, black; coordinated campaign in that area in both primary and general elections.                                                                                                                                                                                                         |
| Mr. & Mrs. James Clark<br>Baltimore City, Maryland                    | He is State Senator from Maryland. Early Carter supporter.                                                                                                                                                                                                                                               |
| Mr. & Mrs. Ken Curtis<br>Washington, D.C.                             | He is former Governor of Maine, now Chairman of Democratic National Committee.                                                                                                                                                                                                                           |
| Mr. & Mrs. Alfredo Duran<br>Miami, Florida                            | Chairman of the State Democratic Party in Florida. Attorney. Personal friend and early Carter supporter.                                                                                                                                                                                                 |
| Mr. Sam Evans<br>Philadelphia, Pa.                                    | Founder and Director of the American Foundation of Negro Affairs. Organized the March on Washington in the '60s. Early Carter supporter; had several events for the Carters. Elderly black man.                                                                                                          |
| Mr. & Mrs. Jess Hay<br>Dallas, Texas                                  | Chairman of Lomas and Nettleton, a Dallas investment firm. Was involved with DNC in '76 campaign. Is currently Temporary Finance Chairman of DNC.                                                                                                                                                        |
| Mr. & Mrs. James Hunt<br>Elberton, Georgia                            | Architect. Long-time friend and supporter of the Carters.                                                                                                                                                                                                                                                |
| Mr. & Mrs. Luis Jimenez<br>Roswell, New Mexico                        | Leading Mexican/American artist in United States.                                                                                                                                                                                                                                                        |
| Mrs. E.B. Weston King                                                 | Guest of Sam Evans. National Treasurer of American Foundation for Negro Affairs.                                                                                                                                                                                                                         |
| Mr. & Mrs. Henry Lacayo<br>Southfield, Michigan                       | International CAP Chairman of United Auto Workers. Executive Director of Hispanic Advisory Committee for Carter/Mondale campaign.                                                                                                                                                                        |
| Sen. & Mrs. Beverly Langford<br>Calhoun, Georgia                      | Long-time personal friends of the Carters. Judy (Jack's wife) Carter's parents. He is a State Senator and served in Georgia State Senate with the President. Mrs. Langford traveled with Mrs. Carter throughout campaign.                                                                                |
| Sen. & Mrs. Raul Longoria<br>Edinburg, Texas                          | State Senator. Active Carter supporter and organizer in Texas.                                                                                                                                                                                                                                           |
| Mr. & Mrs. Jorge Mester<br>Louisville, Kentucky                       | Music Director of the Louisville Orchestra. One of the most outstanding Mexican-American musicians in the country.                                                                                                                                                                                       |
| Mr. Larry McMurtry<br>Washington, D.C.                                | Author, bookstore owner. Originally from Texas. writes about the Southwest.                                                                                                                                                                                                                              |
| Mr. & Mrs. Stuart Singer<br>(Vilma Martinez)<br>San Francisco, Calif. | Vilma is originally from Texas, worked in a Wall Street law firm and then for the NAACP Legal Defense Fund. Is now President and General Counsel for the Mexican American Legal Defense and Educational Fund in San Francisco. Her husband is a San Francisco attorney. They have a three-month old son. |
| Mr. & Mrs. Carl Ross<br>Mexico City                                   | Businessman from Mexico City. Very early Carter supporter; organized international supporters (American Abroads)                                                                                                                                                                                         |

Mr. & Mrs. Jay Solomon  
Chattanooga, Tennessee

He works for Arlen Realty in Chattanooga. Very early Carter supporters (their two children worked in campaign). Wife Rosalind is a very accomplished photographer, has her own business.

Mr. & Mrs. Robert Strauss  
Dallas, Texas

Former chairman of Democratic National Committee. Attorney.

Mr. William J. vanden Heuvel  
New York City

Lawyer, Stroock, Stroock & Lavan. Early Carter supporter. Friend of the Kennedys and has been active in Democratic politics for a long time.

TUES

THE WHITE HOUSE  
WASHINGTON

February 11, 1977

*Call Helen*

Jody Powell -

The attached was returned in the President's outbox. It is forwarded to you for appropriate handling.

Rick Hutcheson

Re UPI wire on Arrival Ceremony

*Refer to Mary/Hry &  
JLP*

THE WHITE HOUSE  
WASHINGTON

Mary -

According to Helen, she  
uses her eyes and her ears;  
and that's how she put  
this story together!

Faith

Gretchen - I (The Pres.)  
say not accurate.  
Can you tell me  
where?

FEB 28 1977 *bb*

UP-037

(WHITE HOUSE FRILLS)

(BY HELEN THOMAS)

2-10-77  
3:30 p.m.

WASHINGTON (UPI) -- WHEN PRESIDENT CARTER WELCOMES MEXICAN PRESIDENT JOSE LOPEZ PORTILLO AT THE WHITE HOUSE MONDAY, MOST OF THE RUFFLES AND FLOURISHES THAT MARKED PAST ADMINISTRATIONS WILL BE GONE. OK

IN FACT, THE "RUFFLES AND FLOURISHES" MUSIC -- ALONG WITH "HAIL TO THE CHIEF" -- WITH WHICH BANDS PROCLAIMED THE ARRIVAL OF PREVIOUS CHIEF EXECUTIVES HAVE BEEN RULED OUT BY CARTER.

HE ALSO HAS BANNED THE HERALD TRUMPETS FROM THE OUTDOOR STAIRCASE RISING TO THE BALCONY WHERE PRESIDENTS AND THEIR WIVES WITH THE VISITING HEADS OF STATE AND THEIR SPOUSES USED TO WAVE TO THE CROWDS ON THE SOUTH LAWN. OK

THE STATE AND TERRITORIAL FLAGS WILL NO LONGER BE A PART OF THE BACKDROP FOR THESE OFFICIAL GREETING CEREMONIES WHICH HAVE BECOME BIGGER AND MORE OSTENTATIOUS THROUGH THE YEARS. BUT SOME TOUCHES REMAIN. THE SALUTING BATTERY WILL STILL BE ON THE ELLIPSE NEARBY TO BOOM OUT THE 21 OR 19-GUN SALUTE. OK

REPRESENTATIVES OF THE FIVE MILITARY SERVICES WILL STILL MARCH IN REVIEW, BUT THE COLORFUL DRUM AND BUGLE CORPS, DRESSED IN THE RED COATS AND WHITE WIGS OF THE COLONIAL ERA, HAVE BEEN TAKEN OUT OF THE ACT. OK

CARTER WILL FOLLOW TRADITION BY DELIVERING A WELCOMING STATEMENT AND THE MEXICAN LEADER WILL RESPOND. OK

WHILE SOME PROTOCOL WILL BE INVOKED FOR THE STATE DINNER, OTHER GRANDIOSE TOUCHES ARE BEING ELIMINATED, INCLUDING THE HONOR GUARD WHICH PRECEDES THE TWO PRESIDENTS AND THEIR WIVES DOWN THE GRAND STAIRCASE TO JOIN THE GUESTS.

ROSALYNN CARTER, WHOSE SIDE OF THE WHITE HOUSE IS HANDLING ALL THE DINNER DETAILS, IS PLANNING SOME "SURPRISES," TO BE KEPT SECRET UNTIL MONDAY WHEN THE GUEST LIST WILL BE DISCLOSED. OK

BUT INFORMATION ON THE ENTERTAINMENT AND THE GENERAL STYLE OF THE DINNER WILL NOT BE FORTHCOMING TO REPORTERS UNTIL HOURS BEFORE THE DINNER, IF THEN. OK

EACH ADMINISTRATION HAS PUT ITS OWN STAMP ON ENTERTAINING AT THE WHITE HOUSE. THE CARTERS HAVE DECIDED THERE WILL BE NO DANCING AFTER THE DINNER. THEY ALSO HAVE INDICATED HARD LIQUOR WILL NOT BE SERVED. OK

LYNDON B. JOHNSON LOVED TO DANCE WITH THE WOMEN GUESTS AT HIS PARTIES. THE SOCIAL EVENTS ALSO WERE MARKED BY INFINITE VARIETY IN ENTERTAINMENT -- FROM BALLET TO THE BLUES.

JOHN F. KENNEDY AND HIS WIFE JACKIE WENT IN FOR DISPENSING CULTURE IN A BIG WAY AT STATE DINNERS. ONE OF THE HIGHLIGHTS OF THEIR ERA WAS CELLIST PABLO CASALS.

BROADWAY STAR PEARL BAILEY WAS SPOTLIGHTED AS THE STAR PERFORMER AT BOTH RICHARD NIXON AND GERALD FORD PARTIES.

THE CARTERS WERE EXPECTED TO INTRODUCE SQUARE DANCING AT SOME POINT ON THEIR SOCIAL CALENDAR. THAT HASN'T BEEN SEEN AT THE WHITE HOUSE SINCE ELEANOR ROOSEVELT HELD SUNDAY EVENING SQUARE DANCES. OK

UPI 02-10 03:04 PES

not accurate  
never been discussed  
not really  
OK  
I