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U.S. Department of Labor

Assistant Secretary for
Employment and Training
Washington, D.C. 20210



April 22, 1992

MEMORANDUM FOR BILL BURROW
JAY LEKFOWITZ
RAE NELSON
RICHARD PORTER

FROM: ROBERTS T. JONES

SUBJECT: Job Training 2000 Sites

Attached is a packet of potential Job Training 2000 sites. We will be updating or revising this list of sites on a regular basis and will forward copies to you as these changes occur.

These sites are good examples of Job Training 2000 features of statewide initiatives, expanded Private Industry Council, multi-service center and quality assurance for vocational education. These sites could be used when planning for either a Presidential or Vice Presidential visit.

Again, thank you for all your assistance over the past few months on the Job Training 2000 initiative.

Attachment

Job Training 2000

Local Prototypes

U.S. Department of Labor
Employment and Training Administration

April 1992

Job Training 2000 Local Prototypes

Each of the local prototypes is categorized as an example of one of the three features below. In most instances, the local prototype will include elements of each of the features. The classification is intended to identify local prototypes which are among the best examples of the selected feature in the entire nation.

Expanded PIC Roles and Responsibilities

These examples are of local PICs who have gone beyond the basic requirements to establish a leadership role beyond JTPA.

Multi-Service Centers

These examples are of programs which are providing clients access to related programs at a single site.

Quality Assurance for Vocational Education

These examples are of PIC efforts to assure that vocational educational programs are of the highest quality and responsive to the needs of local employers.

Job Training 2000
Local Prototypes
Feature to Location Cross List

The following list provides the names of the local prototypes grouped by the feature which most distinguishes the program as an example of what will be achieved under Job Training 2000.

Statewide Initiatives

Indiana
Maryland
Massachusetts
New Hampshire
New Jersey
North Carolina
North Dakota
Ohio
Oregon
Pennsylvania
Vermont
Washington
Wisconsin

Expanded PIC Role

Napa, California
Woodland, California
Atlanta, Georgia
Hawaii County, Hawaii
Anderson, Indiana
Baltimore County, Maryland
Frederick, Maryland
Landover, Maryland
Boston, Massachusetts
New Brunswick, New Jersey

Allegheny County, Pennsylvania
Lehigh Valley, Pennsylvania
Philadelphia, Pennsylvania
Pittsburgh, Pennsylvania
Bellingham, Washington

Multi-Service Center

Sunnyvale, California
Maui County, Hawaii
Indianapolis, Indiana
Lafayette, Indiana
Louisville, Kentucky
Sedalia, Missouri
Manchester, New Hampshire
Niagara Falls, New York
Portland, Oregon
Dodgeville, Wisconsin
Friendship, Wisconsin

Quality Assurance for Vocational Education

San Diego, California
Bangor, Maine

Napa, California

Napa County Private Industry Council

Expanded PIC Role

- ▶ PIC has oversight and operational responsibilities over both JTPA and JOBS. Selection of training programs is limited to those expressing outcomes in terms of specific competencies and vocational skills.
- ▶ Multi-service center serves as single point of intake for JTPA, JOBS, and a wide variety of State and local social services; PIC director exercises either direct or functional supervision over all center staff.
- ▶ Service center houses an alternative high school and infant and senior day care facilities.

Project Contact: Ms. Donna DeWeerd, Executive Director
Telephone: (707) 253-4339

San Diego, California

San Diego Career Center/Re-Employment Center

Quality assurance for Voc Ed

- ▶ PIC sets clear and measurable training objectives which are competency-based, for this dislocated worker program.
- ▶ PIC staff conduct frequent onsite monitoring of training programs.
- ▶ PIC and community college jointly administer the career center, which includes outstationed Employment Service staff.
- ▶ PIC exercises policy guidance and oversight of State training funds, Correction Department funds, and Community Development Block Grant funds.
- ▶ PIC, community college, and the Employment Service are presently negotiating further integration of services, including the expansion of services to JTPA Title II programs for disadvantaged adults.

Project Contact: Ms. Amilia Koby, SDA Director
Telephone: (619) 238-1445

Sunnyvale, California**Multi-Service Center****Skill Testing, Assessment and Re-Employment (STAR)**

- ▶ STAR is funded by three Service Delivery Areas, the State, county government, three community colleges, and the employer community.
- ▶ STAR was proposed to PIC by employer community, specifically, ESL/TRW, Lockheed, and local Chambers of Commerce.
- ▶ STAR serves as a single point of recruitment, intake, comprehensive testing and assessment, and referral for a wide variety of training programs and social services.
- ▶ Case management technique is used for all participants and extends from intake to post-placement follow-up.
- ▶ PIC guides and oversees non-JTPA programs in same manner as for JTPA programs. Plans are underway for the inclusion of JTPA Title II-A participants in STAR.
- ▶ STAR is a finalist for the 1992 JTPA Presidential Award

Project Contact: Mike Curran, Director of Employment Development
Telephone: (619) 974-7620

Woodland, California**Expanded PIC Role****Yolo Community Partnership Agency**

- ▶ PIC exercises oversight of a Federal education grant, a Federal economic development grant, and juvenile community reentry program funded by the State.
- ▶ Highly effective local labor market information system used by PIC in selection of training courses, which are competency-based and regularly monitored.
- ▶ PIC has formal agreements with the Employment Service, vocational rehabilitation, community college, and county economic development agency.
- ▶ Centralized intake process used at three separate locations and case management system in affect for all participants.

Project Contact: Mr. Alex Laiewski, Director
Telephone: (916) 661-2900

Hawaii County, Hawaii
Hawaii County SDA

Expanded PIC Role

- ▶ PIC and ES initiated partnership with the local school system and business community to improve basic skills and employment competencies of in-school youth. Various ethnic Chambers, trade associations, and the school-to-Work Transition Program are signatories to the Business/Education Compact.
- ▶ Formal agreements in place for coordinated delivery of services between PIC, community college, adult and vocational education, and a State-funded training program for welfare recipients.
- ▶ Common intake form and long-term case management approach are used. PIC and Job Service Employers Committee engage in a joint employer relations program.
- ▶ ES is the JTPA administering agency; thus, the Service Delivery area director and the ES local office manager positions are held by the same person, reporting to the PIC.

Project Contact: Alvin Tanaka, Director
Telephone: (808) 243-5232

Maui County, Hawaii
Maui County SDA

Multi-Service Center

- ▶ In addition to one-stop services for participating programs, PIC coordinates delivery of services via formal agreements with community college, county education department, county welfare agency, and vocational rehabilitation.
- ▶ JTPA, ES, and local school system linked to automated Career Information System which is used for assessment, counseling, and employability planning. system also provides labor market information and identifies training opportunities.
- ▶ Case management techniques are employed.
- ▶ PIC offers a child care worker training program which also serves as a free child care facility. A private sector employee coordinates the training curriculum.

Project Contact: Alvin Tanaka
Telephone: (808) 243-5232

Anderson, Indiana
Workforce Development Center JobSource

Expanded PIC Role

- ▶ Multi-service center provides a single point of entry (one application form) for Federally funded training programs, as well as Federal Department of Energy and HUD weatherization programs, State energy assistance program, and United Way programs.
- ▶ PIC conducts quarterly assessment of all participating programs.
- ▶ PIC has direct responsibility for vocational education.
- ▶ PIC aggressively promotes business/education/community dialogues and serves as an organizer of joint programs between vocational education and specific private employers.
- ▶ PIC provides onsite services at an alternative school for dropouts.

Project Contact: Richard Sewell, Deputy Director
Telephone: (317) 232-0196

Indianapolis, Indiana
Workforce Development Center

Multi-Service Center

- ▶ Multi-service center provides clients with a single point of intake, assessment, and referral. State and PIC staff are functionally integrated.
- ▶ Interagency, multi-disciplinary case management teams are used for employability planning and tracking client progress. Such tracking also serves as a quality control device over training providers.
- ▶ PIC has oversight responsibility for vocational education.
- ▶ PIC conducts quarterly community forums prior to PIC meetings with the public, business, and education participating.
- ▶ PIC member sits on local economic development corporation board and vice-verse.
- ▶ PIC staff are located in junior high schools to provide career guidance.

Project Contact: Richard Sewell, Deputy Director
Telephone: (317) 232-0196

Lafayette, Indiana
Workforce Development Center

Multi-Service Center

- ▶ Multi-service center provides all participating program clients with a single point of intake, assessment, and referral. State and PIC staff are functionally integrated.
- ▶ Center uses an interagency case management team approach which includes weekly progress sessions and the use of case managers to monitor training courses.
- ▶ PIC has oversight responsibility for vocational education programs.
- ▶ Chief elected official is a former PIC member and knowledgeable about and very supportive of training and employment programs.

Project Contact: Richard Sewell, Deputy Director
Telephone: (317) 232-0196

Louisville, Kentucky
Job Link

Multi-Service Center

- ▶ "Job Link" was initiated by the PIC to provide a one-stop, multi-service delivery system. Intake, assessment, employability planning, and referral to training occur at the Job Link center.
- ▶ "Linked" agencies include JTPA, ES, JOBS, vocational rehabilitation, and county public schools.
- ▶ GED preparation and adult basic education are conducted at the center and referral to training is achieved via individual vouchers and PIC-sponsored class-size training.
- ▶ Interagency client tracking is accomplished by a PIC-operated case management system.
- ▶ PIC serves as the business partner in the Louisville Education and Employment Partnership, a cooperative endeavor of city and county governments, Chamber of Commerce, public schools, and the United Way.

Project Contact: Rick Tabb
Telephone: (502) 625-2500

Bangor, Maine
Career Advancement Center

Quality Assurance for Voc Ed

- ▶ The Career Advancement Center is a highly innovative, state-of-the art equipped operation which provides a comprehensive range of services to participants.
- ▶ Training Development Center (TDC), the administrative entity of the service delivery area, regularly monitors training programs onsite and conducts systematic evaluation of the programs.
- ▶ TDC was an early advocate of competency-based curricula and instruction through its Job Corps Center operation and has vigorously pursued these concepts in all training programs it sponsors.
- ▶ TDC has received a discretionary grant from the U.S. Department of Education to improve current vocational skills clinics.

Project Contact: Mr. John Dorrer
Telephone: (207) 469-6385

Baltimore, Maryland
Baltimore County Career Development Center

Expanded PIC Role

- ▶ PIC has been and remains instrumental in generating public support for a long-range education reform strategy to produce a more competitive workforce.
- ▶ Chamber of Commerce and Board of Education are active partners with the PIC in the development and implementation of an education reform strategy.
- ▶ Local Employment Service office is located very near to Career Development Center and provides preliminary intake and assessment. PIC and social service staff are outstationed at the local office to assist in intake and assessment. In-depth assessment occurs at the Center.
- ▶ PIC's Program Evaluation Committee regularly measures performance of training providers and assures linkage between labor market information and training offerings.
- ▶ PIC is a finalist for the 1992 JTPA Presidential Award.

Project Contact: Joseph Shopulski, Director
Telephone: (301) 574-8800

Frederick, Maryland
Frederick County Private Industry Council

Expanded PIC Role

- ▶ Under PIC auspices, Chamber of Commerce, Economic and Community Development Commission, and Board of Education are forming a workforce training and Placement Committee.
- ▶ The Family Partnership is a collaborate effort of the PIC, adult education, and IBM; it provides a full range of services with the emphasis on family cohesiveness.
- ▶ PIC joined hands with the Chamber of Commerce and the Alliance for Creative Education to establish a scholarship for potential drop-outs which is financed by the business community.
- ▶ PIC gathers labor market information from a variety of sources, including a business community annual report, and utilizes the information in the design and revision of training programs.
- ▶ PIC received the first "Governor's Coordination Award" in January, 1992.

Project Contact: Marie Keegin, Director
Telephone: (301) 694-1165

Landover, Maryland
Prince Georges County Private Industry Council

Expanded PIC Role

- ▶ PIC has joined forces with the Chamber of Commerce, community college, Economic Development Corporation and county agencies to institute industry-specific (e.g., health care) strategies for assessing training and employment needs of industries.
- ▶ PIC, Chamber of Commerce, Board of Education, and individual business leaders collaborate in actively promoting education reform.
- ▶ PIC plays a major role in comparing labor market information with training course offerings and oversees the initiation, revision, or dropping training programs.
- ▶ PIC recently received a State grant to develop a regional child care resources center.

Project Contact: Joseph Puhalla, President
Telephone: (301) 385-5522

Boston, Massachusetts
Boston Private Industry Council

Expanded PIC Role

- ▶ PIC is actively involved in no less than seven major collaborative efforts between prestigious business leaders and firms and the school system to improve the employability of youth.
- ▶ PIC Chair is a member of MASSJOBS, a State "super council" of which the JTPA Advisory Council is a part.
- ▶ The interplay of agendas and co-membership of these State and local business-dominated bodies greatly facilitates integrated planning, coordination of services, and a productive, ongoing relationship with the business community.
- ▶ The PIC and SDA jointly developed a youth competencies package (accepted by the business community) which is now being used by the entire alternative school system.
- ▶ An illustrative list of businesses closely working with the PIC includes: John Hancock Insurance Co., New England Insurance Co., New England Medical Center, and New England Telephone Company.

Project Contact: George Moriarty, Director
Telephone: (617) 423-3755

Manchester, New Hampshire
New Hampshire Job Training Council, Inc.

Multi-Service Center

- ▶ In Manchester, JTPA, ES, health and human services agency, and vocational and rehabilitation are all housed in one facility.
- ▶ Common referral and reporting forms are used by all agencies.
- ▶ One case management system is shared by all participating agencies; adult and vocational education are included in case management system on an as-needed basis.
- ▶ JTPA serves as the training arm for the JOBS program.
- ▶ New Hampshire is a single-State Service Delivery Area and thus has a unified State Job Training Coordinating Council PIC.

Project Contact: Ray Worden, Executive Director
Telephone: (603) 228-9500

New Brunswick, New Jersey**Expanded PIC Role**

Middlesex/Hunterdon/Somerset Jobs New Jersey

- ▶ In accordance with State law, PIC participates in and approves a consolidated area plan concerning JTPA, ES, JOBS, Voc Rehab and two State funded training programs.
- ▶ PIC is highly active in the management and operation of ES.
- ▶ Using corporate funds, the PIC operates collaborative programs for at-risk youth, with participation of business, schools, community groups and families.
- ▶ JTPA, ES, UI, JOBS and Voc Rehab are co-located, with a common intake form used by JTPA and ES.

Project Contact: Howard Cooper, Executive Director
Telephone: (908) 524-1121

Portland, Oregon**Multi-Service Center**

Northeast Employment and Training Center

- ▶ PIC staff directly manage the activities at the multi-service center which includes the Portland Community College.
- ▶ Intake and assessment are jointly performed by PIC staff and the community college.
- ▶ An individualized case management system with a lead counselor responsible for employability planning and the utilization of various program services.
- ▶ The Center was established by the PIC as a result of a series of community forums involving business, community organizations and the community college.
- ▶ In addition to the multi-service center, the PIC administers a wide variety of Federal, State and local programs with a varied clientele.

Project Contact: Terry Haworth, Public Information Officer
Telephone: (503) 241-4600

Lehigh Valley, Pennsylvania

Private Industry Council of the Lehigh Valley, Inc.

Expanded PIC Role

- ▶ PIC staff serve on five area educational boards and the PIC is very active in numerous dropout prevention programs and school-to-work transition programs.
- ▶ PIC serves on various community boards concerned with business-education partnerships, economic development, labor market information, and health and social services.
- ▶ PIC utilizes labor market information to determine training course offerings and training programs are monitored by PIC staff and on independent entity.
- ▶ PIC has received four National Association of Counties JTPA Excellence Awards since 1988.

Project Contact: Edward J. Murray, Executive Director
Telephone: (215) 437-5627

Philadelphia, Pennsylvania

Philadelphia Private Industry Council, Inc.

Expanded PIC Role

- ▶ PIC operates a number of innovative programs which involve intensive cooperation between business, education, labor organizations, and community organizations.
- ▶ PIC is represented in over twenty boards involved with education, industrial development, and social services.
- ▶ PIC staff are co-located in eight one-stop Employment Service Centers ("Job Centers" for all applicants) and in "Single Point of Contact" Centers for JOBS participants.
- ▶ PIC uses both PIC-developed and State-approved employment competencies and includes them in all training contracts.
- ▶ PIC is a finalist for the 1992 JTPA Presidential Award.

Project Contact: Patricia Irving, President
Telephone: (215) 567-5627

Pittsburgh, Pennsylvania

Allegheny County Department of Federal Programs

Expanded PIC Role

- ▶ PIC works very closely -- often through formal agreements with the State Department of Education, the community college, the local school system (mainstream K-12, including vocational education) and post-secondary vocational training system to improve youth competencies, promote adult literacy, and make training more competency based.
- ▶ Building on Pittsburgh's strong neighborhood tradition, the PIC oversees a network of six community advisory groups comprised of neighborhood employers and community leaders and funds, on a matching basis, six Neighborhood Employment Projects, which link residents and jobs.
- ▶ The PIC Operates "Pittsburgh in Partnership with Parents," a thinking and social skills program for pregnant teens. The project receives both JTPA and foundation financial support.
- ▶ The East Carson Street location is a one-stop Employment Service Center, a JOBS Center and a Youth Center.

Project Contact: Bernard Powers, Director
Telephone: (412) 355-5204

Bellingham, Washington

Center for Workforce Training and Preparation

Expanded PIC Role

- ▶ The PIC has played a central role in moving various programs toward effective collaboration efforts which maximizes exchange of enrollment assessment information, joint service to mutual clients and mutual approval of Individual Training Plans.
- ▶ Under a non-financial agreement, the PIC, ES, the social welfare agency and the area technical college have agreed to a cooperative learning center for JOBS participants
- ▶ The Learning Center is a one-stop center for AFDC recipients. The Learning Center opened April 13, 1992.
- ▶ Over the past six years, the PIC has contributed to the funding of the Learning Centers in twelve high schools and one community college. The Learning Center received a Mott Foundation Grant for Excellence.

Project Contact: Gay Dubigk, Executive Director
Telephone: (206) 671-1660

Dodgeville, Wisconsin
Southwest Wisconsin Job Centers

Multi-Service Center

- ▶ JTPA and ES serve as the core services for the center; in addition, there are fifteen formal agreements with other cooperating agencies.
- ▶ A partially automated case management system is used to facilitate services and to track progress of participants in multiple program.
- ▶ PIC has developed employability competencies for adults based on a survey conducted of employers and uses such competencies in awarding training contracts.
- ▶ PIC has arranged for customized, employer-specific training provided by technical colleges.
- ▶ PIC promotes community forums. It works closely with the Area-Wide Collaborative Planning Committee which has representatives from the private sector and major human resource agencies.

Project Contact: Erv Jankowski, Job Service Supervisor
Telephone: (808) 935-3118

Friendship, Wisconsin
Central Wisconsin Job Centers

Multi-Service Center

- ▶ JTPA, ES, JOBS, older worker, migrant, and social services programs are co-located in the Job Centers and the PIC coordinates the delivery of their services.
- ▶ PIC exercises strong control over JOBS and technical training.
- ▶ The Centers utilize an automated and comprehensive case management system. One case manager coordinates the provision of service through a team comprised of participating agencies.
- ▶ PIC has staff outstationed at the technical colleges who monitor the progress of training participants.
- ▶ PIC devotes a part of its regular meetings to conduct community forums on labor market information and human resource development activities.

Project Contact: Marty Lee
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