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FOIA Number:

S

FOIA MARKER

This is not a textual record. This is used as an administrative marker by the George Bush Presidential Library Staff.

Record Group/Collection: George H.W. Bush Presidential Records
Collection/Office of Origin: Speechwriting, White House Office of
Series: Administrative Files
Subseries: Alpha File, 1989-1993

OA/ID Number: 13907
Folder ID Number: 13907-012

Folder Title:
Tour Requests, 5/89-7/92

| Stack: | Row: | Section: | Shelf: | Position: |
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COPY

THE WHITE HOUSE
WASHINGTON

May 2, 1989

MEMORANDUM TO DEBBIE ROMASH

FROM: Drucie Scaling

RE: Group tour

A group of 65 students from the Lyman C. Hunt Junior High School from Burlington, Vermont will be in town from approximately 9 am Saturday, May 13 until late Tuesday, May 16. They have called our office requesting a group tour of the White House.

We will appreciate your help in making this happen.

*denied
5-8-89*

MEMORANDUM

March 2, 1990

TO: SICHAN SIV
BOBBIE KILBERG
DOUG WEAD
KRISTIN TAYLOR

FROM: Joyce Campbell

THRU: DRUCIE SCALING

RE: INTERN ACTIVITIES

PHOTO OPPORTUNITY

On Wednesday, March 7, the interns will have a photo op with the President. Please meet in Room 122 at 1:40 a.m.

WEST WING TOUR

On March 5 or 6, the interns will be given a West Wing tour during the late afternoon. Please stay tuned for further details.

Let me know as soon as possible if you will be attending these events!

#

MEMORANDUM

March 5, 1990

TO: SICHAN SIV
BOBBIE KILBERG
DOUG WEAD
KRISTINA TAYLOR
DRUCIE SCALING

COMMUNICATIONS INTERNS

FROM: Joyce Campbell

RE: INTERN ACTIVITIES

ARRIVAL CEREMONY

Tomorrow, there is an arrival ceremony for Prime Minister Andreotti of Italy. If you have not attended an arrival ceremony or would like to attend another, please meet in Rm. 122 at 9:25 a.m. to go over to the South Lawn.

WEST WING TOUR

On Wednesday March 14, the interns will be given a tour of the West Wing at 8 p.m. Please meet in Rm. 122 at 7:45 p.m.


#

THE WHITE HOUSE
WASHINGTON

COPY

August 15, 1990

MEMORANDUM FOR MARYANN STEVENS

FROM: Drucie Scaling 
Communications Administrative Officer
Room 122 OEOB, Ext. 2930

RE: Group Tour - September 25, 1990

May I please request a group tour for 17 people from the Soviet Union. Most of these people are rectors at colleges and universities in the Republic of Russia. One is the Minister of Education for the Republic of Russia.

If you need to know anything else about this group, please call me. Thank you for your help with this matter.

August 15, 1990

COPY

MEMORANDUM FOR MARYANN STEVENS

FROM: Drucie Scaling
Communications Administrative Officer
Room 122 OEOB. Ext. 2930

RE: Group Tour - April 20 - 24, 1991

As you can see by the attached letter, The Trinity School of Texas has been bringing their students to Washington for the past 10 years. This past year, the office that had previously requested a tour of the White House either failed to request it or was turned down.

I would appreciate it if you would please assist them in getting a tour for the approximately 50 students and chaperons that will be coming in April of 1991. They would prefer to tour the White House on April 23, 1991 but are flexible on the day.

Ignore the part about the tour of the Oval Office. I told them that I would try to do that for them. If you have any further questions, please call me.

Thank you for your help. I will appreciate anything that you can do for them.

THE TRINITY SCHOOL OF TEXAS

**906 padon
longview, texas 75601
(214) 753-0612**

May 25, 1990

COPY

Director of Tours
The White House
Washington, D. C. 20501

Dear Sir:

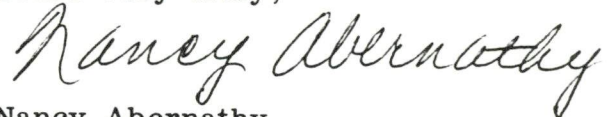
I am the chaperone of a group of 45 fifth graders from Trinity School of Texas in Longview who are taking a school trip to Washington next April. Trinity is a 30-year-old Episcopal school in East Texas with an enrollment of 360 students. Our student body ranges in age from 2½ years old through grade 12. We have been expanding our program for the last six years, and we graduated our first class of seniors this spring. Our fifth graders have been coming to Washington since 1980, and on every trip they are complimented on their spotless appearance and exemplary behavior.

Having chaperoned this trip for the past 5 years, I feel that no visit to Washington is complete without a tour of the White House. Each year the children's description of the White House is "totally awesome". I understand that private tours are available and that it is even possible to view the Oval Office. What an experience for an eleven-year old!

Our trip is scheduled for April 20th through 24th, 1991. We will be staying at the Hotel Washington. Tuesday, April 23rd is designated as our "government day", and we would love to request a White House tour for that morning. If this time is not convenient, our schedule could certainly be altered.

Thank you for your consideration. I look forward to hearing from you at your earliest convenience.

Yours very truly,



Nancy Abernathy

P. S. Please send your response to my home address: 1700 Wood Place, Longview, Texas 75601.

julia wall, headmaster

1700 Wood Place
Longview, TX 75601
May 25, 1990

Mrs. Drucie Scaling
Room 122, Old Executive Office Building
Washington, D. C. 20016

Dear Drucie:

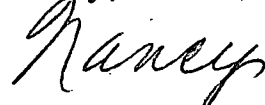
Thanks to you our trip to Washington was complete with a tour of the White House. The kids were so elated and wide-eyed throughout the day. You helped to make a wonderful trip just perfect!

This morning I finalized the dates for next year's tour. We will arrive on Saturday, April 20 and return on Wednesday, April 24. We usually designate Tuesday as government day. I am taking you up on your offer to request a special tour of the White House with a visit to the Oval Office. I can hardly believe that such a possibility even exists! Next year's class is quite a bit larger than this one. I am anticipating a group of 45 to 50 children and chaperones.

Enclosed is a letter to the White House tour director. If you could see that it gets into the proper hands, we would be very grateful.

Again, thank you for your warm hospitality and for enriching the lives of 23 special children. Have a pleasant summer!

Fondly,



Nancy Abernathy

kdb

Enclosures

Trinity School of Texas
Longview, Texas
May 7, 1990

Dear Mrs. Scaling,

Thank you so much for letting
us into the White House. I'm
in 5th grade at Trinity School
in Longview. This was my first
time to be in Washington, D.C.
You made my trip even better
by doing what you did.

Your friend,
Maggie Love Crum

University School of Texas
Langmuir, Texas
May 7, 1990

Dear Mrs. Sealing,

Thank you for letting us
tour the White House. I enjoyed
the White House the best out of
all the things I saw. My favorite
things I saw in the White
House were the big glass chandeliers.
Thank you for taking us.

Sincerely,
George Anton

THE WHITE HOUSE

WASHINGTON

September 8, 1990

MEMORANDUM

TO: DRUCIE SCALING *DAK*

FROM: DEBBIE ROMASH, DIRECTOR
VISITORS OFFICE

SUBJECT: SPECIAL GROUP TOUR

This memorandum will confirm that you have a special group tour of the White House for 16 people from the Council of the American Ophthalmological Society on Saturday, September 29.

The members of the group should arrive at the Visitors Entrance on East Executive Avenue at 8:00 a.m. Please have the person in charge of your group check with the officer on duty upon arrival. He will be expecting them.

On behalf of President and Mrs. Bush, we express best wishes to your group for a most enjoyable visit to the White House.

COPY

September 7, 1990

MEMORANDUM FOR MARYANN STEVENS

FROM: Drucie Scaling
Administrative Officer for Communications
Room 122 OEOB, Ext. 2170

RE: Special Tour - September 29, 1990

On September 29, 1990, the Council of the American Ophthalmological Society will be holding its meeting here in Washington, DC. Dr. Bruce Spivey, the Executive Officer of this Council, served on the Advisory Council of the Medical Coalition during the Bush/Quayle campaign.

I would appreciate it if we could let him have a special tour of the White House for his group on September 29, 1990 for his group. Thank you for your help with this matter.

THE WHITE HOUSE

WASHINGTON

July 15, 1992

MEMORANDUM FOR ALL EXECUTIVE OFFICE OF THE PRESIDENT EMPLOYEES

FROM: ROSE M. ZAMARIA *RM*
DEPUTY ASSISTANT TO THE PRESIDENT AND
DIRECTOR OF WHITE HOUSE OPERATIONS

SUBJECT: Reminder - Staff Tour Procedures

As you are well aware, this is the busiest time for tours and tourists. Lines are long, the sun is hot and tempers are flaring.

In the past few weeks, there have been several reported incidents by the Secret Service Tour Officers of rude behavior on the part of staff as they placed friends in front of the public tour line.

The duty of the Tour Officers is to direct the tour lines with efficiency and politeness. They should not have to be subjected to rude comments/behavior by staff members.

Therefore, let me once again outline the procedures for placing people at the head of the line. They are:

Staff members may place up to ten people in front of the public line, Tuesday through Saturday after 10:30 a.m. Entrance for the tour is through the Visitor's Entrance on East Executive Avenue. Please escort your guests to the south side of the Visitor's Entrance.

Occasionally, tour hours may be affected by the scheduling of Presidential events. If you are planning on placing guests on the public tour, you should contact the Visitors Office (x2322) to be sure the Mansion is open.

If we are to continue this privilege, we need everyone's cooperation.

[OA 5810]

**906 padon
longview, texas 75601
(903) 753-0612**

August 26, 1992

Mrs. Drucie Scaling
Communications Administrative Officer
122 Old Executive Office Building
Washington, D. C. 20016

Dear Drucie:

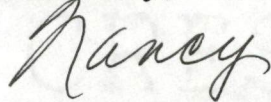
Here we go again! It seems the year is shorter for some reason.

Our trip is a bit earlier in '93. We decided not to fight the Cherry Blossom Festival crowds again. I hope you don't mind doing your "thing" for us one more time. Last year's tour was exceptionally interesting.

I know that you are all on pins and needles this year. We are doing all we can for President Bush in Longview. Just hope it works!

Have a great fall.

Sincerely,



Nancy Abernathy

NA:kdb

THE WHITE HOUSE
WASHINGTON

September 11, 1992

MEMORANDUM FOR MARYANN STEVENS

FROM: Drucie Scaling *DS*
Administrative Officer
Room 116 OEOB. Ext. 7702

RE: Group Tour - March 30, 1993

Again, as you can see by the attached letter, The Trinity School of Texas is bringing their students to Washington, DC. They have been bringing their fifth grade students here for the past 12 years. This past year, I sent you a memo and you accommodated their request for a tour.

I would again appreciate it if you would please assist them in getting a tour for the approximately 50 students and chaperons that will be coming in March of 1993. They would prefer to tour the White House on Tuesday, March 30, 1993, but I am sure they would be flexible if that day proved to be impossible.

Thank you again for your help. I will appreciate anything that you can do for them.

THE WHITE HOUSE

WASHINGTON

January 15, 1992

Dear Nancy,

This is one of my final letters to write as we will be leaving the White House today and I did not want to leave you without any sense of direction to take about your tour. Here is a copy of the letter I wrote in September, 1992 to the Visitors Office about the tour. I have checked on it and they do not yet know who will be in charge of their office in the Clinton Administration or how this type of tour will be handled.

I suggest that in early February you write a letter and enclose a copy of the letter you sent originally and the request letter I sent to the Director of the White House Visitors Office. (I have enclosed my copies.) The Clinton Administration has asked that the present personnel of the Visitor's Office stay on for a short time to help their people become familiar with the operation as it is a very complex organization that is vital to the public life of the White House. Maryann Stevens might still be serving when you write this letter. (I am also putting a memo in my calendar to call her about that time to see if she is still there and jog her memory about your group.)

It is hard to believe that the end of my time here at the White House has arrived. One of the wonderful advantages it has afforded me is getting to know lovely people like you and your chaperons. I do not know what I will be doing for the present time but it looks like I will be in Washington for a while. If I can help you in any way, please do not hesitate to call. I can be reached here at (202) 686-2404 or in Texas at (817) 476-2404.

My very best to you and your wonderful project of bringing the children of Trinity School to Washington.

Sincerely,

Drucie Scaling
Administrative Officer
Office of Presidential Speechwriting

Ms. Nancy Abernathy
The Trinity School of Texas
906 Padon
Longview, Texas 75601

COPY

THE WHITE HOUSE
WASHINGTON

Date: 3-16-92

TO: *Nancy Abernathy*

FROM: DRUCIE SCALING *DS*
Communications Administrative Officer
122 OEOB, EXT. 2930

The attached is for:

- | | |
|---|--|
| <input type="checkbox"/> Per our conversation | <input checked="" type="checkbox"/> Per your request |
| <input type="checkbox"/> Information | <input type="checkbox"/> Review & Comment |
| <input type="checkbox"/> Direct Response | <input type="checkbox"/> Appropriate Action |
| <input type="checkbox"/> Draft Reply | <input type="checkbox"/> Signature |
| <input type="checkbox"/> File | <input type="checkbox"/> Other |
| <input type="checkbox"/> Please Return by _____ | |

Comments:

Looking forward to seeing you!

THE WHITE HOUSE

WASHINGTON

COPY

March 13, 1992

MEMORANDUM

TO: DRUCIE SCALING

FROM: DEBRA ROMASH DUNN, DIRECTOR VISITORS OFFICE

SUBJECT: SPECIAL GROUP TOUR

This memorandum will confirm that you have a special group tour of the White House for 50 people, from the Trinity School Group on Tuesday, April 14.

The members of the group should arrive at the Visitors Entrance on East Executive Avenue at 8:00 a.m. Please have the person in charge of your group check with the officer on duty upon arrival. He will be expecting them.

On behalf of President and Mrs. Bush, we express best wishes to your group for a most enjoyable visit to the White House.

THE WHITE HOUSE

WASHINGTON

October 15, 1991

Dear Nancy,

Attached, please find the memo I sent to Maryann Stevens in the Visitors Office today. If you have any further questions, please do not hesitate to call.

Sincerely,



Drucie Scaling
Administrative Officer
Office of Communications

Ms. Nancy Abernathy
1700 Wood Place
Longview, TX 75601

THE WHITE HOUSE
WASHINGTON

August 3, 1990

MEMO TO DRUCIE

FROM: CHERYL *CK*

SUBJ: VIP TOUR FOR SOVIET EDUCATION
OFFICIALS

I'd like to arrange a VIP tour for a group of Soviet people. Most of them are rectors at colleges and universities in the Republic of Russia. One is the Minister of Education for the Republic of Russia.

The date they'd like is September 25. There will be 17 in the group.

Thanks.

THE WHITE HOUSE

WASHINGTON

COPY

October 15, 1991

MEMORANDUM FOR MARYANN STEVENS

FROM: Drucie Scaling ^{DS}
Communications Administrative Officer
Room 122 OEOB. Ext. 2930

RE: Group Tour - April 11 - 15, 1992

Again, as you can see by the attached letter, The Trinity School of Texas is bringing their students to Washington, DC. They have been bringing their fifth grade students here for the past 10 years. This past year, I sent you a memo and you accommodated their request for a tour.

I would again appreciate it if you would please assist them in getting a tour for the approximately 50 students and chaperons that will be coming in April of 1992. They would prefer to tour the White House on Tuesday, April 14, 1992 but are flexible on the day.

Thank you again for your help. I will appreciate anything that you can do for them.

**906 padon
longview, texas 75601
(214) 753-0612**

July 16, 1991

Director of Tours
The White House
Washington, D.C. 20501

Dear Sir:

I am the chaperone of a group of 50 fifth graders from Trinity School of Texas in Longview who is taking a school trip to Washington next April. Trinity is a 30-year-old Episcopal school in East Texas with an enrollment of 380 students. Our student body ranges in age from 2½ years old through grade 12. Our fifth graders have been coming to Washington since 1980, and on every trip they are complimented on their spotless appearance and exemplary behavior.

Having chaperoned this trip for the past 6 years, I feel that no visit to Washington is complete without a tour of the White House. Our visit is scheduled for April 11th through 15th, 1992. We will be staying at the Hotel Washington. Tuesday, April 14th is designated as our "government day", and we would love to request a White House tour for that morning. If this time is not convenient, our schedule could certainly be altered.

Thank you for your consideration. I look forward to hearing from you at the earliest convenience.

Yours very truly,

Nancy Abernathy

Nancy Abernathy

NA:kdb

1700 Wood Place
Longview, TX 75601
July 16, 1991

Mrs. Drucie Scaling
Room 122, Old Executive Office Building
Washington, D. C. 20016

Dear Drucie:

I can't believe it has taken me three months to thank you for the fabulous tour of the Old Executive Office Building and our special tour of the White House! I don't know where the time has gone, but I certainly am embarrassed! No excuse seems adequate.

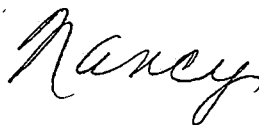
Our entire group was fascinated by the charm and history of the OEOB. The children had glowing remarks to tell their parents, and the chaperones are still commenting to me about the beautiful domes. Thank you for the very special attention you gave us. We felt like VIP's ourselves!

As always, the White House was a treat for everyone, and to step in front of the masses was such a relief. We were able to make our appointment with Ralph Hall in plenty of time, and we enjoyed a relaxing lunch at the Library of Congress. That evening we attended Forever Plaid. It was precious! We waited at the stage door after the performance and made a group picture with the stars. The kids were in heaven. This was definitely one of our most memorable visits to D.C.

I am enclosing another letter for a White House tour in 1992. We will arrive on Saturday, April 11 and would like to visit the White House on Tuesday morning, April 14. Our group size will be between 45 and 50. You are so gracious to offer to arrange this special tour for us.

Have a wonderful summer!

Fondly,



P. S. I also forgot to report to you on Peaches. She did fine in the surgery, and her wonderful attitude has contributed to a fairly speedy recovery.



CARTHAGE CUP COMPANY

91 APR 18 812 718
General Offices
P.O. Box 2586 • Longview, Texas 75606-2586
Phone (214) 757-3673
Telex 311577
Fax (214) 757-9356

FACSIMILIE COMMUNICATION

DATE: 4-18-91
TO: DRUCIE SCALING
AT:
FROM: NANCY ABERNATHY
SUBJECT:
TOTAL NUMBER OF PAGES: 2 INCLUDING THIS PAGE.

Dwcie - I called Nancy Abernathy about her FBI tour. Attached is a fax w/ the names & birthdates of her group

- FBI TOUR -

Any day

can't accomodate large size
Bam / opens at 8:30
broken up into smaller groups
line E St. side of FBI
back side off of Penn.
if gate not open, line up by gate
no reservation

1990 0661

THE WHITE HOUSE
WASHINGTON

COPY

April 3, 1991

MEMORANDUM:

TO: NANCY ABERNATHY

FROM: DRUCIE SCALING
COMMUNICATIONS ADMINISTRATIVE OFFICER
RM 122 OEOB

RE: PER OUR CONVERSATION

Enclosed you will find a copy of the memorandum I received confirming your special group tour. I will contact you when I receive more information about a possible FBI tour.

All 39
Mon. 8am

THE WHITE HOUSE

WASHINGTON

March 27, 1991

MEMORANDUM:

TO: DRUCIE SCALING

FROM: DEBBIE ROMASH, DIRECTOR
VISITORS OFFICE

SUBJECT: SPECIAL GROUP TOUR

This memorandum will confirm that arrangements have been made for your group to be placed at the head of the public tour on Tuesday, April 23. The name of the group is the Trinity School with 50 people.

The group should plan its arrival at the Visitors Entrance on East Executive Avenue at 9:45 a.m. Please have the person in charge of your group check with the Officer on duty upon arrival. He will be expecting them.

On behalf of the President and Mrs. Bush, we express best wishes to your group for a most enjoyable visit to the White House.

COPY

February 7, 1991

MEMORANDUM FOR NANCY ABERNATHY

FROM: Drucie Scaling
Communications Administrative Officer
Room 122 OEOB, Ext. 2930

RE: Group Tour

I've enclosed a copy of the letter sent to the Visitors Office concerning The Trinity School's tour. We should hear back on it sometime in March. As we discussed on the phone, no tours are presently available in the White House. However, I will continue to work on other possibilities.

I enjoyed talking with you and look forward to our communications in the future.

Nancy (Mrs. Mark) Abernathy
1700 Wood Place
Longview, TX
home# 75601
(214) 753-6425
work# (903) 845 2144
Glade water

THE WHITE HOUSE
WASHINGTON

COPY

August 15, 1990

MEMORANDUM FOR MARYANN STEVENS

FROM: Drucie Scaling
Communications Administrative Officer
Room 122 OEOB. Ext. 2930

RE: Group Tour - April 20 - 24, 1991

As you can see by the attached letter, The Trinity School of Texas has been bringing their students to Washington for the past 10 years. This past year, the office that had previously requested a tour of the White House either failed to request it or was turned down.

I would appreciate it if you would please assist them in getting a tour for the approximately 50 students and chaperons that will be coming in April of 1991. They would prefer to tour the White House on April 23, 1991 but are flexible on the day.

Ignore the part about the tour of the Oval Office. I told them that I would try to do that for them. If you have any further questions, please call me.

Thank you for your help. I will appreciate anything that you can do for them.

REQUEST FOR APPOINTMENTS

To: Officer-in-charge
Appointments Center
Room 060, OEOB

Please admit the following appointments on Tuesday, April 23, 1991
for Drucie Sealing of WHO/COM:
(NAME OF PERSON TO BE VISITED) (AGENCY)

Please see attached sheet

MEETING LOCATION

Building OEOB
Room No. 122
Time of Meeting 8:00 am

Requested by Drucie Sealing
Room No. 122 Telephone 2530
Date of request 4-20-91

Additions and/or changes made by telephone should be limited to three (3) names or less.

APPOINTMENTS CENTER: SIG/OEOB - 395-6046 or WHITE HOUSE - 456-6742

Withdrawal/Redaction Sheet

(George Bush Library)

| Document No. and Type | Subject/Title of Document | Date | Restriction | Class. |
|-----------------------|--|----------|-------------|--------|
| 01. List | Re: Students from Trinity School Washington Trip; contains personal information. (1 pp.) | 04/18/91 | P-6, (b)(6) | |

Collection:

Record Group: Bush Presidential Records
Office: Speechwriting, White House Office of
Series: Subject File
Subseries:
WHORM Cat.:
File Location: Tour Requests, 5/89 - 7/92

| | |
|--------------------------------------|----------------------------|
| Date Closed: 1/3/2005 | OA/ID Number: 08484 |
| FOIA/SYS Case #: | |
| Re-review Case #: 2005-0569-S | |
| P-2/P-5 Review Case #: | |

| | |
|--------------------------|----------------------------|
| MR Case #: | Appeal Case #: |
| MR Disposition: | Appeal Disposition: |
| Disposition Date: | Disposition Date: |

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National Security Classified Information [(a)(1) of the PRA]
- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-3 Release would violate a Federal statute [(a)(3) of the PRA]
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P-5 Release would disclose confidential advise between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- (b)(1) National security classified information [(b)(1) of the FOIA]
- (b)(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- (b)(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- (b)(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- (b)(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- (b)(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- (b)(9) Release would disclose geological or geophysical information