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Memos-Budget, 7/90

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Chris Demarest

THE WHITE HOUSE

WASHINGTON

July 10, 1990

MEMORANDUM FOR DAVID DEMAREST
Assistant to the President
for Communications

FROM: Rose Zamaria *RZ*
Special Assistant to the President and
Director of White House Operations

SUBJECT: Status of FY 1990 Travel and
Entertainment Budget

Listed below are the travel and entertainment funds available for the following offices for the remainder of fiscal year 1990.

Obligated to Date

Communications	3,342.00
Public Liaison	2,065.00
Media Relations	2,005.00
Speechwriting	2,874.00
Research	1,816.00

<u>Account</u>	<u>Annual Budget</u>	<u>Obligated to Date</u>	<u>Remaining Funds</u>
Travel	\$18,000.00	12,102.00	5,898.00
Entertainment	3,600.00	1,659.43	1,940.57*

A breakdown of travel expenses by offices is attached. If you have any questions concerning this memorandum, please call extension 2500.

* As of 5/31/90, due to mess billing cycle.

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TRAVEL REPORT FOR: ASST TO THE PRES - COMMUNICATIONS - 220
AS OF DATE: JUNE 30, 1990

FOR MONTH: OCTOBER 1989

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FISCAL YEAR: 90

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
 A = ADVANCE; H = HOTEL BILL; T = AIRLINE TICKETS; V = VOUCHER
 * ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
16779	WLAD	FORT WAYNE, INDIANA	10/21/89-10/22/89	N	ADDRESS CALVARY CHAPEL	.00	
16782	WEAD.	LOS ANGELES, CA	10/26/89-10/29/89	N	ADDRESS ASSOC. OF CHRISTIAN SCHOOLS	.00	
19208	BACARISSE	HOUSTON	10/17/89-10/17/89	N	ATTEND NASA SPACE SHUTTLE LAUNCH	.00	
19210	WATKINS	GRAND RAPID MI	10/26/89-10/29/89	R	ATTEND GERALD FORD WORKFORCE 2000	.00	
19267	SANCHEZ	COLUMBUS, OHIO	10/28/89-10/28/89	P	ADDRESS REP NATL COMMITTE OUTREACH	.00	
TRIP TOTAL						.00	
11319	KILBERG	BALTIMORE MD	10/08/89-10/08/89	P	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
11318	RODEMEYER	GULFPORT MS/ NY	10/12/89-10/12/89	P	ACCOMPANY THE PRESIDNET	.00	
11320	DOOLEY	GULFPORT MS/ NY	10/04/89-10/04/89	P	PREADVANCE THE PRESIDENT	.00	
TRIP TOTAL						.00	
11332	SIMON	SAN JOSE COSTA RICA	10/02/89-10/03/89	S	PREADVANCE THE PRESIDNT	.00	
19070	DEMAREST	SAN JOSE COSTA RICA	10/27/89-10/28/89	S	ACCOMPANY THE PRESIDENT	.00	
19236	RODEMEYER	SAN JOSE COSTA RICA	10/27/89-10/28/89	S	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
19211	SIV	NEW YORK	11/17/89-11/19/89	N	ATTEND DINNER FOR CAMBODIAN-AMERICAN	.00	
19212	SIV	MYRTLE BEACH	11/18/89-11/19/89	N	ATTEND CAMBODIA AMER SOCIETY INC	.00	
19254	VOGT	NEW YORK	11/29/89-11/30/89	N	ATTEND TAX FOUNDATION MEETING	.00	
TRIP TOTAL						.00	
19234	KILBERG	NORFOLK/RICHMOND/NJ	11/02/89-11/02/89	P	ACCOMPANY TRIP OF THE PRESIDENT	.00	
19235	MARTIN	NEWARK, NJ	10/27/89-10/27/89	P	PREADVANCE TRIP OF THE PRESIDENT	.00	
19238	MARTIN	RICHMOND, VA	10/23/89-10/23/89	P	PREADVANCE TRIP OF THE PRESIDENT	.00	
TRIP TOTAL						.00	
11316	BLESSEY	ANDOVER, MA	10/24/89-10/25/89	R	PREADVANCE TRIP OF THE PRESIDENT	95.86	
TRIP TOTAL						95.86	
11315	RODEMEYER	DALLAS, TX	11/10/89-11/11/89	R	ACCOMPANY TRIP OF THE PRESIDENT	88.36	
15241	DEMAREST	DALLAS, TX	11/10/89-11/11/89	R	ACCOMPANY TRIP OF THE PRESIDENT	88.36	
19233	DAVIS	DALLAS, TX	11/10/89-11/11/89	R	ACCOMPANY TRIP OF THE PRESIDENT	88.36	
TRIP TOTAL						265.08	
19239	GEAR	CHICAGO, IL	11/08/89-11/08/89	P	PREADVANCE TRIP OF THE PRESIDENT	77.15	
TRIP TOTAL						77.15	
15242	DEMAREST	MEMPHIS, TN	11/22/89-11/22/89	O	ACCOMPANY TRIP OF THE PRESIDENT	.00	
TRIP TOTAL						.00	
11314	MARTIN	MALTA/BRUSSELS	11/10/89-12/04/89	O	PREADVANCE TRIP OF THE PRESIDENT	.00	
15243	DEMAREST	MALTA/BRUSSELS	11/30/89-12/04/89	O	ACCOMPANY TRIP OF THE PRESIDENT	.00	

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TRAVEL REPORT FOR: ASST TO THE PRES - COMMUNICATIONS - 220

FOR MONTH: NOVEMBER 1989

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LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
TRIP TOTAL						.00	
MONTH TOTAL						438.09	

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LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
19252	DUNCAN	CAMBRIDGE MA	12/10/89-12/15/89	O	ATTEND BUSINESS/GOVT CONFERENCE	.00	
TRIP TOTAL						.00	
15244	DEMAREST	IA/CO/TX	12/07/89-12/08/89	R	ACCOMPANY THE PRESIDENT	51.47	
19240	MALIBY	DC/IA/IX/CO/DC	11/13/89-11/14/89	R	PRLADVANCE THE PRESIDENT	.00	
19253	RODEMEYER	IX/CO/IA	12/07/89-12/08/89	O	ACCOMPANY THE PRESIDENT	54.10	
TRIP TOTAL						105.57	
MONTH TOTAL						105.57	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
19201	SANCHEZ	CHICAGO IL	01/27/90-01/27/90	P	ATTND MIDWST HISPANIC POLITICAL CNF	.00	
19214	WEAD	LOS ANGELES, CA	01/13/90-01/13/90	N	ADDRESS TRINITY BROADCASTING NETWRK	.00	
19295	SIV	ORLANDO, FL	01/07/90-01/08/90	N	ACCOMPANY TRIP OF THE PRESIDENT	800.00	
19287	SIV	SAN FRANCISCO, CA	01/13/90-01/15/90	O	ATTEND ASIAN AMER. LEADERSHIP	569.84	
TRIP TOTAL						1,369.84	
19248	SUTHERLAND	ORLANDO, FL	01/07/90-01/08/90	O	ACCOMPANY TRIP OF THE PRESIDENT	275.00	
19249	DEMAREST	ORLANDO, FL	01/08/90-01/08/90	O	ACCOMPANT TRIP OF THE PRESIDENT	.00	
19251	CAWLEY	ORLANDO, FL/OHIO	12/28/89-12/29/89	O	PREADVANCE TRIP OF THE PRESIDENT	150.00	
TRIP TOTAL						425.00	
19086	DEMAREST	ATLANTA GA/MIAMI FL	01/02/90-01/03/90	R	PREADVANCE THE PRESIDENT	140.00	
19087	DEMAREST	ATLANTA GA/MIAMI FL	01/19/90-01/19/90	R	ACCOMPANY THE PRESIDENT	20.00	
19250	SIMON	ATLANTA GA/MIAMI FL	01/02/90-01/02/90	R	PREADVANCE THE PRESIDENT	740.00	
TRIP TOTAL						900.00	
MONTH TOTAL						2,694.84	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
16776	WEAD	AUSTIN TX	02/04/90-02/04/90	N	ADDRESS PROTESTANT LEADERS	.00	
20826	WEAD	PHOENIX, AZ	02/09/90-02/13/90	N	ADDRESS FIRST ASSEMBLY CHURCH	.00	
TRIP TOTAL						.00	
19243	SIMON	KNOXVILLE, TN/NC	01/26/90-01/26/90	O	PREADVANCE TRIP OF THE PRESIDENT	15.00	
TRIP TOTAL						15.00	
19089	DEMAREST	CALIF/NEBRASKA/OHIO	02/06/90-02/08/90	R	ACCOMPANY TRIP OF THE PRESIDENT	250.00	
19241	DAVIS	CALIF/NEBRASKA/OHIO	02/06/90-02/08/90	R	ACCOMPANY TRIP OF THE PRESIDENT	250.00	
19242	LAUDNER	CALIF/NEBRASKA/OHIO	02/06/90-02/08/90	R	ACCOMPANY TRIP OF THE PRESIDENT	250.00	
19247	MARTIN	CA/OMAHA, NE/OHIO	01/16/90-01/18/90	R	PREADVANCE TRIP OF THE PRESIDENT	300.00	
TRIP TOTAL						1,050.00	
51552	NAPPO	BALTIMORE MD	02/13/90-02/13/90	O	PREADVANCE THE PRESIDENT	.00	
51553	SIMON	BALTIMORE MD	02/13/90-02/13/90	O	PREADVANCE THE PRESIDENT	.00	
TRIP TOTAL						.00	
19091	DEMAREST	PALM SPRINGS/LA	02/28/90-03/04/90	R	ACCOMPANY THE PRESIDENT	1,100.00	
51555	LANGE	PALM SPRINGS/LA	02/28/90-03/04/90	R	ACCOMPANY THE PRESIDENT	1,100.00	
51556	LAUDNER	PALM SPRINGS/LA	02/28/90-03/04/90	R	ACCOMPANY THE PRESIDENT	1,100.00	
TRIP TOTAL						3,300.00	
51562	SMITH	TORONTO CANADA	04/10/90-04/10/90	S	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						4,365.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
12408	SIV	HOUSTON TX	03/23/90-03/24/90	N	ADDRESS HOG FOUNDATION SYMPOSIUM	.00	
20827	WALKINS	NEW YORK	03/08/90-03/09/90	O	UNITED NEGRO COLLEGE FUND DINNER	124.38	
TRIP TOTAL						124.38	
51558	WINSTON	GA/OH/IN/MI	04/02/90-04/03/90	R	ACCOMPANY THE PRESIDENT	90.00	
51559	LAUDNER	GA/OH/IN/MI	04/02/90-04/03/90	R	ACCOMPANY THE PRESIDENT	90.00	
51560	SMITH	GA/OH/IN/MI	04/02/90-04/03/90	R	ACCOMPANY THE PRESIDENT	90.00	
51901	DOOLEY	MI/IN/OH/GA	03/08/90-03/09/90	R	PREADVANCE THE PRESIDENT	90.00	
51902	BLESSEY	MI/IN/OH	03/07/90-03/09/90	R	PREADVANCE THE PRESIDENT	90.00	
TRIP TOTAL						450.00	
MONTH TOTAL						574.38	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
12410	SIV	BOSTON MA	04/06/90-04/06/90	N	ADDRESS UNIVER OF LOWELL	.00	
12411	SIV	SAN ANTONIA, TX	04/26/90-04/30/90	N	ADDRESS THE BRAINPOWER CONVOCATION	.00	
12413	SIV	MINNESOTA	04/12/90-04/13/90	R	ADDRESS UNIV OF MINN	.00	
12414	SIV	SAN ANTONIO, TX	04/27/90-04/30/90	N	ADDRESS INCARNATE WORD COLLEGE	.00	
12416	WATKINS	OH/AZ	04/26/90-04/28/90	N	ADDRESS TEEN CHALLENGE BANQUET	.00	
19277	SANCHEZ	ATLANTA, GA	04/20/90-04/21/90	N	ATTEND COCA-COLA FOUNDATION DINNER	.00	
19286	SIV	SEATTLE WA	04/21/90-04/24/90	N	ADDRESS AACJC CONVENTION	100.00	
TRIP TOTAL						100.00	
19093	DEMAREST	KEY LARGO, ORLANDO	04/19/90-04/22/90	R	ACCOMPANY THE PRESIDENT	800.00	
51541	MARTIN	KEY LARGO/BRIMINGHAM	04/19/90-04/20/90	R	ACCOMPANY THE PRESIDENT	300.00	
51557	GEAR	BIRMNGHM/ORLNDO/TLSA	03/26/90-03/27/90	R	PREADVANCE THE PRESIDENT	200.00	
TRIP TOTAL						1,300.00	
MONTH TOTAL						1,400.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
152G9	DEMAREST	LONDON/ HOUSTON, TX	07/04/90-07/11/90	S	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
12417	SIV	LOS ANGELES, CA	05/18/90-05/20/90	P	ADDRESS CHINESE AMERICAN ASSOC.	.00	
12418	WATKINS	OH/IN	05/18/90-05/19/90	N	ADDRESS INDIANA WESLAYEN UNIVERSITY	.00	
12419	WATKINS	MIMPHIS, TN.	05/20/90-05/20/90	N	ADDRESS COAHOMA COMMUNITY COLLEGE	.00	
16777	KILBERG	NEW YORK	05/21/90-05/22/90	O	ATTEND JEWISH DINNER, GEORGE KLEIN	49.00	
19097	DEMAREST	ATLANTA, GA	05/01/90-05/02/90	P	TEACH SEMINARS FOR REP NAT. COMM.	.00	
19098	DEMAREST	WEST PALM BEACH, FL	05/04/90-05/07/90	N	ADDRESS COLLEGE OF BOCA RATON	.00	
19131	WEAD	MEDFORD OREGON	05/25/90-05/27/90	N	ADDRESS CAYNONVILLE BIBLE ACADEMY	.00	
19276	SANCHEZ	LOS ANGELES CA	05/04/90-05/06/90	N	ATTEND HISPANIC EVENT	.00	
19299	WEAD	TULSA OK	05/04/90-05/04/90	N	ADDRESS ORAL ROBERTS UNIV	.00	
51904	DUNCAN	EUROPE	05/04/90-05/27/90	S	ATTEND INTERNAT BUSINESS SEMINAR	.00	
51951	KILBERG	WOODSTOCK, VA	05/09/90-05/09/90	O	ADDRESS NAT. HONOR SOCIETY	80.00	
TRIP TOTAL						129.00	
51999	LANGE	STILLWATER, TULSA,OK	05/04/90-05/04/90	R	ACCOMPANY THE PRESIDENT	24.00	
TRIP TOTAL						24.00	
19072	DEMAREST	TX/SC/VA	05/11/90-05/12/90	R	ACCOMPANY THE PRESIDENT	100.00	
19275	SANCHEZ	VA/SC/TX	04/24/90-04/25/90	R	PREADVANCE THE PRESIDENT	100.00	
51583	FOSTER	VA/SC/TX	04/24/90-04/25/90	P	PREADVANCE THE PRESIDENT	.00	
51905	BLESSEY	VA/SC/TX	04/24/90-04/25/90	R	PREADVANCE THE PRESIDENT	110.00	
51949	LAUDNER	TX/SC/VA	05/11/90-05/12/90	R	ACCOMPANY THE PRESIDENT	100.00	
TRIP TOTAL						410.00	
51947	DAVIS	TX/OR/CA	05/18/90-05/21/90	R	ACCOMPANY THE PRESIDENT	400.00	
51948	LAUDNER	TX/OR/CA	05/18/90-05/21/90	R	ACCOMPANY THE PRESIDENT	325.00	

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TRAVEL REPORT FOR: ASST TO THE PRES - COMMUNICATIONS - 220
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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
51950	WINSTON	TX/OR/CA	05/18/90-05/21/90	R	ACCOMPANY THE PRESIDENT	325.00	
51998	DOOLEY	OR/CA	05/04/90-05/06/90	R	PREADVANCE THE PRESIDENT	475.00	
TRIP TOTAL						1,525.00	
MONTH TOTAL						2,088.00	

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TRAVEL REPORT FOR: ASST TO THE PRES - COMMUNICATIONS - 220
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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
12415	SIV	PORTLAND, ME	06/09/90-06/10/90	N	ADDRESS, PORTLAND, ME PUBLIC SCHOOLS	.00	
12432	SIV	PORTLAND, OR	06/01/90-06/02/90	P	ADDRESS PORTLAND COMMUNITY COLLEGE	.00	
12435	SIV	SAN FRANCISCO, CA	06/22/90-06/24/90	N	ADDRESS ANNUAL BANQUET	.00	
12436	WATKINS	PHILADELPHIA, PA	06/19/90-06/19/90	N	SPEECH TO INTL. VISITORS CENTER	.00	
TRIP TOTAL						.00	
51945	LANGE	NE/IL/WI/IA	06/07/90-06/08/90	R	ACCOMPANY THE PRESIDENT	115.00	
51994	LAUDNER	NE/IL/WI/IA	06/07/90-06/08/90	R	ACCOMPANY THE PRESIDENT	115.00	
51995	SMITH	NE/IL/WI/IA	06/07/90-06/08/90	R	ACCOMPANY THE PRESIDENT <i>Didn't go</i>	115.00	
51996	DODLEY	WI/NE/IL/IA	05/23/90-05/24/90	P	PREADVANCE THE PRESIDENT	.00	
TRIP TOTAL						345.00	
51946	SIMON	AL/NC	06/05/90-06/05/90	P	PREADVANCE THE PRESIDENT	.00	
51990	MCNALLY	CHARLOTTE NC	06/20/90-06/20/90	P	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						345.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
51992	CAWLEY	HOUSTON, TX	06/11/90-06/12/90	O	PREADVANCE THE PRESIDENT	175.00	
51993	DOOLEY	HOUSTON, TX	06/11/90-06/12/90	O	PREADVANCE THE PRESIDENT <i>Didn't go</i>	.00	
TRIP TOTAL						175.00	
MONTH TOTAL						175.00	
ORGANIZATION TOTAL						12,185.88	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
OMO18	IMPREST FUND	VARIOUS	10/01/89-09/30/90	O	IMPREST FUND	26.10	*
TRIP TOTAL						26.10	
MONTH TOTAL						26.10	
ORGANIZATION TOTAL						26.10	

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FISCAL YEAR: 90

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
A = ADVANCE; H = HOTEL BILL; T = AIRLINE TICKETS; V = VOUCHER
* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
OMO18	IMPREST FUND	VARIOUS	10/01/89-09/30/90	0	IMPREST FUND	48.20	
TRIP TOTAL						48.20	
MONTH TOTAL						48.20	
ORGANIZATION TOTAL						48.20	

6/30/90

TRAVEL REPORT FOR: COMMUNICATIONS - PUBLIC AFFR & MEDIA REL -223 FOR MONTH: 10/01/89-9/30/9 PAGE 66
AS OF DATE: JUNE 30, 1990 FISCAL YEAR: 90

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
A = ADVANCE; H = HOTEL BILL; T = AIRLINE TICKETS; V = VOUCHER
* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
OMO18	IMPREST FUND	VARIOUS	10/01/89-09/30/90	O	IMPREST FUND	16.30	*
TRIP TOTAL						16.30	
MONTH TOTAL						16.30	
ORGANIZATION TOTAL						16.30	

6/30/90

WHITE HOUSE ENTERTAINMENT REPORT

PAGE 4

AS OF DATE: JUNE 30, 1990

ASST TO THE PRES - COMMUNICATIONS - 220

PAYEE	ACCOUNT	PURPOSE	DATE	AMOUNT
WH STAFF MESS	COMM-01	JAN MESS CHARGE	01/31/90	80.00
BOBBIE KILBERG	KILB-01	NOV MESS CHARGE	11/08/89	56.84
BOBBIE KILBERG	HANUKKAH	HANUKKAH EVENT	12/12/89	145.80
WH STAFF MESS	MEDI-01	DEC MESS CHARGE	12/31/89	698.36
WH STAFF MESS	COMM-01	MARCH MESS CHARGE	03/31/90	678.43
ORGANIZATION TOTAL				1,659.43

THE WHITE HOUSE
WASHINGTON

COPY

July 27, 1990

MEMORANDUM FOR TOM HUFFORD

FROM: Drucie Scaling
Communications Administrative Officer
Room 122, Ext. 2170

RE: White House Travel Expense Report

In checking the Office of Communications travel, I feel that I have found that we have been charged twice for one of the trips. I can understand this as we changed the Speechwriter at the last minute that was to go on the trip.

On page 62, Authorization number 51995 - Smith - did not go on the trip. I would appreciate it if you will take this off of our account. If you have any questions, please let me know. I will be more than happy to help.

Thank you for your help with this matter.