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Folder Title:
7-28-98 [Research R Report, Price Quotes - 1998]

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THE INSTITUTE FOR REHABILITATION AND RESEARCH - TIRR
RESEARCH INDIRECT COST & RATE PROPOSAL REPORT
for the Calendar Year Ended - December 31, 1997

DRAFT

COST POOLS	HCFA 2552-96 Reference Worksheets
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**RESEARCH
INDIRECT
COST PER
MEDICARE
COST RPT.**
(Line 97)

PER RESEARCH INDIRECT COST REPORT			
ON-SITE	OFF-SITE	AFFILIATED	TOTAL
(Line 97.01)	(Line 97.02)	(Line 97.03)	

INDIRECT COST: (Footnote 1)

Facility Cost:

Depreciation - Building	Attached Worksheet B, Part I, Column 3	\$ 16,306	\$ 8,009	\$ 1,688	\$ 3,950	\$ 13,647
Depreciation - Equipment	Attached Worksheet B, Part I, Column 4	12,494	8,222	1,733	4,055	14,010
Operation of Plant	Attached Worksheet B, Part I, Column 8	44,651	27,622	5,821	13,623	47,066
Housekeeping	Attached Worksheet B, Part I, Column 10	13,271	8,580	1,808	4,232	14,620
Sub Total Facility Cost		<u>\$ 86,722</u>	<u>\$ 52,433</u>	<u>\$ 11,050</u>	<u>\$ 25,860</u>	<u>\$ 89,343</u>

General and Administrative Cost:

Employee Benefits/Personnel Cost	Attached Worksheet B, Part I, Column 5	\$ 15,547	\$ 2,672	\$ 8,249	\$ 2,578	\$ 13,499
Other Admin & General	Attached Worksheet B, Part I, Column 6	656,457	88,201	380,004	83,856	552,061
Grants Administration (Line 97.04)	Attached Worksheet B, Part I, Column 25	162,455	34,251	147,565	32,563	214,379
Sub Total General and Administrative Cost		<u>\$ 834,459</u>	<u>\$ 125,124</u>	<u>\$ 535,818</u>	<u>\$ 118,997</u>	<u>\$ 779,939</u>

TOTAL - INDIRECT COST, 12/31/97

<u>\$ 921,181</u>	<u>\$ 177,557</u>	<u>\$ 546,868</u>	<u>\$ 144,857</u>	<u>\$ 869,282</u>
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MODIFIED TOTAL DIRECT COST-MTDC, 12/31/97 Schedules VIII, VIIIA, VIIIB, VIILC, and VIILD
(Footnote 2)

<u>\$ 3,719,811</u>	<u>\$ 478,526</u>	<u>\$ 2,131,446</u>	<u>\$ 462,340</u>	<u>\$ 3,072,312</u>
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PROPOSED RESEARCH INDIRECT COST RATES, 12/31/97

<u>37.10%</u>	<u>25.66%</u>	<u>31.33%</u>	<u>28.29%</u>
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Proposed Rates - 12/31/96

Net Change

Proposed Rates - 12/31/95

Net Change

38.13%	25.05%	28.67%	27.53%
<i>-1.03%</i>	<i>0.61%</i>	<i>2.66%</i>	<i>0.76%</i>
22.08%	38.74%	18.47%	19.05%
<i>16.05%</i>	<i>-13.69%</i>	<i>10.20%</i>	<i>8.49%</i>

FOOTNOTES:

- 1) Indirect costs were derived using the Medicare Cost Report's single step down method as approved in 1995 and is consistent with OASC-3 Section V guidelines.
- 2) Modified Total Direct Costs were classified in accordance with OASC-3 revised guidelines stated on Section IV and is consistent with the TIRR's prior year's rate proposal format.

THE INSTITUTE FOR REHABILITATION AND RESEARCH - TIRR
RESEARCH INDIRECT COST & RATE PROPOSAL REPORT
for the Calendar Year Ended - December 31, 1997

D R A F T

COST POOLS	HCFA 2552-96 Reference Worksheets
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**RESEARCH
INDIRECT
COST PER
MEDICARE
COST RPT.
(Line 97)**

PER RESEARCH INDIRECT COST REPORT			
ON-SITE	OFF-SITE	AFFILIATED	TOTAL
(Line 97.01)	(Line 97.02)	(Line 97.03)	

INDIRECT COST: (Footnote 1)

Facility Cost:

Depreciation - Building	Attached Worksheet B, Part I, Column 3	\$ 16,306	\$ 8,009	\$ 1,688	\$ 3,950	\$ 13,647
Depreciation - Equipment	Attached Worksheet B, Part I, Column 4	12,494	8,222	1,733	4,055	14,010
Operation of Plant	Attached Worksheet B, Part I, Column 8	44,651	27,622	5,821	13,623	47,066
Housekeeping	Attached Worksheet B, Part I, Column 10	13,271	8,580	1,808	4,232	14,620
Sub Total Facility Cost		\$ 86,722	\$ 52,433	\$ 11,050	\$ 25,860	\$ 89,343

General and Administrative Cost:

Employee Benefits/Personnel	Attached Worksheet B, Part I, Column 5	\$ 15,547	\$ 2,672	\$ 8,249	\$ 2,578	\$ 13,499
Other Admin & General	Attached Worksheet B, Part I, Column 6	656,457	88,201	380,004	83,856	552,061
Grants Administration (Line 97.04)	Attached Worksheet B, Part I, Column 25	162,455	34,251	147,565	32,563	214,379
Sub Total General and Administrative		\$ 834,459	\$ 125,124	\$ 535,818	\$ 118,997	\$ 779,939

TOTAL - INDIRECT COST, 12/31/97

\$ 921,181	\$ 177,557	\$ 546,868	\$ 144,857	\$ 869,282
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MODIFIED TOTAL DIRECT COST-MTDC, 12/31/97 Schedules VIII, VIIIa, VIIIb, VIIIc, and VIId
(Footnote 2)

\$ 3,719,811	\$ 478,526	\$ 2,131,446	\$ 462,340	\$ 3,072,312
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PROPOSED RESEARCH INDIRECT COST RATES, 12/31/97

DHHS APPROVED INDIRECT COST RATES, 12/96
DHHS APPROVED INDIRECT COST RATES, 12/95
DHHS APPROVED INDIRECT COST RATES, 12/94

37.10%	25.66%	31.33%
30.10%	21.90%	23.60%
22.10%	18.60%	18.50%
25.10%	21.40%	10.00%

FOOTNOTES:

- 1) Indirect costs were derived using the Medicare Cost Report's single step down method as approved in 1995 and is consistent with OASC-3 Section V guidelines.
- 2) Modified Total Direct Costs were classified in accordance with OASC-3 revised guidelines stated on Section IV and is consistent with the TIRR's prior year's rate proposal format.

THE INSTITUTE FOR REHABILITATION AND RESEARCH - TIRR
COMPARATIVE ANALYSIS OF RESEARCH INDIRECT COST & RATE PROPOSAL REPORT
for the Calendar Year Ended - December 31, 1997

COST POOLS	RESEARCH					
	INDIRECT					
	COST PER	PER RESEARCH INDIRECT COST REPORT (ICR)				
	MEDICARE	ON-SITE	OFF-SITE	AFFILIATED	TOTAL	
	COST RPT.					
	(Line 97)	(Line 97.01)	(Line 97.02)	(Line 97.03)		
INDIRECT COST						
Facility Cost:						
Depreciation - Building	\$ 16,306	\$ 8,009	\$ 1,688	\$ 3,950	\$ 13,647	
Depreciation - Equipment	12,494	8,222	1,733	4,055	14,010	
Operation of Plant	44,651	27,622	5,821	13,623	47,066	
Housekeeping	13,271	8,580	1,808	4,232	14,620	
Sub Total - Facility Cost, 12/31/97	\$ 86,722	\$ 52,433	\$ 11,050	\$ 25,860	\$ 89,343	
Sub Total - Facility Cost, 12/31/96	98,336	52,679	10,990	26,041	89,710	
Variance - See Footnote 1	(11,614)	(246)	60	(181)	(367)	
Percent of Change	-11.8%	-0.5%	0.5%	-0.7%	-0.4%	
General and Administrative Cost						
Employee Benefits-Personnel Costs	\$ 15,547	2,672	8,249	2,578	13,499	
Other Admin & General	656,457	88,201	380,004	83,856	552,061	
Grants Administration (Line 97.04)	162,455	34,251	147,565	32,563	214,379	
Sub Total - General and Admin. Cost, 12/31/97	\$ 834,459	\$ 125,124	\$ 535,818	\$ 118,997	\$ 779,939	
Sub Total - General and Admin Cost, 12/31/96	830,700	104,013	479,791	103,501	687,305	
Variance - See Footnote 2	3,759	21,111	56,027	15,496	92,634	
Percent of Change	0.5%	20.3%	11.7%	15.0%	13.5%	
TOTAL - INDIRECT COST, 12/31/97	\$ 921,181	\$ 177,557	\$ 546,868	\$ 144,857	\$ 869,282	
TOTAL - INDIRECT COST, 12/31/96	929,036	156,692	490,781	129,542	777,015	
Variance	(7,855)	20,865	56,087	15,315	92,267	
Percent of Change	-0.85%	13.32%	11.43%	11.82%	11.87%	
MODIFIED TOTAL DIRECT COST-MTDC, 12/31/97	\$ 3,719,811	\$ 478,526	\$ 2,131,446	\$ 462,340	\$ 3,072,312	
MODIFIED TOTAL DIRECT COST-MTDC, 12/31/96	3,491,441	410,995	1,959,403	451,810	2,822,208	
Variance - See Footnote 3	228,370	67,531	172,043	10,530	250,104	
Percent of Change	6.54%	16.43%	8.78%	2.33%	8.86%	
PROPOSED RESEARCH INDIRECT COST RATES, 12/97		37.10%	25.66%	31.33%		
PROPOSED RESEARCH INDIRECT COST RATES, 12/96		38.13%	25.05%	28.67%		
Net Change		-1.03%	0.61%	2.66%		
FOOTNOTES:						
1) Facility cost reflected no material variances because expenses and statistics for 1997 stayed relatively flat when compared to 1996 cost pool						
2) General & Administrative cost increase by approximately \$93,000 or 13.5% due to the cumulative increases or decreases of direct and indirect expenses as enumerated below						
		Allocated Research Direct/Indirect Cost				
		12/31/97	12/31/96	Variance	Percent	
Employee Benefits & Related Cost	Indirect Cost	13,499	38,279	(24,780)	-64.74%	
Grants Administration	Direct & Indirect	214,379	171,365	43,014	25.10%	
Other Administrative & General Cost	Indirect Cost	552,061	477,661	74,400	15.58%	
Total		779,939	687,305	92,634	13.48%	
3) Modified Total Direct Costs increase by approximately \$250,000 or 8.9% due to the cumulative effect of increase grants awards in the respective cost pools enumerated below						
		12/31/97	12/31/96	Variance	Percent	
Research On-site Total MTDC	97.01	478,526	410,995	67,531	16.43%	
Research Off-Site Total MTDC	97.02	2,131,446	1,959,403	172,043	8.78%	
Research - Affiliated	97.03	462,340	451,810	10,530	2.33%	
Total		3,072,312	2,822,208	250,104	8.86%	



Magic Image Printing

7/21/98

TO: ROSE
ILRU

RE: QUOTE ON BOOKS

SPECIFICATIONS: 32 PAGES, INSIDE PAGES PRINTED
BLACK INK ON 70# WHITE BOOK
PAPER, 10 PT WHITE COVER PRINTED
IN TWO COLORS OF INK, FINISHED
SIZE IS 8 1/2 x 11.

QTY.

250 BOOKS

SADDLE STITCHED
(LIKE BEFORE)

1757 ⁵⁵ 1.03

PERFECT
BIND

2157 ⁵⁵ 8.13

✓ 500 "

2017 ³⁵ 4.03

2517 ³⁵ 5.02

1000 "

2823 ⁰⁰ 2.82

3698 ⁰⁰ 3.70

ADDITIONAL 1000's

1350 ⁰⁰

1740 ⁰⁰

HOPE THIS HELPS. I WOULD ESTIMATE COST OF
ARTWORK TO BE AN ADDITIONAL
\$75-\$100.

THANKS,

Ron Lewis

5250 Gulfon, Suite 4F • Houston, Texas 77081 • Telephone: (713) 662-2400 • Fax: (713) 662-9640



**HARRIS COUNTY
DEPARTMENT OF EDUCATION**

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713-694-6300

FAX Cover Sheet

FAX Number	
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☐	Assistant Superintendent
☐	Academic Decathlon
☐	Education Foundation of Harris Co.
☐	Facilities
☐	Human Resources
☐	Information Services
☐	Printing Services
☐	Psychological Services
☐	Purchasing / Purchasing Coop.
☐	Records Management
☐	Special Education
☐	Staff Development
☐	Therapy Services
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To:

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From:

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3 Bids for
printing job
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25 # Pages Including This Page:

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60 masters Run 11x17 FJB
60th white
Cover Design 2-color
250 Saddle Stitched \$487.45 Perfect Bound \$637.60
500 " \$598.57 " \$895.66
1000 " \$871.09 \$1441.90
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Debbie

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Houston, Texas 77098

QUOTATION

Michael Allen
Account Manager
Pager: (713) 648-4715
Fax: (713) 524-4036
Store: (713) 520-9753

Name: ROSE SHEPARDDate: 7-23-98Company: ILRUQuote # 1 OF 2

(Please reference this quote number when placing your order)

Address: HOUSTONPhone: 520-0232 Fax: 520-5785

Qty.	Description	Unit Price	Total
	SADDLE BINDING, PRINTED COVERS + TEXT		
250	PRINTED TEXT		3805.00
	PRINTED COVERS		332.00
	BINDING		363.00
	(795.00)	TOTAL	4500.00
500	PRINTED TEXT		4369.00
	PRINTED COVERS		360.00
	BINDING		497.00
	(1,057.00)	TOTAL	5226.00
1000	PRINTED TEXT		5416.00
	PRINTED COVERS		441.00
	BINDING		764.00
	(1605.00)	TOTAL	6621.00
5000	PRINTED TEXT		13,711.00
	PRINTED COVERS		997.00
	BINDING		2909.00
	(5906.00)	TOTAL	17,617.00

Prices do not include taxes if applicable

Notes & Comments

ON ALL QUOTES:

TEXT PRINTED DOUBLE-SIDED (50 PAGES) ON

60 # OPAQUE

COVERS PRINTED 2 COLOR OUTSIDE ON

80 # GLOSS

Mike Allen

Account Manager

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KINKO'S COPIES

Michael Allen

002

kinko'sYour Branch Office
2200 S.W. Frwy.
Houston, Texas 77098

QUOTATION

Michael Allen
Account Manager
Pager: (713) 648-4715
Fax: (713) 524-4036
Store: (713) 520-9753Name: ROSE SHEPARDDate: 7-23-98Company: ILRUQuote # 2 OF 2Address: HOUSTON(Please reference this quote number
when placing your order)Phone: 520-0232 Fax: 520-5785

Qty.	Description	Unit Price	Total
	PERFECT BINDING, PRINTED COVERS AND TEXT.		
250	PRINTED TEXT		3805.00
	PRINTED COVERS		332.00
	BINDING		1030.00
	(1462.00)	TOTAL	5167.00
500	PRINTED TEXT		4369.00
	PRINTED COVERS		360.00
	BINDING		1195.00
	(1755.00)	TOTAL	5924.00
1000	PRINTED TEXT		5416.00
	PRINTED COVERS		441.00
	BINDING		1524.00
	(2365.00)	TOTAL	7381.00
5000	PRINTED TEXT		13,711.00
	PRINTED COVERS		997.00
	BINDING		4160.00
	(7157.00)	TOTAL	18,868.00

Prices do not include taxes if applicable

Notes & Comments

ON ALL QUOTES: THE AMOUNT IN PARENTHESES
BY THE TOTAL IS THE COST IF THE TEXT
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AND BINDING THE SAME.


Account Manager
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WINDSOR TRAVEL	
PROFESSIONAL SERVICE FEE SCHEDULE	
Airline tickets (per domestic ticket)	\$5.00 - \$8.00 - \$10.00
Delivery of tickets (including Canada, Mexico, U.S. Virgin Islands and Puerto Rico)	\$10.00
Village award reservations (each)	\$50.00
Tickets written with discount/award coupons (each, plus fee)	\$10.00
Re-issue or exchanges (each)	\$10.00
Refunded tickets (each) - void - \$50.00 or \$75.00	\$10.00
Express mailing fee (plus cost)	\$15.00
Hotel and Car Reservation Fee (without air reservation)	\$10.00
Domestic (each)	\$10.00
International (each)	\$25.00
Foreign currency drafts for deposits	\$10.00
Theater/Dinner reservations (per booking)	\$10.00
Limousine/Guide/Transfer (per booking)	\$10.00
Visa Processing (per country)	\$10.00
Not including consulate fee and handling charges	\$10.00
Passport Photo Fees	\$10.00
Late Booking Fees	\$50.00
Not including express mail and emergency delivery documents	\$50.00
Cancellation Fee (per cruise or tour booking)	\$50.00
Commission Fee (per hour)	\$50.00
Detailed World View guide - Current restaurant, theater shopping, events and recommended sightseeing during your dates of travel	\$25.00
(Complimentary for International First/Business class travelers)	\$250.00
Group planning deposit (per group)	\$100.00
When we do make creative arrangements, we ask that all future clients deposit \$100.00 per traveler as we begin to plan your trip. This Plan-To-Go fee will be applied in full to your final payment of travel expenses, and does not add any cost to your vacation. This deposit is, however, non-refundable if the trip is canceled or no travel services are purchased. We suggest trip cancellation insurance to offset any cancellation fees and other non-refundable expenses.	\$35.00
Research: Accounting research (over 6 months old)	
Frequent flyer information, including copies of past airline tickets purchased at Windsor (each copy)	\$5.00