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Texas Rehab Commission Grant Correspondence [1980-1984]

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"A HUMAN ENERGY AGENCY"

TEXAS REHABILITATION COMMISSION

JOYCE FRIEDEN
VERNON M. ARRELL
Commissioner

Program and Facility Services ■ 118 E. Riverside Dr. ■ (512) 445-8305 ■ Austin, TX 78704

BOARD MEMBERS

JOHN WYLIE, Director

Jerry Kane
CHAIRMAN

George McCullough, M.D.
Anne R. Race, M.D.
William C. Morrow
Wendell D. Faulkner
Ernestine Washington

May 15, 1984

Quentin Smith, Executive Director
Houston Center for Independent Living
The APC Building
6910 Fannin, #120
Houston, TX 77030

Dear Quentin:

Attached for your files is a copy of the Title VII, Part B continuation application submitted on 5/7/84. I appreciate your promptness in providing information for the completion of this application and I will keep you advised as to any response from the Department of Education as soon as it is received.

If you have any questions concerning this matter, please let me hear from you.

Sincerely,

Ted M. Thayer

Ted M. Thayer
Director of Independent Living

dk

Attachment

cc: ~~John Wylie~~
✓ Joyce Frieden

**TEXAS REHABILITATION COMMISSION
OFFICE MEMORANDUM**

TO: Subcommittee on Independent Living

FROM: Ted M. Thayer 

SUBJECT: TITLE VII, PART B, PROPOSAL TO EXPAND CENTERS FOR INDEPENDENT LIVING

DATE: July 22, 1980 **RE:**

Attached for your information is a proposal submitted for the July 15 funding cycle for Title VII, Part B, grants. Please note that the proposal provides for expansion of the two centers for independent living proposed in the March 15, 1980, grant. This proposal was prepared on rather short notice due to the fact that the priorities for the second funding cycle were only received approximately one week prior to the July 15, 1980, deadline (copy attached). You will note that the Texas Rehabilitation Commission falls into priority number three since we have been unofficially advised that our previous grant proposal submitted earlier this fiscal year will be funded.

Although our proposal to expand the two existing centers is lower on the priority list, it is possible that it will be funded if there is a shortage of good proposals submitted.

In view of the very short time frame involved, I took the liberty of consulting with Lex Frieden to advise him of the Commission's intent to submit the attached proposal. I will keep you advised as to the disposition of both of the proposals submitted this fiscal year and, hopefully, we will be able to meet prior to the next funding cycle in order to discuss plans for expansion of independent living services.

TMT/dk

Attachment

cc: A. J. "Bob" Blase
John Fenoglio
John Wylie
Helen Goodman

MEMORANDUM

UNITED STATES DEPARTMENT OF EDUCATION

WASHINGTON, D.C. 20202

Rehabilitation Services Administration

TO: Independent Living Coordinators
Region VI

June 25, 1980

FROM: *Harold D. Vialle*
for Acting Regional Commissioner
Region VI

SUBJ: July 15, 1980, Review Cycle of Part B, Title VII Project Grants to Plan,
Establish and Operate Centers for Independent Living

Attached is a copy of a recent Information Memorandum, RSA-IM-80-34, received in our office announcing the priorities for the consideration of project grant applications under Part B, Title VII of the Rehabilitation Act, to plan, establish and operate Centers for Independent Living. Although the IM was mailed to each State agency, we wanted to send you a copy directly due to the short deadline of July 15, 1980.

The IM indicates the next deadline date for the submittal of grant applications under Part B as being the July 15 date as announced in the Federal Register on January 17, 1980, (copy attached).

The purpose of this memorandum is to advise you of the priorities that have been determined in the consideration of applications submitted for the July 15, 1980 competition.

Arkansas, Louisiana, and both Texas Agencies should note Priority Number Three should they wish to request additional funds in \$25,000 increments to supplement activities planned for FY 80. A new Face Sheet 424 and a detailed budget narrative and justification will be needed. Please forward your grant proposals and supplemental grant requests to the address listed in the Federal Register.

By this date, each of you should have been contacted by Leon Thornton regarding a change in date regarding the workshop on Independent Living which was originally scheduled for July 15-18, 1980, in Hot Springs, Arkansas. The workshop has been rescheduled for September 30 through October 3, 1980. Information regarding this change will be forthcoming to you from the Arkansas RCEP program.

Should you have any questions regarding the above, please contact Jerry Doyle at area code 214-767-2961.

Attachments

	LSD
1	HARVEY
1	ARRELL
1	AUSTIN
1	WHEELER
1	Fenoglio
1	Young
1	Werner
1	Schleck
1	Wulie
1	Vaughn
1	Thayer
1	Schabel
1	Gray

DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, D.C. 20201

INFORMATION MEMORANDUM
RSA-IM-80-34

19 JUN 1980

TO : STATE REHABILITATION AGENCIES (GENERAL)
STATE REHABILITATION AGENCIES (BLIND)
RSA REGIONAL COMMISSIONERS

SUBJECT: Priorities for the consideration of project grant applications under Part B, Title VII of the Rehabilitation Act, to plan, establish and operate Centers for Independent Living

CONTENT: The next deadline for the submittal of grant applications to plan, establish and operate Centers for Independent Living is July 15, 1980, as announced in the Federal Register on January 17, 1980, (copy attached).

The purpose of this Information Memorandum is to advise you of the priorities that have been determined in the consideration of such applications submitted on or before July 15, 1980.

Priority Number One

Consistent with the January 17, 1980, Federal Register announcement, designated State rehabilitation units which have not applied, designated State rehabilitation units which were denied funding in the March 15, 1980, review cycle, and applications from local public agencies and private nonprofit organizations from States in which a designated State unit does not apply (or has not applied) during this fiscal year.

Priority Number Two

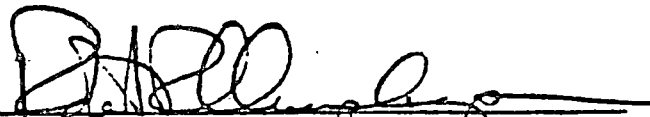
Additional awards will be available to designated State rehabilitation units funded in Fiscal Year 1979, that wish to supplement activities at the present grant site(s), or establish a new site(s).

Priority Number Three

Additional awards also will be available to designated State rehabilitation units or other agency funded in the first cycle of Fiscal Year 1980 (the March 15, 1980, deadline), that wish to supplement activities at the present grant site(s), or to establish a new site(s).

Agencies wishing to submit an application for a new, supplemental, or additional grant should use the standard application form (GSA 424). This is the same form used in submitting the original application. The accompanying HDS instructions, including Part IV prepared by RSA, also should be used. The complete application, containing a narrative, full budget information and assurances, should be sent to the same address as given in the January 17, 1980, Federal Register announcement. Budgetary information for supplemental grants as well as the supporting program narrative, should be presented in \$25,000 increments so as to permit approval of all or parts of any supplemental request, within available funds, in the event it receives favorable review.

Questions should be directed to the RSA Regional Commissioner in the Regional Office serving your State.


Commissioner of Rehabilitation Services

Attachment

TEXAS REHABILITATION COMMISSION
OFFICE MEMORANDUM

TO: Subcommittee on Independent Living

FROM: Ted M. Thayer 

SUBJECT: REVISED BUDGET FOR THE TITLE VII, PART B, GRANT APPLICATION

DATE: June 27, 1980 **RE:**

We have recently received word from Washington that our grant application has been approved subject to revision of the budget. We were advised that the budget could not exceed \$200,000 for each year of the three-year project. Consequently, the budget has been revised in accordance with those instructions and a copy is attached for your information. Please place this copy of the revised budget with the project narrative that was previously forwarded to you.

Your continued assistance in developing a viable program for independent living is very much appreciated.

TMT/dk

Attachment

cc: W. K. Harvey, Jr.
Vernon M. Arrell
Doyle Wheeler
John Fenoglio
John Wylie
Helen Goodman

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION	3. STATE APPLICATION IDENTIFIER	4. LEGAL APPLICANT/RECIPIENT	5. FEDERAL EMPLOYER IDENTIFICATION NO.
1. TYPE OF ACTION ☐ PREAPPLICATION ☒ APPLICATION (Mark appropriate box) ☐ NOTIFICATION OF INTENT (Opt.) ☐ REPORT OF FEDERAL ACTION	a. NUMBER NA b. DATE 19 80 03 08	a. NUMBER NA b. DATE 19 80 03 08	a. NUMBER NA b. DATE 19 80 03 08	a. Applicant Name : Texas Rehabilitation Commission b. Organization Unit : Division of Vocational Rehabilitation c. Street/P.O. Box : 118 E. Riverside Drive d. City : Austin e. County : Travis f. State : Texas g. ZIP Code : 78704 h. Contact Person (Name & telephone No.) : Ted M. Thayer (512) 447-0285	1-74-1647061-A1
7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT Texas Rehabilitation Commission Ctrs. for Independent Living. Plan provides for contracting with private non-profit organizations for the operation of Ctrs. for IL. The Texas Rehabilitation Commission will be accountable for the administration of the ctr. programs thus established and assures that ctrs. operated by contractors will adhere to the requirements by P.L. 95-602, Title VII, Part B.		6. PRO-GRAM (From Federal Catalog) a. NUMBER 11306513 b. TITLE P. L. 95-602 Title VII, Part B, Centers for Independent Living		8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate D-District E-City F-School District G-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): Enter appropriate letter ☒ A	
10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.) State of Texas		11. ESTIMATED NUMBER OF PERSONS BENEFITING 400-600		9. TYPE OF ASSISTANCE A-Basic Grant B-Supplemental Grant C-Loan D-Insurance E-Other Enter appropriate letter(s) ☒ A	
13. PROPOSED FUNDING a. FEDERAL \$ 200,000 .00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ 200,000 .00		14. CONGRESSIONAL DISTRICTS OF: a. APPLICANT 10 b. PROJECT Statewide 16. PROJECT START DATE 19 80 08 01 17. PROJECT DURATION 36 Months 18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY 19 80 03 15		12. TYPE OF APPLICATION A-New B-Renewal C-Revision D-Continuation E-Augmentation Enter appropriate letter ☒ A	
20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) Office of Human Development Services		15. TYPE OF CHANGE (For 1a or 1b) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): NA Enter appropriate letter(s) ☐ ☐ ☐		19. EXISTING FEDERAL IDENTIFICATION NUMBER NA	
22. THE APPLICANT CERTIFIES THAT a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: (1) State (2) (3)		21. REMARKS ADDED ☐ Yes ☒ No No response attached		23. CERTIFYING REPRESENTATIVE a. TYPED NAME AND TITLE W. K. Harvey, Jr. Commissioner b. SIGNATURE W. K. Harvey, Jr. c. DATE SIGNED 19 80 06 24	
24. AGENCY NAME		25. APPLICATION RECEIVED		26. ORGANIZATIONAL UNIT	
27. ADMINISTRATIVE OFFICE		28. FEDERAL APPLICATION IDENTIFICATION		29. ADDRESS	
30. FEDERAL GRANT IDENTIFICATION		31. ACTION TAKEN ☐ a. AWARDED ☐ b. REJECTED ☐ c. RETURNED FOR AMENDMENT ☐ d. DEFERRED ☐ e. WITHDRAWN		32. FUNDING a. FEDERAL \$.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$.00	
33. ACTION DATE 19		34. STARTING DATE 19		35. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number)	
36. ENDING DATE 19		37. REMARKS ADDED ☐ Yes ☐ No		38. FEDERAL AGENCY A-95 ACTION a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made. b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)	

PART II

OMB NO. 80-RO 185

PROJECT APPROVAL INFORMATION

Item 1.

Does this assistance request require State, local, regional, or other priority rating?

☐ Yes ☒ No

Name of Governing Body _____

Priority Rating _____

Item 2.

Does this assistance request require State, or local advisory, educational or health clearances?

☐ Yes ☒ No (Attach Documentation)

Name of Agency or Board _____

Item 3.

Does this assistance request require clearinghouse review in accordance with OMB Circular A-95?

☒ Yes ☐ No

(Attach Comments) Submitted to the Governor's Office of Budget & Planning simultaneously with this application.

Item 4.

Does this assistance request require State, local, regional or other planning approval?

☐ Yes ☒ No

Name of Approving Agency _____

Date _____

Item 5.

Is the proposed project covered by an approved comprehensive plan?

☒ Yes ☐ NoCheck one: State ☒Local ☐Regional ☐

Location of Plan _____

Texas Rehabilitation Commission
Interim State Plan for ILItem 6.

Will the assistance requested serve a Federal installation?

☐ Yes ☒ No

Name of Federal Installation _____

Federal Population benefiting from Project _____

Item 7.

Will the assistance requested be on Federal land or installation?

☐ Yes ☒ No

Name of Federal Installation _____

Location of Federal Land _____

Percent of Project _____

Item 8.

Will the assistance requested have an impact or effect on the environment?

☐ Yes ☒ No

See instructions for additional information to be provided.

Item 9.

Will the assistance requested cause the displacement of individuals, families, businesses, or farms?

☐ Yes ☒ No

Number of:

Individuals _____

Families _____

Businesses _____

Farms _____

Item 10.

Is there other related assistance on this project previous, pending, or anticipated?

☐ Yes ☒ No

See instructions for additional information to be provided.

PART III - BUDGET INFORMATION

SECTION A - BUDGET SUMMARY

Grant Program, Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Independent Living	13.653	\$ 0	\$ 0	\$ 200,000	\$	\$ 200,000
2.						
3.						
4.						
5. TOTALS		\$	\$	\$ 200,000	\$	\$ 200,000

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	- Grant Program, Function or Activity				Total (5)
	(1) FY 1980	(2) FY 1981	(3) FY 1982	(4)	
a. Personnel	\$ 137,388	\$ 137,388	\$ 137,388	\$	\$ 412,164
b. Fringe Benefits	17,141	17,141	17,141		51,423
c. Travel (Staff)	2,800	2,800	2,800		8,400
d. Equipment	4,421	4,421	4,421		13,263
e. Supplies	3,600	3,600	3,600		10,800
f. Contractual					
g. Construction					
h. Other	34,650	34,650	34,650		103,950
i. Total Direct Charges	200,000	200,000	200,000		600,000
j. Indirect Charges					
k. TOTALS	\$ 200,000	\$ 200,000	\$ 200,000	\$	\$ 600,000
7. Program Income	\$	\$	\$	\$	\$

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) APPLICANT	(c) STATE	(d) OTHER SOURCES	(e) TOTALS
8.	\$	\$	\$	\$
9.				
10.				
11.				
12. TOTALS	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal					
15. TOTAL	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) FIRST	(c) SECOND	(d) THIRD	(e) FOURTH
16.	\$ FY 1981	\$ FY 1982	\$	\$
17. Independent Living	200,000	200,000		
18.				
19.				
20. TOTALS	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

(Attach additional Sheets If Necessary)

21. Direct Charges: See attached Budget Narrative

22. Indirect Charges: None

23. Remarks:

PART IV PROGRAM NARRATIVE (Attach per instruction)

ANNOTATED BUDGET FOR THE COALITION FOR
BARRIER FREE LIVING PROJECT
(First Year)

Personnel (12 months):

Director	*\$18,000
Peer Counseling Supervisor	* 13,896
Outreach and Information Specialist	* 13,417
Secretary	* 5,500
Bookkeeper	* <u>14,325</u>

Total Personnel	\$65,138
-----------------	----------

Fringe Benefits	13,028
-----------------	--------

Staff Travel (outreach services, community development, visits to other CIL's, etc.)	1,000
--	-------

Equipment (Portatels teletypewriter, typewriter, calculator, tape recorders, audiovisual equipment)	2,434
---	-------

Office Supplies (\$150 per month for 12 months)	1,800
---	-------

Other:

Rent and Utilities (400 square feet @ \$1.00 per square foot for 12 months)	\$ 4,800
---	----------

Telephone (\$300 per month for 12 months)	3,600
---	-------

Publications and Printing (information handouts for participants, information handouts for educators, project publications for other CIL's)	2,000
---	-------

Consultants (technical assistance)	3,000
------------------------------------	-------

Liability Insurance (premises and professional staff)	2,000
---	-------

Postage	<u>1,200</u>
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Total Other Expenses	<u>16,600</u>
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TOTAL BUDGET	\$100,000
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*Partially funded from other grant resources.

NOTE: The Independent Living Skills Training Component is totally funded from other resources and, consequently, is not included in this budget.

ANNOTATED BUDGET FOR THE COALITION FOR
BARRIER FREE LIVING PROJECT
(Second Year)

Personnel (12 months):

Director	\$18,000
Peer Counseling Supervisor	13,896
Outreach and Information Specialist	13,417
Secretary	5,500
Bookkeeper	<u>14,325</u>

Total Personnel	\$65,138
-----------------	----------

Fringe Benefits	13,028
-----------------	--------

Staff Travel	1,000
--------------	-------

Equipment	2,434
-----------	-------

Office Supplies	1,800
-----------------	-------

Other:

Rent and Utilities	\$ 4,800
Telephone	3,600
Publications and Printing	2,000
Consultants	3,000
Liability Insurance	2,000
Postage	<u>1,200</u>

Total Other Expenses	<u>16,600</u>
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TOTAL BUDGET	\$100,000
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ANNOTATED BUDGET FOR THE COALITION FOR
BARRIER FREE LIVING PROJECT
(Third Year)

Personnel (12 months):

Director	\$18,000
Peer Counseling Supervisor	13,896
Outreach and Information Specialist	13,417
Secretary	5,500
Bookkeeper	<u>14,325</u>

Total Personnel	\$65,138
-----------------	----------

Fringe Benefits	13,028
-----------------	--------

Staff Travel	1,000
--------------	-------

Equipment	2,434
-----------	-------

Office Supplies	1,800
-----------------	-------

Other:

Rent and Utilities	\$ 4,800
Telephone	3,600
Publications and Printing	2,000
Consultants	3,000
Liability Insurance	2,000
Postage	<u>1,200</u>

Total Other Expenses	<u>16,600</u>
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TOTAL BUDGET	\$100,000
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ANNOTATED BUDGET FOR THE AUSTIN RESOURCE CENTER
FOR INDEPENDENT LIVING
(First Year)

Personnel	Base	%	Actual
Director	\$20,000	100%	\$20,000
Information and Referral Specialist	16,000	87.5%	14,000
Peer Advocate (3/5 time)	15,000	60%	9,000
Community Relations	15,000	50%	7,500
Adm. Assistant	11,500	50%	5,750
Sec./Receptionist	10,000	100%	10,000
Secretary	8,500	70%	6,000
Total Personnel			\$72,250
Fringe Benefits (Workers Compensation, Health/Life Insurance, Unemployment)			4,113
Staff Travel			
In-town at \$.20 per mile		\$ 600	
Conferences:			
One out-of-state (2 people)		800	
Two in-state (2 people)		400	
Total Staff Travel			1,800
Equipment (desks, chairs, typewriter, adaptive equipment, copier rental)			1,987
Office Supplies (copy supplies, paper, postage, general supplies)			1,800
Other:			
Consultants (Technical assistance, audit)		\$1,250	
Interpreters for the deaf		1,000	
Rent (\$500 per month for 12 months)		6,000	
Utilities		2,700	
Telephone		4,000	
Publications and Subscriptions		500	
Fees for conferences		500	
Printing		1,500	
Liability Insurance (Premises and Professional staff)		<u>600</u>	
Total Other Expenses			<u>18,050</u>
TOTAL BUDGET			\$100,000

ANNOTATED BUDGET FOR THE AUSTIN RESOURCE CENTER
FOR INDEPENDENT LIVING
(Second Year)

Personnel:

Director	\$20,000
Information and Referral Specialist	14,000
Peer Advocate	9,000
Community Relations	7,500
Adm. Assistant	5,750
Sec./Receptionist	10,000
Secretary	6,000

Total Personnel	\$72,250
-----------------	----------

Fringe Benefits	4,113
-----------------	-------

Staff Travel	1,800
--------------	-------

Equipment	1,987
-----------	-------

Office Supplies	1,800
-----------------	-------

Other:

Consultants	\$ 1,250
Interpreters for the deaf	1,000
Rent	6,000
Utilities	2,700
Telephone	4,000
Publications and Subscriptions	500
Fees for conferences	500
Printing	1,500
Liability Insurance	<u>600</u>

Total Other Expenses	<u>18,050</u>
----------------------	---------------

TOTAL BUDGET	\$100,000
--------------	-----------

ANNOTATED BUDGET FOR THE AUSTIN RESOURCE CENTER
FOR INDEPENDENT LIVING
(Third Year)

Personnel:

Director	\$20,000
Information and Referral Specialist	14,000
Peer Advocate	9,000
Community Relations	7,500
Adm. Assistant	5,750
Sec./Receptionist	10,000
Secretary	6,000

Total Personnel	\$72,250
-----------------	----------

Fringe Benefits	4,113
-----------------	-------

Staff Travel	1,800
--------------	-------

Equipment	1,987
-----------	-------

Office Supplies	1,800
-----------------	-------

Other:

Consultants	\$ 1,250
Interpreters for the deaf	1,000
Rent	6,000
Utilities	2,700
Telephone	4,000
Publications and Subscriptions	500
Fees for conferences	500
Printing	1,500
Liability Insurance	<u>600</u>

Total Other Expenses	<u>18,050</u>
----------------------	---------------

TOTAL BUDGET	\$100,000
--------------	-----------

FINANCIAL, PROGRAM, AND ADMINISTRATIVE CONTRIBUTIONS TO THE
CENTERS FOR INDEPENDENT LIVING PROJECT BY THE
TEXAS REHABILITATION COMMISSION

The Texas Rehabilitation Commission will provide technical assistance, staff training and orientation, data processing and accounting activities, and program evaluation to the project. It is estimated that this will amount to 15% of the total amount of Title VII, Part B, funds in the project (\$30,000).

These activities will be provided with no charge to Title VII, Part B, funding. They will be charged to Title I funds available to the Commission. This funding procedure is justified on the basis that the two centers for independent living in this project will serve both eligible vocational rehabilitation clients and other severely disabled individuals who are in need of independent living services. Hence, the use of Title I funds for administrative purposes in this project is felt to be appropriate.

**TEXAS REHABILITATION COMMISSION
OFFICE MEMORANDUM**

TO: Subcommittee on Independent Living — Lex Frieden

FROM: Ted M. Thayer 

SUBJECT: TITLE VII, PART B, GRANT (CENTERS FOR INDEPENDENT LIVING)

DATE: October 21, 1980 **RE:**

I am pleased to inform you that the Texas Rehabilitation Commission's Title VII, Part B, grant proposal submitted during the second funding cycle (July 15, 1980) has been funded in the amount of \$200,000. This grant will supplement earlier funding received during the March 15, 1980, funding cycle and brings the total funding received during Fiscal Year 1980 to \$400,000. Considered over the three-year grant period, the total funding for the two centers (Houston and Austin) amounts to \$1,200,000. This funding should be adequate to establish these centers as viable service delivery programs for a broad range of severely handicapped individuals. Hopefully, additional funding will be available in the future to establish centers for independent living in other areas of the state.

I sincerely appreciate the efforts of each of you in providing valuable input concerning the development of these proposals and I look forward to working closely with you in the future.

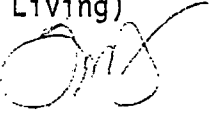
TMT/dk

cc: W. K. Harvey, Jr.
Vernon M. Arrell
Doyle Wheeler
John Fenoglio
John Wylie
Helen Goodman

Lex Frieden

**TEXAS REHABILITATION COMMISSION
OFFICE MEMORANDUM**

TO: Texas Rehabilitation Commission Consultation Committee (Subcommittee
on Independent Living)

FROM: Ted M. Thayer 

SUBJECT: ATTACHED TITLE VII, PART B, GRANT PROPOSAL

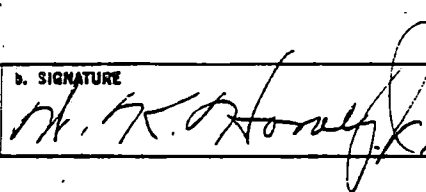
DATE: September 19, 1980 **RE:**

As discussed at our recent meeting, attached is a copy of an unsolicited grant proposal submitted to the Rehabilitation Services Administration on 9/12/80. If you have any questions concerning this proposal, please let me hear from you.

TMT/dk

Attachment

cc: John Fenoglio
John Wylie
Helen Goodman

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION	3. STATE APPLICATION IDENTIFIER	4. NUMBER
1. TYPE OF ACTION ☐ PREAPPLICATION ☒ APPLICATION (Mark appropriate box) ☐ NOTIFICATION OF INTENT (Opt.) ☐ REPORT OF FEDERAL ACTION		a. NUMBER NA b. DATE 1980 09 12	3. STATE APPLICATION IDENTIFIER 4. NUMBER b. DATE 1980 09 12	5. FEDERAL EMPLOYER IDENTIFICATION NO. 1-74-1647061-A1
4. LEGAL APPLICANT/RECIPIENT a. Applicant Name: Texas Rehabilitation Commission b. Organization Unit: Division of Vocational Rehabilitation c. Street/P.O. Box: 118 E. Riverside Drive d. City: Austin e. State: Texas f. Contact Person (Name & telephone No.): Ted M. Thayer (512) 447-0285		5. FEDERAL EMPLOYER IDENTIFICATION NO. 1-74-1647061-A1		
7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT Texas Rehabilitation Commission Centers for Independent Living. Plan provides for rendering technical assistance via workshops and consultation to consumer groups throughout Texas to assist them in developing Centers for Independent Living and independent living services.		8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate D-County E-City F-School District G-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): Enter appropriate letter ☒ A		
10. AREA OF PROJECT IMPACT (Name of cities, counties, States, etc.) State of Texas		11. ESTIMATED NUMBER OF PERSONS BENEFITING 200		
13. PROPOSED FUNDING a. FEDERAL \$33,000 .00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$33,000 .00		14. CONGRESSIONAL DISTRICTS OF: a. APPLICANT 10 b. PROJECT Statewide 15. TYPE OF CHANGE (For 12a or 12b) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): NA Enter appropriate letter(s) ☐ ☐ ☐		
16. PROJECT START DATE 1980 10 01 17. PROJECT DURATION 12 Months 18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY 1980 09 12		19. EXISTING FEDERAL IDENTIFICATION NUMBER NA		
20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) Office of Human Development Services		21. REMARKS ADDED ☐ Yes ☒ No		
22. THE APPLICANT CERTIFIES THAT a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached:		(1) State ☒ (2) ☐ (3) ☐		
23. CERTIFYING REPRESENTATIVE W. K. Harvey, Jr. Commissioner		b. SIGNATURE 		
24. AGENCY NAME Office of Human Development Services		c. DATE SIGNED 1980 09 12		
25. APPLICANT RECEIVED 19		26. ORGANIZATIONAL UNIT		
27. ADMINISTRATIVE OFFICE		28. FEDERAL APPLICATION IDENTIFICATION		
29. ADDRESS		30. FEDERAL GRANT IDENTIFICATION		
31. ACTION TAKEN ☐ a. AWARDED ☐ b. REJECTED ☐ c. RETURNED FOR AMENDMENT ☐ d. DEFERRED ☐ e. WITHDRAWN		32. FUNDING a. FEDERAL \$.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$.00		
33. ACTION DATE 19		34. STARTING DATE 19		
35. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number):		36. ENDING DATE 19		
37. REMARKS ADDED ☐ Yes ☒ No		38. FEDERAL AGENCY A-95 ACTION a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made. b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.):		

PART II

OMB NO. 80-RO 166

PROJECT APPROVAL INFORMATION

Item 1.

Does this assistance request require State, local, regional, or other priority rating?

☐ Yes ☒ No

Name of Governing Body _____

Priority Rating _____

Item 2.

Does this assistance request require State, or local advisory, educational or health clearances?

☐ Yes ☒ No (Attach Documentation)

Name of Agency or Board _____

Item 3.

Does this assistance request require clearinghouse review in accordance with OMB Circular A-95?

☒ Yes ☐ No

(Attach Comments) Submitted to the Governor's Office of Budget & Planning simultaneously with this application

Item 4.

Does this assistance request require State, local, regional or other planning approval?

☐ Yes ☒ No

Name of Approving Agency _____

Date _____

Item 5.

Is the proposed project covered by an approved comprehensive plan?

☒ Yes ☐ NoCheck one: State ☒Local ☐Regional ☐

Location of Plan

Texas Rehabilitation Commission
Interim State Plan for IIItem 6.

Will the assistance requested serve a Federal installation?

☐ Yes ☒ No

Name of Federal Installation _____

Federal Population benefiting from Project _____

Item 7.

Will the assistance requested be on Federal land or installation?

☐ Yes ☒ No

Name of Federal Installation _____

Location of Federal Land _____

Percent of Project _____

Item 8.

Will the assistance requested have an impact or effect on the environment?

☐ Yes ☒ No

See instructions for additional information to be provided.

Item 9.

Will the assistance requested cause the displacement of individuals, families, businesses, or farms?

☐ Yes ☒ No

Number of:

Individuals _____

Families _____

Businesses _____

Farms _____

Item 10.

Is there other related assistance on this project previous, pending, or anticipated?

☐ Yes ☒ No

See instructions for additional information to be provided.

PART III - BUDGET INFORMATION

SECTION A - BUDGET SUMMARY

Grant Program, Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Independent Living	13.653	\$ 0	\$ 0	\$33,000	\$	\$33,000
2.						
3.						
4.						
5. TOTALS		\$	\$	\$33,000	\$	\$33,000

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	- Grant Program, Function or Activity				Total (5)
	(1)	(2)	(3)	(4)	
a. Personnel	\$	\$	\$	\$	\$
b. Fringe Benefits					
c. Travel	24,600				24,600
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other	8,400				8,400
i. Total Direct Charges					
j. Indirect Charges					
k. TOTALS	\$33,000	\$	\$	\$	\$33,000
7. Program Income	\$	\$	\$	\$	\$

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) APPLICANT	(c) STATE	(d) OTHER SOURCES	(e) TOTALS
8.	\$	\$	\$	\$
9.				
10.				
11.				
12. TOTALS	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal					
15. TOTAL	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) FIRST	(c) SECOND	(d) THIRD	(e) FOURTH
16.	\$	\$	\$	\$
17. Independent Living	0	0		
18.				
19.				
20. TOTALS	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

(Attach additional Sheets If Necessary)

21. Direct Charges:

22. Indirect Charges:

23. Remarks:

PART IV PROGRAM NARRATIVE (Attach per instruction)

PART V

ASSURANCES

The Applicant hereby assures and certifies that he will comply with the regulations, policies, guidelines and requirements, including OMB Circulars No. A-95, A-102 and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies to the grant that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement.
3. It will comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity.
4. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
5. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
6. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
7. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
8. It will give the sponsoring agency or the Comptroller General through any authorized representative the access to and the right to examine all records, books, papers, or documents related to the grant.
9. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
10. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

1 1 . It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards.

1 2 . It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

PROTECTION OF HUMAN SUBJECTS
ASSURANCE/CERTIFICATION/DECLARATION☒ ORIGINAL ☐ FOLLOWUP ☐ REVISION☒ GRANT ☐ CONTRACT ☐ FELLOW ☐ OTHER☐ NEW ☐ RENEWAL ☐ CONTINUATION
APPLICATION IDENTIFICATION NUMBER (If known)

STATEMENT OF POLICY: Safeguarding the rights and welfare of subjects at risk in activities supported under grants and contracts from DHEW is primarily the responsibility of the institution which receives or is accountable to DHEW for the funds awarded for the support of the activity. In order to provide for the adequate discharge of this institutional responsibility, it is the policy of DHEW that no activity involving human subjects to be supported by DHEW grants or contracts shall be undertaken unless the Institutional Review Board has reviewed and approved such activity, and the institution has submitted to DHEW a certification of such review and approval, in accordance with the requirements of Public Law 93-348, as implemented by Part 46 of Title 45 of the Code of Federal Regulations, as amended. (45 CFR 46). Administration of the DHEW policy and regulation is the responsibility of the Office for Protection from Research Risks, National Institutes of Health, Bethesda, Md 20014.

1. TITLE OF PROPOSAL OR ACTIVITY

Centers for Independent Living

2. PRINCIPAL INVESTIGATOR/ACTIVITY DIRECTOR/FELLOW

W. K. Harvey, Jr., Commissioner

3. DECLARATION THAT HUMAN SUBJECTS EITHER WOULD OR WOULD NOT BE INVOLVED

☒ A. NO INDIVIDUALS WHO MIGHT BE CONSIDERED HUMAN SUBJECTS, INCLUDING THOSE FROM WHOM ORGANS, TISSUES, FLUIDS, OR OTHER MATERIALS WOULD BE DERIVED, OR WHO COULD BE IDENTIFIED BY PERSONAL DATA, WOULD BE INVOLVED IN THE PROPOSED ACTIVITY. (IF NO HUMAN SUBJECTS WOULD BE INVOLVED, CHECK THIS BOX AND PROCEED TO ITEM 7. PROPOSALS DETERMINED BY THE AGENCY TO INVOLVE HUMAN SUBJECTS WILL BE RETURNED.)

☐ B. HUMAN SUBJECTS WOULD BE INVOLVED IN THE PROPOSED ACTIVITY AS EITHER: ☐ NONE OF THE FOLLOWING, OR INCLUDING: ☐ MINORS, ☐ FETUSES, ☐ ABORTUSES, ☐ PREGNANT WOMEN, ☐ PRISONERS, ☐ MENTALLY RETARDED, ☐ MENTALLY DISABLED. UNDER SECTION 6. COOPERATING INSTITUTIONS, ON REVERSE OF THIS FORM, GIVE NAME OF INSTITUTION AND NAME AND ADDRESS OF OFFICIAL(S) AUTHORIZING ACCESS TO ANY SUBJECTS IN FACILITIES NOT UNDER DIRECT CONTROL OF THE APPLICANT OR OFFERING INSTITUTION.

4. DECLARATION OF ASSURANCE STATUS/CERTIFICATION OF REVIEW

☐ A. THIS INSTITUTION HAS NOT PREVIOUSLY FILED AN ASSURANCE AND ASSURANCE IMPLEMENTING PROCEDURES FOR THE PROTECTION OF HUMAN SUBJECTS WITH THE DHEW THAT APPLIES TO THIS APPLICATION OR ACTIVITY. ASSURANCE IS HEREBY GIVEN THAT THIS INSTITUTION WILL COMPLY WITH REQUIREMENTS OF DHEW Regulation 45 CFR 46, THAT IT HAS ESTABLISHED AN INSTITUTIONAL REVIEW BOARD FOR THE PROTECTION OF HUMAN SUBJECTS AND, WHEN REQUESTED, WILL SUBMIT TO DHEW DOCUMENTATION AND CERTIFICATION OF SUCH REVIEWS AND PROCEDURES AS MAY BE REQUIRED FOR IMPLEMENTATION OF THIS ASSURANCE FOR THE PROPOSED PROJECT OR ACTIVITY.

☐ B. THIS INSTITUTION HAS AN APPROVED GENERAL ASSURANCE (DHEW ASSURANCE NUMBER _____) OR AN ACTIVE SPECIAL ASSURANCE FOR THIS ONGOING ACTIVITY, ON FILE WITH DHEW. THE SIGNER CERTIFIES THAT ALL ACTIVITIES IN THIS APPLICATION PROPOSING TO INVOLVE HUMAN SUBJECTS HAVE BEEN REVIEWED AND APPROVED BY THIS INSTITUTION'S INSTITUTIONAL REVIEW BOARD IN A CONVENED MEETING ON THE DATE OF _____ IN ACCORDANCE WITH THE REQUIREMENTS OF THE Code of Federal Regulations on Protection of Human Subjects (45 CFR 46). THIS CERTIFICATION INCLUDES, WHEN APPLICABLE, REQUIREMENTS FOR CERTIFYING FDA STATUS FOR EACH INVESTIGATIONAL NEW DRUG TO BE USED (SEE REVERSE SIDE OF THIS FORM).

THE INSTITUTIONAL REVIEW BOARD HAS DETERMINED, AND THE INSTITUTIONAL OFFICIAL SIGNING BELOW CONCURS THAT:

EITHER ☐ HUMAN SUBJECTS WILL NOT BE AT RISK; OR ☐ HUMAN SUBJECTS WILL BE AT RISK.

5. AND 6. SEE REVERSE SIDE

7. NAME AND ADDRESS OF INSTITUTION

Texas Rehabilitation Commission
118 E. Riverside Drive
Austin, TX 78704

8. TITLE OF INSTITUTIONAL OFFICIAL

Commissioner

TELEPHONE NUMBER

(512) 447-0108

SIGNATURE OF INSTITUTIONAL OFFICIAL

DATE

September 12, 1980

5. INVESTIGATIONAL NEW DRUGS - ADDITIONAL CERTIFICATION REQUIREMENT

SECTION 46.17 OF TITLE 43 OF THE Code of Federal Regulations states, "Where an organization is required to prepare or to submit a certification . . . and the proposal involves an investigational new drug within the meaning of The Food, Drug, and Cosmetic Act, the drug shall be identified in the certification together with a statement that the 30-day delay required by 21 CFR 130.3(a)(2) has elapsed and the Food and Drug Administration has not, prior to expiration of such 30-day interval, requested that the sponsor continue to withhold or to restrict use of the drug in human subjects; or that the Food and Drug Administration has waived the 30-day delay requirement; provided, however, that in those cases in which the 30-day delay interval has neither expired nor been waived, a statement shall be forwarded to DHEW upon such expiration or upon receipt of a waiver. No certification shall be considered acceptable until such statement has been received."

INVESTIGATIONAL NEW DRUG CERTIFICATION

TO CERTIFY COMPLIANCE WITH FDA REQUIREMENTS FOR PROPOSED USE OF INVESTIGATIONAL NEW DRUGS IN ADDITION TO CERTIFICATION OF INSTITUTIONAL REVIEW BOARD APPROVAL, THE FOLLOWING REPORT FORMAT SHOULD BE USED FOR EACH IND: (ATTACH ADDITIONAL IND CERTIFICATIONS AS NECESSARY).

- IND FORMS FILED: ☐ FDA 1571, ☐ FDA 1572, ☐ FDA 1573

- NAME OF IND AND SPONSOR _____

- DATE OF 30-DAY EXPIRATION OR FDA WAIVER _____

(IF FUTURE DATE REQUIRES FOLLOWUP REPORT TO AGENCY) _____

- FDA RESTRICTION _____

- SIGNATURE OF INVESTIGATOR _____

DATE _____

6. COOPERATING INSTITUTIONS - ADDITIONAL REPORTING REQUIREMENT

SECTION 46.16 OF TITLE 43 OF THE Code of Federal Regulations IMPOSES SPECIAL REQUIREMENTS ON THE CONDUCT OF STUDIES OR ACTIVITIES IN WHICH THE GRANTEE OR PRIME CONTRACTOR OBTAINS ACCESS TO ALL OR SOME OF THE SUBJECTS THROUGH COOPERATING INSTITUTIONS NOT UNDER ITS CONTROL. IN ORDER THAT THE DHEW BE FULLY INFORMED, THE FOLLOWING REPORT IS REQUESTED WHEN APPLICABLE.

USE FOLLOWING REPORT FORMAT FOR EACH INSTITUTION OTHER THAN GRANTEE OR CONTRACTING INSTITUTION WITH RESPONSIBILITY FOR HUMAN SUBJECTS PARTICIPATING IN THIS ACTIVITY: (ATTACH ADDITIONAL REPORT SHEETS AS NECESSARY).

INSTITUTIONAL AUTHORIZATION FOR ACCESS TO SUBJECTS

- SUBJECTS: STATUS (WARDS, RESIDENTS, EMPLOYEES, PATIENTS, ETC.) _____

NUMBER _____

AGE RANGE _____

NAME OF OFFICIAL (PLEASE PRINT) _____

TITLE _____

TELEPHONE _____

NAME AND ADDRESS OF
COOPERATING INSTITUTION _____

- OFFICIAL SIGNATURE _____

NOTES: (e.g., report of modification in proposal as submitted to agency affecting human subjects involvement)

ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF
HEALTH, EDUCATION, AND WELFARE REGULATION UNDER
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

Texas Rehabilitation Commission (hereinafter called the "Applicant")
(Name of Applicant)

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health, Education, and Welfare (45 CFR Part 80) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance from the Department; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant.

Dated September 12, 1980

Texas Rehabilitation Commission

(Applicant)

By W. K. Harvey, Jr., Commissioner

(President, Chairman of Board, or comparable
authorized official)

118 E. Riverside Drive

Austin, TX 78704

(Applicant's mailing address)

ANNOTATED BUDGET FOR TECHNICAL ASSISTANCE

Travel

Travel by 40 consumers and their attendants to
a workshop on independent living (in-state) \$14,000

Travel by workshop faculty and their attendants
(from both in-state and out-of-state) 4,200

Travel by consultants and their attendants to
provide follow-up technical assistance to
consumer organizations in Dallas, Fort Worth,
San Antonio, El Paso, Corpus Christi, Lubbock,
and Beaumont (from both in-state and out-of-state) 6,400

Total Travel \$24,600

Training Materials

Publications, audiovisual materials, workshop
training packets, etc. 2,000

Consultant Fees

Workshop consultants \$ 2,700

Follow-up technical assistance consultants to
seven cities noted above 3,300

Total Consultant Fees 6,000

Rental of Workshop Meeting Space 400

TOTAL BUDGET \$33,000

PROJECT NARRATIVE

The Texas Rehabilitation Commission received Title VII, Part B, funding from the March 15, 1980, funding cycle to establish centers for independent living in Austin and Houston. Those centers are currently in the process of being developed and will provide independent living services to substantial concentrations of severely disabled people in those respective metropolitan areas. However, because of the very large geographic area in Texas, there exists a critical need for independent living services in other areas of the state. Unfortunately, expertise to develop such centers is not as prevalent in other areas as it is in Austin and Houston. Consequently, this proposal represents an attempt to provide technical assistance to consumer organizations in such areas as Dallas, Fort Worth, San Antonio, Lubbock, Corpus Christi, El Paso, and Beaumont.

This objective will be accomplished in several ways. Initially, a workshop for approximately 40 representatives of consumer organizations will be held in a centrally located site. This workshop will be approximately three days in duration and will utilize as faculty both in-state and out-of-state consultants with particular expertise in development of centers for independent living and related services. Emphasis will be placed upon the utilization of severely disabled consumers as consultants in this effort.

Subsequent to the workshop, consultants will be utilized to travel to the respective consumer organizations to provide follow-up technical assistance in the development of independent living services. Again, priority will be given to utilizing severely disabled consumers as consultants in this activity. It is anticipated that this effort will include approximately 22 consultation visits (two consultations each with consumer organizations in Dallas, San Antonio, Fort Worth, and El Paso, and one consultation visit each in Corpus Christi, Lubbock, and Beaumont).

Finally, the technical assistance effort will include purchase of publications, audiovisual materials, etc., concerning development of independent living centers and related services. Some of these materials will be disseminated by the Texas Rehabilitation Commission to the respective consumer organizations as a part of the workshop and consultation activities. Other materials will be retained in the Texas Rehabilitation Commission's Library for use by consumer organizations as needed on a loan basis.

It is anticipated that this technical assistance effort will increase the expertise concerning development of independent living services in widely diversified areas of the state. Hopefully, as expertise increases in these areas, new centers for independent living will be developed in order to reach a larger segment of the severely disabled population in the state.

TEXAS REHABILITATION COMMISSION
OFFICE MEMORANDUM

TO: Subcommittee on Independent Living - Lex Frieden
FROM: Ted M. Thayer *TMT*
SUBJECT: BUDGET REVISION
DATE: January 15, 1981 **RE:** Title VII, Part B Grant

Attached for your information is a copy of the revised budget for our Title VII, Part B project. This revision represents an attempt to incorporate budgets from both the original and supplemental grant awards into one entity. Similarly, the contract budgets with both CBFL and MIGHT! have been incorporated into one budget for each organization.

This budget is merely proposed at this point and will not become effective until such time as it is approved by the Rehabilitation Services Administration. It has been submitted to Washington and we are currently awaiting a response.

If you have any questions concerning this matter, please let me hear from you.

TMT/dk

Attachment

cc: W. K. Harvey, Jr.
Vernon M. Arrell
Doyle Wheeler
John Wylie
Helen Goodman

PART III - BUDGET INFORMATION

SECTION A - BUDGET SUMMARY

Grant Program, Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Independent Living	13.653	\$ 0	\$ 0	\$ 400,000	\$	\$ 400,000
2.						
3.						
4.						
5. TOTALS		\$	\$	\$ 400,000	\$	\$ 400,000

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	Grant Program, Function or Activity				Total (5)
	(1) FY 1980	(2) FY 1981	(3) FY 1982	(4)	
a. Personnel	\$ 246,820	\$ 246,820	\$ 246,820	\$	\$ 740,460
b. Fringe Benefits	25,436	25,436	25,436		76,308
c. Travel	9,800	9,800	9,800		29,400
d. Equipment	21,084	21,084	21,084		63,252
e. Supplies	7,770	7,770	7,770		23,310
f. Contractual					
g. Construction					
h. Other	89,090	89,090	89,090		267,270
i. Total Direct Charges	400,000	400,000	400,000		1,200,000
j. Indirect Charges					
k. TOTAL	\$ 400,000	\$ 400,000	\$ 400,000	\$	\$ 1,200,000
l. Program Income	\$	\$	\$	\$	\$

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) APPLICANT	(c) STATE	(d) OTHER SOURCES	(e) TOTALS
8.	\$	\$	\$	\$
9.				
10.				
11.				
12. TOTALS	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal					
15. TOTAL	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) FIRST	(c) SECOND	(d) THIRD	(e) FOURTH
16.	\$ FY 1981	\$ FY 1982	\$	\$
17. Independent Living	400,000	400,000		
18.				
19.				
20. TOTALS	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

(Attach additional Sheets If Necessary)

21. Direct Charges: See Attached Budget Narrative

22. Indirect Charges: None

23. Remarks:

PART IV PROGRAM NARRATIVE (Attach per instruction)

COALITION FOR BARRIER FREE LIVING
TITLE VII, PART B GRANT
BUDGET REVISION
July 15, 1980 -- July 14, 1981

PERSONNEL	Base	Months	%	Actual
Executive Director	22,000	11	81.8	16,500
Peer Counseling Supervisor	16,000	11	87.4	12,814
Outreach and Information Specialist	15,000	10.75	100	13,438
Information and Referral Technician (½ time)	12,000	10.75	50	5,375
Bookkeeper	16,000	11	100	14,667
Program Director	18,000	10.75	100	15,750
Information and Referral Specialist	16,000	7.5	100	10,005
Interpreter Coordinator	16,000	9.5	100	12,673
Interpreter/Information and Referral Technician	14,000	7.5	100	8,753
Secretary	12,000	7.5	100	7,500
			Total Personnel:	117,475
FRINGE BENEFITS (14% including F.I.C.A., Worker's Compensation, Unemployment and Health Insurance, etc.)				16,446
TRAVEL (outreach services, community development, visits to other CIL's, training conferences, etc.)				4,800
EQUIPMENT				
Copying equipment				2,434
Office furniture				3,500
TDD's (5 units plus repair) and rental of telephone pagers				3,400
Audiovisual equipment				4,250
			Total Equipment	13,584
OFFICE SUPPLIES (200 per month for 12 months)				2,400
OTHER				
Telephone (986 per month for 12 months)				11,832
Rent and Utilities (\$500 per month for 12 months)				6,000
Publications and Printing (information handouts for conference participants, educators; project publications; films; etc.)				5,789
Consultants (technical assistance for accounting and financial procedures, grants management, program development, etc.)				10,800
Postage				1,800
Memberships in Professional Organizations and Registration Fees for Conferences				924

Building Modifications	1,000
Liability Insurance (premises, staff, and vehicle)	1,750
Van Modification	3,600
Gas and maintenance for van	800
Computer Services	1,000

Total Other:	45,295
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TOTAL BUDGET	200,000
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COALITION FOR BARRIER FREE LIVING
TITLE VII, PART B GRANT
BUDGET NARRATIVE
July 15, 1980 -- July 14, 1981

The original budget submitted for the first funding cycle (March 15, 1980) provided for a half-time secretarial position. In order to better relate to the rather large information and referral needs of handicapped individuals contacting the Center, that position is being changed to a half-time information and referral technician. This position will relate primarily to the general information and referral needs of a broad range of severely disabled individuals who contact the Center. Secretarial responsibilities previously handled by this position will be assumed by staff funded through other funding resources.

The Title VII, Part B budget submitted for the second funding cycle (July 15, 1980) provided for two full-time interpreters. In order to better relate to the staffing needs of the facility as identified during the first few months of operation, one of these positions is being changed to an interpreter/information and referral technician. This position will provide interpreter services but will also relate to the information and referral needs of the deaf community. The other interpreter position is being changed to a secretarial position in order to provide adequate secretarial and clerical services to support the program.

The percentage of staff salary costs earmarked for fringe benefits is being reduced from 20% to 14% which is considered a more accurate rate in terms of actual expenditures.

Both travel and equipment costs have been increased in order to better relate to the needs of the program. This will allow greater participation in staff development activities and conferences by the program staff and will also enable the program to obtain such necessary equipment as copying equipment, audiovisual equipment, etc., to provide adequate support for the program.

The budgeted amount for telephone expenses has been increased substantially to provide for the large volume of activity that involves telephone contact with the disabled community and various community resources.

A major increase in the budget involves the amount budgeted for consultants. Experience in the program thus far has clearly demonstrated a substantial need for technical assistance in such areas as accounting and financial procedures, grants management, and program development. It is felt that such technical assistance is critical to the success of the program.

A new budget item involves the modification of a van purchased by the Coalition for Barrier Free Living to provide specialized transportation of disabled individuals to and from the Center. Although some transportation for the disabled is available in Houston, it is often not available when it is needed; consequently, the added budget items will allow for the provision of transportation services to and from the Center and also to other community resources when necessary. Budgeted funds will also provide for gasoline and maintenance expenses for the vehicle.

In order to assist in the accounting and statistical data collection activities necessary to support the program of services, a new budget item will include purchase of computer services.

A relatively small budget item for building modification has been added to provide for minor renovation of the physical plant housing the Center. The purpose of this modification is to make the physical facility more amenable to carrying out the Center's program activities.

AUSTIN RESOURCE CENTER FOR INDEPENDENT LIVING
TITLE VII, PART B GRANT
BUDGET REVISION
July 15, 1980 -- July 14, 1981

PERSONNEL	Base	Months	%	Actual
Project Director	20,000	10.5	100	17,500
Information and Referral Specialist	16,000	7.4	87.5	8,635
Information and Referral Specialist*	16,000	1.5	100	2,000
Advocacy Coordinator	15,000	9.4	100	11,750
Community Relations Specialist	15,000	9.4	100	11,750
Administrative Assistant	13,500	10.5	50	5,910
Administrative Assistant*	13,500	1.5	100	1,690
Secretary/Receptionist	10,000	9.4	100	7,850
Part-time Secretary**	4,250	9.4	70	2,350
Part-time Secretary**	4,250	9.4	70	2,350
Bookkeeper (½ time)***	6,000	8.5	100	4,250
Independent Living Skills Evaluator and Trainer	15,000	8.0	100	10,000
Job Development Specialist	15,000	8.0	100	10,000
Peer Counseling Coordinator (3/4 time)	15,000	8.5	50	5,320
Peer Counseling Associate	12,000	8.0	100	8,000
Peer Counseling Associate	12,000	8.0	100	8,000
Personal Care Assistant Coordinator	15,000	8.5	50	5,320
Secretary/Receptionist	10,000	8.0	100	6,670
Total Personnel:				129,345
FRINGE BENEFITS (Worker's Compensation; Health/Life Insurance, Unemployment Insurance, etc.)				8,990
TRAVEL				
In-town travel at 20¢ per mile				1,000
Conferences				
One out-of-state (4 people)				2,400
Four in-state (8 people)				1,600
Total Travel:				5,000
EQUIPMENT (copier rental, office furniture, adaptive equipment, etc.)				7,500
SUPPLIES (copier supplies, paper, postage, general supplies, etc.)				5,370
OTHER				
Consultants (technical assistance for accounting and financial procedures, grant writing, audit, program development, etc.)				17,495
Personal Care Assistants, Interpreters, and Readers				3,400

Rent and Utilities (\$1,050 per month for 12 months)	12,600	
Telephone	4,500	
Publications and Subscriptions	1,000	
Fees for Conferences	1,300	
Printing	2,400	
Liability Insurance	1,100	
	Total Other:	43,795
TOTAL BUDGET		200,000

AUSTIN RESOURCE CENTER FOR INDEPENDENT LIVING

TITLE VII, PART B GRANT

BUDGET NARRATIVE

July 15, 1980 -- July 14, 1981

*Because the companion Developmental Disabilities Grant expires on June 1, 1981, the Information and Referral Specialist and Administrative Assistant positions will be changed to 100% Title VII, Part B funding on that date. These positions will continue through July 14, 1981, funded entirely through Title VII, Part B funding.

**The original Title VII, Part B budget provided for one secretarial position at an annual salary of \$8,500. In order to accommodate handicapped individuals who cannot work full-time, this position is being divided into two part-time secretarial positions.

***In the original Title VII, Part B budget, it was intended that the Administrative Assistant would assume bookkeeping responsibilities in addition to other duties required of that position. Because of very heavy responsibilities of the Administrative Assistant in serving as coordinator of the clerical staff, interpreter for the Director (who is deaf) in various meetings and conferences, etc., a part-time bookkeeper position is necessary to strengthen ARCIL's ability to maintain appropriate financial records and assure accountability to its multiple funding sources.

The budgeted amount for consultants has been increased substantially because of the critical need for technical assistance in such areas as financial management, grant writing, program development, development of reporting procedures, etc. It is felt that this technical assistance is critical to the success of the program.

Texas Rehabilitation Commission

W.K. HARVEY, JR. COMMISSIONER



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August 19, 1980

Mr. Lex Frieden
9667 Meadowvale
Houston, TX 77063

Dear Mr. Frieden:

Enclosed is a draft of the report concerning the investigation of the Texas Jaycee Campus of Victoria College. Please review it for accuracy and make any comments you feel are appropriate. If you desire, you may contact me or my secretary, Debbie Kennedy, at (512) 447-0285 and make your comments verbally.

I would appreciate your prompt attention to this matter in order that we may complete the final report as soon as possible.

Sincerely,

Ted M. Thayer

Ted M. Thayer
Program Specialist

TMT/dk

Enclosure

DRAFT

INVESTIGATIVE REPORT CONCERNING SUPPORTIVE SERVICES AT
THE TEXAS JAYCEE CAMPUS OF VICTORIA COLLEGE

INTRODUCTION

This report is the result of an investigation conducted by a multidisciplinary team at the Texas Jaycee Campus of Victoria College on August 4, 1980. The investigation was conducted in order to determine the validity of allegations made by Clarence J. Urban and Elizabeth A. Urban in a letter to W. K. Harvey, Jr., Commissioner of the Texas Rehabilitation Commission, dated July 3, 1980. The allegations focused upon the quality of supportive services provided to Debbie Urban, daughter of Clarence and Elizabeth Urban, while she was enrolled as a student at the Texas Jaycee Campus of Victoria College.

Ms. Urban was sponsored during that time by the Texas Rehabilitation Commission as an evaluative procedure to determine her eligibility for vocational rehabilitation services. The services were provided under the Texas Rehabilitation Commission's Extended Evaluation authority.

BACKGROUND INFORMATION

The Texas Jaycee Campus of Victoria College was developed in the early 1970's as a cooperative effort between Victoria College, Warm Springs Rehabilitation Hospital, and the Texas Jaycees. Its purpose was to provide an opportunity for very severely physically disabled individuals to participate in a two-year junior college academic program with necessary supportive services such as room, board, attendant care, personal/social adjustment training, etc. It was designed to serve individuals whose disabilities were of such severity as to preclude them from beginning their college careers on conventional junior college or college campuses.

Follow-up studies conducted over the years by both the Texas Rehabilitation Commission and the Texas Jaycee Campus of Victoria College have shown that the majority of students in the program do not terminate their education after completing the program. Instead, they transfer to major colleges and universities throughout the state. As the first few classes graduated and transferred to major colleges, several deficiencies in the program became evident. It became clear that the academic standards of the program must be improved and that students must be as independent as possible in terms of such supportive services as attendant care. This latter point was a significant problem in that the early philosophy of the program was to provide total care for students and little effort was made to nurture as much independence and responsibility as possible in terms of students' use of supportive services. These deficiencies caused numerous individuals to encounter failure as they attempted to continue their studies at other colleges and universities. Consequently, through encouragement by the Texas Rehabilitation Commission, the facility began to restructure its program of supportive services into a transitional entity with emphasis upon as much responsibility as possible being placed upon the students to assist in the management of supportive services such as attendant care. This was considered to be of critical importance to the Texas Rehabilitation Commission because of the fact that

severely disabled clients at major colleges and universities around the state are generally dependent upon other students serving as attendants during their college careers. This requires that clients be able to cope with the fact that attendant services are not always readily available and must be fitted into student/attendant schedules, etc. Hence, from a vocational rehabilitation perspective, the philosophical restructuring of the attendant care program and the upgrading of the academic program at the Texas Jaycee Campus of Victoria College have resulted in less trauma for clients transferring from the Texas Jaycee Campus to other colleges and universities.

TEAM MEMBERS

Ted M. Thayer, Chairman
Program Specialist for Neuromuscular Disabilities
Texas Rehabilitation Commission

Lex Frieden
Director, Independent Living Research Utilization Project
The Institute for Rehabilitation and Research
(Mr. Frieden utilizes attendant care services himself and is a member of the Texas Rehabilitation Commission's Consumer Consultation Committee. He chairs the Subcommittee on Independent Living.)

Gene Peters
Institutional Licensing Representative for Child Caring Institutions
Department of Human Resources

Donald Currie, M.D.
Department of Physical Medicine
University of Texas Medical School at San Antonio

A. "Zot" Zottarelli
Administrative Assistant to Representative Bennie Bock

Paul Correll
Vice President
Texas Jaycees

Although not officially designated members of the investigative team, the following individuals participated and assisted in the investigative effort:

Greg Langnau
Texas Jaycee Hospital Foundation

F. Jerome Duderstadt
Counselor
Texas Rehabilitation Commission

PROCEDURE

The team initially reviewed relevant background information on the Texas Jaycee Campus of Victoria College. This included all Texas Rehabilitation

Commission facility survey reports since 1976; follow-up studies of Jaycee Center graduates; the initial letter from Mr. and Mrs. Urban dated July 3, 1980; the response from David E. Gumper dated July 17, 1980; and documentation of the interview with Debbie Urban by Texas Rehabilitation Commission officials Jerry Crain and Jerome Duderstadt dated July 13, 1980. The team also reviewed information concerning training materials for attendants, minutes of staff meetings involving Jaycee Center attendant staff, attendant staffing patterns, personal/social adjustment training program description, and written policies governing students at the Texas Jaycee Campus of Victoria College.

An on-site inspection of the physical plant housing the Texas Jaycee Campus of Victoria College was conducted.

In-depth interviews were held with the following individuals:

1. David E. Gumper
Administrator of Warm Springs Rehabilitation Hospital
2. Dr. Larry Browne
Medical Director of Warm Springs Rehabilitation Hospital
3. Karen Greebon
Student at the Texas Jaycee Campus of Victoria College
(Debbie Urban's roommate)
4. Joe Marek
Student at the Texas Jaycee Campus of Victoria College
5. Larry Richardson
Student at the Texas Jaycee Campus of Victoria College
6. Doug Thompson
Student at the Texas Jaycee Campus of Victoria College
7. Melissa McMillian
Supervisor of Attendants at the Texas Jaycee Campus of Victoria College
8. Hope Rodriguez
Attendant at the Texas Jaycee Campus of Victoria College
9. Mary McCormack
Personal/Social Adjustment Coordinator at the Texas Jaycee Campus of Victoria College

After the above-described procedures were conducted, the team met as a group and reached a consensus as to the findings of the investigative effort.

FINDINGS

As a result of the team's efforts, the following consensus was reached concerning the issues raised in the letter from Mr. and Mrs. Urban dated July 3, 1980:

1. It was determined that showers are scheduled at regular intervals by the staff. If a student skips a scheduled shower, it is his or her responsibility to reschedule. This appears to have been a factor in Debbie Urban not receiving sufficient showers. Apparently when scheduled showers were missed, they were not always appropriately rescheduled. It should be noted that other students interviewed by the team indicated no problems in getting showers in accordance with this procedure.
2. The survey team could not substantiate problems concerning the washing of students' hair by attendants. Other students interviewed by the team indicated no problems in getting hair washed whenever they requested it.
3. It was determined that Debbie Urban did develop minor pressure sores while in the program and, as a result, was examined by Dr. Larry Browne. The team could not substantiate whether or not these sores were caused by a broken bedpan or lack of personal care. It should be noted that bedpans are not provided by the facility. They are generally the property of the students.
4. It was determined that at least one attendant did, in fact, smoke in Debbie Urban's room, on occasion.
5. It was confirmed by both staff and clients that the facility has had some recent problems relating to janitorial service. Both staff and students felt that this was an area that could be improved.
6. The team did substantiate the fact that Debbie Urban was given medication prescribed for another student on one occasion. This is in violation of the administrative policy of the facility and the issue is addressed in staff training. The specific circumstances concerning this action are as follows: Debbie Urban had a prescription for 500 mg. of amoxicillin but it could not be filled until the following day. Ms. McMillian, the supervisor of attendants, learned that one of the other students had a bottle of the same medication in the same dosage. The other student did not need the medication at that time and, in view of the fact that Debbie was not feeling well, Ms. McMillian showed her the prescription and the bottle of medication in order that she might see that they were the same. She then asked Debbie whether she wanted to wait until her prescription could be filled on the following day or to begin taking the medication from the other student's prescription immediately. Apparently, Debbie indicated that she would prefer to begin taking the medication immediately. While this action was apparently taken in an effort to keep Debbie from waiting until the following day to receive her medication, it was felt by the team to be by far the most serious of the issues raised.

This concern is shared by the administration of Warm Springs Rehabilitation Hospital and Mr. Gumper has indicated that administrative efforts will be directed at assuring that such action does not recur.

7. In regard to the attitude and effectiveness of attendants, all of the other students interviewed indicated that while they felt some of the attendants were better than others, they did not feel that any were bad. All of the other students indicated that, generally speaking, the attendant care was quite satisfactory. They further stated that they had no problems in getting the services they needed if they were requested.
8. It was indicated by both staff and the other students that Debbie had significant problems with interpersonal relationships while in the program. This included relationships with both the attendant staff and the other students. It was felt by the team that this may have been a factor in her dissatisfaction with the program.
9. The team learned that the supervisor of the attendant staff was ill for approximately four months and, thus, not on duty during much of Debbie's tenure in the program. It was felt that the absence of the immediate supervisor probably contributed to some of the problems noted above.
10. It was noted that Debbie had previously been closed from the rolls of the Texas Rehabilitation Commission as being too severely disabled to benefit from Vocational Rehabilitation Services. She had also been previously denied admission to the Texas Jaycee Campus of Victoria College because the staff felt that she could not benefit from the program. She was subsequently admitted to the program in an effort to give her the "benefit of a doubt" and an opportunity to demonstrate whether or not she could function satisfactorily in the program. It is significant to note that the reservations of the staff regarding Debbie's admission to the program were not focused upon her physical limitations. They indicated that they have had students complete the program who are equally as disabled as Debbie. Their reservations centered primarily around Debbie's measured intellectual level and psychosocial adjustment.
11. It should be noted that while Debbie's grades in the program were poor, the facility did attempt to provide special assistance in the form of a tutor and involved Debbie in personal/social adjustment training.
12. Two other issues surfaced during the student interviews. The students indicated that while they had a student government, they did not feel that it was as effective as it could be. They also indicated that better guidelines were needed concerning emergency medical care, particularly on weekends.

SUMMARY

It was felt by the team that while several problems were noted, the program is basically good and is, for the most part, accomplishing its objectives in providing a unique educational opportunity for very severely disabled individuals who could not participate in a conventional college program. Of the deficiencies noted above, the issue concerning the medication was considered by the team to be by far the most serious. It was felt that efforts by the administration must assure that staff do not provide students with other students' medication. Moreover, the administration should continually educate the staff and students as to the dangers of sharing medication. The other deficiencies are of such a nature as to be readily correctable by administrative action. Finally, it was felt that Debbie was not an appropriate candidate for the program and, consequently, was unable to function satisfactorily in a program requiring substantial responsibility and self-direction on the part of individual students.



independent living research utilization

Mr. Ted Thayer
Program Specialist
Texas Rehabilitation
Commission
118 E. Riverside Dr.
Austin, Texas 78704

August 13, 1980

Dear Mr. Thayer,

Thank you for inviting me to take part in the sight visit to the Texas Jaycee Campus of Victoria College. The review was educational for me, and I hope my input was useful to you. I look forward to receiving the reports of the committee. If I can be of further service to you in this regard, please do not hesitate to call me.

As per our prior discussion, my reimbursement for travel (280 miles by auto) and consultation fee should be mailed to me at 9667 Meadowvale, Houston, Texas 77063. If you think it is appropriate, I would be happy to report to the Consultation Committee on our review. I look forward to hearing from you about this.

Sincerely,

Lex Frieden

Lex Frieden
Director

LF:ls

Texas Rehabilitation Commission

W.K. HARVEY, JR. COMMISSIONER



August 13, 1980

Mr. Lex Frieden
9667 Meadow Vale
Houston, TX 77063

Dear Lex:

Let me take this opportunity to express my appreciation for your assistance in evaluating the validity of complaints regarding services provided to Debbie Urban by the Texas Jaycee Campus of Victoria College. I feel that our effort was successful in accomplishing its objectives and I will be forwarding a draft of our findings shortly for your review.

Attached please find a copy of a form entitled "Texas Rehabilitation Commission Expense Record" and a voucher. Please itemize your expenses on the "Expense Record" form and sign it. Also please sign the voucher on the designated signature line in the lower left-hand corner. A \$100 consultation fee should be included on the "Expense Record" form. Please return both the "Expense Record" and the voucher to my office as soon as possible in order that reimbursement may occur on a timely basis.

Again, I very much appreciate your assistance with this most difficult issue and if you have any questions concerning the reimbursement procedure, please let me hear from you.

Sincerely,

A handwritten signature in cursive script, reading "Ted M. Thayer".

Ted M. Thayer
Program Specialist

TMT/dk

Attachments

cc: John Fenoglio
John Wylie

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Texas Rehabilitation Commission



W.K. HARVEY, JR. COMMISSIONER

July 25, 1980

Lex Frieden
9667 Meadow Vale
Houston, Texas 77063

RE: Investigation of Complaints on
Behalf of Debbie Urban
Regarding Services at the Texas
Jaycee Campus of Victoria
College

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Anne R. Race, M.D.

Dear Mr. Frieden:

As per our recent telephone discussion, an investigation of complaints by the family of Debbie Urban regarding services at the Texas Jaycee Campus of Victoria College will be conducted on August 4, 1980. Members of the investigative team will meet at the Texas Rehabilitation Commission office located at Warm Springs Rehabilitation Hospital. We will begin our work promptly at 10:00 a.m. and should conclude by late afternoon on the same date.

The Texas Jaycee Campus of Victoria College and Warm Springs Rehabilitation Hospital are at the same location (approximately two miles off Highway 183 between Luling and Gonzales). The facility is adjacent to Palmeto State Park and the Village of Ottine.

Your assistance in this effort is greatly appreciated and I will look forward to working with you on the 4th. If you have any questions prior to that time, please let me hear from you.

Sincerely,

A handwritten signature in cursive script, reading "Ted M. Thayer".

Ted M. Thayer
Program Specialist

TMT/dk

cc: W.K. Harvey, Jr.
Vernon M. Arrell
Doyle Wheeler
John Fenoglio
John Wylie