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DBTAC [Disability and Business Technical Assistance Center] Meeting Aug. 17-20 '98 - Washington
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TIRR

The Institute for Rehabilitation and Research
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In The Texas Medical Center
Telephone (713) 799-5000, 797-5790 (TDD)
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TIRR

FAX COVER SHEET

Date:

8-18-98

Number of Pages (including cover)

1

To:

Lex Frieden (Guest)Pt3 Carlton

FAX Number:

(703) 415-5061

From:

Proxy Funchess

★ 1) Bill Mckinnon called. (202) 219-6001 X-179 He e-mailed you 4 reports. He'll be out of the office tomorrow (Wed.), but will check his messages. They'd like to talk to you Thursday morning (Howard is available) or approx 3:30 Friday (How & Becky avail) I told him you were in DC at meetings. Rec'd 2 Fed Ex packages from him today, too.

2) Pamela called about the extension letter. She'll check with Laurie to see if she has a number to put in the letter. P thought you wanted this out quickly.

3) ~~Quentin called. The e-mail you sent him he couldn't unzip. Windows 98 will not unzip. Pls send an unzipped version or send it on diskette so he can work on it. What he really needs is a Clinton computer. That's a computer with an 8-inch hard drive and no memory!~~

4) RE the Bates College people: Classes were Intro to Disabilities Law, History of the Disabilities Movement, and Principles of Self-Advocacy. John Pearson (253) 502-4024 or Carole Brewer (253) 502-4034 Toll free for both: 888-872-7221.

5) ~~I'm working on to do list. I got quite a bit done today.~~

Monday, August 17, 1998

- 1) Betty in Cindy's office--she told me you had called.
- 2) Nancy Pollack (609) 279-6105 with Center for HC Strategies wanting to know if you were coming to the meeting Sept. 17-18 in Baltimore. Hotel reservation cut off is August 20.
She called this morning again and say Jay told her that Pamela may come--I told her I'd check and call back.
- 3) Kym King It's a go with Channel 11. Wants to talk about names and numbers. At Peg's at (713) 960-0505 or home: (713) 520-8682.
- 4) Delores Franco referred by John Kajander (713) 235-8881 X-1607. (She's with SW Bank of Texas) I called and left message that I could give you a detailed message when you called. She called back. John is on their adv. Bd. She has a friend w/quad and is looking for a used specialized van. She had already talked to Pam in the library re the bulleting bds and the recycle center. I gave her HCIL and Freedom wheels.
- 5) June Kailes called. (310) 821-7080 She e-mailed you info on listserve and the plan. Also wants to talk to you about the CDC on Disability conference in October in Dallas.
- 6) Joe Shapiro called. (202) 955-2374 Wants to talk to you about managed care.
- 7) The stuff on your chair: letter from Tom Seekins to Drs. Grabois and Fordis; and the letter from Bates College--do you want me to fax it to you? Faxes cost \$2 per page.
- 8) You rec'd a fax from Barrett re the Star Program and Star+Plus program feedback mtg on Wed., August 19 6-8 p.m. at Westend Multiservice Ctr, 170 Heights. Send this to Pamela?

UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, DC 20202-2741

INFORMATION MEMORANDUM

RSA-IM-98-04

RSM-0501

DATE: 11/20/97

ADDRESSEES: State Vocational Rehabilitation Agencies (General)
State Vocational Rehabilitation Agencies (Blind)
Statewide Independent Living Councils
Centers for Independent Living
Client Assistance Programs
RSA Senior Management Team

SUBJECT: Section 704 Annual Performance Report
Analysis of Fiscal Year 1996 Narrative Sections

Attached is the Independent Living Branch analysis of the narrative sections of the Fiscal Year (FY) 1996 704 Annual Performance Reports. The analysis includes excerpts from the 704 Part I Reports submitted jointly by the Designated State Units, the Statewide Independent Living Councils, and the 704 Part II Reports submitted by each Center for Independent Living. There were a total of 295 reports received. The Independent Living Programs provided services to over 138,172 individuals with significant disabilities in FY 1996. In addition, the Centers for Independent Living responded to over 339,747 requests for information and referral services.

If you wish more information, please contact Merri Pearson, Phone/TDD 202-205-8484.

Fred Schroeder

Fredric K. Schroeder, Ph.D.
Commissioner

Attachment

704 ANNUAL PERFORMANCE REPORT INDEPENDENT LIVING PROGRAMS NARRATIVE HIGHLIGHTS

This document presents a few of the many exciting endeavors of the programs supported by Title VII, Chapter 1 of the Rehabilitation Act of 1973; as amended in 1978. The following is a compilation of activities, practices, and projects that other Centers for Independent Living, Statewide Independent Living Councils (SILCs) or Designated State Vocational Rehabilitation Units (DSUs) may find of interest and helpful in the operation of their own programs.

For the most part, the FY 1996 704 Reports reflect the SILCs growing maturity and acceptance as respected partners with the DSUs in the planning, development, and operation of independent living programs in their States. The impact of the changes wrought by the Rehabilitation Act Amendments of 1992 on the lives of and opportunities for independent living by individuals with significant disabilities is becoming increasingly noticeable during Fiscal Year 1996.

The 704, Part II Reports are exemplary examples of openness and candor. The Centers deliberately take a hard look at themselves in their required self-evaluation because they are aware that to find areas of non-compliance and correct them or include corrective actions in their work plans for the next year will not endanger their continuation funding. Accuracy and responsible reporting are further encouraged by awareness that the facts in the report are subject to verification in the event of an on-site compliance review. Timely filing is ensured by RSA and the States using the Reports as applications for continued funding.

In addition to the IL services required to be provided by a center, most CILs are already, or are steadily moving towards becoming, a vital element of their respective communities through:

- Over 66 thousand consumers received assistance in recreational support, which includes facilitating the opportunity and ability to participate in recreational activities.
- Nearly 18 thousand children and youth received support through the CILs. This included active involvement with schools to provide peer counseling, role modeling, and skills training for children and youth in transition.
- Joint endeavors with local government and employers to open and facilitate employment opportunities—including opportunity and facilities for retraining and upgrading of job skills, and competitive employment.
- Interaction with local, State, and national legislators who are finding CILs a valuable source of information and a forum to explore issues important to people with significant disabilities, and acting as advocates in the litigation and legislative process. Over 99 thousand consumers received legal and advocacy services.

A table of contents is attached to assist in finding areas of interest. For readers unfamiliar with the acronyms used, the glossary from the 704 reports is also included following the Index.

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Glossary of Terms

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- (5) INDIVIDUAL ADVOCACY
 - (A) Nursing Home Related Advocacy
- (6) SYSTEMS ADVOCACY
- (7) ACCESS AND ADA
- (8) COLLABORATION/NETWORKING
- (9) OUTREACH
- (10) CHILDREN AND YOUTH
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Appendix A National Demographics of Centers for Independent Living
704 Quantifiable Data

Appendix B A List of Centers Cited in this Report

Appendix C A Current List of Federally Funded Centers for Independent Living

GLOSSARY OF TERMS

Act	The Rehabilitation Act of 1973, as amended
ADA	The Americans with Disabilities Act
CIL	A "Center for Independent Living" meeting the definition in 702 of the Act, and the standards in 725 of the Act.
CIL program	The "Centers for Independent Living program" funded under part C, Chapter 1 (Ch. 1) of Title VII of the Act (part C).
Consumer	Any individual with a significant disability who is eligible for IL services under 34 CFR 364.40(a) and is currently receiving or has been provided with any IL services under the program other than information and referral.
Core Services	IL services defined in 7(29) of the Act - information and referral, IL skills training, peer counseling (including cross-disability peer counseling), and individual and systems advocacy.
CSR	A "Consumer Service Record" maintained for an eligible consumer receiving IL services and meeting the requirements of 34 CFR 364.53. Where IL services are provided to the parent or guardian of a consumer, the CSR is established for the consumer and services provided are reflected in that
CSR.	
DSU	The "Designated State Unit, or Units" identified under 101(a)(1) of the Act, to jointly with the Statewide Independent Living Council, develop and sign the State plan for Ch. 1 of Title VII under 704 of the Act. The term includes a State agency solely designated under State law to provide IL services to individuals who are blind. In such State, the State agency for the Blind may administer the provisions in the attachments to the State plan providing for services to individuals who are blind. In a "723 State", the DSU administering the CIL program is always the general agency.
Earmarked	Funds appropriated by the State and expressly or clearly identified as State Funds expenditures in the relevant fiscal year for the sole purpose of funding the general operation of CILs meeting the requirements of 702 and

725 of the Act.

- 722 State** A State where RSA issues grants under part C directly to eligible agencies (CILs).
- 723 State** A State where the DSU issues grants or assistance contracts under part C to eligible entities for the planning, establishment, and operation of CILs.
- ILP** An "Independent Living Plan" for the provision of IL services mutually agreed upon by an appropriate staff member of a service provider and an individual with significant disabilities.
- Minority** Alaskan Natives, American Indians, Asian Americans, Black (African Americans), Hispanic Americans, Native Hawaiians, and Pacific Islanders.
- Reporting Year** The most recent Federal fiscal project year completed - October 1 to September 30.
- RSA** The "Rehabilitation Services Administration" in the Department of Education, Office of Special Education and Rehabilitative Services.
- Service Provider—**
- (i) A DSU which directly provides IL services to consumers; or
 - (ii) A CIL; or
 - (iii) An entity which:
 - (A) provides IL services under a grant or contract; and
 - (B) is delegated responsibility for the determination of eligibility for IL services.
- SILCs** The "Statewide Independent Living Council" established in each State as required by 704 and 705 of the Act.
- SILS** The "State Independent Living Services program" funded under part B, Ch. 1 of Title VII of the Act.
- SPIL** The "State Plan for Independent Living," which governs the State IL Services and Centers for Independent Living programs and describes the services to be provided under the IL Services for Older Individuals who are Blind program.

State Wherever the term "State" is used, it refers to the State in its sovereign sense. For purposes of Title VII, the DSU(s) and the SILC jointly represent the State, except where otherwise noted.

704 REPORTS - FISCAL YEAR 1996

INDEPENDENT LIVING SERVICES AND CENTERS FOR INDEPENDENT LIVING DSU ACTIVITIES

AL	SILC	Implementation of a rural center in Andalusia
AS	AILC	Began quarterly newsletter publication/posted with Secretary of State's Office
AZ	SPIL	Assigned full time liaison to the SILC
CA	DRAIL	Utilized mediation as a means for ADA technical assistance
FL	SILC	Provided \$100,000 to people with disabilities affected by hurricane Opal
ID	SILC	Collaborated with Sociology and Economics Sciences Research Center at Washington State University to conduct statewide telephone study
IN		Successful in obtaining a fifth CIL in state

Monitoring

RI	SILC	Redesigned an efficient and timely procedure for gathering information necessary to effectively monitor State Plan
KY		DSU and members of SILC conducted on-site reviews at each CIL and made recommendations re: improvement

Planning and Administration

OR	SILC	Facilitated 6 focus groups to assess needs, current resources, and possible ideas for expansion
MD	SILC	The Agency compiles and distributes monthly IL reports to managers for monitoring and communication purposes
TX	SAILS	Each Wed is "Down Day" and includes staff meetings and in service training Each staff member earns min of 12 hours a year in service training

Resource Development

CA	Oakland	Established endowment fund administered by a community foundation
FL	SCCIL	Applied for small grants with area businesses resulting in one year lease of lift van for consumer transportation
IA	ECRRC	Received county grant to establish HIV/AIDS Educational Resource Library targeting people with disabilities
IL	RAMP	Purchasing building to house CIL - moved in July 5th (its nearly paid for!)
MD	IN, Inc.	Successful at advocacy for ongoing county grant - over 30 consumers attended and four presented, incl. one who wants to move from nursing home

ME	Alpha One	Raised private funding from the scuba industry to continue operations following the end of a 3-yr RSA Recreation grant
ME	MILS	Successful in developing consumer access to alternative resources, like recycling equipment -There was an estimated \$25-30,000 of equipment was recycled last year
MN	CILM	Tripled fee for service income within center - also obtaining a fee for service with local VR department.
MT	SILC	Summit secured \$2,000 grant to enhance capacity to conduct ADA implementation activities including training & equipment
ND	FRCIL	Offer Representative payeeships to a limited number of consumers
NJ	ADIA	Received over \$200,000 for Home Health Services (AIDE program), which is currently serving over 80 persons
OK	OILRC	Obtained funding from 13 successful proposals submitted to councils, foundations, and other agencies
PA	CRI	Obtained grant from General Electric Foundation forming a collaborative effort between GE and CIL to promote independent living movement
TN	MCIL	Held golf tournament in July to increase program revenue
TX	SAILS	Offers Sign Language Instruction as part of fees for services to different groups in the community
UT	OFIL	Worked with Statewide Vista program to ensure continuation of volunteers for all Centers, including Americorp VISTA, beginning in 1997
VT	VCIL	Board voted to create "Access Solutions". a consumer directed for-profit subsidiary organization
VT	VCIL	Obtained a 3-yr \$375,000 field initiated research grant to develop new technology for constructing modular access ramps from recycled plastic

A. Nursing Home Related Advocacy

CA	IRCC	Assisted 3 people in moving out from institutions
FL	SFADA	Facilitated investigation that discovered 355 consumers were placed inappropriately in institutions
KS	RCIL	Secured funding to assist at least 11 persons to move from institutional settings using loan programs to consumers
MA	NILP	Nine consumers were assisted in their move from institutions to more independent living situations
ME	Alpha One	Obtained Robert Wood Johnson (RWJ) Foundation approval and support to move 40 people out of nursing homes and into the community
MS	LIFE	Empowered over 20 consumers to stay out of, or leave, nursing homes or other institutional settings
ND	DCIL	Assisted six individuals with disabilities to leave nursing homes and move into independent living situations
NY	CDCIL	Assisted one man in purchasing home, and one to live in own apt., and successfully brought a man home to family from nursing home with community supports
OK	AR	Do weekly outreach to nursing homes, including rural institutions - assisted 9 individuals in moving from nursing homes to community
PA	CILSW PA	Host weekly support groups for people who moved from nursing homes into the community, who are preparing to move, and who are exploring a move - currently have thirty-one participants
RI	OSCIL	Worked w/ 324 local public entities, businesses and human service agencies to assist consumers in "breaking out" of nursing homes
RI	PARI	Assisted 1 consumer to move from state institution to own apartment
TN	MCIL	Assisted 5 consumers in moving out and to Colorado (TN does not offer PAS to its citizens) - 5 more are in preparation stages working w/IL specialist
TN	TSRAC	Provided IL services to 15 consumers in local county nursing home, including the provision of wheel chair to get one resident out of home
TX	ARSAT	Provided training to staff of 3 nursing homes on IL Philosophy
TX	HCIL	"Nursing Home Busters" advocacy team continued efforts, facilitating 2 consumers moving back to their communities and 5 others in preparation to leave
UT	A R-E	Regular visits are made to the 6 local nursing homes to see if IL services or assistive equipment are needed
UT	UILC	Facilitated 24 consumers moving from care centers or other dependent situations into community living situations

- WI CILW Contracted w/ 4 providers for personal care for 68 consumers in 28 different residences - and provides IL training to care attendants and supervisors
- WI IF Provided assistance to 40 consumers endangered by nursing home placement when WI imposed Title XIX personal care caps

Systems Advocacy

- AK SAIL Established database of advocacy efforts
- AL Mobile Center staff member attends city meetings to provide perspective of disabled
- AZ ABLE Employable Program is successful in obtaining competitive, community based employment. This is facilitated using a temporary employment "foot in the door" approach. People are placed with companies as temporary employees, and then supported with IL services. This opens the door to more permanent situations
- CA SJILC DRAIL working with forestry to develop universally accessible trails
- CO Ft. Collins Collaborated and promoted implementation of audible traffic signals to provide accessibility to area
- KS CFI Will manage PD (physical disability) Waiver program, supporting Medicaid Home and Community Based Services - to insure consumer choice and control
- MA CORD Began using the MA Housing Registry and established national network that successfully advocated for \$50,000,000 in Section 8 vouchers
- MA STAVR MA Rehab Comm. made emergency housing funds avail to all Centers, STAVR facilitates use and awareness of these funds
- MI GRCIL Established a grassroots advocacy network in the county that has approx. 50 members, workshops and legislative dialogue
- MT LIFTT Developed self advocacy program for people with developmental disabilities, and made state presentation at service providers mtg
- NC PAL Met with state Department of Social Services Director to insure that financial support for personal assistance budget would be provided. (This saved it from being cut and increased amount of support!)
- WA CCDKC Sponsored a "Representative Phone in Day" in which 5 state reps, 3 county council members, 3 state senators and the governor took calls about disability issues
- WI ATI Formed new grass roots coalition of consumers of the mental health system

Access and ADA

- AK ACCESS Hosted a statewide teleconference re: ADA with over 120 participants
- MA CLW Held 12 community focus groups to identify service needs and available resources - along with identifying barriers preventing full integration

- NY TRCIL Sponsored ADA Information booth at the Columbia Co Fair for five days - more than 150 people obtained information
- TX ARSAT Provided training on ADA and accessibility to 47 organizations (no fees involved)
- WA ILS Supplied technical assistance to the City of Ellensburg for the printing of tourist brochures that identified ADA compliance or non-compliance of businesses.

Collaboration and Networking

- ID EICI Working w/ CHOICE (Creating Housing Opportunities, Integration and Community Empowerment) assisting 16 consumers in purchasing homes
- MT MILP Participates in the Senior Companion program - Seven seniors have been matched with 18 consumers
- NC PABIL 2- Day ADA training w/ Disability Business Technical Assistance Center - forming relationships with the Developmental Disabilities Council
- NJ SILC Supported the efforts of the Developmental Disabilities Council in its 1st statewide Disabilities Convention (over 1,000 attended!)
- NJ TLC Participates in Developmental Disabilities Council (DDC) Monday Morning Project that identifies needed changes in human services throughout several counties
- NV SILC Facilitated conference "Medicaid and Managed Care" to prepare consumers and policy makers for upcoming state Legislative session
- SD SILC Facilitating statewide needs assessment w/ Governor's DDC, the Board of VR and the Board of Service to the Blind and Visually Impaired
- TN ILCA Conducted "Futures Search" Conference, resulting in statewide collaboration of CILs w/SILC to write letter of intent to Robert Wood Johnson Foundation
- TX SILC Worked with the Regional Rehabilitation Continuing Education Program to develop SILC training track at the Region VI Annual IL Conference in Dallas
- UT OFIL Coordinated with other UT CILs and obtained an AmeriCorps*VISTA project

Outreach

- CA DMCD Agency reps were interviewed on 7 radio or television programs, including a segment on the "Operah Winfery Show"
- CA S. Rosa CRI co-sponsored a drop in clinic for consumers who were losing drug/alcohol benefits
- CA TASCD Center advocates for increased access at county jail facilities for prisoners and visitors w/disabilities
- FL CILCF Employ Hispanic deaf woman who teaches class for foreign deaf consumers
- FL SWFIL Obtained national toll free number to enable consumers to reach center

LA	NH	Conducted 15 half hour radio broadcasts on a local station featuring a different aspect of independent living at each broadcast
LA	SLIC, Inc.	Produce a monthly television show dealing with issues of independent living
MN	SILC	Contract between DSU and Metropolitan CIL to provide statewide access to DIMENET and the toll free 800 phone number
NY	WCILC	Minority Outreach Integration Project served over 90 consumers - Benefits, VESID, Advocacy, I & R, Peer Advice
TX	DARE	"On a Roll" radio talk show about life with disability that airs on a mainstream radio station KTSM on Sun mornings 8:30-9:00
TX	DARE	Peer counselors make weekly rounds to visit persons recently disabled at 3 area hospitals
VA	AIC	Community Coordinated writes weekly column for weekly local newspapers in rural counties of service area
VI	VIAIL	Working w/ University Affiliated Program to establish and implement accessible programming via technology

Children and Youth

AR	SAILS	Visited all local junior and senior high schools re: disability education
AZ	DIRECT	Worked with Expanding Horizons to facilitate course at community college and sponsored a monthly teen dance
CA	Fresno	Center coordinated first Fresno Youth Leadership Forum for high school students with disabilities
FL	SCCIL	Obtained NASA grant for High School/High Tech program- resulted in outreach activities to youth in Brevard Co., incl. employment opportunities!
MA	ILCS	Cross training activities with the Educational Consortium via the Educational Consortium Collaborative Project
MD	MCIL	Had a booth at University of MD Career Day and spoke at Towson State University to students studying Special Education Curricula
MI	CIL-MM	Established Empowerment program with county high schools to promote IL philosophy in curriculum etc.
MI	GLCIL	CLADS (Comp. Leadership & Development Series)-summer work experience program with local corporations-21 students benefitted this year
MN	CMCCI	Provided 45 transition skill groups via cooperative agreements with schools and center's transition specialist
MN	SWCIL	Co-sponsors Camden CTIC Work Skills Day - an opp for youth with disabilities to fill out applications and do job interviews (65 participated)
NJ	HIP	Serves as internship opportunity for students enrolled in Ramapo College's Social Work program

NJ	HIPHC	Worked with transition in education committee closely with students who were transitioning out of special education programs
NY	AIM	Held "Looking Ahead" conference attended by 200 high school students as a collaborative effort at Corning Community College
NY	NAILS	Provided liaison services between Seneca Daycare Program and Western New York Developmental Disabilities Services office
OH	SIL, Inc	Through a Cleveland City Grant, SIL implemented a drug alcohol awareness module to 70 students with disabilities
OR	ILR	"Take Charge" program (collaborative effort w/ OHSU) pairs mentors with high school students that meet formally on a monthly basis
SC	DAC	The Rock Hill Office developed a support group with Winthrop College for training re: IL Philosophy
TN	MCIL	Operates the "PALS" Partners Accessing Life program, which hosts many social and recreational activities - many consumers and staff facilitate these activities
TX	ARCIL	Received grant from Corp for National Service in Disability to promote inclusion of persons with disabilities in Americorp Service
WV	MSCIL	An estimated 3,085 school children in 30 schools learned about disabilities and ADA through training and presentations

Unserved and Underserved

MA	NILP	Wrote partnership grant with CentroPanamericano, Cambodian Mutual Assistance Association, and Elizabeth Seton Asian Center
NC	SILC	Center hired two Native American Contractual Teachers hired to provide outreach to area tribes, one is also a RN
NY	BILS	IL Coordinator spoke at Student Fair at NY School for the Deaf about IL Philosophy and handed out materials
WA	CCD	Co-facilitated all day training for homeless shelter staff
WY	WILR	Coordinated with Casper Area Foundation to provide services to over 40 Hard of Hearing and Deaf individuals

Direct Services

CA	Berkeley	Personal attendant services screens and places 90 attendants
CA	ILCSC	Transition program/housing as a commitment to the consumer and family
FL	SRI	First time home buyers program working with HOME Program to identify buyers, train consumers, and assist with the loan process
ID	AI	Facilitates Equipment Loan Program that assists people in obtaining assistive equipment that enables them to remain in their own home

ID	DACNW	DAC provides personal assistant management training on request
IN	ECCIL	Collaboration with mental health agency to form family peer support groups - about 25 families participated
LA	RIL	Provided Emergency Home repair and modifications to 1st time home buyers through a HOPE 3 Grant
ME	Alpha One	This center won the first ever competitive three-yr contract to cont. administering the Home-based care program
MI	SILC	Began a communications newsletter "From the Director's Desk" that provides info on council activities to members, ex-officios, and il partners
NJ	CCILC	Working w/city have obtained accessible and affordable housing for 35 consumers
NY	ATI	The Mental Health Peer Advocacy program provides IL services to individuals and families affected by mental health disabilities
OR	ILR	Maintains an attendant registry - including criminal background checks
PA	CILSCPA	Maintains and updates a housing database listing available and accessible housing in seven counties
PR	MAVI	Created register of supportive services and agencies that assists consumers in coordinating services

Employment

FL	Suncoast	Provided opportunity for community work in cooperation w/Salvation Army and Department of Justice
KY	CAL	Eighty-seven persons were hired into competitive employment, with a 40% increase in earnings after job placement

Technology

CA	CRS	Incorporating NexTalk and the Internet to provide accessible services to deaf and hard of hearing consumers
CO	CI	Independence's Assistive Technology Resource Center allows people on the western slope of CO to access one location for assistive tech needs
GA	LIFE	Implemented software (Creative Solutions) to assist in record keeping
KY	IP	Coordinates with the University of KY Interdisciplinary Human Development Institute for technology and personnel (training too!)
NH	GSILF	Initiated and maintained 1st disability related bulletin board in NH reaching over 1,300 users, operating 24 hrs a day - 7 days a week
UT	UILC	2 Internet web sites are maintained, one to share about CIL and the other to share ADA information and other ADA links

- WA CCD Introduced IL services to a local Internet provider and was offered free Internet access for 1 year
- WA CCDSC Established home page for the Internet that has drawn over 750 responses

Training

- AR N Horizons Weekly teleconference for training with staff was established
- CO Denver Developed community resource file with timely topics for consumers to access
- ID LINC "Leadership for the 21st Century" statewide conference develop grassroots leadership, scholarships were available
- MD MCIL Obtained Baltimore City money to start a housing counseling program - currently are assisting over 20 consumers in various phases of home ownership
- MN SMCIL Video taped PAS training available to consumers
- NH GSILF Improved independence of 426 severely disabled people through training in benefit acquisition for Medicaid, Social Security, and VR
- NH SILC Conducts ongoing classes in American Sign Language, peer support meetings, & serves as a demonstration site for Granite State Empower and Light
- NJ RIL Developed continuing education course for police academy dealing with disability related issues for county police
- NV NNCIL Provided technical assistance to 38 businesses and agencies
- VT VCIL Ed Roberts Memorial Library dedicated - offers materials in addition to accessible Internet access.

Legislative

- AK SILC Met w/AK Housing Finance Corp. & were successful at getting AHFC to include questions on accessible housing on statewide survey of rental units
- AL BILC Formed grassroots transit advocacy organization (CTC) - a watchdog org.
- AR ILRC Successfully prevented medicaid PAS waiver from abandonment - currently in process - and proposed increase from 100- 200 consumer slots
- CO Durango Held 2 political forums w/ federal/state/local representatives with southwest CO Mental Health
- IL WGCIL Filed lawsuit against developer (Fair Housing Amend Act) - the 3rd case related to new construction in nation, and 1st in the mid-west
- KS SKIL Advocated for the implementation of "Lemon Law" which allows up to 1 yr refund for assistive technology products and services that don't work

MD	MCIL	Became part of a class action suit that successfully forced MD Motor Vehicle Administration to drop the extra fee for handicapped parking permits
MO	DCAII	Relocated poll site to an accessible site so consumers could participate in democratic process
NJ	HIPHC	Worked with Community Health Law Project to bring about a total of 200 additional accessible and adaptable housing units being constructed
NM	SILC	Presented position papers and letters of support to NM Congressional Delegation on CASA
NY	NRCIL	Held a letter writing day resulting in 1,200 letters being mailed to the governor, state representatives, chairs, and county legislators
OH	SILC	Generated first draft of Ohio CASA Bill in late FFY 1996
OK	PI	Participated in the passage of the Defective Assistive Technology Law and the Refueling Act
PA	LR	Filed lawsuit to ensure convenience store accessibility in more than 100 stores throughout Philadelphia
RI	OSCIL	OSCIL is a designated Voter Registration Agency and assisted 40 individuals to become registered voters
VA	ECNVA	Facilitated General Assembly joint resolution directing state Medicaid agency to implement a consumer-directed personal assistance services option for the 1st time in the Commonwealth of VA
VT	VCIL	Personal Assistance Task Force contributed to passage of ACT 160, redirecting \$19,000,000 in Medicaid from nursing homes to community based services over next 4 years
VT	VCIL	Registered over 100 consumers as voters
WA	CI	Facilitated and participated in a state-wide closed circuit TV broadcast to address issues with state legislators and one congressional staffer

Innovative/Other

IL	ALC	Received Joyce Foundation grant to plan consumer based programming for people who become disabled due to gun violence
LA	BRC	Has internship programs established with Southern University and Louisiana State University
MA	ADLIB	Maintains a 24 hour a day - 7 days a week Drop in Center "Our Place" staffed by 100% consumers
MA	ILCS	Project "Access to Health", that assists consumers in their efforts to maintain good health and prevent secondary conditions
ND	IRCIL	Has internship, volunteer, and internship opportunities coordinated with U of ND
NY	ARISE	Operate an Equipment Referral Service matching consumers with available equipment

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NY	CIDNY	Developed pgm for identifying accessible mammography facilities for women w/phys and sens. disabilities
NY	HILC	Presented "Women, Violence and Disability" at the National Conf for the Prevention of Violence against women
OH	ILCNCO	Forms cooperative agreements between agencies in communities to promote outreach efforts
OH	ILO	Development of Community Access Directory to be available 24-hr/day on United Way Info Help Line, and it is available on disk
OH	TILC	Staff attended school board meetings, resulting in focused efforts on ADA/504 issues
RI	OSCIL	Worked with fire dept to provide 47 smoke detectors for homes with deaf and hard or hearing consumers
RI	PARI	worked collaboratively with 25 other disability related agencies to establish statewide adaptive equipment recycling center
VA	BRILC	VATSC grant recipient to allow the construction of accessible house at home show, over 11,000 people attended
WI	AI	Provides paid internships for people with disabilities through the Leadership Development Training Program

Appendix A
National Demographics of CILS
Part I Summary Report

(Sub Parts I & II)

RESOURCES

A.	Federal Funds	
1.	CH. 1, Part B, Title VII	<u>\$27,817,659</u>
2.	CH. 1, Part C, Title VII (723 States)	<u>\$44,951,537</u>
3.	CH. 2, Title VII	<u>\$6,725,061</u>
4.	Other Federal Funds	<u>\$ 31,382,123</u>
B.	Other Government Funds	
5.	State Government Funds	<u>\$ 86,720,811</u>
6.	Local Government Funds	<u>\$ 10,423,078</u>
C.	Private Resources	
7.	Foundation, Corporation, or Trust Grants	<u>\$6,490,253</u>
8.	Donations from Individuals	<u>\$3,286,074</u>
9.	Memberships	<u>\$ 290,102</u>
10.	Investment Income, Endowment(s)	<u>\$1,170,426</u>
11.	Fees for Service	<u>\$40,109,055</u>
12.	Other Resources (in-kind items, etc.; fair market value)	<u>\$7,326,314</u>
D.	Total Resources (sum of lines 1-12)	<u>\$289,126,254</u>
E.	Amount of Total Resources that Pass Through to Consumers	<u>\$67,127,510</u>
F.	Net Operating Resources (line 'D' minus line 'E')	<u>\$184,494,457</u>

19

Independent Living Staff - States and Centers - FY 1996

SILS/CIL PROGRAM	TOTAL FTE	PERSONS WITH DISABILITIES	NUMBER OF PERSONS WHO ARE MINORITY
(a) Decision Making Staff	1,152	790	202
(b) Other Staff	3,020	1,840	751

Consumer Achievements - CILs - FY 1996

Number of individuals to whom an offer was made to
develop an ILP but who waived the offer:

27,394

Number of individuals with whom an ILP was developed
during the year:

54,589

Consumer Goals and Objectives Established and Achieved

Objectives/Goals	Total Goals Set	Total Goals Met
(a) Self Care	62,248	47,186
(b) Communication	38,164	25,443
(c) Mobility	20,654	13,983
(d) Residential	29,691	16,068
(e) Educational	31,083	24,447
(f) Vocational	22,234	13,112
(g) Other	42,344	25,746

Demographic Information**VI - AGE**

(A) Under 6	1,589
(B) Age 6 - 17	6,392
(C) Age 18 - 22	10,041
(D) Age 23-54	75,217
(E) Age 55 & Over	37,629

20

VII - Gender

(A) Female	69,325
(B) Male	63,686

VIII - Race/Ethnicity

(A) White (non-Hispanic)	85,672
(B) Black (non-Hispanic)	23,805
(C) American Indian or Alaskan Native (Includes Native Hawaiian)	2,682
(D) Asian or Pacific Islander	2,248
(E) Hispanic	13,991

IX - Disability

(A) Cognitive	13,244
(B) Mental	12,388
(C) Physical	60,153
(D) Sensory	24,622
(E) Multiple Disability	27,506

X - Living Arrangements

(A) Institution	4,659
(B) Dependent w/Family or Friends	31,139
(C) Assisted Living	10,511
(D) Independent Living	48,671
(E) Other	10,324

NUMBERS AND TYPES OF INDIVIDUALS WITH SIGNIFICANT DISABILITIES RECEIVING INDEPENDENT LIVING SERVICES

(Sub Part IB, II-F)

I - Consumers Served During Year

(A) CSRs Carried from Previous FY	72,026
(B) CSRs started since Oct. 1 of Reporting Year	65,317
(C) Total Consumers Served	138,172

II - Consumers Inactive @ Sept. 30

(A) Moved	2,350
(B) Withdrew	4,932
(C) Died	1,348
(D) Inactive Because Goals Met	23,522
(E) Total	6,718

III - Consumers (CSRs) Active @ Sept. 30

(c) minus II (f))	90,877
-------------------	--------

IV - Time Consumer (CSR) Active

(A) Less than 12 months	52,608
(B) 12 months - 2 years	31,938
(C) 2 years - 5 years	24,242
(D) Over 5 years	9,635
(E) Total	112,014

TYPES OF SERVICES PROVIDED AND THE NUMBER OF INDIVIDUALS WITH SIGNIFICANT DISABILITIES RECEIVING EACH TYPE OF SERVICE

(§704 Report, Sub parts I-C, II-G)

I - Community Services (In hours)

(a) Information and referral	<u>256,705</u>
(b) Community and systems advocacy	<u>213,946</u>
(c) Outreach	<u>131,769</u>
(d) Publications	<u>88,295</u>

*Copy to Drew
8/12/98*

ILRU FAX

DATE: AUGUST 12, 1998
TO: DREW BATAVIA
FROM: LAUREL RICHARDS
RE: CENTER SERVICES DATA FROM LEX

Lex asked me to send to you information related to number of consumers served by centers annually and number of information and referral contacts handled by center staff annually.

The best and most recent documentation I could find on this was from an "Information Memorandum" produced by RSA on 11/20/97. This contains an analysis of the Title VII-funded centers' annual performance reports (called "704 Reports") for the fiscal year 1996.

I'm faxing you the cover page of the memo, which contains the figures for the number of persons served (138,172) and the number of I&R contacts (339,747). As you can see from the memo, the number of centers represented in this count is 295. A significant number of centers are not funded through Title VII of the Rehab Act and, therefore, are not required to complete a 704 Report.

If you would like to have a complete copy of the information memo (it is about 20 pages), please don't hesitate to let us know.

Nice job of incorporating our recommendations to your report.

ILRU FAX

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UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, DC 20202-2741

INFORMATION MEMORANDUM

RSA-IM-98-04

RSM-0501

DATE: 11/20/97

ADDRESSEES: State Vocational Rehabilitation Agencies (General)
State Vocational Rehabilitation Agencies (Blind)
Statewide Independent Living Councils
Centers for Independent Living
Client Assistance Programs
RSA Senior Management Team

SUBJECT: Section 704 Annual Performance Report
Analysis of Fiscal Year 1996 Narrative Sections

Attached is the Independent Living Branch analysis of the narrative sections of the Fiscal Year (FY) 1996 704 Annual Performance Reports. The analysis includes excerpts from the 704 Part I Reports submitted jointly by the Designated State Units, the Statewide Independent Living Councils, and the 704 Part II Reports submitted by each Center for Independent Living. There were a total of 295 reports received. The Independent Living Programs provided services to over 138,172 individuals with significant disabilities in FY 1996. In addition, the Centers for Independent Living responded to over 339,747 requests for information and referral services.

If you wish more information, please contact Merri Pearson, Phone/TDD 202-205-8484.

Fred Schroeder

Fredric K. Schroeder, Ph.D.
Commissioner

Attachment

NAME	DATE	TIME	LOCATION	REMARKS
LATEST ACCT DATE				
LATEST ILRU DATE				

05/31/98 07/06/98

DESCRIPTION	ACCT OCT ACTUAL	ACCT NOV ACTUAL	ACCT DEC ACTUAL	ACCT JAN ACTUAL	ACCT FEB ACTUAL	ACCT MAR ACTUAL	ACCT APR ACTUAL	ACCT MAY ACTUAL	ACCT YTD ACTUAL	ILRU UNPAID ACTUAL	JUN FICAST	JUL FICAST	AUG FICAST	SEP FICAST	FICAST + YTD PAID + ILRU UNPAID	BUDGET	(OV)UND	UNEXPENDED
Salaries	880.87	914.88	982.32	1,189.47	885.09	987.12	821.60	628.83	5,896.19		625.53	825.83	828.35	536.33	5,896.19	18,500.00	9,813.87	9,613.81
Prize Benefits	131.33	171.45	258.82	258.88	163.22	221.77	131.88	151.85	1,474.87		131.86	131.86	151.86	131.86	1,474.87	0.00	(1,474.87)	(1,474.87)
SALARY TOTAL	1,030.28	1,038.17	1,219.14	1,446.85	888.31	1,178.88	752.63	758.78	6,369.28	0.00	758.78	758.78	758.78	758.78	8,360.28	16,500.00	8,139.74	8,139.74
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240.38	240.38	0.00	0.00	0.00	0.00	0.00	240.38	700.00	489.62	489.62
TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	25.81	0.00	25.81	0.00	0.00	0.00	0.00	0.00	25.81	1,833.00	1,807.18	1,807.18
Telephone	0.00	0.00	0.00	0.00	0.00	0.00	25.81	0.00	25.81	0.00	0.00	0.00	0.00	0.00	25.81	0.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DIR EXP	1,030.28	1,038.17	1,219.14	1,446.85	888.31	1,178.88	778.44	998.16	8,428.45	0.00	758.78	758.78	758.78	758.78	8,628.45	19,133.00	10,506.55	10,506.55
UNDIR COST	181.53	191.17	214.57	254.50	166.34	207.46	137.81	175.86	1,518.25							3,387.41	1,849.18	1,849.18
TOTAL EXP	1,211.82	1,277.34	1,433.71	1,700.85	1,044.65	1,388.37	916.25	1,175.01	10,144.70							22,500.41		12,355.71

UNEXPENDED = BUDGET - PAID ONLY	
SPREAD	268.19
TO/VJUN + O/S INV	10,308.55
ACCOUNTING SPREAD	11,505.71
DIFF	(999.16)

1

2RWJ080398

RWJ 603

LASTEST ACCT DATA
LASTEST ILRU ENTRY

06/30/98
08/03/98

TOTAL P.03

DESCRIPTION	ACCT MAR ACTUAL	ACCT APRIL ACTUAL	ACCT MAY ACTUAL	ACCT YTD PAID ACTUAL	ILRU UNPAID ACTUAL	JUNE F/CAST	JULY F/CAST	AUG F/CAST	F/CAST + YTD PAID + ILRU UNPAID	BUDGET	(OV)JUND FORECAST	UNEXPENDED
Salaries	1,122.22	1,083.43	626.93	2,432.58	0.00	1,083.43	1,083.43	1,083.43	6,082.87	23,728.00	17,845.13	20,888.42
Fringe Benefits	263.85	226.51	131.25	622.21	0.00	226.51	226.51	226.51	1,301.74	7,358.00	6,054.28	6,733.78
SALARY TOTAL	1,386.07	1,309.94	758.18	3,454.79	0.00	1,309.94	1,309.94	1,309.94	7,384.61	31,084.00	23,899.39	27,629.21
SUPPLIES	0.00	0.00	0.00	0.00	0.00			600.00	600.00	600.00	0.00	600.00
PRINTING	0.00	0.00	17.50	17.50	49.70				67.20	4,100.00	4,032.80	4,082.50
TELEPHONE	0.00	0.00	344.67	344.67	157.41	344.67	344.67	344.67	1,536.09	800.00	(638.09)	555.33
POSTAGE	0.00	0.00	0.00	0.00	0.00				0.00	600.00	600.00	600.00
SERVICE AGREE	0.00	0.00	0.00	0.00	0.00				0.00	300.00	300.00	300.00
COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00				0.00	2,000.00	2,000.00	2,000.00
MEETING EXPENSE	0.00	0.00	0.00	0.00	0.00				0.00	1,500.00	1,500.00	1,500.00
TRAVEL	0.00	0.00	0.00	0.00	0.00				0.00	7,980.00	7,980.00	7,980.00
CONSULTANT TRAVE	0.00	0.00	0.00	0.00	0.00				0.00	7,980.00	7,980.00	7,980.00
ATTENDANT	0.00	0.00	0.00	0.00	0.00				0.00	4,560.00	4,560.00	4,560.00
RENT	76.00	0.00	76.00	152.00	152.00	75.00	75.00	75.00	532.00	1,040.00	508.00	888.00
SUBCONTRACT	0.00	0.00	0.00	0.00	0.00				0.00	5,700.00	5,700.00	5,700.00
TOTAL DIR EXP	1,462.07	1,309.94	1,195.95	3,988.96	359.11			2,330.61	10,119.90	68,344.00	58,224.10	64,375.04
INDIR COST	131.59	117.89	177.52	427.00						5,838.00		
TOTAL EXP	1,593.66	1,427.83	1,374.47	4,395.96						73,982.00		

(OV)JUND = BUDGET - (ACTUAL+UNPAID+F/CAST)

UNEXPENDED = BUDGET - PAID ONLY

SPREAD (OV)JUND + O/S INV

GL 2,735.28 ACCT SPREAD

DIFF 873.28 ACCT SPREAD

1,862.01 DIFF

Jay Wussow, M.P.H.
Building Health Systems for People with Chronic Illnesses
Center for Health Care Strategies, Inc.
353 Nassau Street
Princeton, New Jersey 08540

Re: Robert Wood Johnson Foundation grant ID #: 031313

Dear Jay:

I am writing to inform you of the closing status of the above-referenced grant, which will end August 31, 1998. It is anticipated that after all expenses have been accounted for, we will have approximately \$_____ in funds that will be unexpended by the end of the grant year. We informed you in our Annual Report that we had been very effective at leveraging other resources for this project, thereby subsidizing the funds from RWJ. We are requesting a six-month (through February 28, 1999) no cost extension of these unexpended funds.

Extension of the project time period will allow us to have an additional meeting of the Blue Ribbon Panel sometime this Fall. Additional time will also allow the panel to incorporate study results that will further refine the policy recommendations and strategies for implementing a consumer-directed, community-based program for PAS.

I have attached a budget to this request indicating how we will use these unexpended funds to complete these activities. If you require any additional information prior to making your decision regarding this extension request, please feel free to contact me at 713-520-0232.

I appreciate your time and effort in considering this extension request. I look forward to hearing from you.

Sincerely,

Pamela J. Dautel, M.P.H.
Project Associate

Jay Wussow, M.P.H.
Building Health Systems for People with Chronic Illnesses
Center for Health Care Strategies, Inc.
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Princeton, New Jersey 08540

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I appreciate your time and effort in considering this extension request. I look forward to hearing from you.

Sincerely,

Pamela J. Dautel, M.P.H.
Project Associate

Post-it® Fax Note 7671		Date 7-29	# of pages 1
To ROLP		From Sharon	
Co./Dept.		Co.	
Phone #		Phone #	
Fax #		Fax #	

ILRU Program
2323 S. Shepherd, Suite 1000
Houston, TX 77019

FAX SHEET

DATE: 8/14/98

PLEASE DELIVER THE FOLLOWING PAGES TO:

NAME: LerFROM: PamelaTIME: 2:45NUMBER OF PAGES: 3
(Including Fax Sheet)

MESSAGE: Our projected expenses for the
Conference is probably higher than what
the costs will actually be - some people
have cancelled since this estimate was done.

IF YOU DO NOT RECEIVE ALL PAGES, PLEASE CALL
(713) 520-0232
(713) 520-5136 (V/TTY)
(713) 520-5785 (FAX)

ILRU Program at TIRR



A
Ler / Myled LER

AUGUST CONFERENCE I

FUNDING SOURCE	ACTUAL EXPENSE	TOTAL
Center for Emergent Disability		\$10,500.00
RWJ /		
Meeting Expenses:		\$ 1,500.00
Attending Travel		\$ 4,560.00
Consultant Travel		\$ 7,980.00
TOTAL FUNDING		\$ 24,540.00
APPROXIMATE CONFERENCE EXPENSES:		
Transportation	State Reps - 15 @ \$400.00 PAS Blue Ribbon Panel-25 @ \$400.00	\$ 6,000.00 \$10,000.00
Hotel Room	45 @ \$79.00 (single) x 2 nights 25 @ \$79.00 (single) x 1 night	\$ 7,110.00 \$ 1,975.00
Dietary:	Conference Day Attendees (breakfast and 2 breaks - \$603.00) and (lunch chicken ceasar 45 @ \$11.95 - \$537.75) (tax and gratuity - \$141.02)	\$603.00 \$537.75 \$141.02
	PAS Panel Attendees (breakfast and 2 breaks - \$402.00) and (lunch I - italian club sandwich/salad medley 25 @ \$12.95 - \$323.75) (tax and gratuity - \$84.95)	\$402.00 \$323.75 \$ 84.95
	½ Ballroom - All day Friday	\$150.00
	¼ Ballroom - All day Saturday	\$75.00
Audio/Visual	(2 - microphone, overhead w/cart, screen, plus labor)	\$160.00
APPROXIMATE TOTAL	<i>for conference</i>	\$ 27,562.47

5 Lender to, Emergent - \$10,500
 PUTS -
 myel care -

2RWJ080398

11 01 1998-04

RWJ 603

LASTEST ACCT DATA
LASTEST ILRU ENTRY08/30/98
08/03/98

DESCRIPTION	ACCT MAR ACTUAL	ACCT APRIL ACTUAL	ACCT MAY ACTUAL	ACCT YTD PAID ACTUAL	ILRU UNPAID ACTUAL	JUNE FICAST	JULY FICAST	AUG FICAST	FICAST + YTD PAID + ILRU UNPAID	BUDGET	IOV/JND FORECAST	UNEXPENDED
Salaries	1,122.22	1,083.43	628.93	2,832.58	0.00	1,083.43	1,083.43	1,083.43	6,092.87	23,728.00	17,645.13	20,895.42
Fridge Benefits	263.85	228.51	131.85	622.21	0.00	228.51	228.51	228.51	1,301.74	7,358.00	6,064.28	6,733.79
SALARY TOTAL	1,386.07	1,309.94	758.78	3,454.79	0.00	1,309.94	1,309.94	1,309.94	7,384.61	31,084.00	23,699.39	27,629.21
SUPPLIES	0.00	0.00	0.00	0.00	0.00			600.00	600.00	600.00	0.00	600.00
PRINTING	0.00	0.00	17.50	17.50	49.70				67.20	4,100.00	4,032.80	4,082.50
TELEPHONE	0.00	0.00	344.67	344.67	157.41	344.67	344.67	344.67	1,536.09	900.00	(636.09)	555.33
POSTAGE	0.00	0.00	0.00	0.00	0.00				0.00	600.00	600.00	600.00
SERVICE AGREE	0.00	0.00	0.00	0.00	0.00				0.00	300.00	300.00	300.00
COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00				0.00	2,000.00	2,000.00	2,000.00
MEETING EXPENSE	0.00	0.00	0.00	0.00	0.00				0.00	1,500.00	1,500.00	1,500.00
TRAVEL	0.00	0.00	0.00	0.00	0.00				0.00	7,980.00	7,980.00	7,980.00
CONSULTANT TRAVE	0.00	0.00	0.00	0.00	0.00				0.00	7,980.00	7,980.00	7,980.00
ATTENDANT	0.00	0.00	0.00	0.00	0.00				0.00	4,560.00	4,560.00	4,560.00
RENT	76.00	0.00	76.00	152.00	152.00	76.00	76.00	76.00	532.00	1,040.00	508.00	888.00
SUBCONTRACT	0.00	0.00	0.00	0.00	0.00				0.00	5,700.00	5,700.00	5,700.00
TOTAL DIR EXP	1,462.07	1,309.94	1,196.95	3,958.96	359.11			2,330.61	10,119.90	68,344.00	58,224.10	64,375.04
INDIR COST	131.59	117.89	177.52	427.00						5,638.00		
TOTAL EXP	1,593.66	1,427.83	1,374.47	4,395.96						73,982.00		

(OV/JND = BUDGET - (ACTUAL - UNPAID + FICAST))

UNEXPENDED = BUDGET - PAID ONLY

SPREAD = OV/JND + O/S INV

GL 2,735.28 873.28 ACCT SPREAD

DIFF 1,862.01 DIFF

58,583.21
63,599.54
(5,016.33)

ATTENDEE	ERIC YES
Glenn Fujiura	X
Mark Obatake	X
Bob Williams	X
Gerben DeJong	X
Dan Johnson	X
Mike Auberger	X
Dennis Fitzgibbons	X
Marty Ford	X
Mary Harahan	X
Gary Ulicny (for Mark Johnson)	X
Bob Kafka	X
Nancy Miller	X
Mike Oxford	X
Helen Coburn Roth	X
Bobby Silverstein	X NO
Robyn Stone	
Janet OKeeffe (for Jane Tilly)	X
Hale Zukas	X
Doug Stone	X
Edie Walsh	X
Cathy Rossberg	X
Beverly Jimmerson	X
Pam Coleman	X
Steve Landkamer	X
Barbara Bowers	X
Karen Hodgson	X
Owen McCusker	X
Lee Schulz	X
Marie Oser	X
Henry Kirby, MD	X
Mary Faithfull	X
Mary Ann Board	X
Peter Tropman	X
Margaret Nosek, PhD	X
June Kailes	X
John Tschida	X
Allan Bergman	X
Laurie Sitton	X
Ellen Grabois	X
Marj Gordon	X

Post-it® Fax Note 7671		Date 8.13	# of pages 2
To L. L. V.		From Sharon	
Co./Dept.		Co.	
Phone #		Phone #	
Fax # FYI		Fax #	

ATTENDEE	SAT. YES
Mark Obatake	X
Bob Williams	X
Dan Johnson	X
Mike Auburger	X
Dennis Fitzgibbons	X
Marty Ford	X
Mary Harahan	X
Gary Ulicny (for Mark Johnson)	X
Bob Kafka	X
Nancy Miller	X
Mike Oxford	X
Helen Coburn Roth	X
Bobby Silverstein	X No
Janet Okeeffe	X
Hale Zukas	X
June Kailes	X

The Institute for Rehabilitation and Research (TIIR) - Independent Living Research Utilization

Budget: Year One - 10-01-98 to 09-30-99

1-1-99 to 12-31-99

Personnel

Name	Title	% EFT	Salary	Fringe	Total	Year 2 99-00 2000	Year 3 00-01 2001	Year 4 01-02 2002	Year 5 02-03 2003	Grand Total
Frieden, Lex	Project Co-Director	20	22,000	6,820	28,820	28,820	28,820	28,820	28,820	144,100
Richards, Laurel	Training Coordinator	35 (1)	19,250	5,968	25,218	25,218	28,821	32,424	32,424	144,105
George, Carri	Research Assistant	30 (2)	13,000	4,030	17,030	17,030	17,030	19,868	19,868	90,826
Heinsohn, Dawn	Research Assistant	50	17,000	5,270	22,270	22,270	22,270	22,270	22,270	111,350
Funchess, Roxy	Secretary	20	5,000	1,860	7,860	7,860	7,860	7,860	7,860	39,300
			77,250	23,948	101,198	101,198	104,801	111,242	111,242	529,681

Travel	Out-of-State				3,000	5,000	7,000	7,000	7,000	29,000
Supplies	Project, Computer, Training, Dissemination				1,200	1,200	1,200	1,200	1,200	6,000
Other	Consultants			5,000		6,000	6,000	6,000	6,000	30,000
	Photocopying and Printing			800		800	800	800	800	4,000
	Telephone			2,100		2,100	2,100	2,100	2,100	10,500
	Postage			900		900	900	900	900	4,500
	Space			1,600	11,400	1,600	1,600	1,600	1,600	8,000
						11,400	11,400	11,400	11,400	34,200
	Direct Costs				116,798	118,798	124,401	130,842	130,842	621,681
	Indirect Costs (25% MTDC)				29,200	29,700	31,100	32,711	32,711	155,422
	Total Costs				145,998	148,498	155,501	163,553	163,553	777,103

- (1) 35% EFT in years 1 and 2; 40% EFT in year 3; 45% EFT in years 4 and 5.
 (2) 30% EFT in years 1, 2, 3; and 35% EFT in years 4 and 5.
 (3) Travel increased to \$5,000 in year 2 and \$7,000 in years 3, 4, 5.

S + F = salary plus fringe

* Reduce DC	33,598	33,598	36,001	41,242	41,242	185,681
Direct	83,200	85,200	88,400	89,600	89,600	436,000
Indirect	20,800	21,300	22,100	22,400	22,400	109,000
Total	104,000	106,500	110,500	112,000	112,000	545,000

ILRU Program
2323 S. Shepherd, Suite 1000
Houston, TX 77019

FAX SHEET

DATE: 8-14-98

PLEASE DELIVER THE FOLLOWING PAGES TO:

NAME: LexFROM: Carri

TIME: _____

NUMBER OF PAGES: 11
(Including Fax Sheet)MESSAGE: Let me know if this is not what you
needRefacing - pages stuck together first time

IF YOU DO NOT RECEIVE ALL PAGES, PLEASE CALL
(713) 520-0232
(713) 520-5136 (V/TTY)
(713) 520-5785 (FAX)

ILRU Program at TIRR



Personnel						89-90	90-91	91-92	92-93	93-94
Name	Title	% EFT	Salary	Fringe	Total	S + F	S + F	S + F	S + F	S + F
Budde, James	Project Co-Director	55 (1)	17,073	4,780	21,853	21,853	10,927	0	0	54,631
White, Glen	Research Director	25	14,770	4,136	18,906	18,906	18,906	18,906	18,906	84,530
Golden, Ken	Information System Manager	80	29,350	8,218	37,568	37,568	37,568	37,568	37,568	187,840
TBA	Research Associate	60 (2)	19,200	5,376	24,576	32,768	32,768	40,960	40,960	172,032
TBA	Graduate Research Asst.	50	10,500	315	10,815	10,815	10,815	10,815	10,815	54,075
TBA	Graduate Research Asst.	50	10,500	315	10,815	10,815	10,815	10,815	10,815	54,075
Reasoner, Laurie	Research Aide	75	14,034	3,930	17,964	17,964	17,964	17,964	17,964	89,820
Willits, Pam	Program Assistant	25	9,891	2,769	12,660	12,660	12,660	12,660	12,660	63,300
			125,318	29,839	155,157	163,349	152,423	149,688	149,688	770,300
Travel										
	Instate			500		500	500	500	500	2,500
	Out-of-state			7,000	7,500	7,000	8,000	8,000	8,000	38,000
						7,500	8,500	8,500	8,500	40,500
Supplies										
	Project			900		900	900	900	900	4,500
	Computer			900	1,800	900	900	900	900	4,500
						1,800	1,800	1,800	1,800	9,000
Contractual										
	TIRR - Independent Living Research Utilization				145,998	148,498	155,501	163,553	163,553	777,100
Other										
	Consultants:									
	Roland Sykes (TA Assistance)		3,000			2,000	2,000	2,000	2,000	11,000
	Judith Galas (TA/Editor/Translation)		500			0	2,400	500	0	3,400
	Edna Szymanski (Methodologist)		0	3,500		0	1,600	500	0	2,100
	Advisory Board			8,000		8,000	8,000	8,000	8,000	40,000
	NCIL Meeting Expenses			3,000		0	0	0	0	3,000
	Photocopying and Printing			3,600		3,600	3,600	3,600	3,600	18,000
	Telephone			5,000		5,000	5,000	5,000	5,000	25,000
	Postage			4,244		3,552	3,875	3,169	4,189	19,000
	Tuition Remission			3,000		3,000	3,000	3,000	3,000	15,000
	Consumer Consultants			3,000		3,000	3,000	3,000	3,000	15,000
	Personal Assistants			1,000	34,344	1,000	1,000	1,000	1,000	5,000
						29,152	33,475	29,769	29,769	156,500
	Direct Costs				344,799	350,299	351,699	353,310	353,310	1,753,400
	Indirect Costs (25% MTDC)				55,200	49,700	48,300	46,689	46,689	246,500
	Total Costs				399,999	399,999	399,999	399,999	399,999	1,999,900
Non-Federal Resources: University of Kansas Contributions						Year 2	Year 3	Year 4	Year 5	
Personnel										Grat
Name	Title	% EFT	Salary	Fringe	Total	S + F	S + F	S + F	S + F	To
Budde, James	Project Co-Director	55 (1)	29,879	8,366	38,245	38,245	38,245	38,245	38,245	191,200
	Indirect Costs (25% MTDC)				9,561	9,561	9,561	9,561	9,561	47,800
	Total Costs				47,806	47,806	47,806	47,806	47,806	239,000

(1) 55% EFT: 20% salary requested and 35% contribution of the University of Kansas. Salary reduced by half in year 3 and deleted in years 4 and 5.

(2) 60% EFT in year 1; 80% EFT in years 2 and 3; 100% EFT in years 4 and 5.

S + F = salary plus fringe

University of Kansas Center for Research, Inc.
Budget Justification

Introduction

The line item budget on the previous page includes both the federal funds requested and the non-federal resources. The proposed budget does not exceed the \$400,000 cap per year in any of the five years. In addition, we wish to point out that the University of Kansas is providing nearly \$240,000 of contributions over the five year period.

Personnel

Project Director: Dr. James Budde (55% EFT: 20% salary requested and 35% contribution of the University of Kansas; Dr. Budde's salary request in year 3 is reduced by half and deleted in years 4-5, but, his contribution remains @ 35% in all years) has joint responsibility, with Lex Frieden at TIRR (see contractual below) and Glen White for the overall operation of the Center. Dr. Budde is responsible for expediting grants management and accounting, chairing the Center's management team, evaluating the Center, planning for the future programs and finances, and preparing the annual report. Dr. Budde will direct R-3.

Research Director: Dr. Glen White (25% EFT in all 5 years) has specific responsibility for R-1 and R-2, serves as research director, and directs research training. Dr. White will gradually assume Dr. Budde's responsibilities during year's 3-5.

Information System Manager: Ken Golden (80% EFT in all 5 years) is the information systems manager and is responsible for D-1 and the core IL research database. As such, Mr. Golden will be responsible for producing the initial monograph, planning and conducting the needs assessment, advertising and coordinating training and technical assistance, and ensuring quality and timely production of all products.

Research Associate: This Ph.D. level TBA position (60% EFT in year 1; 80% EFT in years 2-3; and 100% EFT in years 4-5) works closely with the Drs. Budde and White and conducts specified research, dissemination, utilization, and training tasks. Major responsibilities will include assisting Dr. Budde with R-3 involving the longitudinal study of IL research dissemination and utilization. This individual will later work with Dr. White during years 4 and 5. This person's overall effort is increased in the latter years as Dr. Budde reduces his effort playing a larger role in the overall project's operations under the supervision of Dr. White.

Graduate Research Assistants: These TBA positions (50% EFT each in all 5 years) carry out research and dissemination tasks assigned by their project directors. Duties include, but are not limited to, literature review; assisting project planning; drafting assorted documents; conducting research; collecting data; analyzing data; assisting and conducting training; liaison activities with settings and centers; developing instructional packages; and conducting validation studies. These graduate research assistants also work closely with consumers on the consumer empowered teams and in the field.

Research Aide: Lori Reasoner (75% EFT in all 5 years) is responsible for the project specific clerical operations of the center. Duties include editing and producing reports, facilitating communication flow, operating the information and referral service, assisting in writing grants, developing grant prospectus, and managing training dissemination and publication tasks.

Program Assistant: Pam Willits (25% EFT in all 5 years) is responsible for establishing and maintaining all project-specific cost accounting, word processing services, personnel orientation, and high level administrative tasks. She also assists Mr. Golden in managing routine training dissemination and publications tasks. She reports directly to Dr. Budde and participates on the Center's management team.

Fringe Benefits

The fringe benefits listed below are established by the federal government and the State of Kansas. They are the same rates used uniformly by the university. Fringe benefits are calculated at 28% for staff and 3% for students based on the following:

	<u>Staff</u>	<u>Student</u>
Social Security	6.20%	6.20% (when not enrolled)
Medicare	1.45%	1.45% (when not enrolled)
Retirement	10.16%	
Retirement Sick Leave Assessment	0.46%	
Worker's Compensation	1.45%	1.45%
Unemployment Compensation	0.20%	0.20% (when not enrolled)
Group Health Insurance:	\$ 85.43/biweekly for full-time/single coverage	
	\$129.02/biweekly for full-time/dependent coverage	
	\$ 68.26/biweekly for part-time/single coverage	
	\$103.62/biweekly for part-time/dependent coverage	

Travel

Instate: Funds (\$500 per year in all 5 years) are requested for trips to IL programs, centers, and organizations to maintain collaborative relations, IL organizations to design the needs assessment and identify additional consumers, to field-test sites to gather input to design products and test their effectiveness. Mileage is reimbursed at \$.31 per mile and instate per diem is reimbursed at \$106 per day, as applicable. Instate funds are requested for all research projects and one dissemination project.

Out-of-state: Funds (\$7,000 in years 1-2; and \$8,000 in years 3-5) are requested for Drs. Budde and White and Mr. Golden to: 1) attend the NCIL and APRIL conferences each year; 2) make an annual trip to the advisory meeting; and 3) to attend advisory team meetings (therefore funds are requested for 7 trips per year in years 1-2). In years 3-5, one additional trip is requested so that Golden can integrate the IL research database and develop related operation manuals. We estimate an average per trip cost of \$1,000 which includes airfare and ground transportation @ \$400; per diem (food and lodging) @ \$450 (\$150/day for 3 days); and registration @ \$150.

Supplies

Project: These funds (\$900 per year in all 5 years) are for project-specific items, including but not limited to, pens, pencils, paper, stationery, file folders, typewriter ribbons and supplies, and other research and dissemination-related supply items.

Computer: These funds (\$900 per year in all 5 years) are for, but not limited to, diskettes, fonts, computer paper and ribbons, and nominally priced software.

Contractual

This project proposes a contract with The Institute for Rehabilitation and Research (TIRR). The line item budget and justification immediately follow this budget justification.

Other

Consultants: These funds are for Roland Sykes (\$3,000 in year 1 and \$2,000 in years 2-5 for technical assistance with Projects R-1, R-2, and D-1); Judith Galas (\$500 in year 1; \$2,400 in year 3; and \$500 in year 4 for technical assistance, editor services and reverse technical translations with Projects R-2 and D-1); and Edna Szymanski (\$1,600 in year 3 and \$500 in year 4 for methodological critiques and advisement with Project R-2).

Roland Sykes will assist Ken Golden in linking the IL searchable and interactive research information database at KU with DIMEnet. Sykes will also advise Golden on project D-1 on chat rooms and listservs.

Judith Galas will provide technical assistance with project D-1, specifically helping to develop guidelines in annotating research articles into abstracts and related materials into formats that are easily understood by laypersons who do not have research backgrounds. Additionally, Ms. Galas will also serve as consultant to Dr. White on project R-2 (research primer). In her capacity with that project, she will take the traditional taxonomy and concepts related to research, research methods and design, and perform reverse technical translation of the "researchese" into language a layperson could understand.

Dr. Edna Szymanski will serve as a consultant to Dr. White on project R-2 (research primer). In her capacity with that project, Dr. Szymanski will ensure that the primer contents are accurate and complete (within the specified scope of this project for non-researcher users). Dr. Szymanski will also work closely with Ms. Galas in an iterative process as the primer is being reformatted into a more understandable layperson format.

Advisory Board: These funds (\$8,000 per year in all 5 years) are for advisory members to attend a two-day meeting. This meeting will be held at a location that is the most economical for all to attend.

NCIL Meeting Expenses: These funds (\$3,000 in year 1 only) are for payment to NCIL for use of hotel meeting space for the Consumer Concerns Report Open Forum Meeting. It is anticipated that the funds will cover NCIL advertisement about this event, NCIL staff time, and room rental for the Washington, DC Renaissance Hotel.

Photocopying and Printing: These funds (\$3,600 per year in all 5 years) are for the project's needs including research and dissemination reports, progress reports, training and instructional material drafts, resource information required by CIL's, state agencies, and other R & T Centers.

Telephone-long distance: These funds (\$5,000 per year in all 5 years) are for communications with TIRR, other CILs, data collection activities, survey preparation, discussions with the funding agency, and dissemination efforts.

Postage: These funds (\$4,244 in year 1; \$3,552 in year 2; \$3,875 in year 3; \$3,169 in year 4; and \$4,169 in year 5) are for transmitting information to TIRR, other ILCs, gathering data, survey distribution and return, correspondence with the funding agency, and dissemination efforts.

Tuition Remission: These funds (\$3,000 per year in all 5 years) are requested so that we will be able to attract and retain higher caliber graduate research assistants--in particular, individuals with disabilities. It has been our experience that these funds, though minimal, are very helpful in acquiring the services of more highly qualified graduate research assistants and providing additional assistance to individuals with disabilities.

Consumer Consultants: These funds (\$3,000 per year in all 5 years) are necessary so that consumer consultants can participate in the proposed research, demonstration, dissemination, or technical assistance and training projects. Consumers will test products, make utility assessments, and recommend improvements. They will also assist with dissemination and training.

Personal Assistants: These funds (\$1,000 per year in all 5 years) are necessary for accommodations and assistance that consumer consultants will need to participate in various research and dissemination projects.

Indirect Costs

Indirect Costs are calculated at 25% modified total direct costs for off-campus, research projects as negotiated with the Department of Health and Human Services on March 16, 1995. Indirect Costs are charged only on the first \$25,000 of the subcontract to TIRR.

The Institute for Rehabilitation and Research (TIIR) - Independent Living Research Utilization

Budget: Year One - 10-01-98 to 09-30-99						Year 2 99-00	Year 3 00-01	Year 4 01-02	Year 5 02-03	Grand Total
<u>Personnel</u>						S+F	S+F	S+F	S+F	
Name	Title	% EFT	Salary	Fringe	Total					
Frieden, Lex	Project Co-Director	20	22,000	6,820	28,820	28,820	28,820	28,820	28,820	144,100
Richards, Laurel	Training Coordinator	35 (1)	19,250	5,968	25,218	25,218	28,821	32,424	32,424	144,100
George, Carri	Research Assistant	30 (2)	13,000	4,030	17,030	17,030	17,030	19,868	19,868	90,810
Heinsohn, Dawn	Research Assistant	50	17,000	5,270	22,270	22,270	22,270	22,270	22,270	111,350
Funchess, Roxy	Secretary	20	<u>6,000</u>	<u>1,860</u>	<u>7,860</u>	<u>7,860</u>	<u>7,860</u>	<u>7,860</u>	<u>7,860</u>	<u>39,300</u>
			77,250	23,948	101,198	101,198	104,801	111,242	111,242	529,600
<u>Travel</u>										
	Out-of-State				3,000	5,000	7,000	7,000	7,000	29,000
<u>Supplies</u>										
	Project, Computer, Training, Dissemination				1,200	1,200	1,200	1,200	1,200	6,000
<u>Other</u>										
	Consultants			6,000		6,000	6,000	6,000	6,000	30,000
	Photocopying and Printing			800		800	800	800	800	4,000
	Telephone			2,100		2,100	2,100	2,100	2,100	10,500
	Postage			900		900	900	900	900	4,500
	Space			<u>1,600</u>	11,400	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>8,000</u>
						11,400	11,400	11,400	11,400	34,200
	Direct Costs				116,798	118,798	124,401	130,842	130,842	621,680
	Indirect Costs (25% MTDC)				<u>29,200</u>	<u>29,700</u>	<u>31,100</u>	<u>32,711</u>	<u>32,711</u>	<u>155,400</u>
	Total Costs				145,998	148,498	155,501	163,553	163,553	777,100

S + F = salary plus fringe

- (1) 35% EFT in years 1 and 2; 40% EFT in year 3; 45% EFT in years 4 and 5.
 (2) 30% EFT in years 1, 2, 3; and 35% EFT in years 4 and 5.
 (3) Travel increased to \$5,000 in year 2 and \$7,000 in years 3, 4, 5.

3 consul
 900 phone
 1000 space

Lex 15%
 Laurel 35%
 Carri
 Dawn 50%
 Roxy
 Ross

7
 17
 8
 10
 2
 8

The Institute for Rehabilitation and Research (TIRR)
Contractual - Budget Justification

Personnel

Project Co-director: Lex Frieden (20% EFT in all 5 years) will serve as project co-director with overall administrative and supervisory responsibility for the center at ILRU. His responsibilities include program conceptualization, development, implementation, evaluation, and reporting. Mr. Frieden will direct D-2.

Training Coordinator: Laurel Richards (35% EFT in years 1-2; 40% EFT in year 3; and 45% EFT in years 4-5) will serve as training coordinator with overall responsibility for the training program including planning, budgeting, and overseeing the quality of the ongoing training activities. Ms. Richards will direct T-1 and T-2.

Research Assistant: Carri George (30% EFT in years 1-3; and 35% EFT in years 4-5) will serve as research assistant with responsibility for providing assistance on dissemination and training projects. Ms. George will direct D-3.

Research Assistant: Dawn Heinsohn (50% EFT in all 5 years) will serve as research assistant with responsibility for providing assistance on dissemination and training projects.

Secretary: Roxy Funchess (20% EFT in all 5 years) will serve as a secretary to the project with primary responsibility for providing administrative support for the project co-director

Fringe Benefits

Fringe benefits are calculated at TIRR's rate 31%.

Travel

Funds (\$3,000 in year 1; \$5,000 in year 2; \$7,000 in years 3-5) are requested for travel associated with demonstration, utilization, and training activities.

Supplies

Funds (\$1,200 in all 5 years) for supplies are requested in order to purchase computer diskettes, paper, laser printer toner cartridges, and other general consumable supplies. Cost estimates in this category are based on previous experience with projects of similar scope.

Other

Consultants: These funds (\$6,000 per year in all 5 years) are for Barbara Duncan and Quentin Smith who will assist on dissemination and utilization project (D - 2 & 3) and training projects (T- 1 & 2).

Photocopying and printing: These funds (\$800 per year in all 5 years) in funds are for dissemination reports, progress reports, and training materials.

Telephone: These funds (\$2,100 per year in all 5 years) are requested to allow for communication with advisory members, consultants, and others involved in project activities.

Postage: These funds (\$900 per year in all 5 years) are requested for postage and shipping cover general mailing costs.

Office Space Rental: These funds (\$1,600 per year in all 5 years) are requested to offset a prorated portion of direct costs incurred by ILRU in maintaining off-site (from TIRR) office facilities.

Indirect Costs

Indirect costs have been calculated at 25 percent modified total direct costs for off-campus research projects as negotiated with the Department of Health and Human Services.

University of Kansas Center for Research, Inc.

Budget: Year One - 10-01-98 to 09-30-99
1-1-99 to 12-31-99

						2000	2001	2002	2003	Grand Total
						Year 2 98-00	Year 3 00-01	Year 4 01-02	Year 5 02-03	
Personnel	Name	Title	% EFT	Salary	Fringe	S+F	S+F	S+F	S+F	
	Budde, James	Project Co-Director	30 (1)	10,244	2,868	13,112	13,112	6,556	0	32,780
	White, Glen	Research Director	20	11,816	3,308	15,124	15,124	15,124	15,124	75,620
	Golden, Ken	Information System Manager	75	27,516	7,704	35,220	35,220	35,220	35,220	176,098
	TBA	Research Associate	60 (2)	19,200	5,376	24,576	32,768	32,768	40,960	172,032
	TBA	Graduate Research Asst.	45	9,450	284	9,734	9,734	9,734	9,734	48,670
	TBA	Graduate Research Asst.	45	9,450	284	9,734	9,734	9,734	9,734	48,670
	Reasoner, Lori	Research Aide	29	5,426	1,519	6,945	6,945	6,945	6,945	35,727
	Winters, Pam	Program Assistant	25	9,891	2,769	12,660	12,660	12,660	12,660	63,300
				102,993	24,112	127,105	135,297	128,747	130,377	652,897
Travel		Instate			500	500	500	500	500	2,500
		Out-of-state			5,000	5,000	5,000	5,000	5,000	25,000
						5,500	5,500	5,500	5,500	27,500
Supplies		Project			900	900	900	900	900	4,500
		Computer			900	900	900	900	900	4,500
						1,800	1,800	1,800	1,800	9,000
Contractual		TIRR - Independent Living Research Utilization				104,000	106,500	110,500	112,000	545,000
Other		Consultants:								
		Roland Sykes (TA Assistance)		1,000		0	0	0	0	1,000
		Judith Galas (TA/Editor/Translation)		1,500		0	2,400	500	0	4,400
		Edna Szymanski (Methodologist)		0	2,500	0	1,600	500	0	2,100
		Advisory Board			1,000	1,000	1,000	1,000	1,000	5,000
		NCIL Meeting Expenses			3,000	0	0	0	0	3,000
		Photocopying and Printing			1,200	1,200	1,200	1,200	1,200	6,000
		Telephone			3,000	3,000	3,000	3,000	3,000	15,000
		Postage			2,094	2,402	1,758	1,922	1,922	10,098
		Tuition Remission			2,000	2,000	2,000	2,000	2,000	10,000
		Consumer Consultants			2,000	2,000	2,000	2,000	2,000	10,000
		Personal Assistants			1,000	1,000	1,000	1,000	1,000	5,000
						12,602	15,958	13,122	12,122	71,598
		Direct Costs				256,199	261,699	262,499	262,799	1,305,995
		Indirect Costs (25% MTDC)				43,800	38,300	37,500	37,200	194,000
		Total Costs				299,999	299,999	299,999	299,999	1,499,995
Non-Federal Resources: University of Kansas Contributions						Year 2	Year 3	Year 4	Year 5	
Personnel	Name	Title	% EFT	Salary	Fringe	S+F	S+F	S+F	S+F	Grand Total
	Budde, James	Project Co-Director	30 (1)	15,366	4,302	19,668	19,668	19,668	19,668	98,339
		Indirect Costs (25% MTDC)				4,917	4,917	4,917	4,917	24,585
		Total Costs				24,585	24,585	24,585	24,585	122,924

(1) 30% EFT: 12% salary requested and 18% contribution of the University of Kansas. Salary reduced by half in year 3 and deleted in years 4 and 5.
(2) 60% EFT in year 1; 80% EFT in years 2 and 3; 100% EFT in years 4 and 5.

S + F = salary plus fringe

Consolidated Summary of ILRU Budget
Year 5 - 10/1/02 to 9/30/03

Personnel

<u>Name</u>	<u>Title</u>	<u>% EFT</u>	<u>D-2</u>	<u>D-3</u>	<u>T-1</u>	<u>T-2</u>	<u>Total</u>
Frieden, Lex	Project Co-Director	20	11000	0	5500	5500	22,000
Richards, Laurel	Training Coordinator	45	11000	0	8250	5500	24,750
George, Carri	Research Assistant	35	0	13000	2167	0	15,167
Heinsohn, Dawn	Research Assistant	50	6800	6800	1700	1700	17,000
Funchess, Roxy	Secretary	20	<u>3000</u>	<u>0</u>	<u>1500</u>	<u>1500</u>	6,000
			31,800	19,800	19,117	14,200	84,917

Fringe Benefits

			9,858	6,138	5,926	4,402	26,325
--	--	--	-------	-------	-------	-------	--------

Travel

Out-of-State

				1,500	2,750	2,750	7,000
--	--	--	--	-------	-------	-------	-------

Supplies

Project, Computer, Training, Diss

			300	300	300	300	1,200
--	--	--	-----	-----	-----	-----	-------

Other

Consultants

			1000	3000	1,000	1,000	6,000
--	--	--	------	------	-------	-------	-------

Photocopying and Printing

			200	200	200	200	800
--	--	--	-----	-----	-----	-----	-----

Telephone

			1200	300	300	300	2,100
--	--	--	------	-----	-----	-----	-------

Postage

			400	100	200	200	900
--	--	--	-----	-----	-----	-----	-----

Space

			400	400	400	400	1,600
--	--	--	-----	-----	-----	-----	-------

Direct Costs

			45,158	31,738	30,193	23,752	130,842
--	--	--	--------	--------	--------	--------	---------

Indirect Costs (25% MTDC)

			<u>11,290</u>	<u>7,934</u>	<u>7,548</u>	<u>5,938</u>	<u>32,711</u>
--	--	--	---------------	--------------	--------------	--------------	---------------

Total Costs

			56,448	39,672	37,741	29,690	163,553
--	--	--	--------	--------	--------	--------	---------



The Research
& Training
Center on
Independent
Living

The University of Kansas

Fax Cover Sheet
(785) 864-5063

Cover Sheet + 5 Page(s)

Date: 8/14/98

To: Lex Frieden

Location: Texas

From: Pam Willits

Dept: RTC/IL 4128

Fax #: 713-799-7095

Comments:

Lex.

Here's the comments from
Ellen.

Probably have call on
19th (or 20th). Have e-mailed Ellen
for date clarification.

Thanks!

Pam

The University
of Kansas
4089 Dole Bldg.
Lawrence, Kansas
785 866-045-2930
785 864-4095
785 Voice/TDD
785 864-5063
FAX

Determined NOT to be
National Security Classified Marking
By MB (NLGB) on 8/11/16

~~CONFIDENTIAL~~ - Please do not talk about this competition, except with your collaborators

APPLICANTS FOR INFORMATION DISSEMINATION FOR
INDEPENDENT LIVING GRANT

Congratulations on coming this far in the competition.

The following are questions/comments from the peer review and NIDRR review related to your proposal. Some are in the form of questions (which we would like answered) and some are comments or concerns which we want to bring to your attention and may be discussed in the conference call.

I would like to have some preliminary answers to these questions next week prior to a conference call where we can discuss these issues. Answers can be faxed to me at : 202 205-8515 or e-mailed at ellen_biasiotti@ed.gov

I would like to schedule a conference call with you for a day of your choice next week. The dates open are Monday (17th) or Thursday (19th). It should be about an hour(?) We have to have the call completed by 2:30 p.m. Eastern Time (which makes it earlier for you). Please let me know as soon as possible which day/time you want.

Also to be included in the conference call is Katherine Belknap of ABLEDATA, 301 608-8998 x100, who represents the peer reviewers. Also, Donna Nangle of NIDRR 202 205-5880 has agreed to try to sit in on the conference call to help us with budget questions. She also is making herself available to you before that if you have questions. If you want to include others from your side, I would appreciate it if you would set up the call to include Katherine, Donna and me.

As I mentioned to you. You should submit (with the questions or ASAP after) a budget not to exceed \$299,999 for each year. We need the budget, DUNS #, revised abstract (or overview of revised project), and IRB status in order to enter the award into the GAPs system the week of the 24th. We will need a revised scope of work by the end of September if changes are negotiated. We also need to do a pre-funding document and meeting with the Director of NIDRR that week, so we are quite rushed.

Thanks for your help; this will all work out!!!
Ellen

Questions/Comments for Kansas

We want this project to make people know who NIDRR is, to know NIDRR-sponsored IL research, and to know that research is important to their lives. We don't want to hear any longer that our research is done for its own sake, that it is "ivory tower", that it is in language that regular people can't understand, that it doesn't reach those who need it, and that it has little relevance. "Your mission, should you choose to accept", is to turn these complaints around to

achieve an audience of people who can't contain their praise for NIDRR research.

We want to highlight information from NIDRR-sponsored research (and mention NIDRR in all products/endeavors). If it is necessary to expand it to other information, that can be done--but it is not to duplicate the virtual library of DIMENET or provide such broad services as those that are already sponsored by RSA, NIDRR or others. The feedback mechanisms you mention (such as chat rooms, discussion groups) should relate to the work at hand and need to be monitored.

I would like you to be the resource to whom NIDRR turns to determine what is sound coming out of what we sponsor in the area of IL and related areas such as universal design, etc. (IL need not be interpreted narrowly). Dr. Seelman wants what comes out of our dissemination centers and appears on our web sites to have been "vetted" to be sure that it is good. This also goes for linkages.

NCDDR has been working with the Spinal Cord Injury Model Systems, RRTCs, RERCs, etc. to form "dissemination committees" who approve what goes up on the NIDRR dissemination web sites and receives further dissemination. I would like you to serve as that "gatekeeper" for IL research. You can use your advisory board or other group to look critically at the material. Then, it can be used by Exploding Myths (EM) the other possible grantee in this competition) and other grantees for their dissemination efforts as well. EM will work on the media aspects and they have some exciting ideas, so you can cut out some of those aspects here. I would also like you to work with NCDDR. I would like us to have a "summit" after we get started (San Diego sounds nice) to see how we can work cooperatively.

To avoid confusion with NCDDR, NARIC, etc. Would you please change the name of the project and databases etc, from "Disability.." to "Independent Living" Research Information Center and D-1 to "Independent Living" Research Dissemination Database, etc.?

Budget Questions:

- 1) The budget must not exceed \$299,999 each year for the five years.
- 2) Do you have a DUNS number for the new system? I can fax info on that. You need that ASAP.
- 3) These look high to us: travel, supplies, NCIL, printing, phone, postage, consumer consultants, Sykes and per diem. Galas may be too low. On the subs: high--supplies, consultants, space and phone. (You know where to cut best)
- 4) Why is there space off campus when these appear to be regular employees of the TIRR/ILRU? Please explain.
- 5) Research aides should not be "assisting in writing grants" while on this grant.
- 6) Provide an explanation of "tuition remission" and how this would be allowable under this grant.

7) You have a Director of Training. This grant does not have a training component--it is a dissemination, utilization, and research project under NIDRR's new criteria. You should re-designate this position and re consider the activities (see 17 below)..

8) We would like to have a "summit" meeting sometime during the first year would you budget for that.

I have not asked Donna to look at this budget; she may have questions later.

Content Questions/Comments:

1) Computer recycling project D-3 : It is our understanding that RSA is funding an effort similar to the computer recycling project and foundations such Christina, Easter Seals, etc. are doing this. We do not want to duplicate that work under this project. We encourage dropping it. You might still be able to develop "how to" material (by observing other programs) for use by constituents. Reviewers were concerned that old computers would require too much retro-fitting for various access features; that you would be distracted to take care of them, etc. This should be scaled back. Please comment.

2) You have laid out your targets as CILs, SILCs, ILPs, policy makers. Won't you also reach out to others in the blind systems and other delivery systems and those outside those groups? EM will try to hit non-affiliated people through mass media and a direct consumer database, but the reviewers thought you should not forget those outside the groups mentioned. Please comment.

3) R-1 : We would like to see outcomes different than the usual about barriers (ex language). We would prefer a positive approach to determine what would help. Ex: if we did this, would it help you? The form included (appendix A) narrows the range of answers considerably, both in regard to topics and methods-- more open-ended materials might give you a broader picture. Please comment.

4) You might look at the proposed technical assistance and see if it could be cut back without hurting the project. It appears that there is a lot of travelling and phone costs for this. Comment?

5) Chat rooms and discussion groups should be used/limited to comment on the research, products, etc. you are producing or using, not be for general communication. NIDRR has had the idea of "guest editorials" or guest comment "programs" on topics of interest to bring in new, informed opinion. Who will monitor the chats? Archive them? Comment?

6) R-3 is vague and seems similar to R-1. Are the two full scale surveys needed? We don't just want an exercise in survey. Please comment.

7) We really like the Primer in D-2. We want people to see that research has relevance to them and to understand it. This will be good for reviewers, as you said. You might expand it to a "self-test" on the Internet or something.

8) Briefs--We like the executive briefs and also propose that you make fuller use of the abstracts that you prepare for the system to include information on the methods used, outcomes, implications, etc. NARIC does abstracts for the library, but they are limited. Your materials could be on fewer topics (we want to feature NIDRR sponsored research so that we can track its utilization). More information could be developed on the research, but explained in lay terms. We used to have "Rehab Briefs" which had similar information. (They were sent out to reviewers as well, which would help bolster your position as "arbiter" of IL information). EM will do a newsletter and database for the media and organization newsletters on "news you can use". You may be helpful to them in "picking" the content from the research. The "translation" function is one for which we have been criticized and for which we currently do not have a grant/contract to cover. Comment?

9) The number of hits is not always a good measure of effectiveness (some are pings from Yahoo, etc). You might like to think of some more measures--multiplier effect, etc.

10) The longitudinal study is not clear. Please explain more. Will it get to the impact the information has had on policy, living, etc.?

11) Page 58- You want the website to be interactive between the researcher and consumer. Researchers may not want this. The "guest editorial" or "author feature" idea might be more controlled and better.

12) Pg 59 --#4 keep the database smaller, feature NIDRR sponsored material (remember this project is promoting NIDRR research, not being "all things to all people". #5 Use other material only to "flesh out" what is not there from NIDRR research. #7 Be careful to whom you link. The Spinal Cord Model Systems are only linking to a very few to avoid having damaging or old information provided on a link that you cannot control (and people don't know where they are, so they assume it is yours).

13) I like the feedback on the particular material (pg 60). Be very sure that the people getting the information have requested to receive it. The DBTACS had a bad series of problems over someone who wanted to get off a listserv (he claimed that he had never consented to it). (FYI - NARIC is going proactive informing people of new acquisitions from grantees starting with NIDRR staff who request it and will spread to grantees.

14) Since the scope of material from which you choose is primarily NIDRR sponsored research, this may cut some of the costs for abstractors. Material from other researchers, etc. (Pg 62) should be "vetted" by the project.

15) You may be able to cut the Telability mailing, since EM will be disseminating to the media outlets. (If you coordinate that, they can do it for you).

16) "Evolutionary prototyping" sounds like an interesting concept. It is good to leave the door open for change. I think that this planning should wait until a couple of messages have been determined and a full "treatment" can be developed for them. How does one budget for this?

17) Since this is not a project with a training mandate the projects suggested on pg 105 for a self-administered course and videotape programs and teleconferences are more than may be needed. These should be scaled back in the budget.

3
0

ILRU Program
2323 S. Shepherd, Suite 1000
Houston, TX 77019

FAX SHEET

DATE: 8-14-98

PLEASE DELIVER THE FOLLOWING PAGES TO:

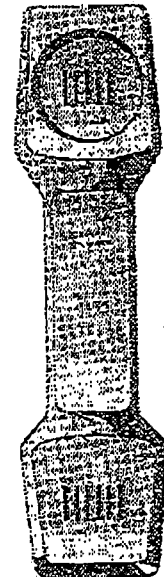
NAME: LeeFROM: Carri

TIME: _____

NUMBER OF PAGES: 11
(Including Fax Sheet)MESSAGE: Let me know if this is not what you
needRefacing - pages stuck together first time

IF YOU DO NOT RECEIVE ALL PAGES, PLEASE CALL
(713) 520-0232
(713) 520-5136 (V/TTY)
(713) 520-5785 (FAX)

ILRU Program at TIRR





U.S. DEPARTMENT OF EDUCATION

BUDGET INFORMATION

NON-CONSTRUCTION PROGRAMS

OMB Control No. 1875-0102

Expiration Date: 9/30/98

Name of Institution/Organization

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

The University of Kansas Center for Research, Inc.

SECTION A - BUDGET SUMMARY

U.S. DEPARTMENT OF EDUCATION FUNDS

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel	125,318	131,718	123,182	121,045	121,045	622,308
2. Fringe Benefits	29,839	31,631	29,241	28,643	28,643	147,997
3. Travel	7,500	7,500	8,500	8,500	8,500	40,500
4. Equipment	0	0	0	0	0	0
5. Supplies	1,800	1,800	1,800	1,800	1,800	9,000
6. Contractual	145,998	148,498	155,501	163,553	163,553	777,103
7. Construction	0	0	0	0	0	0
8. Other	34,344	29,152	33,475	29,769	29,769	156,509
9. Total Direct Costs	344,799	350,299	351,699	353,310	353,310	1,753,417
10. Indirect Costs	55,200	49,700	48,300	46,689	46,689	246,578
11. Training Stipends	0	0	0	0	0	0
12. Total Costs	399,999	399,999	399,999	399,999	399,999	1,999,995

ED FORM NO. 524

Name of Institution/Organization

Applicants requesting funding for...

"Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

The University of Kansas Center for Research, Inc.

SECTION B - BUDGET SUMMARY

NON-FEDERAL FUNDS

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel	29,879	29,879	29,879	29,879	29,879	149,395
2. Fringe Benefits	8,366	8,366	8,366	8,366	8,366	41,830
3. Travel	0	0	0	0	0	0
4. Equipment	0	0	0	0	0	0
5. Supplies	0	0	0	0	0	0
6. Contractual	0	0	0	0	0	0
7. Construction	0	0	0	0	0	0
8. Other	0	0	0	0	0	0
9. Total Direct Costs	38,245	38,245	38,245	38,245	38,245	191,225
10. Indirect Costs	9,561	9,561	9,561	9,561	9,561	47,805
11. Training Stipends	0	0	0	0	0	0
12. Total Costs	47,806	47,806	47,806	47,806	47,806	239,030

SECTION C - OTHER BUDGET INFORMATION (see instructions)

ED FORM NO. 524

TOTAL P.03

AUG-14-1998 11:36

Delafosse, Whitney
6500 Dunlap #117
Houston Tx 77074
713 981-6041

From.
Rev. Brown

sister Betty Delafosse 713-631-3119

Document Originally
Attached to
Following Page

Monday, August 17, 1998

- 1) Betty in Cindy's office--she told me you had called.
- 2) Nancy Pollack (609) 279-6105 with Center for HC Strategies wanting to know if you were coming to the meeting Sept. 17-18 in Baltimore. Hotel reservation cut off is August 20.
She called this morning again and say Jay told her that Pamela may come--I told her I'd check and call back.
- 3) Kym King It's a go with Channel 11. Wants to talk about names and numbers. At Peg's at (713) 960-0505 or home: (713) 520-8682.
- 4) Delores Franco referred by John Kajander (713) 235-8881 X-1607.
(She's with SW Bank of Texas) I called and left message that I could give you a detailed message when you called. She called back. John is on their adv. Bd. She has a friend w/quad and is looking for a used specialized van. She had already talked to Pam in the library re the bulleting bds and the recycle center. I gave her HCIL and Freedom wheels.
- 5) June Kailes called. (310) 821-7080 She e-mailed you info on listserve and the plan. Also wants to talk to you about the CDC on Disability conference in October in Dallas.
- 6) Joe Shapiro called. (202) 955-2374 Wants to talk to you about managed care.
- 7) The stuff on your chair: letter from Tom Seekins to Drs. Grabois and Fordis; and the letter from Bates College--do you want me to fax it to you? Faxes cost \$2 per page.
- 8) You rec'd a fax from Barrett re the Star Program and Star+Plus program feedback mtg on Wed., August 19 6-8 p.m. at Westend Multiservice Ctr, 170 Heights. Send this to Pamela?

Friday, July 24, 1998

1) Kym returned your call. Your line is busy. She is at Peg's today. 960-0505.

2) Aaron Ackerman called. (281) 583-9413. He's a new resident to Houston. Maggie ~~Shaw~~ and Jennifer Simpson referred him to you. He's in the process of a job search. He has cerebral palsy. Need help on coordinating job leads, PAS, transportation with his SSI. Call after 11:00 a.m. (He called at 10:20 p.m. last night) I called him to see if he knew about HCIL--he was and they were planning to come out to see him on Wednesday.

3) Melissa Duff stopped by. (281) 992-9097. The first time she met you she said she needed to get a video done of local people and you mentioned you had a contact at Baylor who may be able to help. She never heard any more. (Was that Steve Sievert?) I mentioned Focus on Abilities and she said she knew Chad who was skydiving today who is a Parks and Wildlife guy who would be great. And she may have other people who could do the show.

She also did an early Saturday morning radio show (7 a.m.) a few weeks ago, but hasn't been able to listen to other guests he has had on the show since then.

LEX'S MESSAGES.....

LAURIE KESHMAN (SP?)
BALTIMORE
410 786-6685

WED/THURS 9/23-9/24

ARE THESE DATES GOOD?

RACHEL JOHNSON
BRUCE ALLEN AND HAMILTON
703 917-2398

GERMAN VOC REHAB ~ IDEA 2000

MARLA COBB (SP)
AMERICA TALKS HEALTH
961-2797

HOWARD MOSES
PLEASE CALL TODAY
202 219-6001 X164

Have Joe Bonthron call Bonnie O'day
Evaluate Joe Bonthron
Name Front Awards



Dirk Shaped - Continental - Jello
invite center subject Blue Ribbon Panel

Kansas Post comments

Billers of support for Louis Paves and
Debra Brown

clean tube / patch / medicines

Japanese group

info for Brown
info for Barnett - medicines

Tickets and material for DC

for evaluations

ILRU staff evaluations

set up problem at office

E-mail answer took three staff

Panel

E-mail message ISLS and took three staff

RW II extension request

meta conversations for Sunday / DC talk for
Sunday



Mac is working in cafeteria until
Lex comes at 2:30! Mac must stay
there so Lex can find him. Roxie
and Nita are on vacation and their doors
are locked. Mac needs to work and
wait for Lex in the cafeteria.

Mac need to make Lex signs, posters
on the pretty poster paper or other
nice paper for each of his brothers and
sisters and their children. Make an
original, or different one for each person!

Stay in cafeteria until they come to get
you after 2:30!