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FOIA Number:

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FOIA MARKER

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Record Group/Collection:	Donated Historical Materials
Collection/Office of Origin:	Frieden, Lex, Collection
Series:	Related Materials
Subseries:	Conferences

OA/ID Number:	52078
Folder ID Number:	52078-008

Folder Title:
June Transition Conference [1990]

Stack:

Row:

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Position:

Withdrawal/Redaction Sheet (George Bush Library)

Doc. No. / Type	Subject/Title	Date	Restriction	Classification
01. Form	Travel Authorization [redaction] (2 pp.)	5/1/90	C	

Page 1 of 1

Collection:

Record Group: Donated Historical Materials

Office:

Series:

Subseries:

WHORM Cat.:

File Location: International Symposium, June 3-4 '90

Pinksheet Number: MB10682

OA/ID Number: 52078-009

Date Closed: 8/10/2016

FOIA/Sys Case #: 2016-2624-S

Re-review Case #:

P-2/P-5 Review Case #:

The Institute for the Study
of
Exceptional Children and Youth
University of Maryland at College Park
cordially invites you to a reception
honoring International Guests of the
International Policy Symposium
on the
Employment of Persons with Disabilities

6:00 - 7:45 P. M.
Monday, June 4, 1990

**RUSSELL SENATE OFFICE BUILDING
ROOM 325**

Sponsored by
The Joseph P. Kennedy, Jr. Foundation
American Association on Mental Retardation
American Association of University Affiliated Programs

Enter at
Delaware & C Streets

O C D E - O E C D

Organisation de Coopération et de Développement Economiques
Organisation for Economic Co-operation and Development

Direction des Affaires sociales,
de la Main-d'oeuvre et de l'Education

Directorate for Social Affairs,
Manpower and Education

Tel. 45 24 82 00 - Fax (33 1) 45 24 90 98

TELEFAX

NOTE DE TRANSMISSION

COVER NOTE

DATE : 28/5/90
HEURE/TIME :

A:
TO:

Mr. Lee Frieden

TIRR Foundation Houston Texas

NO. FAX/FAX NUMBER:

019-1-713 528 4554

DE/FROM:

Gie Boyel-lypik

TELEPHONE NO:

45247603

NOMBRE DE PAGES (y compris cette page)
NO OF PAGES (including this page)

If all pages are not received please advise us immediately.
Si vous ne recevez pas toutes les pages, veuillez nous en informer
immédiatement.

CENTRE POUR LA RECHERCHE ET L'INNOVATION DANS L'ENSEIGNEMENT
CENTRE FOR EDUCATIONAL RESEARCH AND INNOVATION

2, rue André-Pascal
75775 PARIS CEDEX 16
Tél. 45 24 82.00

TELEFAX

Date: 28th May 1990

PAGE 1 of 2

To:

Mr Lee Freedman

Address:

TIRR Foundation

5700 Texas

Houston Texas 77002

FAX NO: 014-1-713-528-4554

From:

Gien, Boyd-Ujellen

OECD/CERI Paris

FAX MESSAGE:

Dear Lee,

This is our Director's CV as
you requested. I will bring it
to Washington as well.

John Fish will bring this with
him.

Sincerely,

Gien

DIRECT FAX NO: 33.1.4524.90.98.

TELEGRAMMES DEVELOPECON. /TELEX 620160/TELEFAX (33-1) 45 24 85 00

CURRICULUM VITAE

ALEXANDER, Thomas John

Born 11 March 1940 - entered British Diplomatic Service 1958

1958 - 1961	Third Secretary, Foreign and Commonwealth Office, London
1961 - 1962	Middle East Centre for Arab Studies
1963 - 1965	Third Secretary, British Embassy, Kuwait
1965 - 1967	Private Secretary to the Minister of State, Foreign and Commonwealth Office
1967 - 1970	Second Secretary, British Embassy, Tripoli
1970	Seconded to Imperial Chemical Industries
1970 - 1973	British Consulate General, Seattle, USA
1974 - 1977	First Secretary, Foreign and Commonwealth Office, London
1977 - 1982	Special Assistant to the Secretary-General, OECD, Paris
1982 - 1983	Counsellor and Head of Chancery, British Embassy, Khartoum
	(Chargé d'affaires: April - June 1983)
1984 - 1989	Deputy Head of the Planning and Evaluation Unit, OECD, Paris
1984 - 1989	Head of the Private Office of the Secretary-General, OECD, Paris
1989 - present	Director, Social Affairs Manpower and Education, OECD, Paris

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
01. Form	Travel Authorization [redaction] (2 pp.)	5/1/90	C	

Collection:

Record Group: Donated Historical Materials

Office:

Series:

Subseries:

WHORM Cat.:

File Location: International Symposium, June 3-4 '90

Date Closed: 8/10/2016	OA/ID Number: 52078-009
FOIA/SYS Case #: 2016-2624-S	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

Freedom of Information Act - [5 U.S.C. 552(b)]

P-1 National Security Classified Information [(a)(1) of the PRA]
P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P-3 Release would violate a Federal statute [(a)(3) of the PRA]
P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Removed as a personal record misfile.

(b)(1) National security classified information [(b)(1) of the FOIA]
(b)(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
(b)(3) Release would violate a Federal statute [(b)(3) of the FOIA]
(b)(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
(b)(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
(b)(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
(b)(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
(b)(9) Release would disclose geological or geophysical information

Travel Authorization

U.S. Department of Labor



1. Type of Authorization a. ☒ Initial b. ☐ Amendment c. ☐ Cancellation		2. Date Authorized: April 25, 1990	3. Authorization Number: T9K00179
4. Domestic Travel: a. ☐ Blanket b. ☐ Specific Trip c. ☐ Permanent Change of Station d. ☐ Other (State in "Purpose")			
5. Foreign Travel: a. ☒ Specific Trip Travel b. ☐ Permanent Change of Station c. ☐ Other (State in "Purpose")			
6. Name of Employee: Lex Frieden		7. Social Security Number: (C)	8. Title: Executive Director TIRR Foundation
9. Agency: Labor		10. Organization Unit: ILAB/OIO	11. Official Station: Houston, Texas
12. Itinerary (Include origin and destination and foreign travel intermediate stops): From: Houston, Texas To: Paris, France and return to Houston, Texas			

13. Travel To Begin Approximately: May 18, 1990	14. Terminating Approximately: May 24, 1990
---	---

15. Purpose:
To participate in May 21-23, 1990 OECD meeting on employment programs for people with disabilities and to consult with OECD Secretariat on Washington, D.C. disability conference.
(Malcolm Brodie will accompany traveller as attendant.)

16. ☐ Lodging to be furnished	17. ☐ Meals to be furnished
--	--

18. Mode of travel and special authorizations

- ☒ (a) Common Carrier * Attendant entitled to 50% of per diem *
- ☐ (b) Governmentally owned vehicle
- ☐ (c) Privately owned vehicle for approximately _____ miles at a mileage rate of _____ cents
- ☐ (d) Taxicab between residence and common carrier terminal and at temporary duty points as limited in DLMS 7-2-2.7
- ☐ (e) Commercial car rental when advantageous to the Government
- ☐ (f) Per diem at the standard CONUS rate or the locality rate established by GSA
- ☒ (g) Per diem not to exceed \$ **178.00** per day (maximum lodging \$ _____; M&IE \$ _____)
- ☐ (h) Actual subsistence, not to exceed \$ _____ per day
- ☐ (i) Employee unable to charge lodging. Advance limited to 80% unless otherwise authorized in item (j).
- ☒ (j) Special authorization (state):
Via Air France

☒ (k) Foreign Travel Security Approved: Jenda E. Turbey (Signature) 5-1-90 (Date)
☒ (l) Foreign Travel Approved By ILAB: [Signature] (Signature) 0501-70 (Date)

19. Accounting Code RWBT-0-0-K300-73411-2160-3A0	20. Estimated Costs by Accounting Code						
	a. Lodging	b. M&IE	c. Common Carrier	d. Rental Vehicle	e. POV	f. Other	g. Total
	500.00	500.00	100.00			100.00	2,200.00
		1,000.00	2,400.00				3,800.00

21. Name and Title of Approving Official: EDWARD V. BOND, Director, Office of Management, Administration & Planning By [Signature] (Signature)	22. Name and Title of Authorizing Official: MARION F. HOUSTON, Director, Office of International Organizations By [Signature] (Signature)
--	---

Travel Authorization

U.S. Department of Labor



1. Type of Authorization a. ☒ Initial b. ☐ Amendment c. ☐ Cancellation			2. Date Authorized: April 25, 1990		3. Authorization Number: T9K00179			
4. Domestic Travel: a. ☐ Blanket b. ☐ Specific Trip c. ☐ Permanent Change of Station d. ☐ Other (State in "Purpose")								
5. Foreign Travel: a. ☒ Specific Trip Travel b. ☐ Permanent Change of Station c. ☐ Other (State in "Purpose")								
6. Name of Employee: Lex Frieden			7. Social Security Number: (C)		8. Title: Executive Director TIIR Foundation			
9. Agency: Labor		10. Organization Unit: ILAB/OIO			11. Official Station: Houston, Texas			
12. Itinerary (Include origin and destination and foreign travel intermediate stops): From: Houston, Texas To: Paris, France and return to Houston, Texas								
13. Travel To Begin Approximately: May 18, 1990				14. Terminating Approximately: May 24, 1990				
15. Purpose: To participate in May 21-23, 1990 OECD meeting on employment programs for people with disabilities and to consult with OECD Secretariat on Washington, D.C. disability conference. (Malcolm Brodie will accompany traveller as attendant.)								
16. ☐ Lodging to be furnished				17. ☐ Meals to be furnished				
18. Mode of travel and special authorizations								
☒ (a) Common Carrier * Attendant entitled to 50% of per diem * ☐ (b) Governmentally owned vehicle ☐ (c) Privately owned vehicle for approximately _____ miles at a mileage rate of _____ cents ☐ (d) Taxicab between residence and common carrier terminal and at temporary duty points as limited in DLMS 7-2-2.7 ☐ (e) Commercial car rental when advantageous to the Government ☒ (f) Per diem at the standard CONUS rate or the locality rate established by GSA ☐ (g) Per diem not to exceed \$ <u>175.00</u> per day (maximum lodging \$ _____ ; M&IE \$ _____) ☐ (h) Actual subsistence, not to exceed \$ _____ per day ☒ (i) Employee unable to charge lodging. Advance limited to 80% unless otherwise authorized in Item (j). ☒ (j) Special authorization (state): Via Air France ☒ (k) Foreign Travel Security Approved: _____ (Signature) _____ (Date) ☒ (l) Foreign Travel Approved By ILAB: _____ (Signature) _____ (Date)								
19. Accounting Code		20. Estimated Costs by Accounting Code						
		a. Lodging	b. M&IE	c. Common Carrier	d. Rental Vehicle	e. POV	f. Other	g. Total
RWBT-0-\$-K300-73411-2160-3A		500.00	500.00	1,000.00			100.00	2,200.00
			1,000.00	2,200.00				3,800.00
21. Name and Title of Approving Official: EDWARD V. BOND, Director, Office of Management, Administration & Planning By _____ (Signature)				22. Name and Title of Authorizing Official: MARION F. HOUSTON, Director, Office of International Organizations By _____ (Signature)				

AUGUST 1988

DLMS-7
APPENDIX F

**JUSTIFICATION STATEMENT FOR USE OF
FOREIGN CARRIER**

I certify that it (is) (was) necessary for

Lex Frieden and Malcolm Brodie
(name of traveler(s))

to use Air France
(name of foreign flag vessel(s) or foreign flag air carrier(s))
o46 return flight - 047
(flight identification number)

or to transport _____
(personal effects) (freight)

between Houston, Texas

and Paris, France and return

enroute from _____

to _____

on Depart May 18, 1990 and Return - May 24, 1990
(date)

for the following reasons: Mr. Frieden is a quadriplegic and
Air France has the only non-stop flight between Houston and Paris.
(See below)
05.01.90
(date)

[Signature]
(signature of authorizing official)

Deputy Under Secretary, International Affairs
(Title or position)

Bureau of Int'l. Labor Affairs
(Organization)

Mr. Frieden reports that he is physically unable to transfer flights and make the transatlantic trip in the same day and has therefore requested that he be allowed to fly Air France which has a non-stop flight from Houston. If he takes an American carrier, he would have to overnight in Boston, NYC, Washington, D.C. or Miami each way. Mr. Brodie is Mr. Frieden's attendant.

FROM: UMCP ED TECH CENTER

TO:

7137997095

MAY 15, 1990

9:43AM

P.02

UNIVERSITY OF MARYLAND

INSTITUTE FOR THE STUDY OF EXCEPTIONAL CHILDREN AND YOUTH

Department of Special Education
College of Education
Division of Human and Community Resources
College Park, Maryland 20742

Director
PHILIP J. BURKE, Ph.D.
301/454-4704
301/454-6829

5/14

Lex,

Please note - Monday afternoon
I went to 2 sessions instead of 3.
Participants will have to select
two of the three topics. The 3 one-hour
sessions just weren't long enough
for discussions & the 3 repetitions
were too much. I've informed Gia -
she seems only to be concerned about
the OECD people having to do a
presentation.

Comments on the agenda are
welcome!

Maggie

**International Policy Symposium on the
Employment of Persons with Disabilities**

Sunday, June 3, 1990

6:00 - 8:30 p.m. Pre-Symposium Welcome and Reception

Monday, June 4, 1990

8:00 - 9:00 Registration and Continental Breakfast

9:00 - 9:30 General Session

Lex Frieden, Conference Chairman Greetings
Executive Director
TIRR Foundation
Houston, Texas

Thomas Alexander
Director
Organization for Economic
Cooperation and Development
Paris, France

**9:30 - 10:00 Lex Frieden, Conference Chairman Introduction of
Roderick A. DeArment**

Honorable Roderick A. DeArment Labor Market Forces
Deputy Secretary of Labor and the Employment of
U.S. Department of Labor Persons with
Washington, D.C. Disabilities

**10:00 - 10:40 William E. Kirwan Introduction of
President Representative Hoyer**

University of Maryland
College Park, Maryland

Honorable Steny R. Hoyer Civil Rights for
U. S. House of Representatives Persons with
House Majority Whip Disabilities in
the United States

10:40 - 10:50 Coffee Break

**10:50 - 11:20 Edwin Martin Introduction of
President and CEO Martin Gerry**

Human Resources Center
Long Island, New York

Martin Gerry
Assistant Secretary
Office of Policy, Planning and
Evaluation
U.S. Department of Health and
Human Services
Washington, D.C.

Economic Consequences
of the Unemployment of
Persons with
Disabilities

11:20 - 12:00 Lex Frieden, Conference Chairman

Introduction of
John Fish

John Fish
Consultant
Organization for Economic
Cooperation and Development
Paris, France

Overview of OECD
Response to Employment
of Persons with
Disabilities

12:00 - 1:30 Luncheon (By Invitation)

Philip J. Burke
Chair
Department of Special Education
University of Maryland
College Park, MD

Introduction of
Robert Williams

Robert Williams
Policy Associate
United Cerebral Palsy
Associations, Inc.
Washington, D.C.

What It Takes to
be Employed: One
Individual's
Perspective

1:30 - 1:45 General Session

Lex Frieden, Conference Chairman

Introduction to
Symposium Themes

1:45 - 3:15 Small Group Discussions

During the afternoon session, there will be in-depth small group discussions of three different topics. Participants will be able to attend two of three sessions.

1. Personal Choice (Moderators: Jorgen Hansen, Inspector of Education, Denmark and Philip J. Burke, Chairman and Professor, Department of Special Education, University of Maryland, College Park, Maryland): Exploration of the roles of the consumer, family, and advocates in the coordination of supports and services.

2. Effective Integration and Support in the Workplace (Moderators: Nora Ferro, Lowe Health Unit, Italy and Wayne Sailor, San Francisco State University, San Francisco, California): Review of strategies in the support of young adults with severe disabilities in integrated employment.

3. Organizing and Financing Community Services (Moderators: Martin Soder, University of Uppsala, Sweden and Dean Moodie, Director of Policy, Canada Assistance, Ottawa, Canada): Review of problems surrounding interagency collaboration and discussion of how to make co-funding and service delivery work.

Symposium participants will be assigned to a different group during each block of time so that each person will have the opportunity to participate in discussion of each of the three topics. A mid-afternoon soda/coffee break will be provided.

3:15 - 3:30	Coffee Break
3:30 - 5:00	Repeat Groups
5:00 - 5:30	General Session
	Lex Frieden, Conference Chairman Closing
6:00 - 7:45	Reception (By invitation) Hosted by the Kennedy Foundation Russell Senate Office Building, Room 325
8:15 - 10:15	Banquet (By Invitation) (U.S. Capitol)

Tuesday, June 5, 1990

8:00 - 9:00

Continental Breakfast

9:00 - 9:30

General Session

Lex Frieden, Conference Chairman

Reflections on June
4th activities and
discussion of work
groups

9:30 - 11:45

Small Group Discussions

Leaders from each of Monday afternoon's groups will facilitate further discussions on their individual topics. Participants will select the topic they wish to explore. End results of this session will be the identification of barriers for the three topic areas, and the development of policy recommendations and implementation strategies. A mid-morning coffee break will be provided.

12:00 - 1:15

Luncheon (By Invitation)

Philip J. Burke
Chair
Department of Special Education
University of Maryland
College Park, Maryland

Introduction of
Evan Kemp

Evan Kemp
Commissioner
Equal Employment Opportunity Commission
Washington, DC 20507

1:30 - 3:30

General Session

Large group discussion of the findings and recommendations of small groups. A panel composed of moderators or members of each of the topical discussion groups will present the findings of each of their groups. Edwin Martin will chair the panel and encourage group discussion. A mid-afternoon soda/coffee break will be provided.

6:30 p.m.

Presentation of the Recommendations of the Symposium
Lex Frieden, Conference Chairman
(Benjamin Franklin Room, U.S. Department of State)

7:00 p.m.

Reception and Social Hour
(Benjamin Franklin Room, U.S. Department of State)
Due to security restrictions, only pre-invited guests
will be able to attend.

GROUPS IN WASHINGTON D.C. 3 - 5 JUNE 1990

GROUP ONE. Personal Choice. Exploration of the roles of the consumer, family and advocates in the coordination of supports and services.

Moderators: Jorgen Hansen, Denmark and Philip Burke, USA

Far
→
OECD participants attached to group:

Jens Bartholin
Jean McGinty
Ruth Luckasson
Gia Boyd-Kjellen

GROUP TWO. Effective integration and Support in the Workplace. Review of strategies in the support of young adults with severe disabilities in integrated employment.

Me
Moderators: Nora Ferro, Italy and Wayne Sailor, USA.

OECD participants attached to group:

Patricia Hood
John Fish
Kaj Westergaard
Merillie Huxley

GROUP THREE. Organizing and Financing Community Services

Moderators: Marten Soder, Sweden and Dean Moodie, Canada

OECD participant attached to group:

Thorgeir Hernes
Peter Moyle
David Thomas
Michael Hardman

6:30

Presentation of Overview of the Recommendations of the
Conference Report (By Invitation)

(Diplomatic Reception Room, U.S. Department
of State)

Lex Frieden will present the overview to
~~Secretaries Dole, Sullivan, Cavazos, and~~
other Executive and Legislative Branch
officials.

tentative

7:00

~~Reception and Social Hour (By Invitation)~~

~~Hosted by TIRR Foundation~~

(Diplomatic Reception Room, U.S. Department of State)

10:40 - 11:10 Martin Gerry
Assistant Secretary Designee
Office of Policy, Planning and
Evaluation
U.S. Department of Health and
Human Services
Washington, D.C. Economic Consequences
of the Unemployment of
Persons with Disabilities

PA
11:10 - 11:15 Lex Frieden, Conference Chairman Introduction of
Executive Director John Fish
TIRR Foundation
Houston, Texas

11:15 - 11:45 John Fish Overview of OECD
Consultant Response to Employment
Organization for Economic of Persons with
Cooperation and Development Disabilities
Paris, France

11:45 - 1:00 Lunch and General Session (By Invitation)
(Marriott Hotel)

tentative
~~Colleen Wieck~~ Introduction of Robert
~~Executive Director~~ Williams
~~Developmental Disabilities~~
~~Planning Council~~
~~St. Paul, Minnesota~~

Robert Williams
Policy Associate
United Cerebral Palsy
Associations, Inc.
Washington, D.C.

A Self-Advocate's
Perspective

Newkille

1:45
~~1:15~~ 1:30 p.m. General Session

Lex Frieden, Conference Chairman Introduction to
Executive Director Symposium Themes
TIRR Foundation
Houston, Texas

1:30 - 4:50 Small Group Discussions

Groups

1 (Topics described below)
1:30 - 2:30 2
3

1 (Repeat groups.)
2:40 - 3:40 2
3

Sunday, June 3, 1990

6:00 - 8:30 p.m. Pre-Symposium Welcome and Reception

Monday, June 4, 1990

8:30 - 9:00 a.m. Registration and Continental Breakfast

9:00 - 9:25 General Session

Lex Frieden, Conference Chairman
Executive Director
TIRR Foundation
Houston, Texas

Intro to Program
~~Greetings~~

27 ~~Thomas Alexander~~
~~David Thomas~~
Director
Center for Educational Research
and Innovation
Organization for Economic Cooperation
and Development
Paris, France

Intro to OECD Policy
International Implications of Employment
(Greetings)

Intro by Lex

9:25 - 9:45

~~Robert T. Jones~~ *a Rod De Arment*
~~Assistant Secretary~~ *Deputy Sec'y*
~~Employment and Training~~ *D.O.C. &*
~~Administration, U.S. Department~~
~~of Labor, Washington, D.C.~~

Labor Market Forces
and Access to the
Labor Market

9:45 - 9:50

~~Evan Kemp~~
~~Chairman~~ *M. W. Korman*
~~Equal Opportunity Commission~~ *Pres. UNICED*
~~Washington, D.C.~~

~~Introduction of~~
~~Lowell Weicker~~

9:50 - 10:20

~~Lowell Weicker, Jr.~~ *Stony Hoyer*
~~President and CEO~~
~~Research America~~

~~Challenges to the~~
~~Symposium~~

10:20 - 10:30

Coffee Break

10:30 - 10:40

Edwin Martin
President and CEO
Human Resources Center
Long Island, New York

Introduction of
Martin Gerry

8:15 - 10:15 Banquet (By Invitation)
(U.S. Capitol)
Speaker to be determined.

Tuesday, June 5, 1990

8:30 - 9:00 am Continental Breakfast

9:00 - 9:30 General Session

Lex Frieden, Conference Chairman
Executive Director
TIRR Foundation
Houston, Texas

Reflections on June
4th activities and
discussion of work
groups

9:30 - 11:45 Small Group Discussions

Leaders from each of Monday afternoon's groups will facilitate further discussions on their individual topics. Participants will select the topic they wish to explore. End results of this session will be the identification of barriers for the three topic areas, and the development of policy recommendations and implementation strategies. A mid-morning coffee break will be provided.

12:00 - 1:15 pm Luncheon (By Invitation) - *Speaker*
(Marriott Hotel)

1:30 - 3:30 General Session

Large group discussion of the findings and recommendations of small groups. A panel composed of moderators or members of each of the topical discussion groups will present the findings of each of their groups. Lex Frieden will chair the panel and encourage group discussion. A mid-afternoon soda/coffee break provided.

3:30 - 5:30 Preparation of Conference Report Overview

Conference organizers (UMCP, OECD, DOL with assistance of Martin Gerry and Lex Frieden) will develop an overview of the Conference Report and Policy Recommendations.

John Long
Suggest participants
outline

1 (Repeat groups.)
3:50 - 4:50 2
3

During the afternoon session, there will be in-depth small group discussions of three different topics:

1. Personal Choice (Moderators: Jorgen Hansen, Inspector of Education, Denmark and Philip J. Burke, Chairman and Professor, Department of Special Education, University of Maryland, College Park, Maryland): Exploration of the roles of the consumer, family and advocates in the coordination of supports and services.

2. Effective Integration and Support in the Workplace (Moderators: Nora Ferro, Lowe Health Unit, Italy and Wayne Sailor, San Francisco State University, San Francisco, California): Review of strategies in the support of young adults with severe disabilities in integrated employment.

3. Organization and Financing Community Services (Moderators: Martin Soder, University of Uppsala, Sweden and Dean Moodie, Director of Policy, Canada Assistance, Ottawa, Canada): Review of problems surrounding interagency collaboration and discussion of how to make co-funding and service delivery work.

Symposium participants will be assigned to a different group during each block of time so that each person will have the opportunity to participate in discussion of each of the three topics. A mid-afternoon soda/coffee bread will be provided.

5:00 - 5:30 General Session

Lex Frieden, Conference Chair
Executive Director
TIRR Foundation
Houston, Texas

Closing

6:00 - 7:45 Reception

Hosted by the Kennedy Foundation

(U.S. Senate Office Building)

OECD consultant

June 3 travel & inteq
4
5 (3 days)

Planning inteq 1 day

Planning & scripting
presentation 3 days

250

7
1750

+ Travel

air
ground
hotel
meals

Lex -
Happy
Holidays!
Talk with
you next
year!
sandra

International Policy Symposia on the
Coordination of Programs to Support Employment
of Persons with Disabilities

Sponsored by the Organization for Economic Cooperation and
Development, U.S. Department of Labor, and
the University of Maryland

June 3-5, 1990
Washington Marriott Hotel
1221 22nd Street, N.W.

**Note: Speakers and topics of speeches have not yet all been confirmed.

Sunday, June 3, 1990

6:00 - 8:30 p.m. Pre-Symposium Welcome and Reception

Monday, June 4, 1990

8:30 - 9:00 a.m. Registration and Continental Breakfast

9:00 - 9:25 General Session

Lex Frieden, Conference Chairman *Greetings*
Executive Director
TIRR Foundation
Houston, Texas

David Thomas *Greetings*
Director
Center for Educational Research
and Innovation
Organization for Economic Cooperation
and Development
Paris, France

9:25 - 9:45 Roberts T. Jones *Labor Market Forces*
Assistant Secretary *and Access to the*
Employment and Training Administration *Labor Market*
U. S. Department of Labor
Washington, DC

9:45 - 9:50 Evan Kemp *Introduction of*
Chairman *Lowell Weicker*
Equal Opportunity Commission
Washington, DC

9:50 - 10:20 Lowell Weicker, Jr. *Challenges to the*
President and CEO *Symposium*
Research America

10:20 - 10:30 Coffee Break

10:30 - 10:40 Edwin Martin *Introduction of*
President and CEO *Martin Gerry*
Human Resources Center
Long Island, New York

10:40 - 11:10	Martin Gerry Assistant Secretary Designee Office of Policy, Planning and Evaluation U.S. Department of Health and Human Services Washington, DC	<i>Economic Consequences of the Unemployment of Persons with Disabilities</i>
11:10 - 11:15	Lex Frieden, Conference Chairman Executive Director TIRR Foundation Houston, Texas	<i>Introduction of John Fish</i>
11:15 - 11:45	John Fish Consultant Organization for Economic Cooperation and Development Paris, France	<i>Overview of OECD Response to Employment of Persons with Disabilities</i>
11:45 - 1:00	Lunch and General Session (By Invitation) (Marriott Hotel)	
	Colleen Wieck Executive Director Developmental Disabilities Planning Council St. Paul, Minnesota	<i>Introduction of Robert Williams</i>
	Robert Williams Policy Associate United Cerebral Palsy Associations, Inc. Washington, DC	<i>A Self-Advocate's Perspective</i>
1:15 - 1:30 p.m.	General Session	
	Lex Frieden, Conference Chairman Executive Director TIRR Foundation Houston, Texas	<i>Introduction to Symposium Themes</i>
1:30 - 4:50	Small Group Discussions Groups	
	1 1:30 - 2:30 2 3	(Topics described below.)

2:40 - 3:40 1 (Repeat groups.)
 2
 3

3:50 - 4:50 1 (Repeat groups.)
 2
 3

During the afternoon session, there will be in-depth small group discussions of three different topics:

1. **Personal Choice** (Moderators: Jorgen Hansen, Inspector of Education, Denmark and Philip J. Burke, Chairman and Professor, Department of Special Education, University of Maryland, College Park, Maryland): Exploration of the roles of the consumer, family, and advocates in the coordination of supports and services.

2. **Effective Integration and Support in the Workplace** (Moderators: Nora Ferro, Lowe Health Unit, Italy and Wayne Sailor, San Francisco State University, San Francisco, California): Review of strategies in the support of young adults with severe disabilities in integrated employment.

3. **Organizing and Financing Community Services** (Moderators: Martin Söder, University of Uppsala, Sweden and Dean Moodie, Director of Policy, Canada Assistance, Ottawa, Canada): Review of problems surrounding interagency collaboration and discussion of how to make co-funding and service delivery work.

Symposium participants will be assigned to a different group during each block of time so that each person will have the opportunity to participate in discussion of each of the three topics. A mid-afternoon soda/coffee break will be provided.

5:00 - 5:30

General Session

Lex Frieden, Conference Chair
Executive Director
TIRR Foundation
Houston, Texas

Closing

6:00 - 7:45

Reception

Hosted by the Kennedy Foundation

(U.S. Senate Office Building)

8:15 - 10:15 Banquet (By Invitation)

(U. S. Capitol)

Speaker to be determined.

Tuesday, June 5, 1990

8:30 - 9:00 a.m. Continental Breakfast

9:00 - 9:30 General Session

Lex Frieden, Conference Chairman
Executive Director
TIRR Foundation
Houston, Texas

*Reflections on June 4th
activities and discussion
of work groups*

9:30 - 11:45 Small Group Discussions

Leaders from each of Monday afternoon's groups will facilitate further discussions on their individual topics. Participants will select the topic they wish to explore. End results of this session will be the identification of barriers for the three topic areas, and the development of policy recommendations and implementation strategies. A mid-morning coffee break will be provided.

12:00 - 1:15 Luncheon (By Invitation)

(Marriott Hotel)

1:30 - 3:30 p.m. General Session

Large group discussion of the findings and recommendations of small groups. A panel composed of moderators or members of each of the topical discussion groups will present the findings of each of their groups. Lex Frieden will chair the panel and encourage group discussion. A mid-afternoon soda/coffee break will be provided.

3:30 - 5:30 Preparation of Conference Report Overview

Conference organizers (UMCP, OECD, DOL with assistance of Martin Gerry and Lex Frieden) will develop an overview of the Conference Report and Policy Recommendations .

6:30

**Presentation of Overview of the Recommendations of the
Conference Report (By Invitation)**

(Diplomatic Reception Room, U.S. Department of State)

Lex Frieden will present the overview to Secretaries Dole, Sullivan,
Cavazos, and other Executive and Legislative Branch officials.

7:00

Reception and Social Hour (By Invitation)

Hosted by TIRR Foundation

(Diplomatic Reception Room, U.S. Department of State)

Suggested Symposium Participants

OECD Participants (N=16)

European (N=13)

Martin Söder (Sweden)
Jorgen Hansen (Denmark)
Jens Bartholin (Denmark)
Nora Ferro (Italy)
Pat Hood (United Kingdom)
Jean McGinty (United Kingdom)
John Fish (United Kingdom)
Thorgeir Herns (Norway)
Dean Moodie (Canada)
Kaj Westergaard (Denmark)
Dallas Ariotti (Australia)
Gia Boyd-Kjellen (OECD, France)
David Thomas (OECD, France)

United States (N=3)

Michael Hardman (University of Utah)
Ruth Luckasson (University of New Mexico)
Wayne Sailor (San Francisco State University)

Participants from the U.S. Government (N=24)

Congressional Members or Designees

Lloyd Bentsen, Chair, Senate Finance Committee
Bob Packwood, Ranking Minority Member, Senate Finance Committee
Edward Kennedy, Chair, Senate Labor and Human Resources Committee
Orrin Hatch, Ranking Minority Member, Senate Labor and Human Resources Committee
Thomas Harkin, Chair, Senate Subcommittee on Disability Policy
Dave Durenberger, Ranking Minority Member, Senate Subcommittee on Disability Policy
Dan Rostenkowski, Chair, House Ways and Means Committee
Bill Archer, Ranking Minority Member, House Ways and Means Committee
Augustus Hawkins, Chair, House Education and Labor Committee
William Goodling, Ranking Minority Member, House Education and Labor Committee
Major Owens, Chair, House Subcommittee on Select Education
Steve Bartlett, Ranking Member, House Subcommittee on Select Education

U.S. Department of Education

Robert Davila, Assistant Secretary, Office of Special Education and Rehabilitative Services
Charles Cobb, Deputy Undersecretary for Planning, Budget and Evaluation
Judy Schrag, Director, Office of Special Education Programs

U.S. Department of Health and Human Services

Deborah McFadden, Commissioner, Administration on Developmental Disabilities
Martin Gerry, Assistant Secretary Designee, Office of Policy, Planning and Evaluation
Susan Parker, Associate Commissioner for Disability Programs, Social Security Administration

U.S. Department of Labor

Roberts T. Jones, Assistant Secretary, Employment and Training Administration

Paul Mayrand, Director, Office of Special Targeted Programs

Judy Brotman, Special Assistant, Employment Standards Administration (detailed to the President's Committee on Employment of People with Disabilities)

U.S. Department of Housing and Urban Development

Gordon Mansfield, Assistant Secretary of Housing

Equal Opportunity Commission

Evan Kemp, Chairman

Office of Management and Budget

Arlene Holen, Associate Director, Human Resources, Veterans' and Labor Resources

Other Individuals (N=17)

Joseph Ballard, Council for Exceptional Children

Cindy Brown, Council of Chief State School Officers

John Gannon, National Council on Disability and American Federation of Labor and Congress on Industrial Organizations (AFL-CIO)

Justin Dart, President's Committee on Employment of People with Disabilities

Curt Decker, National Association of Protection and Advocacy Systems

John Doyle, National Association of Rehabilitation Facilities

Lex Frieden, The TIRR Foundation, Houston, Texas

Bob Gettings, National Association of State Mental Retardation Program Directors

Frank Laski, Public Interest Law Center of Philadelphia

Edwin Martin, Human Resources Center, Long Island, NY

Jay Rochlin, President's Committee on Employment of People with Disabilities

Guy Stubblefield, International Association of Machinists and Aerospace Workers

Colleen Wieck, Developmental Disabilities Planning Council, Minnesota

Robert Williams, United Cerebral Palsy Associations

Martha Ziegler, Technical Assistance to Parents Project (TAPP) and Federation for Children with Special Needs, Boston, MA

George Zitnay, Kennedy Foundation

State Representatives (N=12)

State Directors of Special Education

Brian McNulty, Colorado

Chief State School Officers

Joseph Schilling and Martha Fields, Maryland

James Moss, Utah

State Directors of Vocational Rehabilitation

Rick Douglass, Vermont

Governors' Councils on Employment

Carol Ann Breyer, Florida

Marian Schooling Vessels, Maryland

Darrell Farland, North Dakota

Employers

Richard L. Drach, E. I. duPont de Nemours and Company, Inc.

Robert C. Dreyer, Martin Marietta Energy Systems

Tom O'Bryant, Champion International Corporation

David Sampson, Marriott Corporation

Note: Conference invitations will be issues by the Department of Labor. Confirmations will be sent to the University of Maryland.

Invitations to the June 4th reception will be issued by the Kennedy Foundation.

Invitations to the June 5th reception will be issued by the Department of Labor and the President's Committee on Employment of People with Disabilities.

Budget

Meeting Rooms \$ 600

June 3: Welcome room

June 4: 1 large meeting room, 3 breakout rooms & luncheon room

June 5: 1 large meeting room, 3 breakout rooms & luncheon room

Audio Visual \$ 500

Overhead Projector, Flip Charts and Easels, and Podium and Microphone

Printing and Conference Supplies \$ 2,500

This covers basic xeroxing costs and conference supplies. Does not include production of Final Report.

Honoraria/Papers \$ 9,500

1 Speaker @ \$ 1,000 (John Fish) (OECD budget)

1,000

Lex Frieden (OECD budget)

4,500

Transcription of Proceedings (UM budget)

4,000

Transportation - airfare \$ 19,900

OECD

6 European Representatives @ \$ 1,500 (OECD budget)

9,000

U.S. Participants (UM budget)

18 persons @ \$ 550 average airfare

9,900

5 persons @ \$ 200 average airfare

1,000

Transportation (local travel only for individuals with mobility impairments)

\$ 1,080

Monday, June 3 - Hotel to Capitol Hill and return

540

Tuesday, June 4 - Hotel to State Department and return

540

Sleeping Accommodations (6/3 - 6/6 = 3 nights) \$ 8,492

30 rooms x 3 nights @ \$ 85 + 11% per night

Meals		\$ 10,395
Sunday, June 3 (\$ 1,466)		
Reception offering assorted platters	1,466	
Monday, June 4 (\$ 6,909)		
Continental Breakfast, Coffee Break, and a Coffee/Soda Break \$ 11.75 + 27% per person x 50 people	750	
Luncheon \$ 20.00 + 27% per person x 50 people	1,270	
Reception on Capitol Hill Hosted by Kennedy Foundation	N/C	
Banquet approximately 75 people	4,889	
Tuesday, June 5 (\$ 2,020)		
Continental Breakfast, Coffee Break, and a Coffee/Soda Break \$ 11.75 + 27% per person x 50 people	750	
Luncheon \$ 20.00 + 27% per person x 50 people	1,270	
Reception/Social Hour at State Department Hosted by TIRR Foundation	N/C	
Total Budget	\$ 52,467	
OECD Budget	\$ 14,500	
UM Budget	\$ 37,967	

This budget does not include costs for:

- * Interpreters for individuals with hearing impairments
- * Honoraria for speakers other than John Fish and Lex Frieden
- * Costs for production and distribution of 1,000 copies of a Final Report with an estimated length of 100 pages each.

TELEFAX

Date: 28th August 1989

PAGE 1 of 35.

To: Mr. Mel BRODSKY 202-523-6244

Address: US Department of Labor
200 Constitution Ave. N.W.
WASHINGTON D.C. 20210
USA

FAX NO: 019.1.202.523.9613

From: David THOMAS

FAX MESSAGE:

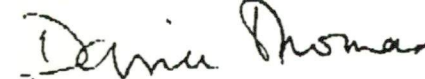
Dear Mel,

Please find attached the continuation report to cover the work involved in planning and executing the Dissemination Conference in Washington next April.

I have also sent a copy of the attached by Air Mail to Pat Wilkinson. If you have any questions, please contact me (4524.92.58) or Mr. Eric Burgeat (4524.9297), our Administrative Officer.

See you in October.

Yours sincerely,



David Thomas

cc: P. Wilkinson
E. Burgeat

ORGANISATION FOR ECONOMIC
CO-OPERATION AND DEVELOPMENT

RESTRICTED

Paris, drafted: 23rd August, 1989.

Centre for Educational Research
and Innovation

dist.:

Or. Eng.

CERI/HA/89/02

ACTIVE LIFE FOR DISABLED YOUTH

PROPOSED REVISIONS TO CURRENT OECD STATEMENT OF WORK

I. OVERVIEW

1. For the past two years, OECD's Centre for Research and Innovation ("CERI"), under a grant from the United States Department of Labor ("DOL"), has conducted a series of interrelated projects relating to the employment of persons with disabilities in OECD Member countries. These studies have focused on the employment policies and programmes of Member countries, with particular attention to the use of new information technologies, to advance employment opportunities for persons with disabilities. Under an earlier, multi-year grant from the United States Department of Education, CERI has studied related education and human service policies linked to the transition of young persons with disabilities from school to gainful employment and adult life.

2. Recent studies related to the employment of young persons with disabilities in the United States, particularly those addressed to young persons with moderate and severe disabilities, have demonstrated that the absence of effective case management, co-ordination and advocacy structures within American education, employment and human service programmes has contributed significantly to the ineffectiveness of American employment transition programmes and the resulting, high rate of unemployment among young persons with disabilities.

3. CERI proposes to amend its current DOL grant in order to disseminate, in concert with the University of Maryland (College Park), to American education, employment and human services policymakers information gathered by OECD during the past seven years concerning the successful use of case management, co-ordination and advocacy strategies by OECD Member countries to assist young persons with disabilities "transition" from school to sustained, gainful employment. The dissemination of this information will take place through a 2 1/2 day policy seminar to be held in College Park, Maryland and Washington on April 2-4, 1990. The seminar will be attended by approximately 40 individuals, including experts drawn from OECD Member countries familiar with exemplary case management strategies and employment policies, and policymaking officials from the Executive and Legislative Branches and from the range of state agencies (e.g., education, employment and human services) responsible at the state level for the employment of young persons with disabilities.

II. BACKGROUND

CERI Studies

4. Under the current DOL grants CERI has designed and conducted a series of studies focused on the employment policies and programmes of Member countries, including vocational legislation and job training, affirmative action programmes, technical and other work aids, employment and job structures, and employer and employee hiring/work incentives. Substantial attention has been devoted to the use of new technologies, particularly information technologies, to advance employment opportunities for persons with disabilities.

5. In concert with its current grant from DOL, CERI is currently completing a five year study of the process of transition of severely handicapped students from school to adult and working life in OECD Member countries. This study was financed, in part, by a grant from the United States Department of Education. In February 1986, CERI published a major report entitled Transition to Adult And Working Life For Young People Who are Handicapped: Towards A Unified Concept of Transition (CERI/HA.86.06) which provides an extensive summary of innovative transition related strategies and programmes identified in Member countries. The following month, the Department of Education sponsored an International Planning Consultation for the purpose of disseminating and discussing its implications for American education programmes. The unanimous conclusion reached by conference participants was that the identification of issues and problems facing successful transition reported in the CERI study applied fully to the United States experience and that many of the "solutions" arrived at in other OECD Member countries to many of these problems should be carefully considered during the design of innovative transition approaches in the United States.

The Confluence of Education and Employment Policy

6. Following the 1986 Washington conference, the Department of Education awarded an additional grant to CERI to support the in-depth study of OECD identified transition approaches related to four topical areas: the legal and social status of disabled adults, the design of secondary education programmes, the design of supported employment strategies, and the use of case management, co-ordination and advocacy approaches to improve the effectiveness of transition to gainful employment. In 1987 and 1988, OECD consultants conducted a detailed study of innovative case management/advocacy approaches in three OECD Member countries (Denmark, Italy and Sweden) and prepared detailed profiles for use by American policy makers. Contemporaneously with this work, other OECD consultants working under a Department of Labor grant were reviewing the employment policies and programmes of Member countries, including strategies for using new technologies, particularly information technologies, to advance employment opportunities for persons with disabilities.

Proposed Revisions to Current OECD Statement of Work

7. In the fall of 1988, the United States Department of Education (National Institute on Disability and Rehabilitation Research) awarded a three-year co-operative agreement to the University of Maryland (College Park) to design and implement a model demonstration programme in the City of Baltimore (Maryland) which utilised innovative case management/co-ordination approaches (as identified and described in CERI's 1986 report) which had successfully supported employment transition for persons with moderate and severe disabilities in three OECD Member countries: Denmark, Sweden and Italy.

8. In March 1989, OECD consultants working on both the employment and education focused research related to the transition of persons with disabilities to gainful employment met with an OECD Employment Taskforce appointed by OECD's Manpower Policies Division concerned with the integration of persons with disabilities into the general labour market. This taskforce has developed a detailed outline of a new OECD study to be addressed to "Employment Policies for the Disabled", which emphasizes the importance of "the institutional context" for studying transition, and specifically the nature of any "machinery" which exists for "ensuring inter-agency collaboration and co-ordination between the different bodies involved" (7/4/89 Outline for National Reports For Panel 12).

The Employment of Young Persons with Disabilities in the United States

9. Extraordinary developments in medical and vocational rehabilitation programmes in education, habilitation and employment transition strategies during the last decade in the United States have demonstrated convincingly that a very high percentage of persons with even the most severe disabilities can reach or be restored to work capacity sufficient to achieve gainful employment. Nevertheless, substantial numbers of young persons with disabilities (particularly those with moderate and severe disabilities) remain out of the United States labour force. The National Council on Disabilities ("NCD") reported in 1986 that only one-third of youths with disabilities leaving school graduate to a job or some form of advanced education and attributed this high rate of unemployment to "the lack of an effective transition process from school to work for youths with disabilities (Toward Independence p. 22). Recent Department of Education data shows an even dramatically lower rate of transition success for young persons with moderate and severe disabilities.

10. The Disability Advisory Council, a commission created by Congress to study the effectiveness of current Federal employment/disability policy and programmes, in its 1988 Report to Congress, observed:

"Many children with developmental disabilities now leaving secondary school have significantly benefited from the passage of Federal and State equal opportunity laws, but few make a successful transition from school to sustained, gainful employment. It is estimated that in 1986, over 90 per cent of these special education graduates left school for one form of dependency or another". Report of the Disability Advisory Council, pp. 22-22.

11. The Council also reported that fewer than 1/2 of 1 per cent of the more than six million adults with disabilities currently receiving income support from the Social Security Administration (i.e. under SSI, SSKI and related medical assistance programmes) enter the workforce for the first time or return to work each year.

Case Management, Co-ordination and Advocacy

12. The absence of effective case co-ordination and management among Federal disability programmes has a severe, adverse impact on the "transition" of school-age clients from school to gainful employment. NCD in its February 1986 Report to the President, Toward Independence, reported that "disabled people around the country declared that many programmes do not mesh well with other available services, and that too often the service delivery system exhibits gaps, inconsistencies and inequities" (page 58), and attributed the ineffectiveness of the current "transition" process to the "absence of a systematic vocational transition process for youths with disabilities" (Id., pp. 22-23). The Disability Advisory Council's March 1988 report attributed much of the ineffectiveness of the current school-to-work transition process in the United States to what it describes as the "fractionalisation" in the administration of Federal disability programmes (Id. pp. 16-17) and recommended to Congress that significant changes be made in the structures of several Federal disability programmes in order to ensure the effective co-ordination of services to these young persons and their families prior to during and after transition from school to gainful employment (Chapter 2, p. 24).

13. More specifically, both reports identified the absence of cross-cutting agency responsibility and authority for ensuring the planning and provision of appropriate services as a central reason for the ineffectiveness of programme efforts. Compounding this problem is the dispersion of management responsibility and authority for programme implementation among a variety of State and local agencies caused by disjointed programme administration structures. This dispersion has led both to programmatic inflexibility and extreme compartmentalisation of disability programmes. Rather than a system, this chaotic management situation has been more accurately described, in the words of one analyst, as a "loose aggregation of independently functioning units".

14. The NCD report directly links the extraordinarily high rate of unemployment among young persons to the unavailability of effective job training and supported employment services within the universe of programmes (disability specific and generic) administered by DOL, the Rehabilitation Services Administration, the Administration on Developmental Disabilities and the Health Care Financing Administration. While DOL's Job Training and Partnership Act ("JTPA") programme supports the operation of local job training projects (directed by local Private Industry Councils) to increase the employment of persons who are unemployed, no formal co-ordination arrangements exist between local JTPA programmes and the Federal/State vocational rehabilitation systems or the regular or special vocational education programmes administered by local school districts. As a result, NCD has concluded that the JTPA programme does not adequately serve persons with disabilities (Toward Independence, p. 26).

15. Similarly, the provision of supported employment services may be supported under several different Federal disability and "generic" programmes, including Title I and VI of the Rehabilitation Act, Title XIX and Title XX of the Social Security Act, but no co-ordination exists among these programmes regarding the planning and provision of supported employment services. NCD's 1986 Report also identified several factors related to inadequate case co-ordination and management of Federal disability programmes which have contributed to the employment problems experienced by persons with disabilities within the workforce.

III. THE PROPOSED AMENDMENT

16. OECD proposes to amend its current Department of Labor grant by adding a series of tasks specifically related to the dissemination of information related to case management, co-ordination and advocacy gathered from OECD member under the current DOL grant and under its previous Department of Education grant to key American policymakers drawn from the Federal government and the governments of four American states.

Participants in the Policy Seminar

17. The dissemination of this information will take place through a 2 1/2 day policy seminar to be held in College Park, Maryland and Washington on April 2-4, 1990. The seminar will be attended by approximately 40 individuals drawn from these basic groups:

- i) Persons from OECD Member countries familiar with exemplary case management, co-ordination and advocacy strategies identified by CERI;
- ii) United States government policymaking officials from the Executive Branch, including DOL, Department of Education, Department of Health and Human Services, Department of Housing and Urban Development, Department of Transportation, Department of Justice, EEOC and NCD;
- iii) Staff of the Legislative Branch assigned to committees concerned with employment/disability policy and programmes; and
- iv) Education, employment and human service policy makers from four states responsible for the employment of young persons with disabilities.

Goals and Products of the Policy Seminar

18. The outcome goals of the policy seminar will be to:

- i) Develop a model state plan for the management and co-ordination of services by and for young persons with disabilities and their families leading to the sustained, gainful employment of such young persons;
- ii) Prepare a report identifying and describing any structural, organisational or regulatory obstacles created by current Federal programmes to the ability of states to manage and co-ordinate such services effectively; and
- iii) Identify specific states that are willing to undertake interagency efforts to develop effective case co-ordination, management and advocacy models for the employment of young persons with disabilities.

In addition to these outcome goals, the policy seminar will also have two important process goals:

- i) To understand and utilise effectively the information collected and analysed by CERI regarding effective case management, co-ordination and advocacy strategies utilised successfully in OECD Member countries to support the gainful employment of young persons with disabilities; and
- ii) To create a personal employment/disability policy infrastructure at the Federal level and in each of the participating states to support ongoing policy development efforts in the area.

Structure of the Policy Seminar

19. The 2 1/2 day policy seminar will be an intense, task-oriented activity which utilize both large group and small group discussion. A tentative conference agenda which has been jointly prepared by CERI and University of Maryland staff is outlined below:

Monday April 2, 1989

- Keynote address: Challenge to the Seminar;
- Overview of current employment outcomes;
- Topical presentations on key aspects of case management, co-ordination and advocacy (e.g. empowerment of individuals; integrated service planning); and
- Small group sessions on topical issues.

Tuesday April 3, 1989

- Content of Model State Plan - Introduction;
- Small group sessions on model plan components and Federal policy obstacles;
- Small group presentations and discussion;
- Outline of Model State Plan and Policy Report;
- Discussion of drafting and review/comment procedures; and
- Discussion of ongoing international co-operation.

Wednesday April 4, 1989

- Presentation of Seminar conclusions to Secretary Dole and other Executive and Legislative Branch officials; and
- Concluding discussion.

Preparation for the Policy Seminar

20. In preparation for the April 1990 Policy Seminar, OECD staff and consultants and University of Maryland staff ("Seminar staff"), in concert with DOL officials, will carry out a series of activities designed to ensure that the Seminar is clearly focused on the outcome goals described above. These activities include:

- i) The careful selection of all Seminar participants, including the advance briefing of all participating state officials;
- ii) The preparation and circulation of descriptive profiles of the innovative case management, co-ordination and advocacy strategies identified by OECD in Denmark, Italy and Sweden;
- iii) The presentation and circulation of a Seminar paper describing the current state of affairs in the United States concerning case management, co-ordination or advocacy strategies used in conjunction with efforts to secure sustained, gainful employment for young persons with disabilities;

- iv) The preparation of topical papers on key "component" issues for discussion during the Policy Seminar, including papers on:
- . the role of the family in decision-making;
 - . self-advocacy and decision-making;
 - . strategies for ensuring programme continuity; and
 - . strategies for financially supporting trial work approaches and for providing ongoing employment services; and
- v) The scheduling, booking and actual "hosting" of the Policy Seminar, including arrangements for travel, transportation and lodging.

Support During and After the Policy Seminar

21. During the April 2-4, 1990 Policy Seminar, Seminar staff will provide direct support for all seminar activities. Seminar discussions will be recorded and Seminar staff will be responsible for drafting, circulating for review and comment and finalising both the Model State Plan and the Report on Federal Policy and Programme Implications. In addition, a narrative description of seminar activities will be prepared and submitted to DOL.

TRANSACTION REPORT

P.01

MAR-28-90 THU 12:59

DATE START RECEIVER TX TIME PAGES NOTE

MAR-28 12:58 7997095 1'29" 2 OK

FROM: UMCP ED TECH CENTER

TO:

7137997095

MAR 28, 1990

1:48PM

P.01

SEND FAX

DOMESTIC

From:

Date: 3/28/90

Time: 1:50 pm

Name: Marion McLaughlin
 College: Spaulding
 Department: Spaulding
 Building: Benjamin
 University of Maryland
 College Park, Maryland 20742
 Fax: (301) 454-8117
 Telephone: (301) 454-8718

To:

Ken Friedman
1118 Foundation
Houston TX
 Fax: (713) 528-4554
 Telephone: (713) 528-0504

This fax transmission contains 8 pages including this cover sheet.

COMMENTS, NOTES, ETC.:

Staff Use Only

\$ 2.00 (cover sheet)
 + (add'l sheets)
 \$ TOTAL

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TCR# _____

Result: _____

☐ IRGS

☐ ck

☐ uc# _____

MAR 28-90 THU 13:50

Processes in line or are in line.
UMCP ED TECH CENTER

P.02

FROM:UMCP ED TECH CENTER

TO:

7137997095

MAR 28, 1990

1:48PM

P.03

**COST ESTIMATE FOR RECEPTION
AT DEPARTMENT OF STATE**

Caterer:

Design Cuisine
2659 S. Shirlington Road
Arlington, VA 22206
(703) 979-9400

Total Cost:

\$ 3,923.00

Cost includes all food, beverages, service personnel, equipment, china, glasses, linens, flowers, and delivery charges.
(Menu and additional information attached.)

**Dept. of State
Administrative
Cost:**

\$ 1,213.32

Cost includes Diplomatic Reception Area Manager, Uniformed Officers, Elevator Operator, Technical Services, and any additional personnel as needed.
(Additional information attached.)

TOTAL COST OF RECEPTION:

\$ 5,136.32

FROM: UMCP ED TECH CENTER

TO:

7137997095

MAR 28, 1990

1:49PM P.04

ESTIMATE OF DEPARTMENT OF STATE ADMINISTRATIVE COSTS

FUNCTION: Reception DOL/DECD/JUN

DATE/HOUR: 5 JUN 90 6:30-8:30

Manager, Diplomatic Reception Area	<u>5</u>	@ \$21.04 p.h.	\$ <u>105.20</u>
Uniformed Services Branch (3 assigned for Franklin Room) (2 assigned for Clay Room) (1 assigned to "C" Street Lobby)	<u>4x4</u>	@ \$23.29 p.h. (per officer)	\$ <u>372.64</u>
Elevator Operator	<u>2x4</u>	@ \$21.04 p.h. (per operator)	\$ <u>168.32</u>
Electronic/Technical Services	<u>4</u>	@ \$21.04 p.h. (per technician)	\$ <u>84.16</u>
GSA Elevator Mechanic	<u>5</u>	@ \$28.00 p.h.	\$ <u>140.00</u>
GSA Engineer	<u>5</u>	@ \$23.00 p.h.	\$ <u>115.00</u>
Allied Personnel	<u>5</u>	@ \$20.00 p.h.	\$ <u>100.00</u>
Heating/Ventilation/AC/ Electricity (after 6:00 p.m.)	<u>4</u>	@ \$32.00 p.h.	\$ <u>128.00</u>
TOTAL.....			\$ <u>1213.32</u>

For after hours functions, you will be charged from 5:00 p.m. Many of the support personnel (8th floor manager, guards, and technicians) must remain until all personnel, including catering personnel, leave the area. You will be charged for the time spent on your function.

PHONE 543-7792

NAME AND BILLING ADDRESS:

SANDRA Cawley
225 "C" ST. SE.
WASH. D.C. 20003

Prepared by:

Lee Henderson
telephone 202/647-2275

ESTIMATES ARE PROVIDED AS PER CURRENT DEPARTMENT POLICY
ARE SUBJECT TO CHANGE

March 14, 1990

Ms. Sandy Cowley
225 C Street, S.E.
Washington, D.C. 20003

Dear Ms. Cowley:

we are pleased to propose the following:

TUESDAY, JUNE 5, 1990

COCKTAIL RECEPTION

TIME

LOCATION

100 Guests

6:30 - 8:30 p.m.

Department of State

Ben Franklin Room

MENU I

HORS D'OEUVRES -- TO BE DISPLAYED

ENCHILADAS

Flour tortillas filled with cheese, spinach, morsels of chicken and sour cream sauce, Worcestershire sauce and fresh lemon and lime.

CROQUE MONSIEUR

Triangles of French bread filled with thinly sliced honey baked ham, Emmenthaler cheese and Dijon mustard, grilled in sweet butter.

HUMMUS

A spicy purée of chick peas, garlic, olive oil and fresh lemon juice; served with herbed pita bread triangles.

SUN-DRIED TOMATO AND
FETA SOUFFLÉ

A chilled soufflé of sun-dried tomatoes blended with feta cheese, shallots, pimentos, fresh herbs and Madeira, served with bagel chips.

INDONESIAN SATÉS

Morsels of chicken breast and beef marinated in soy, peanut butter, ginger, cumin, coriander, and lemon, skewered, grilled and presented with an Indonesian peanut sauce.

(continued)

Page 2

March 14, 1990

Ms. Sandy Cowley

Re: June 5, 1990

MENU I - (continued)

COUNTRY PATÉ

Prepared with ground veal, pistachios, milled coarse pepper and herbs; seasoned with white wine and cognac and sliced and served with pletzel squares and cornichons.

GARDEN VEGETABLE BASKET

Abundant fresh and lightly blanched vegetables to include asparagus tips, baby stemmed carrots, sugar snap peas, Holland peppers, zucchini, jicama, fennel, cubes of boiled new potatoes and miniature vegetables in season; presented with honey curry sauce, shrimp tapenade and Swiss cheese-herb fondue.

FRESH FRUIT AND CHEESES

Brie, Vermont cheddar, peppercorn Boursin and Saga Bleu; served with red and green grapes, strawberries, melons, and pecans.

DEMITASSE CAFÉ AND TEA

Page 6

March 14, 1990

Ms. Sandy Cowley

Re: June 5, 1990

EXTRA ITEMS AND ARRANGEMENTS - (continued)

DEPOSIT

A non-refundable deposit of 75% of the billing estimate and a signed contract are necessary 14 days in advance to confirm these arrangements. The balance, to be invoiced, is payable on receipt.

BILLING ESTIMATE

Based on 100 guests.

FOOD
BEVERAGES
SERVICE (5 1/2 hours)
RENTAL \$ 800.00
 less 200.00
LINENS
FLOWERS
TAX
DELIVERY

	<u>MENU I</u>	<u>MENU II</u>
	\$ 1,500.00	\$ 2,600.00
	400.00	400.00
	1,045.00	1,045.00
	600.00	600.00
	143.00	143.00
	200.00	200.00
	Exempt	Exempt
	<u>35.00</u>	<u>35.00</u>

TOTAL

\$ 3,923.00 \$ 5,023.00

GUARANTEE

The guaranteed number of guests is required by 3:00 p.m. on Thursday, May 31, 1990.

If a guarantee is not submitted, the guest count on the billing estimate stands as the guarantee. Charges will be made accordingly.

If you have any questions, please call me at (703) 979-9400.

Kindest regards,

Alexis Wozney
Alexis Wozney

AW/tcw

CONFIRMATION: Accepted by: _____
Date: _____
Deposit: _____

Please note the following number on your deposit check: 28837

pieces, kitchen equipment,
etc., at a 25% discount from
full rental prices.

LINENS

We will provide standard
linens; to be discussed.

FLOWERS

We will provide; to be
discussed.

SALES TAX

Exempt. A copy of your
organization's sales tax
exemption certificate must be
on file in our office by the
event date, otherwise a 9%
D.C. tax will automatically be
added to the final billing.

DELIVERY

There will be a \$35.00
delivery charge per truck.

(continued)

Page 5
March 14, 1990
Ms. Sandy Cowley
Re: June 5, 1990

EXTRA ITEMS AND ARRANGEMENTS

BEVERAGES

We will arrange for beer, wine, mineral water, soft drinks, mixers, ice and barfruit at approximately \$4.00 per person, based on consumption.

SERVICE

Service is billed at the rate of \$20.00 per hour per service person, four hour minimum. Supervisors and Chefs will be billed at the rate of \$25.00 per hour, per person, four hour minimum.

We will provide 4 waiters, 2 bartenders, 1 supervisor, 1 pantry person and 1 chef.

4:30 - 6:30 p.m. Set-up
6:30 - 8:30 p.m. Event
8:30 - 10:00 p.m. Breakdown

Service estimate is based on the length of party, as indicated in this proposal, plus anticipated setup and cleanup time; additional time at the event will be billed at the above rate.

RENTAL

We will provide the necessary rental of tables, china, glassware, silverware, serving pieces, kitchen equipment, etc., at a 25% discount from full rental prices.

LINENS

We will provide standard linens; to be discussed.

FLOWERS

We will provide; to be discussed.

SALES TAX

Exempt. A copy of your organization's sales tax exemption certificate must be on file in our office by the event date, otherwise a 9% D.C. tax will automatically be added to the final billing.

DELIVERY

There will be a \$35.00 delivery charge per truck.