

Originally Processed With FOIA(s):
2025-0878-F

FOIA Number:
2025-0878-F

FOIA MARKER

This is not a textual record. This is used as an administrative marker by the George Bush Presidential Library Staff.

Record Group/Collection: George H.W. Bush Presidential Records
Collection/Office of Origin: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:

OA/ID Number: 07137
Folder ID Number: 07137-005a

Folder Title:
Resume File [binder] [1]

Stack:	Row:	Section:	Shelf:	Position:
G	15	16	2	

Withdrawal/Redaction Sheet (George Bush Library)

Doc. No. / Type	Subject/Title	Date	Restriction	Classification
01. Resume	Re: M. Miller Baker; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	
02. Form	Bennington College Field Work Term Evaluation, Re: Ms. Edgar Mead. (1 pp.)	11/21/88	(b)(6)	
03. Resume	Re: Edward Hill Carter; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	
04. Form	Chase Untermeyer to Edward Hill Carter, Re: Background information; Personally Identifiable Information redacted. (1 pp.)	06/29/92	(b)(6)	
05. Resume	Re: Edward Hill Carter; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	
06. Resume	Re: Scott C. Collins; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:
WHORM Cat.:
File Location: Resume File [binder] [1]

Pinksheet Number: RML16232
OA/ID Number: 07137-005a
Date Closed: 7/30/2025
FOIA/Sys Case #: 2025-0878-F
Re-review Case #:
P-2/P-5 Review Case #:

THE WHITE HOUSE

WASHINGTON

April 2, 1991

Dear Tim:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to meet with me.

I hope you know how impressed I have been by you since we began working together on some labor issues; that's why I sought you out to see if you would be interested in the job. But, in the final analysis, we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, thank you for interest and for taking time to come meet with me. I look forward to working with you more in the future.

With best regards.

Sincerely,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Mr. Tim Adams
Office of Policy Development
Room 213, OEOB

THANK YOU



© HALLMARK CARDS, INC.

3/11

Richard

I just wanted to drop a note and say thanks for giving me the opportunity to interview for the DPC position. I feel quite fortunate to have had the privilege to discuss with you my interests and ideas. It has been indeed a pleasure to work with you over the past weeks and I look forward to further interaction in the future. Again, thanks.

Tim

THE WHITE HOUSE

WASHINGTON

October 3, 1991

Dear Carlin:

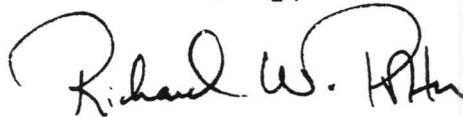
Thank you for your interest in the position of Staff Assistant in the Domestic Policy Council. I appreciate the time you took to meet with me and some of the other staff. Your background and experience are certainly impressive

I'm sorry we couldn't move fast enough to lure you into the White House. Fortunately, we have found another neat person to bring on board.

Again, thank you for your interest and for your patience throughout this process. I look forward to meeting your boyfriend, though I may warn him away from government in the process of selling him on living in D.C.

With best regards.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard W. Porter". The signature is fluid and cursive, with a large initial "R" and "P".

Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Carlin Allums
1201 Braddock Place #404
Alexandria, VA 22314

Met w/ on 9-24
took another job 9-26

CARLIN V. ALLUMS

Present Address:
1201 Braddock Pl. #404
Alexandria, VA 22314
(703) 548-6934

Permanent Address:
3715 Rice Blvd.
Houston, TX 77005
(713) 667-5234

Education

The University of Texas at Austin
Bachelor of Arts, May 1991
Major: Asian Studies
Concentration in Chinese culture

Experience

Summers 1989
& 1990

Fulbright & Jaworski Law Firm
Recruiting Assistant

Houston, Texas

- Answered telephones, aided in typing, filing
- Assisted in organizing activities for potential lawyers of the firm

Summer 1990

The Economic Summit
Media Fest Volunteer

Houston, Texas

- Acted as French Interpreter for media representatives

1985 - 1987

West University Pool/Recreation Center
Lifeguard

Houston, Texas

Honors & Activities

Student Involvement Committee
Career Contacts Committee
Kappa Kappa Gamma Sorority

Activities Chairperson 1989 - 1990

- Managed \$7,250 budget for 175 accounts
- Managed the ordering and distribution of items for parties

Social Chairperson 1990 - 1991

- Managed \$28,765 budget
- Coordinated various social functions

Additional Information

Working command of French and Chinese language
Other languages: Spanish, German, Russian

References Available Upon Request

JENNIFER AMSTUTZ

20 Lovejoy Road
Andover, MA 01810

(508) 470-1877

EDUCATION: Duke University, Durham, NC. A.B. May, 1990
Majors: *Political Science, Comparative Area Studies*
Course Work includes: Comparative Social Policy, Politics of Asia,
Foreign Policy of the United States, Methods of Comparative Analysis,
Current Political Problems in Western Europe.
Average: 3.1 on a 4.0 scale.

Wesleyan Program in Heidelberg, West Germany. 1/89 - 7/89.
Duke Political Science Program in Berlin. 6/87 - 7/87.

Phillips Academy, Andover, MA. Cum Laude. June, 1986.

HONORS: Graduated with Distinction for honors work in Comparative Area Studies.

LANGUAGES: Proficient German, good French, beginning Spanish.

EXPERIENCE: Student Intern. United States Department of State, Office of UN Social
and Refugee Affairs, Bureau of International Organization Affairs.
Washington, DC. 5/88 - 8/88. Office representative for the Department
of State's working group on Ethiopian and Sudanese Refugee issues;
compiled a quarterly report on U.S. involvement in UNESCO related
affairs; prepared letters and memoranda on UN social issues.

Office Worker. Duke University Housing Administration. Durham, NC.
9/89 - 5/90. Performed administrative and clerical work such as typing,
data entry, word processing and filing.

Tutor. Duke University Medical Center Pediatric Department. Durham,
NC. 1/88 - 4/88 and 9/88 - 12/88. Provided school tutoring to children
in the Duke Medical Center who were unable to attend school due to
illness.

Lifeguard and Pool Attendant. Heritage Green Condominiums. North
Andover, MA. 7/87 - 8/87. Provided lifeguarding services for 2 pools
and was responsible for financial records and tabulation of daily cash flow
for snack bar.

Bookseller. Waldenbooks. Andover, MA. 6/86 - 8/86. Operated
bookstore register checkout and stocked books in my specific departments
of responsibility.

SKILLS: Typing (approx. 55 wpm), Wordprocessing (MacWrite, MicrosoftWord,
WriteNow, MacDraw, MacPaint).

ACTIVITIES: Duke Chorale, selective student choir, 1987-90. President 1989-90.
Chamber Choir, small group selected from Chorale, 1987-90.
AIESEC, group for students interested in international business, 1986-87.
Chi Omega Sorority, 1988-90.

REFERENCES: Available upon request.

20 Lovejoy Road
Andover, MA 01810

August 16, 1990

Kenneth Yale, Executive Secretary
Domestic Policy Council
Old Executive Office Building
Washington, DC 20500

Dear Mr. Yale:

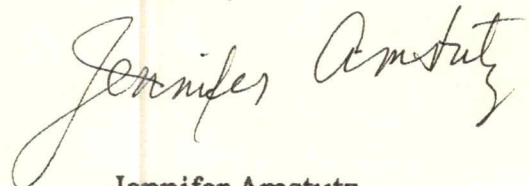
I am writing to express my interest in finding a research or staff position with the Domestic Policy Council. I have chosen your office because of its work in both social policy issues and environmental policy. Because of the research I did during my time at Duke University, I have become very committed to social policies, most specifically issues relating to low-income families with children, and environmental policy. I would like to have the opportunity to work with these issues and programs on a national policy level.

I graduated from Duke in May with a degree in Political Science and Comparative Area Studies. In my honors thesis, for which I earned Distinction in my Comparative Area Studies major, I compared family policy and programs in the Federal Republic of Germany to those in the United States. This research project allowed me to study in depth the federal programs the United States offers families with children, most specifically child care and welfare programs, and compare them and their effectiveness to the family programs and family policy in West Germany. As a result of this project, and the work I did in a seminar on Comparative Social Policy, I developed my interest in social policy in the United States.

While in Germany, I studied both German Environmental Policy and European Environmental Policy, and while researching these issues and the serious environmental problems that currently exist on that continent, I became concerned with our own environment, and therefore developed an interest in U.S. environmental policy and environmental protection.

Although I am currently living in the Boston area, I will be in the Washington area within the next two weeks when I will call you about the possibility of an interview. I will be moving permanently to Washington shortly thereafter. You can, however, continue to contact me at my Massachusetts address. I look forward to speaking with you.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Amstutz". The signature is written in dark ink and is positioned above the printed name.

Jennifer Amstutz

Frederick S. Ansell

2100 Lee Highway #323
Arlington, VA 22201

(703) 524-6421 (h)
(202) 429-7377 (o)

Experienced attorney in public policy-related litigation, skilled in analysis, advising, and appellate litigation.

Employment

Wiley, Rein & Fielding, Washington, DC 1988 -

Litigation Associate, specializing in environmental insurance coverage.

- Drafted and organized appellate briefs regarding insurance coverage for Superfund cleanup costs; analyzed contract, public policy and jurisdictional issues with a potential \$500 billion exposure; prevailed in several cases in important jurisdictions.
- Formulated arguments regarding public policy and tort law in toxic tort cases raising new substantive claims; significant portions of argument adopted by New Jersey Supreme Court.

Hughes, Hubbard & Reed, Washington, DC 1987-88

Litigation Associate

- Interviewed and prepared lay and expert witnesses in SEC accounting disciplinary proceeding.
- Organized deposition summaries, witness statements, and documents for use in formulating case in chief and cross-examination.

Hon. Albert J. Engel, Grand Rapids, Michigan 1986-87
U.S. Court of Appeals — Sixth Circuit

Law Clerk

- Analyzed record and controlling precedent in more than 100 federal appeals.
- Advised and persuaded Judge through memoranda and discussions.
- Drafted and edited opinions concerning a wide range of legal issues.

1984-86

Prior employment as a summer associate included research and writing in labor, administrative, real estate, contract, securities, and criminal law areas, including a petition for certiorari that the Supreme Court granted.

Education

A.B. Dartmouth College, 1983 *magna cum laude*

Major: History and Government

Jeffrey Leonard Pressman Prize for honors thesis on American government (published).

J.D. University of Chicago, 1986

Law Review

Publications

- Comment, "Unauthorized Conduct of Government Agents: A Restrictive Rule of Equitable Estoppel Against the Government," 53 U. Chi L. Rev. 1026 (1986).
- Comment, "Property Versus Civil Rights: An Alternative to the 'Double Standard'" 11 N. Ky. L. Rev. 51 (1984).

Community Activities

- Member, Arlington County Republican Committee
- Volunteer, federal, state and local Republican campaigns, including district coordinator for county board candidate.
- Commissioner, Arlington County Transportation Commission
- Director, Astoria Condominium Unit Owners Association
 - Administer \$500,000 budget, negotiate with, persuade and advise other board members.
- Delegate, Arlington County Civic Federation
- Member, Arlington Committee of 100

2100 Lee Highway #323
Arlington, VA 22201
November 23, 1990

Hon. Richard W. Porter
Special Assistant to the
President and Executive Secretary
231 Old Executive Office Building
Washington, DC 20500

Dear Richard:

It was good seeing you Wednesday. Thanks for your assistance in helping me obtain employment in the administration. As you requested, I have enclosed a copy of my resume.

We will be in touch. Thanks again.

Sincerely,

A handwritten signature in cursive script that reads "Fred" with a small "m" or flourish at the end.

Frederick S. Ansell

Enclosure

FATIMA H. ARGUN

1330 New Hampshire Ave., NW #414
Washington, D.C. 20036

(202) 659-6317

experience

U.S. Department of Commerce/Minority Business Development Agency Confidential Assistant to the Director Washington, D.C. October 1989--December 1990. As a Bush Administration appointee, acted as official representative of, and advisor to the Director. Performed management and analysis role in the development of public policy: coordinated the design, organization and implementation of national programs to increase opportunities for minority-owned businesses in franchising, international trade, telecommunications. Wrote and edited Director's speeches and official departmental documents. Reviewed and analyzed budget and legislation. Acted as interagency liaison.

Office of the President-Elect/Policy Development Division Coordinator--Transition Office Contacts Washington, D.C. November 1988--February 1989. As Special Assistant to Presidential Transition Team, worked with TOCs to manage and analyze information and resources, research, draft correspondence and prepare briefing materials for Congressional hearings of Cabinet Secretaries-designate.

George Bush for President/Bush-Quayle '88 Volunteer/Presidential Campaign Liaison Washington, D.C. **June--November 1988:** Served as National Campaign Liaison in Office of Voter Coalitions: developed voter education programs and fundraising efforts. Participated/worked at the Republican National Convention. **November 1987--June 1988:** Participated in direct-mail projects and phone banks to encourage campaign support. Canvassed in S. Carolina during primaries, and later on East Coast.

Competitive Enterprise Institute Director of International Trade/Policy Analyst Washington, D.C. June 1987--August 1988. Developed research for public policy analysis, wrote issue memoranda and op-eds, and organized press conferences. Participated in coalitions and lobbying efforts on trade legislation, including the Omnibus Trade Act of 1988; the U.S./Canada Free Trade Agreement; and the Textile Bill. Public Affairs Liaison and coordinator of the Jefferson Group, the organization's intellectual forum.

Financial Times/International Reports Freelance Economic Writer New York, NY. July 1986--June 1987. Researched and wrote international economic and political risk-related articles for a publication primarily addressing insurance companies and multinational firms.

Office of the U.S. Trade Representative Assistant to Private Sector Liaison/Office of Public Affairs Washington, D.C. July--October 1986. Organized activities and provided support for various USTR private sector advisory committees. Assisted in development of press releases and speeches. Provided information to media interested in the status of trade negotiations.

Societe Nationale ELF Aquitaine Assistant to U.S. Delegate for Corporate Affairs Paris, France. May--September 1984. Graduate school intern for multinational petroleum firm. Coordinated transactions between bureaux in France and subsidiaries in the U.S. Assisted in budget preparation and statistical analysis. Organized, researched, and wrote literature for 1984 Annual Report.

education

Lyndon B. Johnson School of Public Affairs/University of Texas Master of Public Policy, 1985. Austin, TX. Two-year, full-time program included coursework in: International Economics; International Trade; Political Economy; Policy Development; Public Policy and Management; Public Financial Management; Management of Human Resources; Operations Research; Statistics for Public Policy; two, year-long Policy Research Projects, (both subsequently published), and a master's thesis.

University of Paris/Sorbonne Certificat de Langue et Civilization Francaise, with honors, 1983. Paris, France. Studied French language and literature.

University of Texas at Austin Bachelor of Arts, Political Science/International Studies with honors, 1983. Austin, TX. Concentrations: Literature, History, French, Economics.

**political
activities**

- * Friends of Dan Quayle--Newsmagazine editor
- * League of Republican Women of DC
- * Bush-Quayle Schedule Cs Association
- * Department of Commerce Schedule Cs Association
- * National Federation of Republican Women
- * Marion Martin Republican Women's Club
- * Conservative Network
- * Renaissance Women

**professional
activities**

- * **National Victory Celebration**--Assignment Coordinator, May--June 1991. As a full-time staffer, worked with the Desert Storm Homecoming Foundation on overall organization: recruited, assigned and supervised volunteers, assisted Congressional liaison and worked at USO show on day of event.
- * Women in International Trade--Founding member and Board of Directors, 1987--89.
- * Washington Area LBJ School Alumni Association--Founding member and Board of Directors, 1988--90; Special Events Chairman, 1988--89; Vice President, 1989--90.
- * International Network for Women in Enterprise and Trade
- * World Affairs Council of Washington, D.C.
- * World Trade Forum
- * Washington International Trade Association
- * Washington, D.C. Texas Exes
- * Texas State Society
- * Texas Breakfast Club
- * Alliance Francaise

other

- * Fluent in French and Turkish
- * Computer literate
- * Participated in numerous civic, community and volunteer activities throughout college and professional career, including: Counselor at the Center for Battered Women, Austin, Texas for almost 4 years.
- * Several publications on public policy issues, including: *U.S. Trade with Newly-Industrializing Countries (NICs)*.
- * Listed in Who's Who of American Women, 1990-91
- * Selected for International Who's Who of Professional Women, 1990-91.

Richard -
I took your suggestion and contacted Jeff
Bunzel. Here's the letter for your reference. I hope he
can help. Thanks again. I'll keep in touch to let you
know of any developments.

October 7, 1991

With warm regards,
Fatima

Mr. Jeffrey H. Bunzel
U.S. Department of the Treasury
1500 Pennsylvania Ave., N.W.
Washington, D.C. 20220

Dear Mr. Bunzel,

Thank you for offering to review and circulate my resume.
As I had indicated to you, I was referred to you by
Richard Porter, Deputy Director of the Domestic Policy
Council.

I would be very interested in being considered for any
positions (preferably in the GS-13-15 range), within the
Office of the Assistant Secretary for International
Affairs.

As you had requested, I will contact you sometime this
week to discuss any possibilities, and to see if you
might be available for a meeting in the near future.

Thank you again for your consideration.

Sincerely,

Fatima H. Argun

enclosures

cc: Richard Porter

M. MILLER BAKER

1001 Pennsylvania Avenue, N.W.
Suite 275 North
Washington, D.C. 20004
(202) 624-5900 (office)

315 East Monroe Avenue
Alexandria, Virginia 22301
(703) 683-6896 (home)

BAR
MEMBERSHIPS

Louisiana, 1984; United States Court of Appeals for the Fifth Circuit, 1986; United States Claims Court, 1990.

EMPLOYMENT
EXPERIENCE

November 1989
to present

DILWORTH, PAXSON, KALISH & KAUFFMAN
Washington, D.C.

Litigation associate in 12 lawyer branch office of 177 lawyer Philadelphia firm. Work directly with senior partner representing Litton Industries, Inc., a Fortune 500 corporation, as plaintiff in securities fraud suit in U.S. District Court for the Southern District of New York, Litton directors as defendants in shareholders derivative action in U.S. District Court for the Central District of California, and individual and class plaintiffs in securities fraud suits in U.S. District Court for the Eastern District of Virginia and U.S. District Court for the District of New Jersey. Draft pleadings, motions, and interrogatories; research memoranda, attend depositions and document productions, and deal directly with clients, opposing counsel, and courts. Directly responsible as lead counsel for representing Meridian Mortgage Corporation as plaintiff in U.S. Claims Court challenging the redemption of \$13 million in government debentures; defrauded investor as plaintiff against major brokerage firm in churning case (case successfully settled before arbitration); commodities trading advisor as defendant against churning claim in Commodities Futures Trading Commission reparations proceeding; TRW Receivables Management Service, Inc., as defendant in Fair Debt Collection Practices Act action in U.S. District Court for the Eastern District of Virginia; broadcast license applicant as amicus curiae in U.S. Supreme Court challenging the constitutionality of awarding preferences to broadcast license applicants on the basis of sex; Czechoslovakian family attempting to immigrate to the U.S. Responsible for all pleadings, filings, research, discovery, and dealings with clients, opposing counsel, government agencies, and courts.

January-
October 1989

MYERSON, KUHN & STERRETT

Washington, D.C.

Litigation associate in 16 lawyer branch office of 170 lawyer New York firm. Worked directly with senior partner and junior partner representing Litton Industries in securities fraud and shareholder derivative suits (see above); also worked directly with partners in white collar criminal defense of corporate raider in U.S. District Court for the Southern District of New York, and on various other litigation, immigration, regulatory, and administrative law matters, including the Fair Housing Act, Paperwork Reduction Act, the consolidation of motor carriers under the Interstate Commerce Commission, and the legal complications of dual citizenship for foreign clients. Directly responsible as lead counsel for representing assault victim as tort plaintiff in diversity action in U.S. District Court for the District of Columbia. (Firm dissolved in 1989. Moved with senior partner to Dilworth, Paxson.)

October-
December 1988

UNITED STATES DEPARTMENT OF JUSTICE

Washington, D.C.

Special Assistant to the Assistant Attorney General, Civil Rights Division

Drafted speeches, appellate briefs, and articles for the Assistant Attorney General. Prepared recommendations to the Solicitor General for appellate participation. (Position ended when the Assistant Attorney General left government service.)

July 1986-
October 1988

Attorney-Advisor, Office of Legal Policy

Member, Attorney General's policy development staff. Specialized in civil rights issues. Edited draft appellate briefs and prepared recommendations for appellate participation to the Solicitor General. Wrote speeches, prepared briefing materials, and drafted Congressional testimony for the Attorney General and other Administration officials. Drafted Presidential signing statements for inclusion in legislative histories. Drafted legislation and prepared legislative reports to Congress and the Office of Management and Budget. Interviewed prospective federal judicial nominees, evaluated their written work, and prepared legal and policy memoranda pertaining to judicial selection. Member, Supreme Court confirmation task forces. Contributing author to Report to the Attorney General series and Guidelines on Constitutional Litigation for United States Attorneys. Awarded Special Achievement Award for outstanding performance.

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
01. Resume	Re: M. Miller Baker; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:
WHORM Cat.:
File Location: Resume File [binder] [1]

Date Closed: 7/30/2025 **OA/ID Number:** 07137-005a

FOIA/SYS Case #: 2025-0878-F **Appeal Case #:**
Re-review Case #: **Appeal Disposition:**
P-2/P-5 Review Case #: **Disposition Date:**

AR Case #: **MR Case #:**
AR Disposition: **MR Disposition:**
AR Disposition Date: **MR Disposition Date:**

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

- (b)(1) National security classified information
- (b)(2) Release would disclose internal personnel rules and practices of an agency
- (b)(3) Release would violate a Federal statute
- (b)(4) Release would disclose trade secrets or confidential or financial information
- (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
- (b)(7) Release would disclose information compiled for law enforcement purposes
- (b)(8) Release would disclose information concerning the regulation of financial institutions
- (b)(9) Release would disclose geological or geophysical information concerning wells

Deed of Gift Restrictions

- C(1) Closed by Executive Order 13526, governing access to national security information
- C(2) Closed by statute or by the agency which originated the information
- C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
- PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

1985-1986

HON. THOMAS G. GEE, CIRCUIT JUDGE, UNITED STATES COURT OF APPEALS FOR THE FIFTH CIRCUIT

Houston, Texas

Law Clerk. Drafted bench memoranda to prepare the judge for oral argument, drafted opinions, and attended panel and en banc sittings of the Court.

1984-1985

HON. JOHN M. DUHE, DISTRICT JUDGE, U.S. DISTRICT COURT FOR THE WESTERN DISTRICT OF LOUISIANA

Lafayette, Louisiana

Law Clerk. Recommended the disposition of motions, drafted opinions and rulings, prepared jury charges, and attended trials, pretrial conferences, and hearings.

EDUCATION

TULANE UNIVERSITY LAW SCHOOL

New Orleans, Louisiana

J.D., May 1984

Honors and activities:

- * Admitted in 1981 on early-admission basis with 96 credit hours of undergraduate work.
- * Awarded Tulane Legislative Scholarship.
- * Junior, Senior, and International Appellate moot court competitions.

LOUISIANA STATE UNIVERSITY

Baton Rouge, Louisiana

Accelerated political science honors program. Entered in June 1980 with 20 credit hours earned in high school and completed additional 76 credit hours through advanced placement examinations and maximum course loads by August 1981. Honors and activities:

- * Dean's List.
- * Awarded four academic scholarships.
- * University nominee and selected as Truman Scholar Alternate in national academic scholarship competition.
- * Pi Sigma Alpha honor fraternity.
- * Selected by university for 1981 U.S. Senate summer internship.

PUBLICATIONS

Redefining Discrimination: "Disparate Impact" and the Institutionalization of Affirmative Action (Washington: Government Printing Office, 1988. 157 pp.) A survey of the "disparate impact" doctrine under the federal civil rights laws.

PERSONAL

Born [REDACTED] (b) (6)

MILITARY

Lieutenant, U.S. Naval Reserve. Received direct commission as intelligence officer in 1986.

References available upon request

THE WHITE HOUSE

WASHINGTON

February 19, 1991

Dear Miller:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to meet with me.

Your background and experience are impressive, but we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, thank you for interest and for taking time to come meet with me. If you don't mind, we will keep your resume on file in the event that other opportunities within the White House become available.

With best regards.

Sincerely,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Mr. M. Miller Baker
315 East Monroe Ave.
Alexandria, VA 22301

*It has been a pleasure
getting to know you - I hope
we can keep in touch.
RWP*

JANE C. BAIRD
3003 Van Ness Street N.W., No. S-613
Washington, D.C.
Home: (202) 362-9088
Work: (202) 252-1151

EDUCATION

GEORGE WASHINGTON UNIVERSITY, NATIONAL LAW CENTER, Washington, D.C.
Juris Doctor awarded May 1988. Graduated Cum Laude; Moot Court Semi-finalist.

UNIVERSITY OF CHICAGO, Chicago, Illinois
M.A. awarded May, 1979. Interdisciplinary Masters in Social Services Administration, Public Policy and Law.

VASSAR COLLEGE, Poughkeepsie, New York
B.A. awarded May 1977. Graduated Cum Laude in Political Science.

UNIVERSITY OF STOCKHOLM, Stockholm, Sweden, 1975 - 1976.

PROFESSIONAL EXPERIENCE

INTERNATIONAL TRADE COMMISSION, Washington, D.C. July 1989 - present

Director, Office of Congressional Liaison. Manage congressional affairs program and staff; represent the Commission before Congress, international organizations and administrative agencies; monitor trade legislation and prepare Commissioners for congressional hearings; oversee research projects on international trade issues, including EC 1992, the Japanese distribution system and Most-Favored-Nation status for the Soviet Union.

CROWELL & MORING, Washington, D.C. December 1988 - July 1989

Associate. Prepared legal briefs, findings of fact and legal memoranda; interviewed clients, negotiated with opposing counsel, and assisted in pre-trial matters in the areas of natural gas, mine safety, administrative law, international lobbying, and taxation.

BUSH - QUAYLE '88, Washington, D.C. October 1987 - November 1988

Domestic Policy Analyst. Prepared policy statements and position papers on environmental, energy, health care, and children's issues; responded to press calls and public inquiries; prepared a comprehensive document on George Bush's legislative record.

PRESTON, THORGRIMSON, ELLIS, & HOLMAN, Washington, D.C. Summer 1987

Summer Associate. Conducted research on federal election law, international trade, tax, reinsurance and high technology, drafted legal memoranda and letters to clients.

AMERICAN PETROLEUM INSTITUTE, Washington, D.C. 1984 - 1985

Legislative Analyst. Monitored and analyzed federal legislation on taxation, trade, and oil industry related issues; produced reports on congressional hearings and activities; assisted in developing legislative strategy and shaping API policies with regard to issues affecting the petroleum industry.

U.S. HOUSE OF REPRESENTATIVES, COMMITTEE ON EDUCATION AND LABOR, Washington, D.C. 1979 - 1984

Legislative Aide. Drafted legislation and speeches; researched and analyzed legislation and regulations; assisted House Members on the floor and in legislative conferences; negotiated with executive branch agencies on state and local problems.

FELLOWSHIPS AND AWARDS

Swedish Bicentennial Fellowship, Stockholm, Sweden, 1981.
Deutscher Akademischer Austauschdienst Fellowship, Bonn, Germany, 1979.

JULIA A. BERNEY

P.O. Box 1331
Eau Claire, WI 54702
(715) 832-4908

916 EAST CAPITOL ST., NE
WASHINGTON, D.C. 20003
(202)-547-6082

EMPLOYMENT OBJECTIVE:

Today more than ever before the United States has an opportunity to impact upon those populations experiencing freedom of choice and the benefits of a free market economy. A variety of diverse backgrounds will assist the administration in meeting the challenges of the 90's. I would like to be a part of this special time.

EDUCATION:

Bennington College, Bennington, Vermont: Bachelor of Arts degree, June 1990
Majors - Spanish Literature and Photography
Phillips Academy, Andover, Massachusetts: Diploma - June 1985

EMPLOYMENT HISTORY:

January 1988 to November 1988	George Bush For President, Washington Staff.
January-February 1987	Casa de Campo Hotel, La Romana, Dominican Republic.
Summer 1986	Casa del Niños Orphanage, La Romana, Dominican Republic.
January-February 1986	Everett Designs, La Romana, Dominican Republic.
Previous Summers	Indian Settlements, Cumberland, Wisconsin. Numerous political campaigns.

SPECIAL SKILLS:

Bilingual in Spanish.
Photography
Political Campaigns, administration and campaigning.

HONORS, ACTIVITIES, AND INTERESTS:

Photography, Student Show, Addison Gallery, Andover, Massachusetts.
Student Shows, Bennington College, Bennington, Vermont.
Work has been purchased for private collections.
International Studies, Franklin College, Lugano, Switzerland.
Monterrey Institute of Technology, Monterrey, Mexico.
Altos de Chavon School of Design, La Romana, Dominican Republic.
Tennis, Horseback Riding, Swimming, Dance

REFERENCES:

Deborah Steelman, Washington, D.C.
Joshua Miner, Andover, Massachusetts
José Cordova, Bennington, Vermont.
Maria Rius, Bennington, Vermont
Ken Kensinger, Bennington, Vermont

BENNINGTON

C O L L E G E

June 5, 1990

To whom it may concern:

It is my pleasure to write on behalf of Julie A. Berney who has been a student of mine at Bennington College. She took a very intensive course with me that required meeting for very long sessions. During this time, I had the opportunity to realize the extraordinary quality of her work: first, I would like to refer to her class presentations: she expresses herself in a mature and intelligent manner making complex subjects clear and interesting. I was very impressed with the academic excellence of her papers: they prove her ability to do research and interrelate disciplines.

Finally, I would like to emphasize her command of both, spoken and written Spanish.

Not less important is to underline her good-natured character.

I recommend Julie A. Berney for this job without any reservation.

Do not hesitate to contact me if you need any further information.



Maria A. Rius-Alarco

Member of the Faculty,
Division of Literature

Bush 88 Quayle

November 8, 1988

Ms. Julie Berney
1230 Eton Court
Washington, D.C. 20007

Dear Julie:

On the last day of this great campaign, I want to thank you for the tremendous dedication and energy you gave to the election of George Bush.

George Bush issued over 200 specific policy proposals, the result of your thorough research, creative talent, tireless efforts, and yes, sound conservative values. With your help, George Bush introduced into the election year debate proposals reflecting the mainstream American point of view. With this confidence so clearly rooted in the people's beliefs, instead of government omnipotence, his election became assured.

I have seen first hand the talent and dedication you bring to your work; it will be a great pleasure to watch your career blossom. I hope you will always feel comfortable in calling me if I can help in any way.

Sincerely,



Deborah Steelman
Director of Domestic Policy

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
02. Form	Bennington College Field Work Term Evaluation, Re: Ms. Edgar Mead. (1 pp.)	11/21/88	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:
WHORM Cat.:
File Location: Resume File [binder] [1]

Date Closed: 7/30/2025	OA/ID Number: 07137-005a
FOIA/SYS Case #: 2025-0878-F	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

- (b)(1) National security classified information
- (b)(2) Release would disclose internal personnel rules and practices of an agency
- (b)(3) Release would violate a Federal statute
- (b)(4) Release would disclose trade secrets or confidential or financial information
- (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
- (b)(7) Release would disclose information compiled for law enforcement purposes
- (b)(8) Release would disclose information concerning the regulation of financial institutions
- (b)(9) Release would disclose geological or geophysical information concerning wells

Deed of Gift Restrictions

- C(1) Closed by Executive Order 13526, governing access to national security information
- C(2) Closed by statute or by the agency which originated the information
- C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
- PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

ROBERT W. KASTEN, JR.
WISCONSIN



United States Senate

WASHINGTON, D.C. 20510-4902

July 20, 1990

To Whom It May Concern:

I would like to take this opportunity to recommend Julie A. Berney and ask that she be given every consideration for employment.

I have known Julie's family for many years, and I know her to be efficient, very organized and a self-starter. She has been a loyal and committed Republican and worked very hard for both the President and Vice President in the last election.

I am confident that Julie would make an outstanding addition to your staff, and I ask that you give her every possible consideration.

Please feel free to be in touch with me if I can answer any questions.

Best regards,

Robert W. Kasten, Jr.

STEVE GUNDERSON
3^d DISTRICT, WISCONSIN
CHIEF DEPUTY WHIP

MEMBER:
AGRICULTURE COMMITTEE
EDUCATION AND LABOR
COMMITTEE



Congress of the United States
House of Representatives
Washington, DC 20515-4903

227 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-4903
202-225-5506
TDD ACCESSIBLE

DISTRICT OFFICE:
P O. Box 247
438 NORTH WATER STREET
BLACK RIVER FALLS, WI 54615-0247
1-800-472-6612
715-284-7431
TDD ACCESSIBLE

July 13, 1990

Mr. Chase Untermeyer
Assistant to the President
The White House
Washington, D.C. 20515

Dear Chase:

Julie Berney, of Eau Claire, Wisconsin, has informed me of her desire to work for President Bush and, in that regard, has asked me to submit a letter of recommendation on her behalf. I am pleased to do so.

Julie is familiar to the Bush Administration as she was a member of the President's campaign staff from January, 1988-November, 1988. Following the Bush victory, Julie returned to Vermont to finish her college Bachelor of Arts degree, and is now pursuing employment with the Administration in Washington.

I have known the Berney family since first being elected to Congress in 1980 -- an arena in which the Berney family has been involved much longer than I. Their Republican ties go back to the time when U.S. Congressman Alvin O'Konski represented Wisconsin's 10th District. Involved at all levels of Republican activity, for that Mrs. Phyllis Berney, in 1984, earned a 6-year presidential appointment as a member of the National Council on the Arts Board.

Obviously, Julie shares her family's interest in government, and is hoping to put that interest to work for you. Based upon my personal knowledge of the Berney family and Julie, Julie will bring to any job commitment, integrity, a good, midwestern work ethic and, perhaps most importantly, a sincere and genuine desire to serve President Bush in meeting his leadership agenda.

Thank you for the opportunity to comment.

Best regards,

Steve Gunderson
Member of Congress

SG:kad

Bush 88 Quayle

November 10, 1988


To Whom It May Concern:

Julie Berney worked in the campaign for my father and did an excellent job - She worked extremely hard, she was conscientious, and she did a variety of tasks.

I first met Julie during a blitz around South Carolina. She travelled with me and others and was very effective at voter turnout. From political trench work to work in the research department, each job she was assigned she did well.

I feel certain Julie truly benefited from the campaign as much as we benefited from her work.

Sincerely,



George Bush Jr.

THE WHITE HOUSE

WASHINGTON

November 26, 1991

Dear Mindy:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to come here and meet with us.

I have a high regard for you and your abilities, and I think you would have been an excellent fit for this office. But, in the final analysis, we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, thank you for taking the time to come meet with us and best of luck in your career endeavors.

With best wishes.

Sincerely yours,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Mindy Berry
4000 Tunlaw Road, NW
Apartment 512A
Washington, D.C. 20007

October 7, 1991

The Honorable Richard Porter
Special Assistant to the President and
Executive Secretary for the Domestic Policy Council
The White House
Washington, DC 20500

Dear Richard:

I want to express my appreciation to you and your staff for taking the time to discuss the position of Deputy Executive Secretary for the Domestic Policy Council (DPC). I would welcome the opportunity to work at the Council with you and your dedicated staff.

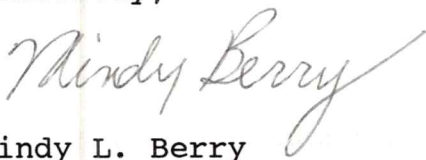
As my resume indicates, I am quite familiar with the wide range of issues on the Council's agenda. My recent experiences working on domestic policies while serving in the Administration and in the private sector have provided me with a broad background for this position.

I look forward to further conversations with you and members of your staff regarding this very challenging position. As you suggested, I will contact you in two weeks to discuss the next step in this process.

If you have any questions or need additional information regarding my background or qualifications, please feel free to call me at (202) 682-5424.

Thank you again for your consideration and time. Please extend my gratitude to your staff for sharing their insights and time.

Sincerely,



Mindy L. Berry

Pls
cc
Richard P.
full resumes

October 1, 1991

The Honorable Ede Holiday
Assistant to the President
and Secretary of the Cabinet
The White House
Washington, DC 20500

Dear Ms. Holiday:


Thank you so much for taking the time to discuss with me the position of Deputy Executive Secretary for the Domestic Policy Council (DPC). The opportunity to work with you and your staff is of particular interest to me given the crucial issues being addressed by the Council and its key role in influencing the national policy agenda.

As the enclosed resume indicates, I am quite familiar with the broad range of issues on the Council's agenda because of my recent experiences working on domestic policies in the Administration and in the private sector.

I look forward to further conversations with you and members of your staff about this very challenging position. I would be most happy to answer any questions or provide additional information about my background or qualifications.

Thank you again for your consideration and time. Please accept my very best wishes on the arrival of your new baby.

Sincerely,



Mindy L. Berry

Enclosure:

MINDY L. BERRY

4000 Tunlaw Road, N.W., #512A

Washington, D.C. 20007

Office (202) 523-8004 Home (202) 338-5666

EMPLOYMENT

5/90 to
Present

UNITED STATES DEPARTMENT OF LABOR (DOL), Washington, DC
Office of Congressional and Intergovernmental Affairs
Special Assistant for Intergovernmental Affairs

- Represent DOL before a variety of groups including public and private sector interest group officials, governmental agency officials, and other state and local representatives. Brief interest groups on labor-related issues such as workplace health and safety concerns and international labor relations.
- Establish and maintain relationships within DOL and with relevant external interest groups and organizations; develop network of groups organized around specific labor issues; identify groups, develop lists, make contacts, convene meetings and seek to garner support for particular DOL initiatives through these networks.
- Prepare issue papers, summarize policy statements, and review reports, memos and other documents prepared by state and local officials for inclusion in Secretarial briefing materials in preparation for official visits or specific events.
- Identify and report on major issues affecting DOL including political, economic, and social trends occurring at the state and local level.

10/87
to 5/90

INDEPENDENT SECTOR, Washington, DC
Assistant Director for Research

- Managed six staff members and supervised daily research activities.
- Developed and managed databases to track corporate and foundation contributions, philanthropic projects, educational community service programs and public/private initiatives in the United States and abroad.
- Coordinated and edited annual publication describing over 1000 current and ongoing research projects. Participated in the collection and synthesis of research compiled for "Dimensions of the Independent Sector: A Statistical Profile on Philanthropy".
- Planned and organized an annual Research Forum for over 400 participants from the United States and abroad.
- Served as research liaison to members of private foundations, associations, and the corporate and academic communities.

9/85
to 5/87

GEORGETOWN UNIVERSITY, Washington, DC
Graduate School of Public Policy
Graduate Fellow

- Researched, compiled and analyzed data on public policy issues including the organizational structure of White House domestic policy personnel, educational policy, and arts funding, to be used by University faculty for integration into academic research studies and reports.
- Designed survey instrument, compiled database, conducted statistical evaluation, and presented written summary of findings on demographic information of Georgetown University graduate public policy student body for presentation to key university officials.

1/85
to 6/85

UNITED STATES SUPREME COURT, Washington, DC
Office of the Administrative Assistant to the Chief Justice
Judicial Intern

- Researched and edited official speeches, publications, and memoranda for use by the Chief Justice.
- Analyzed historical court documents and prepared summaries of legal trends, significant cases, and other important judicial statements.

3/84
to 1/85

SURREY & MORSE, Washington, DC
Paralegal/Legal Researcher

- Monitored claims of international trade infringement including transfer of technology licensing agreements by the Export-Import Bank.
- Researched and prepared case materials and technical documents required in international disputes arbitration.

CONSULTING PROJECTS

- 5/88
to 12/88 **WASHINGTON CENTER**, Washington, DC
Curriculum Design Specialist
- ▶ Designed a course curriculum on "The Non-Profit Sector", an educational lecture series for college level students employed by nonprofit organizations.
 - ▶ Developed syllabi, taught students and planned extracurricular events to apply learned material to actual organizational activities.
- 7/87
to 2/88 **WESTAT, INC.**, Washington, DC
Data Analyst
- ▶ Researched and analyzed arts-related activities and projects for the purpose of summarizing data previously collected on various arts fields for inclusion in chapters of a Report to Congress.
 - ▶ Prepared occupational outlook on visual and graphic artists and summarized findings for inclusion in a Congressional Report on "The State of the Arts".
- 5/87
to 10/87 **NATIONAL ASSEMBLY OF STATE ARTS AGENCIES (NASAA)**, Washington, DC
Research Analyst
- ▶ Analyzed demographic data of state governmental arts activities and prepared summary profiles.
 - ▶ Designed survey instruments and classified data for publication in a biennial statistical report on the status of grantmaking and occupational issues relating to NASAA membership.
- 1/87
to 2/88 **U.S. IMPRESSIONS**, New York, NY
Business Writer
- ▶ Wrote descriptive articles for an economic development publication on the demographic and economic profile of the District of Columbia highlighting the provision of services available to businesses, for the purpose of soliciting new business ventures.
- 2/87
9/87 **NATIONAL ASSOCIATION OF STATE UNIVERSITIES AND LAND-GRANT COLLEGES to (NASULGC)**, Washington, DC
Editor
- ▶ Collected and analyzed information for use in preparing historical profiles of state and land-grant colleges for inclusion in a volume for distribution to NASULGC member institutions.

EDUCATION

GEORGETOWN UNIVERSITY
Washington, DC
Master's Degree: Public Policy, 1987
Graduate Scholastic Scholarship

LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE
London, England
Completed program: Comparative Political, Economic, and Legal Systems, 1983 - 1984.

AMERICAN UNIVERSITY
Washington, DC
Bachelor of Art's Degree: Government and International Relations, 1984

UNIVERSITY OF FLORIDA
Gainesville, FL
1979-1980

POLITICAL ACTIVITIES

- 5/88
to 11/88 **BUSH/QUAYLE CAMPAIGN 1988**, National Headquarters
Director: Bush '88 Citizen Service Coalition
Organized and directed the coalition. Coordinated program activities. Conducted research needed to formulate statements on domestic policies. Developed network of individuals and groups supportive of the Coalition.
- 4/84
to 11/84 **REAGAN/BUSH CAMPAIGN 1984**, Maryland Headquarters
Polling Coordinator / Weekend Supervisor
Managed volunteers and coordinated phone bank. Assisted in the development of a statewide targeting system.

PROFICIENCIES

Database Management: Lotus 1-2-3; Quattro; SAS; dBase III+; Relational Report Writer.
WordPerfect and Ventura Desktop Publishing.

PUBLICATIONS

Berry, Mindy L. "Volunteering in the United States: A Current Profile" prepared for the President's Advisory Commission on the Points of Light Initiative Foundation. A Report to the President, December, 1989.

Berry, Mindy L. "Architecture, Graphic Design and Historic Preservation", in A Sourcebook of Arts Statistics: 1987. A report prepared for the National Endowment for the Arts by Westat, Inc., Rockville, MD, 1988.

Research-In-Progress: A National Compilation of Research Projects on Philanthropy, Voluntary Action and Not-for-Profit-Activity. INDEPENDENT SECTOR, Washington, D.C., 1986-1987 and 1987-1988.

Berry, Mindy L. and Virginia A. Hodgkinson. "Nonprofit, Small Business and Government Functioning in a Mixed Economy: What We Know and What We Need To Know." in Issues of Competition Between Non-Profit and For-Profit Corporations. Center for Entrepreneurial Studies, New York University Graduate School of Business Administration, New York, New York, 1987.

DISTINCTIONS

"Fiver" Award for giving and volunteering
Graduate Academic Scholarship, Georgetown University
Visiting Researcher, Georgetown University
Phi Delta Alpha (Political Science Honor Society)
Who's Who Among Students in American Colleges and Universities

COMMUNITY SERVICE

Young Republicans of Montgomery County, Maryland
National Federation for Republican Women
Meals-on-Wheels Program
Virginia Slims Tennis Tournament
Washington Tennis Patrons Foundation
Public Policy Students Association

REFERENCES AND WRITING SAMPLES AVAILABLE UPON REQUEST

^{goes by}
JAMES (MILES) BOLDRICK

24 Old Glebe Rd. S. #3
Arlington, Virginia 22204
(703) 486-2257

3204 Racquet Club Drive
Midland, Texas 79705
(915) 682-9590

POLITICAL:

- 7/90-11/90 **Hodges for U.S. Congress, Texas-1, Paris, Texas; Finance Director.**
Organized fundraising events, wrote fundraising letters, designed PAC kits and other fundraising devices. Organized candidate's, as well as personal solicitations resulting in \$120,000 in campaign donations. Took over the scheduling duties for the candidate. Had considerable experience setting up press conferences, writing press releases and press advisories for the campaign.
- 11/89-12/89 **Robert Mosbacher for Lt. Gov. Campaign; Midland Event Director.** Solely responsible for organization and execution of reception in honor of candidate. Organized volunteer telemarketing efforts for the event. The entire operation resulted in \$30,000 in donations to the campaign.
- 6/89-8/89 **The American Campaign Academy, Washington D.C.; Management Trainee (class officer).** One of twenty-four people selected to attend three month campaign management school sponsored by the NRCC. Training included finance and budgeting; earned and paid media; organization; voter targeting and contact; opposition, candidate and survey research; vendor and committee relations.
- 6/88-9/88 **George Bush Presidential Campaign, Washington D.C.; Intern.** Worked in the research department. Organized and performed candidate research for the Bush and Dukakis quote books. Also, chosen to assist the platform team at the Republican Convention in New Orleans.

EDUCATION:

- 6/85-9/89 **University of Texas at Austin.** Graduated with a Bachelors Degree in Liberal Arts as a Government major. Also obtained a minor in History.
- 6/87-8/87 **Universidad de Alicante, Alicante, Spain.** Attended three months of concentrated classes in Spanish.
- 7/83-5/85 **Woodberry Forest High School, Woodberry Forest, Virginia.**

JAMES MILES BOLDRICK

24 Old Glebe Rd. S. #3
Arlington, Virginia 22204
(703) 486-2257

3204 Racquet Club Drive
Midland, Texas 79705
(915) 682-9590

OTHER ACTIVITIES:

- 2/90-5/90 **Associates Commercial Corporation, Houston, Texas; Credit Manager Trainee.** Received training in cashiering, credit, and collections in one of the largest transportation finance companies in the nation. While in collections, the delinquent accounts went down from 24% to 18% in one month.
- 1/86-5/89 **Member of the College Republicans at the University of Texas at Austin.**
- 9/85-5/89 **Member of Sigma Alpha Epsilon fraternity at the University of Texas at Austin.**
- 12/84-5/89 **Volunteer.** Volunteer for various organizations such as Hospice of Midland, Austin's Children's Helping Hand, Austin's Children's Museum, and Special Olympics.

PERSONAL:

Competitive tennis player. Also enjoy golf, skiing and basketball. Own a Macintosh, also have experience with IBM. Single and in good health.

REFERENCES:

Mr. Robert Holt
Political Fundraiser and Independent Landman
#1 Willow Court
Midland, Texas 79705
(915) 682-4422

Mrs. Barbara Tom Jowell
Political Fundraiser for ART
911 Citation
Midland, Texas 79705
(915) 682-1468

Mr. Hampton Hodges
U.S. Congressional Candidate
Hwy 195
Paris, Texas 75460
(214) 784-9529

Mr. Kelley Rogers
Rt.1 Box 109A
Simms, Texas 75574
(214) 543-2355

AMY B. BOLLMAN

629 "E" Street N.E.
Washington, D.C. 20002
(202) 544-5315

EDUCATION

OREGON STATE UNIVERSITY Corvallis, Oregon; Bachelor of Science in Liberal Arts Major: Political Science Graduated August 1990. Accumulative G.P.A. 3.89. Degree completed in three years.

WESTERN OREGON STATE COLLEGE Monmouth, Oregon; Summer School 1989

CHEMUKETA COMMUNITY COLLEGE Salem, Oregon; Summer School 1988

DALLAS HIGH SCHOOL Dallas, Oregon; 1987 Accumulative G.P.A. 3.98

ADVANCED POLITICAL SCIENCE COURSES

Public Opinion and Polling
Political Parties & Elections
Professors Assistant for teaching
American National Government
Politics & Government in
Central America

Political Data Analysis
Presidential Politics
Politics & the Media
Congress & the Presidency
State Government and
Politics

EMPLOYMENT

February 1991-
Present

Senator Mark O. Hatfield; Washington, DC
Staff Assistant/Receptionist:
Responsible for acting as hostess, greeting constituents and dignitaries visiting the Senator's office. Answered and responded to hundreds of telephone calls daily on eight incoming telephone lines. Worked with the White House and other congressional agencies to coordinate and schedule V.I.P. tours for constituents and guests of the Senator. Organized and scheduled room reservations for the Senator, staff and various organizations to conduct meetings and receptions. Corresponded with constituents on behalf of the Senator, answering requests for photographs, information on Congress and the State of Oregon. Kept detailed computer records of all correspondence with constituents and committees. Responsible for recording and distributing grant announcements on a daily basis.

AMY B. BOLLMAN

June 1990-
December 1990

Senator Mark O. Hatfield; Salem, Oregon
Internship which led to employment:
*Campaign Office:
Responded to campaign contributors on the Senator's behalf by thanking them for financial support and volunteer efforts.
Organized and itemized deposit records for F.E.C. reports and campaign records.
Assisted in organizing the Senator's "swing trip" events. Attended Polk County Republican Central Committee meeting on the Senator's behalf to update them on campaign progress and to encourage networking.

June 1990-
August 1990

*Field Office:
Responded to constituent inquiries on the Senator's behalf by contacting federal and local agencies to research constituent concerns over various issues. Assisted in the recordkeeping process within the office which included keeping records up-to-date and in order. Created and distributed a letter to high school principals in Oregon advocating the importance of the National Peace Essay Contest which is sponsored by the National Institute of Peace, an organization the Senator strongly supports and helped to found.

March 1990 -
June 1990

Kennedy Research Group; Salem, Oregon
Internship: Conducted in-depth personal interviews for public opinion research, Assisted in designing survey questionnaires and field testing them, Assisted in data analysis and writing reports from findings of public opinion surveys, Worked extensively with Oregon Student Lobby to design and redraft a public opinion survey of students attending schools in the State System of Higher Education.

June 1988 -
August 1988

Nordstrom; Salem, Oregon
Sales Associate: Brass Rail
Prepared displays, Inventoried stock
Attended Fall Fashion Seminar in Portland, Worked to promote good public relations.

AMY B. BOLLMAN

HONORS AND AWARDS

Graduated with Highest Honors
August 1990
National Deans List 1989
Outstanding College Students
of America 1989
OSU Deans List and Honor Roll
Phi Kappa Phi Honorary

ACTIVITIES

Member of Kappa Kappa Gamma Sorority
Personnel Representative 1989-90
Alpha Gamma Delta
(Inter-sorority Relations)
Committee Head
Membership Committee
Chairman: Officer Selection Committee

REFERENCES Available Upon Request

SPECIAL SKILLS

Computer Classes
WordPerfect
Lotus 1-2-3
Computer Skills
(IBM & MACINTOSH)
Foreign Language
(French: Four Years)

VOLUNTEER WORK

Fundraiser for Oregon
Heart and Lung Assoc.
Work with under-privileged
children for Y-Round
Table Big Brother/Sister
Program 1988-89

Steven A. Bowers

Present Address:

2442 Tunlaw Road N.W.
Washington, D.C. 20017
(202) 337-2082

Permanent Address:

9400 Craig Drive
Overland Park, KS 66212
(913) 381-2926

OBJECTIVE

POSITION IN GOVERNMENT, in which I would gain necessary learning experience and be exposed to considerable political activity while lending my dedication and press office skills to the Bush Administration

EXPERIENCE

INTERN-EXECUTIVE SECRETARIAT

May 1991-August 1991

DEFENSE BASE CLOSURE AND REALIGNMENT COMMISSION, Washington, D.C.

- *Drafted Chairman's correspondence in reply to Congressional, Intergovernmental and Constituent inquiries
- *Prioritization and routing of incoming correspondence to the Commission
- *Organization and maintenance of public document files

ASSISTANT TO THE DIRECTOR OF OUTREACH COMMUNICATIONS

PRESS ASSISTANT

August 1990-December 1990

REPUBLICAN NATIONAL COMMITTEE, Washington, D.C.

- *Assisted the Director in the RNC's effort to elect Asian, Black and Hispanic candidates on the Congressional, Gubernatorial and State level in the 1990 November elections
- *Answered press inquiries and coordinated interviews for domestic and international press with party spokespersons
- *Compiled individual monthly mailings for the Asian, Black and Hispanic media consisting of nationwide clips highlighting the activities of the RNC's outreach effort
- *Allocated Asian and Hispanic outreach materials to state and local parties and organizations based on increasing Republican minority activity in the area

NEWS SUMMARY EDITOR

May 1990-September 1990

REPUBLICAN NATIONAL COMMITTEE, Washington, D.C.

- *Cut, pasted, printed and delivered RNC Daily News Summary to 200 internal, White House and Congressional readers by 9:30 a.m.
- *Wrote daily summaries of all politically sensitive op-eds and editorials in targeted national syndicates for RNC senior staff
- *Followed press coverage of Republican activity nationwide through contacts with state parties and local newspapers for inclusion in mailings sent by the press office to national media outlets

SALES ASSOCIATE

October 1989-June 1990

ABERCROMBIE & FITCH, CO., Washington, D.C.

April 1991-Present

- *Competitive sales with other associates, direction of merchandise onto salesfloor, regulation of stockroom organization

CUSTOMER SERVICE REPRESENTATIVE

June 1987-August 1988

MARSHALL'S, INC., Overland Park, KS

Summer 1989

- *Supervised frontline cashier team, responded and acted upon customer complaints, assisted with store security, internal and external

EDUCATION

THE AMERICAN UNIVERSITY, School of Public Affairs, Washington, D.C.

Declared majors: B.A. Political Science, May 1993

B.A. Justice, May 1993

ACTIVITIES AND ACHIEVEMENTS

- *Volunteer, A Family Easter at the White House 1990
- *Scholarship Director, Alpha Sigma Phi Fraternity, August 1989-January 1990
- *College Republicans, 1988-89
- *Foreign Exchange Student, Youth for Understanding, Finland, July 1986-June 1987

Joanne C. Bradley
One IBM Plaza, Chicago, Illinois 60611

April 8, 1990

Dear Ede:

Thank you for spending time with me to discuss the opening in the Domestic Policy Council. The Domestic Policy Council clearly has significant impact on the directions and health of the United States. I would be very interested in pursuing a position with the Domestic Policy Council in the future. At this time, however, it is not wise for me to interrupt my career or family life.

I understand that you have selected someone to fill this position. I wish them and you much success in the upcoming months, as you prepare for the budget cycle.

Thank you again for your consideration!

Sincerely,



Ms. Ede Holiday
2nd Floor West Wing
The White House
Washington, DC 20500

Joanne C. Bradley
One IBM Plaza, Chicago, Illinois 60611

April 8, 1990

Dear Steve:

Thank you for spending time with me to discuss the opening in the Domestic Policy Council. The Domestic Policy Council clearly has significant impact on the directions and health of the United States. I would be very interested in pursuing a position with the Domestic Policy Council in the future. At this time, however, it is not wise for me to interrupt my career or family life.

I understand that you have selected someone to fill this position. I wish them and you much success in the upcoming months, as you prepare for the budget cycle.

Thank you again for your consideration!

Sincerely,



Mr. Steve Danzansky
Room 231
The White House
Washington, DC 20500

Renee C. Brace

601 Pennsylvania Avenue, North Building, Suite 201
Washington, D.C. 20004
(202) 347-4186 (h) - (202) 225-0869 (w)

PROFESSIONAL EXPERIENCE

9/87- **LEGISLATIVE ASSISTANT**, The Honorable Norman D. Shumway, U.S. House of Representatives, Washington, D.C.

Primary aide for Labor, Health, Education, Judiciary, Social Security and Transportation issues. Counseled Congressman on Select Aging Committee business. Responsibilities include tracking legislation; advising and briefing Member on votes; drafting bills and amendments, floor statements, editorial articles; attending hearings and committee meetings; meeting interest groups; responding to constituent mail.

1/87-8/87 **CASEWORKER**, The Honorable Norman D. Shumway.

Coordinated and facilitated all facets of Congressman's casework requests. Structured a procedure to process cases efficiently and effectively. Served as liaison between constituents and government agencies, including Internal Revenue Service, Immigration and Naturalization Service, Office of Workers Compensation, military personnel offices, and the Office of Personnel Management.

1/86-10/86 **STAFF ASSISTANT**, Committee on Labor and Human Resources, United States Senate, Washington, D.C.

Served as a Staff Assistant on the Subcommittee on Children, Families, Drugs and Alcoholism (Senator Paula Hawkins, R-FL, Chairman). Assisted in research and drafting of committee floor amendments. Attended meetings and hearings, prepared briefing memoranda, composed hearing testimony and original correspondence and handled constituent requests.

8/82-85 **ASSISTANT PERSONNEL MANAGER**, I. Magnin and Company, Costa Mesa, California.

Screened applicants, developed schedules, maintained time sheets and mediated employee disputes.

EDUCATION

SOUTHERN CALIFORNIA COLLEGE, Costa Mesa, California.

Awarded degree of Bachelor of Arts in History/Political Science, May, 1986.
College Republicans, Vice Chairman
Campus Women's Association, member.

THE WHITE HOUSE

WASHINGTON

February 5, 1991

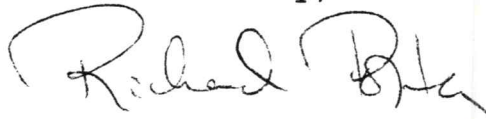
Dear Ms. Brace:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council.

Your background and breadth of experience are indeed impressive. Unfortunately, in considering the requirements of this position, your name was not selected as one of the handful of possible candidates. However, we will keep your resume on file in the event we should hear of another position for which you might be better suited.

Again, thank you for submitting your resume and best of luck in your job search.

Sincerely,

A handwritten signature in dark ink, appearing to read "Richard W. Porter". The signature is fluid and cursive, with a large initial "R" and "W".

Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Renee C. Brace
601 Pennsylvania Ave.
North Building, Suite 201
Washington, D.C. 20004

FREDERICK T. BROWN (Rick)

3151 S. 14th Street
Arlington, VA 22204

(703) 685-6960 (H)

(202) 586-2423 (W)

EXPERIENCE:**October 1989 to Present**

U.S. Department of Energy, Washington, D.C.
Issue Manager for the Office of Energy Research

Serve as senior advisor to the Assistant Secretary for Congressional and Intergovernmental Affairs, on matters related to energy research issues. Responsible for coordinating and developing congressional strategies and policies relating to various energy research projects, including the Super Conducting Supercollider, Human Genome, and Magnetic Fusion. Serve as senior point of contact and direct the political strategy and policy within the Department on critical and sensitive legislative issues.

June 1985 to May 1989

U.S. Department of Housing and Urban Development, Washington, D.C.
Legislative Advisor

Worked directly with the Assistant Secretary for Legislation and Congressional Relations, in developing and coordinating the Department's legislative program. Assisted in maintaining liaison with Congressional committees, other federal agencies and outside interest groups to further the Department's legislative objectives. Tracked, reported on, and proposed legislative responses to legislative initiatives affecting the Department. Served as point of contact for the Department during the passage of "The Fair Housing Act of 1988" and the "Stewart B. McKinney Reauthorization Act of 1988."

August 1984 to June 1985

U.S. Department of Housing and Urban Development, Washington, D.C.
Assistant for Congressional Affairs

Worked with the Deputy Assistant Secretary for Congressional Relations and was responsible for relations between specific Congressional delegations and the Department serving as their focal point for inquiries, communications, general information, and the resolution of constituent programs. Continuously informed Members of Congress on the status of programs and legislative interests of the Department.

*Jackie Knox
Brown*

*Steve May
Tim Coyle*

Frederick T. Brown (continued)**May 1978 to August 1984****Rick Brown and Associates, Washington, D.C.**

Consultant for more than 30 eleemosynary and political campaigns on national, state, and congressional levels. Designed and developed finance plans and strategies, coordinated direct mail programs, including writing copy. Designed, developed, and implemented political action committee solicitation programs.

July 1974 to May 1978**Edward A. Grefe and Associates, Washington, D.C.****Account Executive**

Responsible for developing fundraising and direct mail programs. Organizing fundrasing events and coordinating "High Dollar" fundraising committee activities.

September 1973 to June 1974**Richardson for Governor, Maine****Field Representative**

Responsible for organizing over 75 communities and 5 counties for the campaign.

January 1973 to September 1973**Maine State Republican Committee, Augusta, Maine****Field Director**

Responsible for organizing and training campaign staff. Responsible for informing County Chairman of the activities of the State Committee. Worked with the Republican members of the legislature.

June 1970 to January 1973**F. T. Brown Co., Northeast Harbor, Maine****Store Manager**

Responsible for organizing and managing a hardware and marine store.

EDUCATION:**Ricker College, Houlton, Maine****B.A. History and Political Science 1970****Mount Desert High School, Northeast Harbor, Maine 1966**

THE WHITE HOUSE

WASHINGTON

February 19, 1991

Dear Rick:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to meet with me.

Your background and experience are impressive, but we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, thank you for interest and for taking time to come meet with me. If you don't mind, we will keep your resume on file in the event that other opportunities within the White House become available.

With best regards.

Sincerely,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Mr. Frederick Brown
3151 S. 14th Street
Arlington, VA 22204

STATE OF KANSAS



STATE BOARD OF AGRICULTURE

SAM BROWNBACK, Secretary

DONALD L. JACKA, JR., Assistant Secretary

BIOGRAPHY

*For more information: Carole Jordan
Public Information Officer
(913) 296-3571*

SAM BROWNBACK KANSAS SECRETARY OF AGRICULTURE

Sam Brownback is the tenth Kansan to hold the office of Secretary of Agriculture since the Board of Agriculture's inception in 1873. He was appointed in October 1986.

Secretary Brownback, 33, was reared on a Linn County farm near Parker, where his family still farms. He holds a bachelor's degree in agricultural economics from Kansas State University and a law degree from the University of Kansas.

He was an active Future Farmers of America member, serving as Kansas president and as national vice-president in 1977. In 1978 he was elected president of the Kansas State University Student Body. He served as Farm Director for KSAC Radio in 1979-80.

Before joining the Board, he was a partner in a Manhattan law firm. He also served as instructor and Extension Specialist in Agricultural Law for Kansas State University. He is the author of several articles and publications and co-authored two books on agricultural law.

He currently is serving a second term as a member of the advisory committee of the Export-Import Bank of the United States. He also is a member of the Special U.S. Trade Representative Carla Hills' advisory board on major trade issues.

In September 1990, Brownback will begin a one-year White House Fellowship in Washington, D.C.

Secretary Brownback and his wife, Mary, are the parents of three children.

*KSRA
June 1990*

Question 15 -- Appendix A

1986 - Present Kansas Secretary of Agriculture

1984 - 1986 Partner with the law firm of Stites, Hill, Wilson and Brownback

1983 - 1986 Associated on a part-time basis with Kansas State University as Extension Specialist and Instructor of Agricultural Law.

1982 Graduated from Law School; passed the Kansas Bar Exam and began employment with Stites, Hill and Wilson as an attorney.

1980 - 1982 Law School at the University of Kansas, Lawrence, KS

Summer 1982 Research Assistant for Professor John Peck in the area of Water Law.

Spring 1982 Law Clerk for the Kansas City, Kansas Law Firm of Anderson, Granger, et al.

Fall 1981 Law Clerk for the Lawrence, KS firm of Riling, Norwood, Burkhead and Fairchild.

Spring 1981 Research Assistant for Ron Hamilton, C.P.A. in the area of Farm Estate Planning.

1979 - 1980 Farm Director for KSAC Radio, Manhattan, KS

Summer 1979 Leadership Intern for the National Association of Future Farmers of America, Alexandria, Virginia

1974 - 1976 Kansas State University, received B.S. Degree in Agricultural
1977 - 1979 Economics. Graduated with Honors.

1978 - 1979 Student Body President at Kansas State University.

June 1978 Intern for the U.S. Senate Agriculture Committee.

1976 - 1977 National Vice President for the Future Farmers of America. This office required me to withdraw from college so that I could devote full-time to the position.

Summer 1976 Leadership Intern for Farmland Industries in Kansas City, MO.

1975 - 1976 Intern for KSAC Radio, Farm Department

Summer 1975 Operated a hay hauling service for area farmers at Parker, KS.

1974 - 1975 State President for the Kansas Association of Future Farmers of America.

Graduated from Prairie View High School, LaCygne, KS.

THE UNITED STATES TRADE REPRESENTATIVE
Executive Office of the President
Washington, D.C. 20506

April 5, 1991

Mr. Richard W. Porter, Special Asst. to the President
Executive Sec., Domestic Policy Council
Old Executive Office Building
Washington, D.C. 20501

Dear Richard,

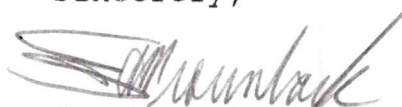
Thank you for your time and interest in me as a candidate for the Associate Director and Deputy Executive Secretary position. I was honored to be considered and thoroughly enjoyed our interaction. I wish the timing were such that it would have worked out. I would have loved the experience, the issues and, hopefully, been of some value as well.

I was sincere in saying I would enjoy assisting you or joining any discussions you are having on issues where my background and/or thoughts would be of some utility. Please let me know if there are such opportunities.

I would have jumped at the job if the time frame could have been worked out.

If you don't mind, I will contact your office to schedule a time to talk about issues and have a chance to get a little better acquainted. Thanks again for your time and interest.

Sincerely,



Sam Brownback
White House Fellow

THE WHITE HOUSE

WASHINGTON

April 2, 1991

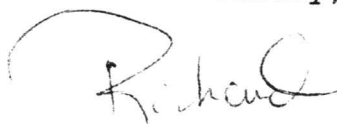
Dear Sam:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to meet with me.

It is too bad that our needs didn't fit better with your timetable because you would have been a terrific addition to our staff. I hope we cross paths again sometime before your fellowship ends.

With best regards.

Sincerely,

A handwritten signature in cursive script that reads "Richard".

Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Mr. Sam Brownback
Office of the United States
Trade Representative
Room 209
600 17th Street, NW
Washington, D.C. 20506

THE WHITE HOUSE

WASHINGTON

October 3, 1991

Dear Jean:

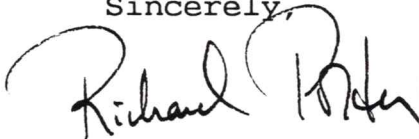
Thank you for your interest in the position of Staff Assistant in the Domestic Policy Council. I appreciate the time you took to meet with me and some of the other staff. Your background and experience are certainly impressive.

I am glad Tony Snow had the good sense to hire you several weeks ago. We were just (finally!) able to fill our staff assistant slot too.

Again, thank you for your interest. I look forward to seeing you around the building.

With best regards.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Porter". The signature is written in a cursive style with a large initial "R".

Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Jean Marie Bunton
4201 Massachusetts Avenue, NW
Apartment 8034
Washington, D.C. 20016

met w/ 8-26

JEAN MARIE BUNTON

4201 Massachusetts Avenue, N.W., 8034
Washington, D.C. 20016
(202) 244-6056

456-7150

PROFESSIONAL EXPERIENCE:

Legislative Assistant, Congressman Arthur Ravenel, Jr., (R-SC), July - November 1990

- Monitored issues relating to arts, education and communications;
- Liaison between federal agencies and constituents;
- Advised congressman on media relations, wrote press releases, newsletters, and one - minute Floor speeches.

Editor, The Bluffton Eccentric, May 1987 - October 1990

- Weekly newspaper 1,500 circulation;
- Launched the start-up newspaper, wrote editorial policy and marketed product;
- Duties included reporting, editing, photography, and layout, using desktop publishing word processing, graphics and pagination programs.

Media Relations Assistant, Rose Hill Polo Club, August 1983 - August 1985

- Wrote press releases, issued media advisories;
- Club liaison to media and patrons;
- Assisted in compilation and production of club publication.

Press Room Assistant, Ladies Professional Golf Association, May 1983 - June 1985

- Researched, wrote player profiles for television commentators;
- Assisted LPGA Public Relations Director with press conferences, wrote daily player/hole/round summaries.

VOLUNTEER EXPERIENCE:

Chairman Communications United Way of Beaufort County, February 1988 - June 1990
Chaired 15-member panel, wrote communications plan, set campaign theme, designed products for print and broadcast media such as PSAs, brochures and campaign video.

Board of Directors United Way of Beaufort County, February 1989 - June 1990

Board of Directors Bluffton Self-Help, Inc., January 1989 - June 1990
Recording secretary; information officer.

Founding Member Board of Directors Bluffton League of Women Voters, February 1988 - June 1990
Publicity Chair, newsletter editor.

Founding Member Board of Directors Bluffton Area Charities, Inc., May 1989 - June 1990
Recording secretary, information officer.

EDUCATION:

Phi Beta Kappa, cum laude, The University of South Carolina, 1987
Bachelor of Arts Journalism

Masters of Arts Candidate in Public Communication, The American University, August 1991,
GPA 4.0/4.0.

Honors: Kappa Tau Alpha Journalism Honor Society
University of South Carolina Presidential Scholar
Voice of Democracy Scholar
Omicron Delta Kappa National Leadership Society
1990 United Way of Beaufort County Distinguished Service Award
1991 Myra E. Barrer Journalism Award - First Runner-Up

Biographical Sketch

Jean Marie Bunton

Jean Marie "Jeannie" Bunton, 25, will receive a master of arts degree in Public Communication with emphasis in government and political communication at The American University, Washington, D.C. in August 1991.

Ms. Bunton, was a Legislative Assistant to Congressman Arthur Ravenel, Jr. (R-SC), with responsibility for legislative issues involving the arts, education, and communications. She also assisted the congressman with media relations.

For three years she edited the weekly tabloid newspaper, The Bluffton Eccentric, which she founded in 1987. Under her leadership, the newspaper became a respected voice in the community. This experience fostered news judgement, sensitivity to the needs of the public, and responsibility for reporting concise, objective information. Weekly deadline pressures taught her how to plan and execute tight schedules. She produced the publication using desktop publishing word processing, graphics and pagination programs. Ms. Bunton became skilled at black and white photography while at the newspaper.

Her voluntary community experience includes chairing a 15-member volunteer panel communications committee for the United Way of Beaufort County. This committee plans and executes a year-round communications program, including the campaign theme, and design of communications tools for print and broadcast media such as public service announcements, brochures, and a video.

Additionally, Ms. Bunton directed public relations for Bluffton Area Charities, Incorporated, a not-for-profit organization in her hometown, Bluffton, South Carolina. She was responsible for establishing press relations, writing press releases and serving as an information officer.

Ms. Bunton is a member of The Republican Communications Association, Kappa Tau Alpha, and Omicron Delta Kappa.

In 1987, Ms. Bunton graduated Phi Beta Kappa, cum laude from The University of South Carolina College of Journalism with a bachelor of arts in advertising and public relations. She lives in Washington, D.C. with her two plants and a polo mallet.

Jean Marie Bunton
References:

Maria Eitel Sheehan, Deputy Director of Media Relations,

Room 121, Old Executive Office Building
The White House
Washington, D.C. 20500

(202) 456-7150

Susan McCormack, Deputy Press Secretary,

Sen. Conrad Burns, Montana
Dirksen Senate Office Building, Room 191
Washington, D.C. 20510

(202) 224-6137

(202) 224-2644

The Honorable Holly A. Cork, S.C. House of Representatives,

3 Row Boat Row
Hilton Head, South Carolina 29928

(803) 734-2978

(803) 842-3344

Fran Smith, Editor,

The Island Packet
Post Office Box 5727
Hilton Head, South Carolina 29938

(803) 785-4293

Barbara Diggs-Brown, Professor Public Communications,

The American University
School of Communication
4400 Massachusetts Avenue, N.W.
Washington, D.C. 20016

(202) 885-1997 office

(301) 588-3851 home

27 Aug. 1991

Dear Richard,

Thanks so much for meeting with me yesterday. I appreciate your time and the opportunity. I'm working on that two bond subscription to the Eccentric. --perhaps a slot on the editorial board!

Regards,
Jeannie Bunton

JANICE L. CALABRESI

501 Slaters Lane, Apt. 816
Alexandria, Virginia 22314
(703) 548-5318

1700 K Street N.W., Suite 901
Washington, D.C. 20006
(202) 822-8138

EDUCATION

THE UNIVERSITY OF CHICAGO LAW SCHOOL, Chicago, Illinois
J.D., 1987

President, University of Chicago Federalist Society
Organized Sixth Annual National Symposium of The Federalist Society on legal theory, with attendance of five hundred.

BROWN UNIVERSITY, Providence, Rhode Island
A.B. in American Civilization, 1982

Administrative Program Coordinator, 1981-82

One of twelve students selected by the Dean of Students to administrate educational and social programs for undergraduates.

Chairman, Board of Resident Counselors, 1980-81

Directed the Resident Counseling Program for fourteen hundred freshmen and supervised one hundred fifty counselors.

Resident Counselor, 1979-81

ADMISSION

Admitted to the Bar of the State of Pennsylvania

EMPLOYMENT

1988-present

The Federalist Society for Law and Public Policy Studies, Washington, D.C.
Lawyers Division Director

Developed and organized legal programs for practicing attorneys in twenty-five major cities; created ten additional chapters; planned and organized national conferences on securities and corporate law, property, and separation of powers with average attendance of five hundred.

1987-88

The Hon. J. Daniel Mahoney, U.S. Court of Appeals, Second Circuit, Milford, CT
Law Clerk

Researched and drafted opinions and bench memoranda; advised on motions and attended oral argument.

Summer, 1986

McKenna, Conner & Cuneo/Pepper, Hamilton & Scheetz, Washington, D.C.
Summer Associate

Drafted legal memoranda, client letters, and briefs in various areas such as regulatory takings, government contracts, labor law, transportation and communications.

Summer, 1985

The Hon. Ralph K. Winter, U.S. Court of Appeals, Second Circuit, New Haven, CT
Law Clerk

Researched and drafted bench memoranda and opinions; attended oral argument and advised on *pro se* motions; worked on two trials in the District of Connecticut over which the judge presided.

1982-1984

Professor Morris L. Cohen, Yale Law School Library, New Haven, CT
Associate in Research

Chaired research project on *Bibliography of Early American Law*, supervising staff of four; researched, wrote and compiled entries for projected six-volume set.

INTERESTS

Reading, fiction writing, photography, tennis.

THE WHITE HOUSE

WASHINGTON

April 2, 1991

Dear Janice:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to meet with us -- twice!

I hope you realize the high regard I have for you -- that's why I picked up the phone to recruit you when the position opened up. But in the final analysis, we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, thank you for interest and for taking time to come meet with me. I will keep an eye out for other opportunities for you in case you decide not to leave all of us behind for New Haven.

With best regards.

Sincerely,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Janice Calabresi
501 Slaters Lane
Apartment 816
Alexandria, VA 22314

ALEXANDRA C. CALDWELL

4858 S. 28th St., A-1
Arlington, Va. 22206
(703) 379-6087

1828 S.E. 9th St.
Ft. Lauderdale, Fl. 33316
(305) 524-5764

OBJECTIVE Entry level position in Congressional office or federal government

EDUCATION **WAKE FOREST UNIVERSITY**, Winston-Salem, NC
Bachelor of Arts, 1986-1990
Major: Communications

ACTIVITIES AND HONORS Dean's List
SOPH Social Society
Chairman of Sorority Homecoming Committee
Steering Committee
1988 Presidential Debate Volunteer
Intramural Sports
Junior League of Fort Lauderdale

EXPERIENCE **Waitress and Manager**, Village Pasta Co., Breckenridge, CO, Fall 1990-Spring 1991
Waited tables; initiated recycling program; managed restaurant

Oregon Outward Bound School, Portland, OR, June 1990
23 day wilderness experiences emphasizing leadership and self-reliance

House Manager, Martha's Vineyard, MA, Summer 1989
Organized social activities; maintained operations for large summer home with frequent guests.

European Study Session, Summer 1988
Academic program involving extensive travel throughout eight countries; journal and thesis for credit

Historic Home Restoration Assistant, Ft. Lauderdale, FL, Summer 1987
Organized fundraising efforts; assisted director in daily operations

Receptionist, Caldwell-McKnight Construction, Ft. Lauderdale, FL, Summer 1986
Responsible for answering phones, greeting clients, filing documents

References

Mr. Van Poole, Chairman
Republican Party
State of Florida
Tallahassee, FL
(904) 222-7920

Congressman E. Clay Shaw
2338 Rayburn Office Building
Washington, D.C.
(202) 225-8398

Mr. Edward D. Stone, Jr., President
EDSA Associates, Inc.
1512 East Broward Blvd.
Ft. Lauderdale, FL 33301
(305) 524-3330

Mr. Thomas B. Evans, President
The Evans Group
1010 Wisconsin Avenue, N.W.
Washington, D.C.
(202) 333-8777

Mr. Frederick Guardabassi
510 Lido Drive
Ft. Lauderdale, FL 33301
(305) 462-3251

E. CLAY SHAW
15TH DISTRICT, FLORIDA

REPLY TO:

□ 2338 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-3026

DISTRICT OFFICE:
1512 EAST BROWARD BOULEVARD
SUITE 101
FORT LAUDERDALE, FL 33301
(305) 522-1800



COMMITTEE:
WAYS AND MEANS
SUBCOMMITTEES:
OVERSIGHT
HUMAN RESOURCES
RANKING MEMBER

Congress of the United States
House of Representatives
Washington, DC 20515

July 18, 1991

*Deb
ring a bell?*

Mr. J. Dorrance Smith
Assistant to the President
for Media Affairs
The White House
Washington, D.C. 20500

REF: Alexandra Caldwell

Dear Dorrance:

I understand that Alexandra (Zanny) Caldwell has applied to your office as a Staff Assistant. I have known Zanny all of her life and have been close friends with her mother and father since I first moved to Fort Lauderdale over twenty-five years ago. I once practiced law with her uncle so I know her quite well.

Zanny, who grew up with my children, has always been an outstanding young lady. She recently graduated from Wake Forest where she was a regular Dean's List Student with a degree in communications. Having come from a political family (her father, George Caldwell, is the former Republican Minority Leader in the Florida Legislature and was most active in the Ford and Bush Campaigns), Zanny would be right at home in the political atmosphere surrounding the White House. Zanny herself was an early Bush supporter and attended the Bush/Dukakis debate at Wake Forest.

Dorrance, I know you get a lot of letters from Members of Congress recommending various people to various positions. I cannot, however, overemphasize my high opinion of Zanny, as I believe she would make an outstanding member of your staff. I would welcome the opportunity to talk personally to you about Zanny.

Sincerely,

Clay
E. Clay Shaw, Jr.
Member of Congress

ECS/mm

P.S. She's a super young lady - I hope you have a spot for her. You'll really like her.

THE WHITE HOUSE

WASHINGTON

October 2, 1991

Dear Alexandra:

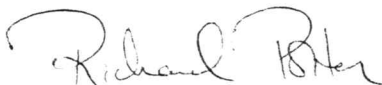
Thank you for your interest in the position of Staff Assistant in the Domestic Policy Council. I appreciate the time you took to meet with me and some of the other staff.

Your background and experience are certainly impressive, however, we have decided to select someone else. We had a difficult time agreeing on which candidate to choose since you and several others would have made a fine addition to the staff.

Again, thank you for your interest and for your patience throughout this process. If you don't mind, I would like to keep your resume on file to be sure you are considered when other opportunities within the White House become available.

With best regards.

Sincerely,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Alexandra C. Caldwell
4858 S. 28th Street A-1
Arlington, VA 22206

JANE WALKER CAMPBELL

20-A South Utah Street
Arlington, Virginia 22206

h) 703/931-6675
o) 202/523-6181

Experience

- 6/89 - **UNITED STATES DEPARTMENT OF LABOR, Washington, D.C.**
Special Assistant to the Assistant Secretary for Policy
Scheduled meetings and briefings for the Assistant Secretary. Coordinated special projects and assignments for the Assistant Secretary. Provided secretarial support to Policy staff when needed. Prepared responses for personal and invitational correspondence. Handled travel arrangements, vouchers and related documents.
- 2/89 - 6/89 **Confidential Assistant to the White House Liaison**
Maintained computer listing of all applicants for political appointments. Scheduled interviews, answered all correspondence, kept applicant and personnel records. Assisted in the preparation and filing of clearance papers for political appointees with the Office of Presidential Personnel.
- 12/88 - 2/89 **Secretary to Bush Transition Staff**
Secretary/receptionist for members of the Bush Transition Staff. Coordinated briefing materials for the Secretary-Designate and her staff. Prepared materials and official documents for confirmation hearing.
- 88 - 12/88 **Special Assistant to the Director of Scheduling and Advance Operations**
Revamped computer program to control and respond to Secretary's invitations. Created and administered accounting and billing system for non-government travel. Published the Secretary's weekly and monthly calendars.
- 11/87 - 1/88 **DOLE FOR PRESIDENT COMMITTEE, Washington, D.C.**
Personal Assistant to the Campaign Chairman
Organized Chairman's office including arrangement of space and computer system. Hired support staff. Developed office procedures and filing system.
- 5/85 - 11/87 **UNITED STATES DEPARTMENT OF LABOR, Washington, D.C.**
Special Assistant to the Secretary
Initiated, researched, compiled, and published Department's first Issues Book. Wrote abridged version of IBM-PC User's Manual. Generated weekly list detailing location of Secretary's immediate staff and Assistant Secretaries. Designed computerized invitation system. Prepared responses for personal correspondence and invitations.
- 5/82 - 4/85 **OFFICE OF THE U. S. TRADE REPRESENTATIVE, Washington, D.C.**
Confidential Assistant to the Executive Assistant
Created, programmed, and updated computer program to record and track invitations to USTR. Reviewed and edited outgoing mail for USTR's signature. Responded to invitations and personal correspondence. Prepared USTR's travel orders and vouchers.
- 1/79 - 4/82 **UNITED STATES SENATOR WILLIAM S. COHEN, Washington, D.C.**
Secretary to the Administrative Assistant
Designed and published weekly column for five district offices. Liaison with Office of Presidential Personnel. Edited Senator's outgoing correspondence.

- 2 -

2/78 - 6/78

WARNER FOR SENATE COMMITTEE, INC., Alexandria, Virginia**Office Manager and Secretary to the Campaign Manager**

Secured office space, ordered furniture, telephones, and office equipment. Created filing system and reviewed outgoing correspondence. Actively assisted press and field operations.

1/77 - 7/77

THE MANAGEMENT GROUP, Washington, D.C.**Secretary to the President and Account Representative**

Planned and implemented fundraising projects including special events and direct mail pieces for Members of Congress and Republican organizations. Generated direct mail packages, dealt with printing firms, and analyzed computer work. Supervised staff of five. Developed filing system, client billings, and office procedures.

2/71 - 12/76

UNITED STATES SENATOR BILL BROCK**Washington, D.C. and Nashville, Tennessee****Secretary to the Administrative Assistant**

Prepared responses for non-legislative correspondence and proofread all outgoing mail. Office manager for staff of 54. Secretary to Campaign Manager for Citizens for Senator Brock during 1976 re-election campaign. Supervised staff, structured filing system, controlled materials distribution, and assisted press and scheduling divisions.

Education

East Tennessee State University
Johnson City, Tennessee

References

Furnished Upon Request

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
03. Resume	Re: Edward Hill Carter; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:
WHORM Cat.:
File Location: Resume File [binder] [1]

Date Closed: 7/30/2025	OA/ID Number: 07137-005a
FOIA/SYS Case #: 2025-0878-F	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

- (b)(1) National security classified information
- (b)(2) Release would disclose internal personnel rules and practices of an agency
- (b)(3) Release would violate a Federal statute
- (b)(4) Release would disclose trade secrets or confidential or financial information
- (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
- (b)(7) Release would disclose information compiled for law enforcement purposes
- (b)(8) Release would disclose information concerning the regulation of financial institutions
- (b)(9) Release would disclose geological or geophysical information concerning wells

Deed of Gift Restrictions

- C(1) Closed by Executive Order 13526, governing access to national security information
- C(2) Closed by statute or by the agency which originated the information
- C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
- PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

EDWARD HILL CARTER

211 North Union Street, Suite 100
Alexandria, Virginia 22314
(703) 683-5811

EMPLOYMENT EXPERIENCE:

December 1989-
Present

Blenheim Capital Partners, Inc., Alexandria, Virginia
Founded Sub Chapter S Corporation in order to participate as a principal and general partner with other partners and corporations in the acquisition and development of real property with an emphasis on the rehabilitation and redevelopment of "in-fill" properties.

September 1987-
November 1989

Walker and Dunlop, Inc., Washington, D.C.
Commercial Mortgage Banker: Responsibilities included the origination, structure and placement of commercial real estate project financings for developers with foreign and domestic banks, insurance companies and pension funds.

April 1983 - June 1987

Chemical Bank, New York, New York

• September 1985
June 1987

Corporate Banking Officer: Utilities Unit-Special Industries Division (formerly Energy & Minerals). Account officer on team responsible for providing commercial and investment banking services to the Bank's electric and gas utility relationships and prospects in the Mid-West and Southwest regions of the United States. In this capacity, team Agented and Syndicated financing transactions totalling over \$1 billion.

• March 1984 -
September 1985

Corporate Banking Officer: North and South America Petroleum Unit-Energy & Minerals Division. Following completion of the Bank's Management Training Program, asked to join the Unit responsible for the coordination of the Bank's major multinational oil company relationships. Following duties as credit analyst for the Unit, was assigned as an account officer on team responsible for the Bank's worldwide relationship with Exxon and Royal Dutch Shell and was selected to assist the Division's Chief Credit Officer in representing the Bank in the Dome Petroleum debt restructuring negotiations.

• April 1983 -
March 1984

Management Training Program. Competitive and intensive course study in accounting, economics, finance and credit analysis.

April-July 1982

Prescott Bush for Senate, Fairfield, Connecticut

Assistant Finance Director: In charge of out of state fundraising activities for U.S. Senate challenger. Coordinated and arranged out of state fundraising receptions, working with political and business leaders throughout the nation. Responsibilities included: advancing trips, travelling with the candidate and organizing contributor follow-up.

May-December 1981

Coleman for Governor, Richmond, Virginia

Assistant Finance Director: Coordinated all elements of a sophisticated fundraising program with primary assignment to cover one-half of the state and Washington, D.C. corporate representatives. Worked directly with Finance Committee members and organized major donor receptions featuring Vice-President George Bush and Senate Majority Leader Howard Baker. In addition, participated in an innovative television project and assisted with direct mail and telephone fundraising efforts.

March-May 1981

Johnston, Lemon and Company, Inc., Washington, D.C.

Trading Clerk: Executed stock trades and responsible for daily record keeping.

September-
December 1980

National Republican Senatorial Committee, Washington, D.C.

Finance Staff: Raised funds for Republican Senate candidates by contacting corporate political action committees and trade associations throughout the nation by telephone.

Summers
1976-1979

Summer jobs during college included management of a lawn service and work as a ranch hand in Wyoming.

EDUCATION:

1976-1980

The University of Virginia, Charlottesville, Virginia.
B.A. in History, May, 1980

1963-1976

St. Christopher's School, Richmond, Virginia, graduated 1976.

PERSONAL:

Date of Birth: (b) (6)

Interests: Competitive sports, skiing, photography and travel.

Affiliations: *The University of Virginia Students Aid Foundation* (athletic scholarship organization) -District Representative; *St. Anthony Alumni Assoc. of Virginia* (college fraternity alumni organization) -Board of Directors; and *The Capital Club* (Washington area professional/social organization) - President-Emeritus.

BLLENHEIM CAPITAL PARTNERS

Richard + Ned met on 6-10-91

May 22, 1991

Mr. Richard W. Porter
Special Assistant to the President
Executive Secretary, Domestic Policy Council
The White House
Washington, D.C. 20503

Dear Richard:

You made the mistake while looking at my house on Queen Street (I'm the guy who knew the Kippens) a few months back of giving me your card, hence my writing you. Actually, I met with Tom Scully, who's a friend from college, a few weeks ago at his office at the OEOB in order to get some "career counseling" and as we were discussing the set up at the White House, Roger Porter's name came up and that reminded me of your card, which I had been carrying around in my wallet, which led to your name coming up and Tom saying he knew you, etc.

To make a long story short, despite finally getting a contract on my house on Queen Street, my growing apprehension regarding the near term (two to four years) outlook for the real estate business has prompted me to reevaluate my professional plans in both the current and long term contexts. This analysis has rekindled my interest in returning to the "professional" political world and I am currently in the process of investigating what opportunities might exist for me. In this regard, Tom has very nicely made some phone calls on my behalf and has provided me with some leads. Knowing that such an effort requires a full court press, I thought that I would contact you with the hope that you would agree to meet briefly with me at your convenience, as I would most appreciate any advice and ideas that you might have regarding both the general and, if possible, specific directions that I might pursue. For your reference, I have enclosed a copy of my resume.

I will call your office in the next few days in order to see if a meeting can be arranged. Thank you.

Sincerely,



Edward H. Carter

CC: Thomas A. Scully

BLLENHEIM CAPITAL PARTNERS

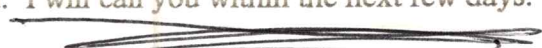
August 1, 1991

Mr. Richard W. Porter
Special Assistant to the President
Executive Secretary, Domestic Policy Council
The White House
Washington, D.C. 20503

Dear Richard:

When I last met with you in the middle of June, I was getting ready to head down the aisle and join you in the ranks of the betrothed. Well, it has been one month since I got married and after an extended honeymoon, it's back to reality and the continuation of my efforts to find a position in the Administration.

Upon my return from my trip, I found a White House Personnel Application form in my "In" box at the office. I do not know whether you or Tom Scully were responsible for them sending me one, but in any case, thank you. In this regard, please find enclosed a copy of my completed application form. Not knowing how specific one should get in designating areas of interest within the Administration, I tried to give a general overview of my work experience in such a way that it could apply almost in any Department or Agency. I believe the next step for me would be to arrange an interview with White House Personnel, while at the same time looking for contacts within the Departments and Agencies themselves. Any additional advice and assistance that you could provide in this regard would be most appreciated. I will call you within the next few days. Thanks again for your help.



Sincerely,


Edward H. Carter

Copy for RWP

BLENHEIM CAPITAL PARTNERS

July 31, 1991

Mr. Chase Untermeyer
Assistant to the President
and Director of White House Personnel
Office of Presidential Personnel
The White House
Washington, D.C. 20500

Dear Mr. Untermeyer:

Please find enclosed my completed Office of Presidential Personnel application form and my resume, as you requested. Thank you for sending the application to me and I look forward to speaking with someone in your office regarding my desire to serve in the Bush Administration.

Sincerely,


Edward H. Carter

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
04. Form	Chase Untermeyer to Edward Hill Carter, Re: Background information; Personally Identifiable Information redacted. (1 pp.)	06/29/92	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:
WHORM Cat.:
File Location: Resume File [binder] [1]

Date Closed: 7/30/2025	OA/ID Number: 07137-005a
FOIA/SYS Case #: 2025-0878-F	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

(b)(1) National security classified information
 (b)(2) Release would disclose internal personnel rules and practices of an agency
 (b)(3) Release would violate a Federal statute
 (b)(4) Release would disclose trade secrets or confidential or financial information
 (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
 (b)(7) Release would disclose information compiled for law enforcement purposes
 (b)(8) Release would disclose information concerning the regulation of financial institutions
 (b)(9) Release would disclose geological or geophysical information concerning wells

Deed of Gift Restrictions

C(1) Closed by Executive Order 13526, governing access to national security information
 C(2) Closed by statute or by the agency which originated the information
 C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
 PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
 P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

Edward Hill Carter
1 North Union St #100
Alexandria, VA 22314

THE WHITE HOUSE
WASHINGTON

RACCNR:73170
BATCH#:W179

June 29, 1991

Dear Mr. Carter:

On behalf of President Bush, thank you for your desire to serve in his Administration.

So we can begin to process your request, please complete and return this document in the enclosed envelope with a current copy of your resume.

Thank you again for your support of the President and commitment to our country.

Sincerely,



CHASE UNTERMAYER
Assistant to the President
and Director of Presidential Personnel

HOME PHONE: 703-329-0881 (as of 9/15/91- BUSINESS PHONE: 703-683-5811
703-836-1892)

DATE OF BIRTH: (b) (6) SOCIAL SECURITY NO: (b) (6)

1. VOTING ADDRESS (1988) 716 Queen St. Alexandria, Va. 22314
Voted: Yes No ZIP 22314 City of Alexandria COUNTY City of Alexandria PARTY Republican
REGISTRATION Republican
CONGRESSIONAL DISTRICT: 8th STATE: Va.

2. If you did not vote in 1988, please explain the circumstances.

3. Please indicate all 1988 campaign/candidate involvement (include the following):

ROLE/POSITION \$ 1,000 Donor (prior to nomination)

SUPERVISOR/CONTACT _____ TELEPHONE NUMBER: _____

4. Please indicate other campaign or political activities in which you have been involved over the past several years. (Please be specific and include contacts with telephone numbers).
PLEASE REFER TO ATTACHED

Please indicate the Department/Agency in which you are interested and your area(s) of expertise:

PLEASE REFER TO ATTACHED

DEPARTMENT/AGENCY _____ POSITION _____ EXPERTISE _____
(Attach an additional sheet if necessary)

Edward H. Carter (Continued)

4. During the period 1980-1982, I held full time, paid positions on the finance staffs of the campaign organizations listed below (please refer to resume attached, as well). As several years have elapsed since my association with the individual contacts listed, I am unable to provide all of their telephone numbers. In the interest of time; however, I have provided their names and will make every effort to locate these individuals, if necessary.

1980 **National Republican Senatorial Committee**, Washington, D.C

Position: Finance Staff

Supervisor / Contact: Senator John Heinz (Chairman) (Deceased)
Bob Moore (Director)

1981 **Coleman for Governor**, Richmond, Virginia

Position: Assistant Finance Director

Supervisor / Contact:

Marshall Coleman (Candidate) (703-847-5810)

Lawrence Lewis, Jr. (Finance Committee Co-Chairman) (804-648-5033)

Henry L. Valentine, II (Finance Committee Co- Chairman) (804-780-2007)

Anson Franklin (Campaign Manager)

Chuck Tyson (Finance Director) (Deceased)

1982 **Prescott Bush for Senate**, Fairfield, Connecticut

Position: Assistant Finance Director

Supervisor / Contact: S. Prescott Bush, Jr. (Candidate)

Steve Potter (Finance Director)

Betsy Heminway (Deputy Finance Director) (203-869-8141)

1991 **Elect Slaughter for Congress**, 7th Congressional District of Virginia

Have volunteered time and solicited contributions on behalf of D. French Slaughter, III, who is seeking the Republican nomination that, should he win, will enable him to run in a special election this fall for this seat in the U.S. House of Representatives. This seat is currently occupied by his father, who is retiring due to health reasons.

Supervisor / Contact: D. French Slaughter, III (804-295-6828)

Edward H. Carter (Continued)

5. A generalist by nature, I feel that one of my major strengths is the ability to quickly and thoroughly understand the subject at hand and the capacity to utilize this knowledge in order to achieve an objective. As a political fundraiser, this involved a complete knowledge of campaign issues and the ability to effectively communicate these to the campaign's potential donors, be they political "professionals" (e.g. political action committee representatives) or the general public, as well as, to provide feedback from this constituency to the candidate and the campaign staff. Having completed the management training program of a major money center bank, Chemical Bank, I have utilized the varied skills acquired during that valuable experience throughout my business career. As a corporate banking officer with the Bank's energy finance division, initially in international oil and gas and then in domestic electric utility finance, this area required my rapid understanding of the technical aspects of these industries in addition to a thorough grasp of the geo-political, economic and regulatory issues effecting them. My experience in real estate finance and development and the inherent project orientation of this business has further enhanced and utilized these skills.

While financial services has constituted a large part of my professional background, I have found one of the most rewarding and interesting elements of this experience to be the examination of global macroeconomic factors and political policies and events which influence the markets for specific financial products and real property investments. This "big picture" outlook has not only inured to my benefit in my professional life, but it has also has provided me with a great deal of enjoyment in the observation of world events. Thus, with a generalist prospective and a personal interest in policy, I feel my professional expertise could apply to many Departments and Agencies within the Bush Administration: among these, the Departments of Commerce, Transportation, Housing and Urban Development, and Treasury are of particular interest.

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
05. Resume	Re: Edward Hill Carter; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:
WHORM Cat.:
File Location: Resume File [binder] [1]

Date Closed: 7/30/2025 **OA/ID Number:** 07137-005a

FOIA/SYS Case #: 2025-0878-F **Appeal Case #:**
Re-review Case #: **Appeal Disposition:**
P-2/P-5 Review Case #: **Disposition Date:**

AR Case #: **MR Case #:**
AR Disposition: **MR Disposition:**
AR Disposition Date: **MR Disposition Date:**

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

- (b)(1) National security classified information
- (b)(2) Release would disclose internal personnel rules and practices of an agency
- (b)(3) Release would violate a Federal statute
- (b)(4) Release would disclose trade secrets or confidential or financial information
- (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
- (b)(7) Release would disclose information compiled for law enforcement purposes
- (b)(8) Release would disclose information concerning the regulation of financial institutions
- (b)(9) Release would disclose geological or geophysical information concerning wells

Deed of Gift Restrictions

- C(1) Closed by Executive Order 13526, governing access to national security information
- C(2) Closed by statute or by the agency which originated the information
- C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
- PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

EDWARD HILL CARTER

211 North Union Street, Suite 100
Alexandria, Virginia 22314
(703) 683-5811

EMPLOYMENT EXPERIENCE:

December 1989-
Present

Blenheim Capital Partners, Inc., Alexandria, Virginia
Founded Sub Chapter S Corporation in order to participate as a principal and general partner with other partners and corporations in the acquisition and development of real property with an emphasis on the rehabilitation and redevelopment of "in-fill" properties.

September 1987-
November 1989

Walker and Dunlop, Inc., Washington, D.C.
Commercial Mortgage Banker: Responsibilities included the origination, structure and placement of commercial real estate project financings for developers with foreign and domestic banks, insurance companies and pension funds.

April 1983 - June 1987

Chemical Bank, New York, New York

- September 1985
June 1987

Corporate Banking Officer: Utilities Unit-Special Industries Division (formerly Energy & Minerals). Account officer on team responsible for providing commercial and investment banking services to the Bank's electric and gas utility relationships and prospects in the Mid-West and Southwest regions of the United States. In this capacity, team Agented and Syndicated financing transactions totalling over \$1 billion.

- March 1984 -
September 1985

Corporate Banking Officer: North and South America Petroleum Unit-Energy & Minerals Division. Following completion of the Bank's Management Training Program, asked to join the Unit responsible for the coordination of the Bank's major multinational oil company relationships. Following duties as credit analyst for the Unit, was assigned as an account officer on team responsible for the Bank's worldwide relationship with Exxon and Royal Dutch Shell and was selected to assist the Division's Chief Credit Officer in representing the Bank in the Dome Petroleum debt restructuring negotiations.

- April 1983 -
March 1984

Management Training Program. Competitive and intensive course study in accounting, economics, finance and credit analysis.

April-July 1982

Prescott Bush for Senate, Fairfield, Connecticut

Assistant Finance Director: In charge of out of state fundraising activities for U.S. Senate challenger. Coordinated and arranged out of state fundraising receptions, working with political and business leaders throughout the nation. Responsibilities included: advancing trips, travelling with the candidate and organizing contributor follow-up.

May-December 1981

Coleman for Governor, Richmond, Virginia

Assistant Finance Director: Coordinated all elements of a sophisticated fundraising program with primary assignment to cover one-half of the state and Washington, D.C. corporate representatives. Worked directly with Finance Committee members and organized major donor receptions featuring Vice-President George Bush and Senate Majority Leader Howard Baker. In addition, participated in an innovative television project and assisted with direct mail and telephone fundraising efforts.

March-May 1981

Johnston, Lemon and Company, Inc., Washington, D.C.

Trading Clerk: Executed stock trades and responsible for daily record keeping.

September-
December 1980

National Republican Senatorial Committee, Washington, D.C.

Finance Staff: Raised funds for Republican Senate candidates by contacting corporate political action committees and trade associations throughout the nation by telephone.

Summers
1976-1979

Summer jobs during college included management of a lawn service and work as a ranch hand in Wyoming.

EDUCATION:

1976-1980

The University of Virginia, Charlottesville, Virginia.
B.A. in History, May, 1980

1963-1976

St. Christopher's School, Richmond, Virginia, graduated 1976.

PERSONAL:

Date of Birth: (b) (6)

Interests: Competitive sports, skiing, photography and travel.

Affiliations: *The University of Virginia Student Aid Foundation* (athletic scholarship organization) -District Representative; *St. Anthony Alumni Assoc. of Virginia* (college fraternity alumni organization) -Board of Directors; and *The Capital Club* (Washington area professional/social organization) - President-Emeritus.

THE WHITE HOUSE

WASHINGTON

April 17, 1991

Dear Robert:

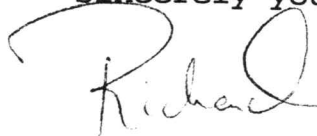
Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to make the long trip down here to meet with us.

I have a high regard for you and your abilities, and I think you would have been an excellent fit for this office. But, in the final analysis, we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, thank you for taking the time to come meet with us. I look forward to working with you in the future. Let me know how your talks with Roger are going too.

With best wishes.

Sincerely yours,

A handwritten signature in cursive script that reads "Richard".

Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Mr. Robert Charles
97 Montgomery Street
Bridgeport, CT 06605

STEPHEN J. CHISHOLM
917 Pine Street
Philadelphia, PA 19107
(215) 627-5282

EDUCATION

TEMPLE UNIVERSITY SCHOOL OF LAW, Philadelphia, Pennsylvania.

Degree: J.D. - May, 1991.
Honors: The Brehon Law Society; Dean's List Student.
Activities: The Temple University School of Law Moot Court Competitions; The Temple University School of Law Food Stamp Action Project; The Temple University School of Law Elderly Law Project; The Temple University School of Law Environmental Law Council; contributing writer to the Temple University School of Law student newspaper--The Temple Law Reporter; Law Foundation Scholarship Award Recipient; Volunteer for Law Day and related programs providing pro bono legal services to the residents of North Philadelphia; founding member of local chapter of the Lawyers and Law Students Alliance for Nuclear Arms Control; and The National Lawyers Guild.

BOWDOIN COLLEGE, Brunswick, Maine.

Degree: B.A. - May, 1981 (cum laude in Government).
Major: Department of Government and Legal Studies; minor in the Department of History. Further concentration in English Literature and Psychology.
Honors: Graduated with Honors in government major; Dean's List Student; Outstanding Student Award in Constitutional Law; Highest Honors for Senior Thesis concerning the politics of "The New Right."
Activities: Chairperson of Bowdoin College Campaign Committee for major party's presidential candidate for 1980 election and for U.S. Senate candidate's campaign in 1978. The Bowdoin Political Forum -- Treasurer for two academic years, President as senior; Varsity Basketball team member (Division III College Athletics); contributing writer and announcer for the news division of the college's radio station serving Southern Maine (WBOR); Intercollegiate Debate participant and organizer; contributing writer to the Bowdoin College Student newspaper -- the Bowdoin Orient (the oldest continuously published college weekly in the United States); Organizer of Bowdoin's Red Cross related activities.

UNIVERSITY OF ST. ANDREWS, St. Andrews, Scotland.

Degree: Junior Year Abroad, 1979-1980. (Highest distinction in all courses).
Major: British Politics Department; minor work in Ancient History and Scottish History.
Honors: Outstanding Student Award in British Politics Course. Highest Academic Honors Student Award for receiving highest distinction in all courses (perfect 4.0 G.P.A.).
Activities: University of St. Andrews Political Action Society Vice President; coordinated overseas students - "Political Awareness in Britain" seminar; University of St. Andrews Orienteering and Mountaineering Club Vice President; club golf team member; club basketball team member; active in a variety of University and local Scottish charities.

ROCKLAND DISTRICT HIGH SCHOOL, Rockland, Maine

Degree: Diploma -- June, 1977 (with Highest Honors; Valedictorian).
Major: College Preparatory program.
Honors: Valedictorian; National Honor Society Member; Honor Graduate; AFS (American Field Service) International Scholarship Student Abroad to West Germany, 1976, attended two West German public high schools (**Krefeld West German Public School** and **Affalterbach West German General School**). Highest Honors in all courses at both German high schools. Recipient of Cornell University's "Outstanding High School Students of American Scholarship" award program. DIRIGO Boy's State Member.
Activities: High School Student Senate president (Two major accomplishments as Student Senate President: change in diploma course delineation and Student representation on local school board); State Student Senate Treasurer; Class President each year; Varsity Debate Club President and member of the NFL (National Forensic League); Varsity Basketball -- All New England Honorable Mention, All State of Maine, and captain for two seasons. Other Varsity letters in Football, Track, and Baseball. Red Cross Board of Directors, State of Maine, 1975-1980 (only student ever so appointed by governor). Further participation in a variety of high school organizations and local charities including--organizing students against drinking and driving program; active in several church programs; President of Pep Club; President of local Key Club International.

WORK EXPERIENCE

Law Clerk

CIGNA Corporation, Corporate Law Department, Employment and Labor Law Unit, Philadelphia, Pennsylvania, March 1990 to Present.

Conducted legal and factual research on employment law related litigations. Drafted memoranda, briefs, and related trial motions on large scale labor cases and administrative proceedings. Significant law clerk experience on large-scale employment litigations and administrative EEOC proceedings involving sex discrimination lawsuits, age discrimination cases, cases involving race and national origin, and employee defamation cases. Additional legal research, factual research, and administrative responsibility on numerous labor law related matters, including employer/employee relations issues, health care law, ERISA and employee benefits, and assisting and advising CIGNA's in-house human resource group and public relations group of matters of labor law and company policy. Extensive research in connection with assisting human resource division with the implementation and interpretation of company policies and procedures in connection with hiring practices and employment terminations.

Summer Associate and Law Clerk

Baskin, Flaherty, Elliott & Mannino, Philadelphia, Pennsylvania, 1987-1988.

Drafted and researched legal briefs, motions, and other forms of legal memoranda; extensive drafting and legal research experience in areas of large-scale toxic torts and environmental litigation. Further analytical organizational responsibility on a variety of major commercial litigations. Extensive experience in the litigation department. Additional legal research and drafting work in the areas of labor law and employment law, contract, tax, personal injury, trusts and estates, bankruptcy, real estate and other substantive areas of the law in all departments. Participated in a variety of the firm's pro bono projects. Assisted in the direction and management of the legal assistant program with relating administrative and professional recruitment experiences. (Have received offer as associate attorney upon completing my legal education.)

Summer Associate

Potter, Anderson & Corroon, Wilmington, Delaware, 1986 summer.

Researched and wrote legal memoranda, motions, and briefs in a variety of areas; concentrated work involving drafting of skeleton briefs in asbestos litigation; memoranda on a variety of discovery-related issues; summary judgement motion drafting; extensive research in probate area involving large will contest; research and memoranda on a variety of corporate and labor law and employment law matters; client contact throughout summer program. Work exposure to all firm departments.

Law Clerk

Maine State Supreme Judicial Court, Knox County Courthouse, Rockland, Maine, 1985 summer.

Law clerk to Justice David A. Nichols, Assistant Chief Justice of the Maine State Supreme Judicial Court. Work responsibilities included: legal research and drafting bench memoranda and draft opinions for the court. Research work included both civil and criminal cases. Extensive research in the area of state constitutional law--including contributing research and drafting for the Justice's Law Review works on the subject.

Senior Legal Assistant (Real Estate Department)

Venable, Baetjer and Howard, Baltimore, Maryland, 1984-1985.

Organizational and administrative responsibility in assisting attorneys with closings and related matters ranging from condominium and hotel settlements to the administration of housing associations including labor relations, and tasks related to real estate syndication projects. Conducted legal research and factual research on a variety of real estate and real property related issues. Primary administrative responsibility for department commercial construction litigation projects: including the supervising of twelve part-time paralegal employees. Only legal assistant to be appointed to a firm standing committee -- department liaison for the firm's quality control committee. Human resource, administrative and management responsibilities including creating and conducting training sessions for legal assistants, hiring and supervision of legal assistants.

Legal Assistant (Litigation Department)

Schnader, Harrison, Segal & Lewis, Philadelphia, Pennsylvania 1981-1983.

Independent analytical and organizational responsibility on a variety of major commercial litigations ranging from antitrust, franchisee, environmental cases to securities and products liability--torts matters (including mass toxic torts). Extensive experience in asbestos litigation defense areas, including major responsibility in assisting attorneys with the answering of interrogatories and in the drafting of answers to complaints. Substantive experience in the computerization process of documentation in large-scale multidistrict litigations. Interviewing, hiring, training, and supervision of legal assistants.

ADDITIONAL INFORMATION

Numerous societal endeavors: volunteer work for the State of Maine Department of Public Health; field worker for Philadelphia's Electoral Commission--The Committee of Seventy; volunteer work for the Philadelphia Support Center for Child Advocates; and for Baltimore City in CINA (Child in Need of Assistance) cases; volunteer for WOAR and MOAR (Women/Men Organized Against Rape); volunteer for a variety of programs designed to assist the homeless and indigent and the elderly. volunteer for the Red Cross; volunteer for Amnesty International; volunteer for Greenpeace and volunteer for The Wilderness Society.

Numerous cultural endeavors: volunteer fundraiser for the Pennsylvania Ballet; active supporter of community theater; class agent for Bowdoin College; volunteer for Bowdoin's Interviewing Committee for prospective students; active alumni member

of American Field Service International Student Scholarship Studies Abroad Program, including interviewing prospective cultural exchange students and host families; active member of University of St. Andrews, Scotland, American Alumni Association; active member of numerous foundations, including the Caledonia Foundation which promotes cultural exchange between Scotland and the United States.

Extensive political campaign experience in national elections including several presidential elections as well as campaign experience in state elections in Maine, Pennsylvania, Maryland, and Delaware with emphasis on the organization and drafting of political strategy briefs, campaign finance law, voting studies, and public speaking; worked on campaign of major party's Pennsylvania gubernatorial candidate; additionally worked on numerous congressional and senatorial campaigns in several states.

Attended **University of Maryland School of Law** for several non-credit courses during 1984-1985, including courses in real estate transactions and trial tactics, legal research and legal methodology, and labor law. Attended numerous courses at **The Paralegal Institute** in Philadelphia in 1981-1982 (having finished paralegal program with a perfect 4.0 G.P.A.). Received Paralegal Certificate in 1982. Sound legal research and writing abilities.

Held full-time jobs during all college and law school academic years--averaging more than forty hours per week; held substantive summer jobs throughout college and law school. Native of Rockland, Maine.

THE WHITE HOUSE

WASHINGTON

October 31, 1991

Dear Mr. Chisholm:

Thank you for your interest in possible employment with the Domestic Policy Council. I appreciate your support for our civil justice reform initiative.

Your background and breadth of experience are impressive, however, all staff positions in the DPC are filled at the present time. We will retain your resume in this office in the event that future openings occur.

In the meantime, we are forwarding a copy of your resume to the Office of Presidential Personnel so that your name will be in the system.

Again, thank you for your interest and best of luck in your job search!

Sincerely,

A handwritten signature in cursive script, appearing to read "Richard W. Porter".

Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Mr. Stephen J. Chisholm
917 Pine Street
Philadelphia, PA 19107

Dean Mr. Porter:

October 20
1991

I am most interested
in joining your Domestic Policy Council.
I know its work and I know its
results. As my resume indicates,
I have worked on a variety of
projects affecting domestic policy
directly in my own small way.

Keep up the good work Sir,
I hope your litigation reform concepts
become a reality for you and the Vice-
President.

Best Regards, Steve Clark

STEPHEN J. CHISHOLM
917 Pine Street
Philadelphia, PA 19107
(215) 627-5282

Dear Sir or Madam:

Enclosed please find a copy of my resume for your review. As my resume indicates, I have had many diverse and substantial educational, work related, and personal experiences.

I have been fortunate to have received several offers of employment as an attorney with some fine large law firms. After long consideration I have determined, however, that I would prefer to utilize my skills by serving in the field of governmental and political affairs. It would be an honor to work with you.

I look forward to hearing from you at your earliest convenience to discuss current job opportunities. Thank you for your time and consideration.

Sincerely yours,



Stephen J. Chisholm

/b

Enclosure

SHANNON CHRISTIAN
722 Gibbon Street
Alexandria, VA 22314
(Home) 703/548-5199 (Office) 202/523-6026

SUMMARY

Diverse and progressively responsible public policy experience at the state and federal level -- emphasis on workforce issues; project management and public affairs experience; advanced degree in public policy.

EXPERIENCE

1988-
Present

OFFICE OF THE SECRETARY OF LABOR, Washington, D.C.

Special Assistant to the Assistant Secretary for Policy: Currently focusing on substance abuse, and work and family policy. Recently completed study of employer-sponsored child care liability risks and the extent to which market barriers prevent employers from obtaining liability insurance. Designed study. Structured and supervised the analysis of responses. Managed the project's two outside contractors, and five task force staff members. Wrote key chapter of Secretary Dole's report to the President. Presented Task Force findings.

Legislative Officer: Responsible for child care and parental leave issues in the Office of Congressional Affairs -- tracking legislation, briefing executive staff. Participated in strategy development sessions defining DOL's child care position, and with preparation of Secretary Dole's Congressional testimony on the President's Child Care Proposal.

Special Assistant to the Deputy Secretary: Tracked and reviewed all DOL child care activities, coordinating and resolving conflicts with other agencies, and ensuring that Secretary McLaughlin's commitments were kept. Devised and implemented Department's plan to provide technical assistance to employers on child care:

- ◆ Successfully redesigned and expanded the Work and Family Clearinghouse, an automated information system enabling the Women's Bureau to provide assistance to employers nationwide on child care and other family-responsive policies.
- ◆ Saved a \$250,000 investment -- Clearinghouse project had been in the works for years, yet was seriously behind schedule and deficient in several fundamental respects. Received Special Achievement Award for Outstanding Performance.

1986-87

JOBS FOR THE FUTURE, Stamford, Connecticut

Determined the status of child care resources in Connecticut through extensive interviews and analysis. Advised Connecticut's Priorities Committee of the Commission on Children. Recommended strategy to improve the child care system in the state.

1982-85

S.K. O'BRIEN AND ASSOCIATES PUBLIC RELATIONS, Washington, D.C.

Project Coordinator: Created system for tracking and evaluating media coverage for clients. Managed national marketing meetings and various promotional projects and events.

EDUCATION

1985-87

HARVARD UNIVERSITY, JOHN F. KENNEDY SCHOOL OF GOVERNMENT

Master of Public Policy, June 1987. Coursework in economics, management, policy analysis, and organizational behavior. Teaching/Research Assistant to Roger B. Porter.

1977-81

CALIFORNIA STATE UNIVERSITY, CHICO

Bachelor of Arts in Economics and International Relations, Highest Honors, May 1981.

THE WHITE HOUSE

WASHINGTON

November 13, 1991

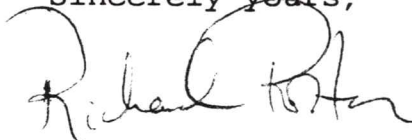
Dear Shannon:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. During the course of our friendship, I have grown to admire your insight and am confident you would offer many great qualities to any position. Our search has been quite lengthy and I apologize for the amount of time it has taken for us to respond.

I have a high regard for you and your abilities, and I think you would have been an excellent fit for this office. But, in the final analysis, we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, I appreciate your taking the time to come in and meet with us. I hope you know that, despite this setback, I will keep trying to help you in your job search.

Sincerely yours,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Shannon Christian
722 Gibbon Street
Alexandria, VA 22314

THE WHITE HOUSE

WASHINGTON

November 26, 1991

Dear Lynn:

Thank you for your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council. I appreciate the time you took to come here and meet with us.

I have a high regard for you and your abilities, and I think you would have been an excellent fit for this office. But, in the final analysis, we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we met would have made a fine addition to this office.

Again, thank you for taking the time to come meet with us and best of luck in your career endeavors.

With best wishes.

Sincerely yours,



Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Ms. Lynn Chu
25 W. 19th Street
New York, NY 10011

I hope we can keep in touch!

LYNN T. CHU
25 West 19th Street
New York, NY 10011
212-620-9009

EDUCATION

J.D., 1982, University of Chicago Law School. Member, New York State Bar.

B.A., 1977, University of Chicago, with Honors from the College and Departmental Special Honors. Major: Geography

EMPLOYMENT

4/85 to present: Co-founder and literary agent, Writers' Representatives, Inc., New York, New York.

10/82 to 1/85: Associate, Rosenman & Colin, New York, New York. General corporate, entertainment, securities and pension law practice.

5/79 to 9/79: Administrative Assistant, Prisoners' Legal Services of New York, Ithaca, New York.

9/77 to 12/78: Editorial Assistant to the Editor-in-Chief, University of Chicago Press, Chicago, Illinois.

Previously: Summer associateships at Mayer Brown & Platt and Rosenman, Colin; biological research assistant at the National Zoological Park, Washington D.C.; editor of geographical publications of the University of Chicago Press.

OTHER

Founding member of the One Hundred Group, a Chinese-American organization chaired by I.M. Pei. Hobbies: Mountain bicycling, hiking, weightlifting, quilting, and an interest in a wide variety of current affairs.

PUBLICATIONS

"Broadway Boycott Turns to Farce," The Wall Street Journal, April 22, 1991.

"Innocents Abroad: The Chimera of the China Market," The Atlantic, October, 1990.

"Time for a New China Lobby," The Wall Street Journal, January 15, 1990.

"Reading Between the Lines," Publishers Weekly, February 17, 1989.

WRITERS' REPRESENTATIVES, INC.

WR
file

LYNN CHU
GLEN HARTLEY

December 2, 1991

25 WEST 19TH STREET
NEW YORK, NY 10011-4202
(212) 620-9009

Mr. Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council
The White House
Washington D.C. 20500

Dear Richard:

Thanks for your note. I'm sure you made the right decision and I earnestly wish you all the very best. Please give my regards to Jay, with whom I was most impressed.

I would be glad to keep in touch, if you're not just being polite. I'm in town occasionally to take care of clients, and would be glad to stand you for a drink.

I am slightly intrigued by the possibility for a book on "The New Paradigm." Any suggestions?

Hey--whatever happened with the Civil Rights Act of 1991, etc.? You're to the left of even a number of card-carrying liberals on this. Cf., Edsall, Chain Reaction. Good thing I'm not there now--no doubt I'd have made myself awfully annoying ping-pong off the Old Executive Office walls about it.

Take care.

Best wishes,



Lynn Chu

P.S. - I hope you enjoyed Bartleby.

Katherine C. Chumachenko
501 Slaters Lane #7
Alexandria, VA 22314
(w) 202-226-2487 (h) 703-548-7618

January 23, 1991

The Honorable Richard Porter
Executive Secretary
Domestic Policy Council
The White House
Washington, D.C. 20500

Dear Richard:

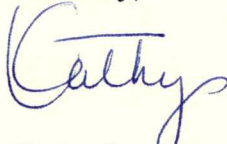
I am sorry that we played telephone tag yesterday and were not able to talk. I hope all is going well with you -- I hear from friends at both Treasury and the White House that you are enjoying your new position and that you are accomplishing a lot of good things -- to be expected from a Chicago grad, of course. Congratulations on all your worthy endeavors! I'm proud of Ede Holiday and Michael Williams as well -- what a great team we had at Treasury!

Which brings me to the reason for my call and letter. I have been on the Hill for about fifteen months now. While I have appreciated the chance to research and write on issues of interest to me, I am considering returning to the Administration if there is an appropriate position available. I would be especially interested in working on international economic policy issues at the White House or an agency.

Enclosed is my resume, as well as a copy of my letter to Ede. Please let me know, Richard, if you are aware of a position that may be opening up in the near future for someone with my background. For example, I have heard that your counterpart on the Economic Policy Council, Olin Wethington, may be losing his deputy. I would also appreciate your following up with Ede.

Thanks in advance. Please give me a call when you have a chance. Best wishes and happy new year to you and Karen!

Sincerely,



Katherine Chumachenko

KATHERINE C. CHUMACHENKO

501 Slaters Lane
Alexandria, VA 22314

(w) 202-226-2487
(h) 703-548-7618

Professional Experience

JOINT ECONOMIC COMMITTEE 1989-date
Economist

- Track and develop legislation on international economic and trade issues for Republican members.
- Write reports and organize hearings on USSR, Eastern Europe, EC, and developing nations.

DEPARTMENT OF THE TREASURY 1989
Senior International Review Officer, Office of Policy Management

- Reviewed all international policy decisions, briefings and regulations submitted to Secretary.
- Worked directly with Secretary, Assistant Secretaries and other agencies to ensure policy coordination.

THE WHITE HOUSE 1988-1989
Associate Director, Office of Public Liaison

- Developed strategies to promote President's foreign and defense policy to private sector institutions.
- Drafted briefing papers and speeches for President, Vice President and Senior Staff.
- Organized Presidential events at the White House and other locations.
- Coordinated White House relations with national and local ethnic organizations.

DEPARTMENT OF STATE 1986-1988
Special Assistant, Bureau of Human Rights

- Drafted reports, testimony and talking points for Secretary, Assistant Secretary.
- Prioritized and managed Bureau projects; acted as liaison with other agencies, Congress and media.

ILLINOIS DEPARTMENT OF COMMERCE 1985-1986
Intern, Office of International Trade

- Wrote manual on export finance and credit risk analysis for small to medium-sized Illinois banks.

U.S. CUSTOMS SERVICE 1984
Special Assistant, Office of International Affairs

- Designed and conducted study of office structure and management, recommended improvements.

UKRAINIAN NATIONAL INFORMATION SERVICE 1982-1984
Director

- Handled all government and media relations for Washington office of non-profit organization.
- Managed budget, fundraising, staff; organized conferences addressed by President, Vice President, Congress.

Education

UNIVERSITY OF CHICAGO 1984-1986
Graduate School of Business - MBA
● Concentrations: International Business, Finance, Public/Non-Profit Management.

HARVARD UNIVERSITY 1985
● Courses in Soviet studies.

GEORGETOWN UNIVERSITY 1979-1982
School of Foreign Service - BSFS

- Major: International Economics -- Finance and Commerce.
- Cum laude, Phi Beta Kappa, Dean's List, National Merit Scholar Finalist, Phi Alpha Theta (History).
- Board of Directors, College Republicans. Vice Chairman, Conference on Atlantic Community.

Other

- Senior Adviser, National Voter Coalitions, Bush-Quayle '88.
- Languages: Ukrainian (fluent), Russian (excellent), Spanish (fair).

Katherine C. Chumachenko
501 Slaters Lane #7
Alexandria, VA 22314
(w) 202-226-2487 (h) 703-548-7618

January 23, 1991

The Honorable Ede Holiday
Secretary of the Cabinet
The White House
Washington, D.C. 20500

Dear Ede:

I am writing to request your advice concerning a possible position in the Bush Administration.

As you may remember, I left Treasury in November 1989 to work for David Malpass at the Joint Economic Committee of Congress. In my position as an Economist on the Committee, I have had the opportunity to analyze and write extensively on a number of economic policy issues in my particular areas of interest, especially the Soviet Union and Eastern Europe. After fifteen months on the Hill, however, I have started to miss working in the executive branch, and have decided to investigate opportunities there.

Before going to Treasury's Executive Secretariat, I served the Reagan Administration in a number of Schedule C positions, including at White House Public Liaison, the State Department and the Customs Service. While working on my MBA at the University of Chicago, I also did freelance writing for the Federal Home Loan Bank Board, the International Boundary Commission, the Ethics and Public Policy Center, and Hudson Institute.

During the Bush-Quayle campaign, I served as a Senior Adviser to National Voter Coalitions, assisting the campaign in its outreach to ethnic groups and traveling to several midwestern and northeastern states to speak on behalf of the campaign.

I would be especially interested in returning to the White House, and will also look into opportunities at State, USTR, IMF, Commerce, Eximbank and AID.

Ede, I would be grateful for any advice you might give me, and for putting in a good word for me at White House Personnel and Presidential Personnel.

Thank you very much. Best wishes!

Sincerely,



Katherine C. Chumachenko

THE WHITE HOUSE

1/27

Dear Kathy-

Thank you for your letter - it was good to hear from you!

I am not at all sure that Todd will be going anywhere, but, just in case, I am passing your resume on to Olin with a good word.

All the best -

Richard

CURRICULUM VITAEDONALD R. COHODESOffice Address:

Blue Cross and Blue Shield Association
676 North St. Clair Street
Chicago, IL 60611
(312) 440-6245

Home Address:

2531 Kenilworth Avenue
Wilmette, IL 60091

Academic Background

Sc.D., Health Services Administration, Harvard University, 1980.

M.A., Public Affairs, University of Minnesota, 1974.

B.A., Economics, University of Michigan, 1971.

Experience

October, 1986 - Present: Administrator, Federal Programs Division, Blue Cross and Blue Shield Association. Responsible for the overall direction of the Association's Medicare operations which includes direct administration of the prime contract (Medicare Part A, \$500M+), and administrative support for all Blue Shield carriers (Medicare Part B, \$900M+). Activities and major functions include: contract negotiations with the federal government on behalf of all Blue Cross and Blue Shield Plans; representation of the interests of the Blue Cross and Blue Shield Plans to Congress, DHHS, HCFA, and the various interest groups concerned with Medicare; management of a core staff of 90 professionals, with an annual direct budget of \$10 million, who oversee all activities of the Association's 46 Blue Cross subcontractors; and design of major administrative and/or policy proposals for Medicare. Additional responsibilities include oversight of the Association's support activity for Blue Cross and Blue Shield Plan involvement with the Medicaid and CHAMPUS programs.

CURRICULUM VITAE

Donald R. Cohodes
Page Two

Experience
(continued)

December, 1984 - Present: Editor, Inquiry, the Blue Cross and Blue Shield Association's Journal of Health Care Organization, Provision, and Financing.

January, 1988 - Present: Member, Robert Wood Johnson Foundation Technical Advisory Committee: The Program for the Uninsured.

November, 1982 - Present: Associate, Department of Health Policy and Management, School of Hygiene and Public Health, The Johns Hopkins Medical Institutions.

October, 1987 - October, 1988: Member, Robert Wood Johnson Foundation Advisory Committee: The Medical Malpractice Program.

May, 1983 - May, 1988: Advisory Board Member, Center for Hospital Finance and Management, The Johns Hopkins Medical Institutions.

December, 1984 - May, 1987: Member, Financing Data Task Force for Chronically Ill Children, DHHS.

September, 1985 - November, 1986: Senior Program Consultant, The Robert Wood Johnson Foundation. Director, Community Programs for Affordable Health Care (CPAHC). Oversaw this \$15+ million grant program sponsored by the Robert Wood Johnson Foundation, and co-sponsored by the American Hospital Association and the Blue Cross and Blue Shield Association. Through CPAHC grants were awarded to community coalitions to initiate projects to contain health care costs.

September, 1982 - September 1986: Executive Director, Policy, Blue Cross and Blue Shield Association. Responsibilities included: the identification and analysis of business and public policy issues facing individual Plans and the Association; oversight of the development of working papers and policy statements, the conduct of briefings for key Plan and Association staff, the preparation of background papers, selected articles, and testimony; and the management of a team of professional analysts.

CURRICULUM VITAE

Donald R. Cohodes
Page Three

Experience
(continued)

March, 1983 - March, 1986: Member, Robert Wood Johnson Foundation Advisory Committee: Program for Research and Development on Health Care Costs.

November, 1982 - March, 1985: Member, DHHS Advisory Board on Capital Formation in the Hospital Industry.

March, 1980 - September, 1982: Associate Director, The Center for Hospital Finance and Management; Assistant Professor, School of Hygiene and Public Health, The Johns Hopkins Medical Institutions. Responsibilities included: teaching; research on case mix, graduate medical education, and capital costs; doctoral student oversight, and general management of the Center.

April, 1981 - September, 1982: State of Maryland, Department of Health and Mental Hygiene. Consultant.

August, 1980 - September, 1982: Member, HCFA Hospice Advisory Board.

March, 1980 - September, 1982: Urban Systems Research and Engineering, Inc. Consultant.

May, 1980 - May, 1981: National Academy of Sciences; Institute of Medicine. Consultant.

1979 - July 1981: Bureau of Health Facilities, HRA, DHHS. Consultant.

1976 - March, 1980: Urban Systems Research and Engineering, Inc., Cambridge, Mass. Senior Analyst. Responsibilities included: the direction and management of 6-12 professionals, coordination of marketing activities, member of corporate management committee, preparation and presentation of reports and findings to the government.

1976 - 1977: Massachusetts Department of Public Health. Consultant.

CURRICULUM VITAE

Donald R. Cohodes
Page Four

1974 - 1975: Illinois Department of Public Health. Policy Analyst. Major responsibilities included: drafting of Certificate of Need rules and regulations; formulation of state HMO regulations; analysis of state Medicaid reimbursement policies; and preparation of legislation and guidelines for a state administered prospective reimbursement system.

1974 - 1975: Southern Illinois University, School of Medicine, Springfield, Illinois. Adjunct Lecturer in the Department of Health Care Planning.

1973 - 1974: InterStudy, Minneapolis, Minnesota. Research Analyst.

1972 - 1973: Social Sciences Research Facilities Center, Minneapolis, Minnesota. Computer Consultant.

CURRICULUM VITAE

Donald R. Cohodes
Page Five

Book Chapters, Monographs,
Thesis, Books

The Pricing of Post-Secondary Education in Minnesota, The Alfred P. Sloan Foundation and the School of Public Affairs, University of Minnesota, April, 1975. Co-author.

Hsiao, William C.L. and Cohodes, Donald R. Toward A Micro Health Planning Model, Office of the Commissioner, Massachusetts Department of Public Health, January, 1977.

A White Paper on Prevention, Massachusetts Department of Public Health, February, 1977. Co-author.

* Cohodes, D.R.; Cerf, C.; and Cromwell, J. Certificate of Need Programs: A Review, Analysis and Annotated Bibliography of the Research Literature. Health Planning Bibliography Series No. 12, USDHEW, PHS, HRA. Publication No. (HRA) 79-14006. November, 1978.

* Institutional Response to Regulation: Certificate of Need and Hospitals. Doctoral dissertation. Harvard University, January, 1980.

* "Certificate of Need Programs: A Review and Prospectus" in Health Planning in the United States: Selected Policy Issues. Institute of Medicine, National Academy of Sciences, January, 1981.

* "The State Experience with Capital Management and Capital Expenditure Review Programs," in Health Capital Issues. BHF, HRA, DHHS, May, 1981.

Cohodes, D. and Kinkead, B. Hospital Capital Formation in the 1980's: Is There a Crisis? Robert Wood Johnson Foundation, Princeton, New Jersey, August, 1982.

* Cohodes, D. and Kinkead, B. Hospital Capital Formation in the 1980's. The Johns Hopkins University Press, Baltimore, June, 1984.

"The Loss of Innocence: Health Care Under Siege" in Health Care and Its Costs, edited by Carl J. Schramm. W.W. Norton, N.Y. April, 1987.

* Designates Peer Reviewed

CURRICULUM VITAE

Donald R. Cohodes
Page Six

Articles, Letters, Reviews,
Editorials

- "FMGs: Exchange Visitor Requirements," Journal of Medical Education, Vol. 50, No. 1, January, 1975.
- Cohen, Alan B.; and Cohodes, Donald R.
"The Review of Electronic Fetal Monitoring Under Certificate of Need." Letter to the Editor, American Journal of Public Health, March, 1980, Vol. 80, No. 3, p. 290.
- * "Problems in Measuring the Costs of Illness," Evaluation and the Health Professions, Vol. 5, No. 4, December, 1982, pp. 381-392.
- * "What To Do About Capital," Hospital and Health Services Administration, Vol. 27, No. 5, September/October, 1982.
- * Cohen, A.B. and Cohodes, D.R.
"Certificate of Need and Low Capital Cost Medical Technology." Milbank Memorial Fund Quarterly, Health and Society, Vol. 60, No. 2, Spring, 1982.
- * "Where You Stand Depends on Where You Sit: Musings on the Regulation/Competition Dialogue," Journal of Health Politics, Policy and Law, Vol. 7, No. 1, Spring, 1982.
- "Review of Capital Needs Study." Health Affairs, Fall, 1982, Vol. 4, pp. 111-115.
- * Cohodes, D. and King, T. "What Ails Our Hospitals? Financial Distress in the 1980's." Hospital and Health Services Administration, July/August, 1983, Vol. 28, No. 4, pp. 7-20.
- "Evolution of Health Planning," Letter to the Editor, New England Journal of Medicine, Vol. 308, #17, April 28, 1983, p. 1037.
- * "Hospital Capital Formation in the 1980's," Journal of Health Politics, Policy and Law, Vol. 8, No. 1, Spring, 1983, pp. 164-172.
- * "Which Will Survive? The \$150 Billion Capital Question," Inquiry, Vol. XX, No. 1, Spring, 1983, pp. 5-11.

* Designates Peer Reviewed

CURRICULUM VITAE

Donald R. Cohodes
Page Seven

Articles, Letters, Reviews,
Editorials
(continued)

* "Cost Shifting: A Modern Myth," Journal of Health Politics, Policy and Law, Vol. 9, No. 2, Summer, 1984, pp. 261-267.

"Is a New Capital Payment Policy Needed?" Modern Healthcare, Vol. 14, No. 8, June, 1984, pp. 178-180.

"The View From Here: The More Things Change, The More Some Things Stay The Same." Vol. 22: No. 2, Summer, 1985. Inquiry. pp. 113-114.

"The View From Here: Doing Well Versus Doing Good." Vol. 22: No. 3, Fall, 1985. Inquiry. pp. 217-218.

* Eby, C. and Cohodes, D. "What Do We Know About Rate Setting?" Journal of Health Politics, Policy and Law. Vol. 10, No. 2: Summer, 1985. pp. 299-327.

* Cohen, A.; Hall, K.C.; and Cohodes, D.R. "Evaluation Readiness: Evaluation Planning Using a Data Inventory Framework," Evaluation and Program Planning, Vol. 8, 1985: pp. 315-326.

"From Person to Patient," Health Affairs, Vol. 4, No. 3: Fall, 1985: pp. 95-99.

"The View From Here: HMO's: What Goes Up, Must Come Down." Vol. 22, No. 4: Winter, 1985. Inquiry. pp. 333-334.

"The View From Here: Where to Health Care Prices?" Vol. 23, No. 1: Spring, 1986. Inquiry. pp. 5-6.

"The View From Here: Catastrophic Health Insurance: A Program in Search of a Problem." Vol. 23, No. 2, Summer, 1986. Inquiry. pp. 109-110.

* "America: The Land of the Free, the Home of the Uninsured." Vol. 23, No. 3, Fall, 1986. Inquiry. pp. 227-235.

"The View From Here: Social Responsibility in Health Care." Vol. 23, No. 3, Fall, 1986. Inquiry. pp. 223.

* Designates Peer Reviewed

CURRICULUM VITAE

Donald R. Cohodes
Page Eight

Articles, Letters, Reviews,
Editorials
(continued)

"The View From Here: Taking a Wrong Turn: Mandated Employment Based Health Insurance." Vol. 24, No. 1, Spring, 1987. Inquiry. pp.5-6.

"The View From Here: AIDS at Home." Vol. 24, No. 3, Fall, 1987. Inquiry. pp. 201-202.

"Capital Pools: Messy, Cumbersome, and Inelegant." Letter to the Editor. Health Affairs. Fall, 1987..Vol. 16, No. 3, pp. 152-153.

"The View From Here: Private Sector Coalitions: A Year and a Day Later." Vol. 24, No. 4, Winter, 1987. Inquiry. pp. 303-304.

"The View From Here: Quality is Where You Find It." Vol. 25, No. 1, Spring, 1988. Inquiry. pp. 6-7.

"The View From Here: PPOs for Medicare?" Vol. 25, No. 2, Summer, 1988. Inquiry. pp. 204-205.

"The View From Here: Competition and Regulation Redux." Vol. 25, No. 4, Winter, 1988. Inquiry. pp. 421-422.

"The View From Here: The Future is Sooner Than You Think." Vol. 26, No. 1, Spring, 1989. Inquiry. pp. 5-6.

CURRICULUM VITAE

Donald R. Cohodes
Page Nine

Government Reports,
Testimony, Conference
Proceedings

Reflections on Canada, the Experience with National Health Insurance, background paper for the Ways and Means Committee of the House of Representatives, U.S. Congress, October, 1973.

"Foreign Medical Graduates," submitted testimony before the Subcommittee on Public Health and Environment of the House of Representatives, U.S. Congress, May 21, 1974. Co-author.

- * Cohen, Alan B. and Cohodes, Donald R. Assessment of an Approach to Evaluation Planning in Region V. Report to the Office of the Regional Director, DHEW, Region V, 3 Volumes, September, 1977.

"Listening to Babies - Benefit Cost Analysis and its Application to Fetal Monitoring." Presented at the 105th American Public Health Association Annual Meeting, November 15-19, 1978, Los Angeles, California.

Cohodes, Donald; Cohen, Alan; Pardini, Alan; and Mulcahy, Elizabeth. Application Batching for Certificate of Need Programs: Problems and Potential. BHP, HRA, DHHS, November, 1979. Presented at the 109th Annual Meeting of the American Public Health Association, Los Angeles, California, November, 1981.

Pardini, Alan; Cohodes, Donald; and Cohen, Alan. Certificate of Need and High Capital Cost Technology: The Case of Computerized Axial Tomographic Scanning. BHP, HRA, DHHS, November, 1979. Presented at the 108th American Public Health Association Annual Meeting, October 19-23, 1980, Detroit, Michigan.

Hankin, Robert; Cohodes, Donald; Pardini, Alan; Irby, Elizabeth; and Brown, Gina. Foreign Medical Graduates in Hospitals: A Review of the Literature. HRA, Division of Medicine, November, 1979.

- * Cohodes, Donald, R., et al. Identification of Specific Effects of Title VI Restrictions on Selected Hospitals and Implications for Health Manpower. HRA, Division of Medicine, February 28, 1980.

- * Cohodes, Donald R.; Cohen, Alan B.; Pardini, Alan. "Analysis of Interstate Variation in State Certificate of Need Programs," in Evaluation of the Effects of Certificate of Need Programs. BHP, HRA, DHHS, 1980.

* Designates Peer Reviewed.

CURRICULUM VITAE

Donald R. Cohodes
Page Ten

Government Reports,
Testimony, Conference
Proceedings
(continued)

"Hospital Capital Formation in the 1980's, Hearings Before the Subcommittee on Health and the Environment of the House of Representatives, U.S. Congress, 97th Congress, Second Session HR 6084, HR 6173, HR 4554. March 22 and April 20, 1982 Serial Number 97-126. U.S. Government Printing Office, Washington, D.C., 1982.

"The Capital Requirements of the Hospital Industry." Proceedings of the July 18, 1982 meeting of the National Health Council on Health Planning and Development. U.S. Government Printing Office, Washington, D.C. January, 1983.

"Focus on Impact: The Effect of Alternative Capital Payment Policies on Health System Characteristics" in Capital Policy, American Health Planning Association, June, 1984.

"The FY 1988 Medicare Contractor Budget." Hearings before the Subcommittee on Labor, Health and Human Services, Education and Related Agencies of the Committee on Appropriations, U.S. House of Representatives. April 28, 1987.

"The FY 1988 Medicare Contractor Budget." Hearings before the Subcommittee on Labor, Health and Human Services, Education and Related Agencies of the Committee on Appropriations, U.S. Senate. May 7, 1987.

"Alternative Financing Strategies" in Facilitating Health Care Coverage For The Working Uninsured. National Governors' Association. Center for Policy Research. September, 1987.

"The FY 1989 Medicare Contractor Budget." Hearings before the Subcommittee on Labor, Health and Human Services, Education and Related Agencies of the Committee on Appropriations, U.S. House of Representatives. April 27, 1988.

"The FY 1989 Medicare Contractor Budget." Hearings before the Subcommittee on Labor, Health and Human Services, Education and Related Agencies of the Committee on Appropriations, U.S. Senate. May 7, 1988.

CURRICULUM VITAE

Donald R. Cohodes
Page Eleven

Government Reports,
Testimony, Conference
Proceedings
(continued)

"Testimony of the Blue Cross and Blue Shield Association" before the Medicare Advisory Committee on Home Health Denials. February 22, 1989. Miami Beach, Florida.

"The FY 1990 Medicare Contractor Budget." Hearings before the Subcommittee on Labor, Health and Human Services, Education and Related Agencies of the Committee on Appropriations, U.S. House of Representatives. April 27, 1989.

"The FY 1990 Medicare Contractor Budget." Hearings before the Subcommittee on Labor, Health and Human Services, Education and Related Agencies of the Committee on Appropriations, U.S. Senate. May 4, 1989.

"The Allure of Standards of Medical Practice for Third Party Payers." Prepared for the Olin Conference on the Impact of Changing Structure on Standards of Health Care. June 21-22, 1989.

WEXLER, REYNOLDS, FULLER, HARRISON & SCHULE, INC.

SUITE 600
1317 F STREET, NORTHWEST
WASHINGTON, D. C. 20004
202-638-2121
FAX: 202-638-7045

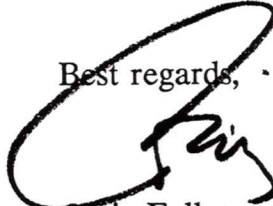
CRAIG L. FULLER

July 30, 1990

Dear Ede,

This fellow was referred to me. He has outstanding health policy credentials. I remembered our conversation of a few weeks ago and thought you might like to meet him.

Best regards,

A handwritten signature in black ink, appearing to read "Craig Fuller", enclosed within a large, loopy circular scribble.

Craig Fuller

Hope all is well!

BARBARA JEAN COMSTOCK

6158 Loch Raven Drive
McLean, Virginia 22101
(703) 356-9124 (home)
(202) 226-7692 (office)

WORK EXPERIENCE

PROFESSIONAL STAFF MEMBER, House Select Committee on Children, Youth and Families

Washington, D.C.

January 1991-present

Developed and researched family policy, health and welfare issues for Republican members; prepared speeches and statements for members; developed family tax legislation strategy; drafted family tax legislation, statements, and supporting documents; secured majority support for family tax legislation; managed hearings; interviewed and secured witnesses for hearings; drafted statements, fact sheets and correspondence for Committee hearings and other matters; and supervised research assistants.

ASSOCIATE, Law Offices of Douglas Wessel

Reston, Virginia

1987-1990

Practiced in the area of personal injury and criminal law. Conducted investigation of cases; provided extensive research and writing of briefs, memoranda, and appellate briefs; prepared arguments for pre-trial and trial motions; assisted with witness interviews; and prepared for depositions and trial.

LEGISLATIVE ASSISTANT, Office of Legislative Affairs, Federal Communications Commission

Washington, D.C.

1982-1983

Provided general research assistance to attorneys; supervised updating of FCC Code; reported on congressional hearings pertaining to the Commission; and handled congressional correspondence.

CONGRESSIONAL LIAISON, National Right to Life Committee

Washington, D.C.

1981

Researched and lobbied relevant legislation; planned press conferences; wrote press releases, legislative reports and congressional testimony; and worked with Judiciary subcommittees on developing legislation.

BAR MEMBERSHIP

VIRGINIA BAR

1986

EDUCATION

GEORGETOWN UNIVERSITY LAW CENTER, Washington, D.C.

J.D. 1986

Dean's List, first year. Participated in **Georgetown Criminal Justice Clinic** which included District and Circuit Court litigation in Montgomery County State's Attorney's Office and Prince George's County Public Defender Service.

MIDDLEBURY COLLEGE, Middlebury, Vermont, B.A., Political Science, College Scholar, **Cum Laude** 1981

American University's Washington Semester Program

Fall 1979

EXTRACURRICULAR

Volunteer, **BUSH FOR PRESIDENT**, 1980, **REAGAN/BUSH** 1980, **REAGAN/BUSH** 1984; Volunteer, **Friends of Frank Wolf**, 1984, 1986, 1990; **Board Member**, Country Day School, McLean, Virginia; **Member**, Women's Bar Association; **Volunteer**, Arlington Hospital; **PTA Board Member**, St. John's School, McLean, Virginia; **Member**, The Federalist Society; **Member**, Greater McLean Republican Women's Club

THE WHITE HOUSE

10-15

Dear Mary,

Greetings from the not-so-distant Past! I am enjoying the work here at the DPC - trying to implement the things we concocted during the campaign.

A friend of mine, BJ Constock, just wrote to me expressing interest in working in research in the next campaign. I know nothing has been determined about the campaign yet, but thought you might be starting to keep track of potential workers nevertheless. If so, here's her resume.

Look forward to seeing you soon -

Richard Porter

12-30-91 02:00PM FROM DOT OFS OF SECRETARY TO 94561121

P002/002

SCOTT C. COLLINS

3716 Alton Place, NW
 Washington, DC 20016
 (HD) 202-686-2049. (C) 202-366-6524

Education:

- 1987-90 HARVARD LAW SCHOOL Cambridge, MA**
 J.D. cum laude, 1990
Harvard Law Review, Managing Editor, vol. 103
 Research assistant to Professor Phillip A. Areeda
 Harvard College Graduate National Scholarship
 National Collegiate Athletic Association Postgraduate Scholarship
- 1983-87 HARVARD COLLEGE Cambridge, MA**
 A.B. magna cum laude, 1987: concentration in economics
 Phi Beta Kappa
 John Harvard Scholarship
 Harvard College National Scholarship
 Senior thesis, "Contestable Market Theory and the U.S. Airline Industry." summa cum laude
 Varsity Football
 - o Captain, All-Ivy, Honorable Mention All-America
 - o Burr Award (Class of '87 outstanding scholar-athlete)
 - o National Football Foundation and Hall of Fame Scholar-Athlete
 - o Academic All-America

Experience:

- 1991- U.S. DEPARTMENT OF TRANSPORTATION Washington, DC**
 Special Assistant to the Secretary for Special Projects
 Acted as adviser to Secretary Samuel K. Skinner on a variety of legal, regulatory, policy, and legislative issues, including surface transportation reauthorization, airline competition, vehicle fuel economy and the health of the automotive industry. Also functioned as liaison between DOT's operating administrations and the immediate office of the Secretary.
- 1990-91 U.S. COURT OF APPEALS, SECOND CIRCUIT New York, NY**
 Law clerk to the Honorable Ralph K. Winter, Circuit Judge

Publication:

- 1990** "Entry, Contestability, and Deregulated Airline Markets: An Event Study Analysis of People Express," National Bureau of Economic Research Working Paper No. 3318, April 1990. Co-authored with Professor Michael D. Whinston, Harvard Department of Economics.

Personal:

Born and raised in Elmhurst, Illinois
 Member, Bush-Quayle Schedule C Association

12/91



OFFICE OF THE
CHIEF OF STAFF
COVER PAGE

TO: Richard Porter

FROM: Cam Findlay

TOTAL NUMBER OF PAGES: 2
(including cover page)

DATE: 12/30/91

TIME: 11:45 am

MESSAGE:

As promised, here's
Scott's slightly-out-of-date
resume. He's preparing
an updated one today.

If you have any questions or problems with the transmission, please call:

202-456-6797

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
06. Resume	Re: Scott C. Collins; Personally Identifiable Information redacted. (1 pp.)	n.d.	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Cabinet Affairs, White House Office of
Series: Porter, Richard, Files
Subseries:
WHORM Cat.:
File Location: Resume File [binder] [1]

Date Closed: 7/30/2025 **OA/ID Number:** 07137-005a

FOIA/SYS Case #: 2025-0878-F **Appeal Case #:**
Re-review Case #: **Appeal Disposition:**
P-2/P-5 Review Case #: **Disposition Date:**

AR Case #: **MR Case #:**
AR Disposition: **MR Disposition:**
AR Disposition Date: **MR Disposition Date:**

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

- (b)(1) National security classified information
- (b)(2) Release would disclose internal personnel rules and practices of an agency
- (b)(3) Release would violate a Federal statute
- (b)(4) Release would disclose trade secrets or confidential or financial information
- (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
- (b)(7) Release would disclose information compiled for law enforcement purposes
- (b)(8) Release would disclose information concerning the regulation of financial institutions
- (b)(9) Release would disclose geological or geophysical information concerning wells

Deed of Gift Restrictions

- C(1) Closed by Executive Order 13526, governing access to national security information
- C(2) Closed by statute or by the agency which originated the information
- C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
- PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

SCOTT C. COLLINS

240 Edwards Street, Apt. 4, New Haven, CT 06511
Home: (203) 498-9275 Office: (203) 773-2333

Education

HARVARD LAW SCHOOL

Cambridge, MA

J.D. *cum laude*, 1990. Research assistant to Professor Phillip A. Areeda for his treatise on antitrust law; wrote associated paper on "Anticompetitive Effects Required under the Per Se Rule Against Tying Arrangements." *Harvard College Graduate National Scholarship; National Collegiate Athletic Association Post-Graduate Scholarship.*

Harvard Law Review, Managing Editor, Volume 103

Case comment: *National Collegiate Athletic Association v. Tarkanian*, 103 Harv L. Rev. 187 (1989)

Case note: *United States v. Garcia*, 102 Harv. L. Rev. 533 (1988)

HARVARD COLLEGE

Cambridge, MA

A.B. *magna cum laude* in economics, 1987. Senior honors thesis "Contestable Market Theory and the U.S. Airline Industry" awarded *summa cum laude* distinction. *Phi Beta Kappa; John Harvard Scholarship; Harvard College National Scholarship.*

VARSITY FOOTBALL. Captain and three-year letterwinner. Crocker Award (most valuable player), All-Ivy, All New-England, All-ECAC, Honorable Mention AP All-America. Burr Award (Harvard Class of 1987 outstanding scholar-athlete), National Football Foundation and Hall of Fame Scholar-Athlete, District I Academic All-America.

Publication

"Entry, Contestability, and Deregulated Airline Markets: An Event Study Analysis of People Express," National Bureau of Economic Research Working Paper No. 3318, April 1990. Co-authored with Michael D. Whinston. Assistant Professor of Economics, Harvard University.

Experience

UNITED STATES COURTS

New Haven, CT and New York, NY

Law clerk to the Honorable Ralph K. Winter, Circuit Judge, United States Court of Appeals for the Second Circuit. June 1990 - June 1991.

MUNGER, TOLLES & OLSON

Los Angeles, CA

Summer associate, 1989. Researched constitutionality of *qui tam* actions and international jurisdiction. Assessed potential damage liability for violation of securities laws. Drafted documents for negotiated stock purchase.

FRIED, FRANK, HARRIS, SHRIVER & JACOBSON

New York, NY

Summer associate, 1988. Researched price-fixing liability, pendant party jurisdiction, and imputation of knowledge from attorney to client. Summarized indentures, performed due diligence.

KIDDER, PEABODY & COMPANY

Chicago, IL

Municipal Bond Department intern, summer 1986.

COMMONWEALTH EDISON COMPANY

Chicago, IL

Raw Department intern, summer 1985.

Personal

Born (b) (6)

Interests include competitive cycling, swimming, golf, jazz, and architecture.

10/90

References available upon request.

NELSON J. COONEY, JR.

5011 Sentinel Drive, #64

Bethesda, MD 20816

(301) 229-7844 (h)

(202) 466-3100 (w)

EDUCATION:

THE AMERICAN UNIVERSITY, Washington, D.C.
Pursuing a Master's degree in Political Science

Aug. 1990–Present

UNIVERSITY OF SOUTH CAROLINA, Columbia, SC
Bachelor of Arts in Political Science
Special fields of study in History and English

May 1985

WORK EXPERIENCE:

PRESIDENT'S DRUG ADVISORY COUNCIL, Washington, D.C.
Staff Assistant to the Chairman

Mar. 1990–Present

- Serve as liaison to the Office of National Drug Control Policy, ensuring coordination and communication between the Council and ONDCP.
- Perform special assignments for the Chairman, including the implementation of a national survey of drug experts, and the planning and staging of a large national forum of anti-drug coalitions.

OFFICE OF NATIONAL DRUG CONTROL POLICY, Washington, D.C.
Staff Assistant to the White House Liaison/Executive Secretariat

Apr. 1989–Feb. 1990

- Prepared correspondence for the Director in accord with the policies of ONDCP.
- Researched and evaluated the effectiveness of various drug prevention and education groups.

DEPARTMENT OF TRANSPORTATION, Washington, D.C.
Public Information Specialist for the Urban Mass Transit Authority

Feb. 1989–Apr. 1989

- Disseminated wide range of information to the press, DOT and UMTA officials.

PRESIDENTIAL TRANSITION TEAM, Washington, D.C.
Confidential Assistant

Nov. 1989–Jan. 1989

- Served as Personal Assistant to the Secretary of Transportation–Designate.
- Processed and evaluated resumes for the Bush Administration.

PROJECT LIFE, Columbia, SC
Co-Director

Sept. 1983–Jan. 1987

- Presided as main spokesman for Project Life, a South Carolina pro-life group.
- Organized and directed successful fund-raising drive to finance media campaign.

YOUTH OUTREACH, Columbia, SC
Co-Founder

Sept. 1985–Oct. 1986

- Initiated summer, phonetic reading program for 40 disadvantaged black children, which increased their reading levels several grades.
- Counseled youths on a weekly basis to promote character development.

STUDENTS FOR AMERICA, Columbia, SC
Founder and President

Sept. 1984–May 1985

Established SFA as a chartered campus organization to promote conservative ideals.

OTHER ACTIVITIES:

- Scholarship athlete and four-year varsity soccer player at USC. All-State selection and Captain of Maryland State champion high school soccer team.
- Skilled in IBM WordPerfect 5.0., Lotus 1-2-3.

NELSON J. COONEY, JR.

5011 Sentinel Drive, #64

Bethesda, MD 20816

(301) 229-7844 (h)

(202) 466-3100 (w)

EDUCATION:

THE AMERICAN UNIVERSITY, Washington, D.C.
Pursuing a Master's degree in Political Science

Aug. 1990-Present

UNIVERSITY OF SOUTH CAROLINA, Columbia, SC
Bachelor of Arts in Political Science
Special fields of study in History and English

May 1985

WORK EXPERIENCE:

PRESIDENT'S DRUG ADVISORY COUNCIL, Washington, D.C.
Staff Assistant to the Chairman

Mar. 1990-Present

- Serve as liaison to the Office of National Drug Control Policy, ensuring coordination and communication between the Council and ONDCP.
- Perform special assignments for the Chairman, including the implementation of a national survey of drug experts, and the planning and staging of a large national forum of anti-drug coalitions.

OFFICE OF NATIONAL DRUG CONTROL POLICY, Washington, D.C.
Staff Assistant to the White House Liaison/Executive Secretariat

Apr. 1989-Feb. 1990

- Prepared correspondence for the Director in accord with the policies of ONDCP.
- Researched and evaluated the effectiveness of various drug prevention and education groups.

DEPARTMENT OF TRANSPORTATION, Washington, D.C.
Public Information Specialist for the Urban Mass Transit Authority

Feb. 1989-Apr. 1989

- Disseminated wide range of information to the press, DOT and UMTA officials.

PRESIDENTIAL TRANSITION TEAM, Washington, D.C.
Confidential Assistant

Nov. 1989-Jan. 1989

- Served as Personal Assistant to the Secretary of Transportation-Designate.
- Processed and evaluated resumes for the Bush Administration.

PROJECT LIFE, Columbia, SC
Co-Director

Sept. 1983-Jan. 1987

- Presided as main spokesman for Project Life, a South Carolina pro-life group.
- Organized and directed successful fund-raising drive to finance media campaign.

YOUTH OUTREACH, Columbia, SC
Co-Founder

Sept. 1985-Oct. 1986

- Initiated summer, phonetic reading program for 40 disadvantaged black children, which increased their reading levels several grades.
- Counseled youths on a weekly basis to promote character development.

STUDENTS FOR AMERICA, Columbia, SC
Founder and President

Sept. 1984-May 1985

Established SFA as a chartered campus organization to promote conservative ideals.

OTHER ACTIVITIES:

- Scholarship athlete and four-year varsity soccer player at USC. All-State selection and Captain of Maryland State champion high school soccer team.
- Skilled in IBM WordPerfect 5.0., Lotus 1-2-3.

NELSON J. COONEY, JR.

5011 Sentinel Drive, #64

Bethesda, MD 20816

(301) 229-7844 (h)

(202) 466-3100 (w)

EDUCATION:

THE AMERICAN UNIVERSITY, Washington, D.C.
Pursuing a Master's degree in Political Science

Aug. 1990-Present

UNIVERSITY OF SOUTH CAROLINA, Columbia, SC
Bachelor of Arts in Political Science
Special fields of study in History and English

May 1985

WORK EXPERIENCE:

PRESIDENT'S DRUG ADVISORY COUNCIL, Washington, D.C.
Staff Assistant to the Chairman

Mar. 1990-Present

- Serve as liaison to the Office of National Drug Control Policy, ensuring coordination and communication between the Council and ONDCP.
- Perform special assignments for the Chairman, including the implementation of a national survey of drug experts, and the planning and staging of a large national forum of anti-drug coalitions.

OFFICE OF NATIONAL DRUG CONTROL POLICY, Washington, D.C.
Staff Assistant to the White House Liaison/Executive Secretariat

Apr. 1989-Feb. 1990

- Prepared correspondence for the Director in accord with the policies of ONDCP.
- Researched and evaluated the effectiveness of various drug prevention and education groups.

DEPARTMENT OF TRANSPORTATION, Washington, D.C.
Public Information Specialist for the Urban Mass Transit Authority

Feb. 1989-Apr. 1989

- Disseminated wide range of information to the press, DOT and UMTA officials.

PRESIDENTIAL TRANSITION TEAM, Washington, D.C.
Confidential Assistant

Nov. 1989-Jan. 1989

- Served as Personal Assistant to the Secretary of Transportation-Designate.
- Processed and evaluated resumes for the Bush Administration.

PROJECT LIFE, Columbia, SC
Co-Director

Sept. 1983-Jan. 1987

- Presided as main spokesman for Project Life, a South Carolina pro-life group.
- Organized and directed successful fund-raising drive to finance media campaign.

YOUTH OUTREACH, Columbia, SC
Co-Founder

Sept. 1985-Oct. 1986

- Initiated summer, phonetic reading program for 40 disadvantaged black children, which increased their reading levels several grades.
- Counseled youths on a weekly basis to promote character development.

STUDENTS FOR AMERICA, Columbia, SC
Founder and President

Sept. 1984-May 1985

Established SFA as a chartered campus organization to promote conservative ideals.

OTHER ACTIVITIES:

- Scholarship athlete and four-year varsity soccer player at USC. All-State selection and Captain of Maryland State champion high school soccer team.
- Skilled in IBM WordPerfect 5.0., Lotus 1-2-3.

NELSON J. COONEY, JR.
5011 Sentinel Dr., #64
Bethesda, MD 20816
(202) 466-3100 (w)

March 8, 1991

Mr. Richard Porter
Special Assistant to the President/
Executive Secretary
Domestic Policy Council
Old Executive Office Building
Room 231
Washington, DC 20500

Dear Mr. Porter:

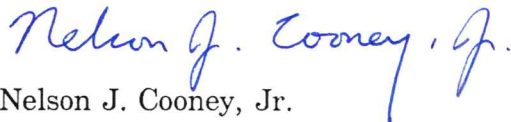
Enclosed are several copies of my resume. Denise Schwarz notified me of a job opening in your office for the position of Deputy Executive Secretary.

The experience I have gained in working in the Administration, primarily on the drug issue, along with graduate studies in American Government have served to increase my knowledge and heighten my concern for our Nation's domestic problems. Although my focus has been on the drug problem, I actively follow the other major domestic challenges confronting our country. My high level of energy, grasp of the issues, and research skills would enable me to contribute strongly to the work of the Council.

I look forward to meeting with you soon to discuss the position.

Thank you for your consideration.

Sincerely,



Nelson J. Cooney, Jr.

Enclosures

THE WHITE HOUSE

WASHINGTON

March 13, 1991

Dear Mr. Cooney:

We received your resume and appreciate your interest in the position of Associate Director and Deputy Executive Secretary to the Domestic Policy Council.

Although your background and experience is impressive, we have decided to select someone else for the position. The decision was not an easy one to make -- just about everyone we considered would have made a fine addition to this office.

Again, thank you for interest. If you don't mind, we will keep your resume on file in the event that other opportunities within the White House become available.

With best regards.

Sincerely,

A handwritten signature in cursive script that reads "Richard".

Richard W. Porter
Special Assistant to the President
and Executive Secretary
Domestic Policy Council

Mr. Nelson J. Cooney, Jr.
5011 Sentinel Drive #64
Bethesda, MD 20816