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Collection/Office of Origin: Science and Technology Policy, Office of (OSTP)
Series: O'Neil, John F., Files
Subseries: Telecommunications Files

OA/ID Number: 62105
Folder ID Number: 62105-006

Folder Title:
Joint Telecommunications Resource Board 1989

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EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY

WASHINGTON, D.C. 20506

April 12, 1989

MEMORANDUM FOR WILLIAM R. GRAHAM

FROM:

JOHN F. O'NEIL 

SUBJECT:

POST-JTRB EXERCISE CORRESPONDENCE

Attached at TAB A is the letter to LTG Myers you requested. The letter:

- thanks the General and the NCS for their efforts,
- summarizes key points of the exercise,
- poses the question of disabling service from a phone, and
- proposes discussing future scenarios.

TAB B is a memorandum to all Board members:

- thanking them,
- summarizing key points, and
- offering the opportunity to voice their opinion.

Attachments:

TAB A: Letter to LTG Myers

TAB B: Memo to JTRB members

cc: Dr. Thomas P. Rona

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

Dear General Myers:

Thank you for your personal efforts, those of your staff, and those of the industry representatives in preparing for and conducting the JTRB Exercise on April 4, 1989. I realize it was a tortuous pace and appreciate how much was accomplished in so little preparation time. This is yet another example of the dedication and abilities of the NCS which set it apart from other agencies.

I consider the exercise a success--the JTRB considered a national telecommunications issue in a way that the dynamics, information requirements, and support requirements of the Board were evident. Additionally, we know what each Board member institutionally brings to the table. These lessons learned will be invaluable should the Board be activated to consider a dynamic telecommunications crisis--and that was the result I sought.

I remain concerned with the carriers' abilities to disable service, especially long distance service. I have the impression that they can disable service to a number or a set of numbers, e.g., an exchange. But it is not clear if they can do it from a number or set of numbers to lighten the load of long distance demand in a timely fashion. I would appreciate any thoughts you might have on this subject.

As pleased as I am with the exercise, work remains to be done. To help focus all agencies, I believe similar exercises would be beneficial, perhaps on a semiannual basis. I propose we have our staffs develop a range of possible scenarios which we would jointly review to select an appropriate one for the next JTRB Exercise.

Sincerely,

William R. Graham
Director

LTG John T. Myers, USA
Manager
National Communications System
Washington, D.C. 20305-2010

*Signature archived
11/19/93 HO*

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

MEMORANDUM FOR ASSISTANT SECRETARY OF DEFENSE FOR COMMAND,
CONTROL, COMMUNICATIONS AND INTELLIGENCE
ASSISTANT SECRETARY FOR COMMUNICATIONS AND
INFORMATION, DEPARTMENT OF COMMERCE
DEFENSE DIRECTOR, FEDERAL COMMUNICATIONS
COMMISSION
COMMISSIONER, INFORMATION RESOURCES MANAGEMENT
SERVICE, GENERAL SERVICES ADMINISTRATION
MANAGER, NATIONAL COMMUNICATIONS SYSTEM
ASSISTANT ASSOCIATE DIRECTOR FOR INFORMATION
RESOURCES MANAGEMENT, FEDERAL EMERGENCY
MANAGEMENT AGENCY

SUBJECT: JTRB EXERCISE APRIL 3, 1989

Thank you for your participation in the JTRB Exercise on April 3, 1989. I realize it was a tortuous pace and appreciate how much was accomplished in so little preparation time. Please pass along my appreciation to your staff; I know they also worked arduously on this exercise.

I consider the exercise a success. The JTRB considered a national telecommunications issue in such a way that the dynamics, information requirements, and support requirements of the Board were evident. These lessons learned will be invaluable should the Board be activated to consider a dynamic telecommunications crisis--and that was the result I sought.

Your views on the exercise will be invaluable in constructing a useful after action report. Further, your opinion will be extremely helpful in planning future JTRB exercises, something I believe will be of continued benefit in the future. Please forward your comments to our Executive Secretary, John O'Neil.

William R. Graham
Director

*Signed by archived
1/8/93 WJ*

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

June 2, 1989

Ed-
Dear Mr. Minkel:

As I leave after almost three years as Chairman of the Joint Telecommunications Resources Board, I want to thank you for your personal assistance and support as a member of the Board. When I reflect on the mission of the Board, and the implications its activation holds for our great Nation, I cannot help but think of the important responsibilities we all shared.

We both know the JTRB would only be called upon to handle tough issues, and I appreciate that your position places daily demands on you that make your participation as a member of the JTRB all the more burdensome. These factors only make your service more significant. It has been a great comfort to me to know you were there with advice and assistance, and that I could rely on your expertise and insight when facing tough problems.

I sincerely appreciate your personal commitment to the JTRB and wish you every success in the future.

Sincerely,

Bill

William R. Graham
Director

Mr. Edward J. Minkel
Defense Director
Federal Communications Commission
Washington, D.C. 20554

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

June 2, 1989

Dear Dr. *Tom* Quinn:

As I leave after almost three years as Chairman of the Joint Telecommunications Resources Board, I want to thank you for your personal assistance and support as a member of the Board. When I reflect on the mission of the Board, and the implications its activation holds for our great Nation, I cannot help but think of the important responsibilities we all shared.

We both know the JTRB would only be called upon to handle tough issues, and I appreciate that your position places daily demands on you that make your participation as a member of the JTRB all the more burdensome. These factors only make your service more significant. It has been a great comfort to me to know you were there with advice and assistance, and that I could rely on your expertise and insight when facing tough problems.

I sincerely appreciate your personal commitment to the JTRB and wish you every success in the future.

Sincerely,

Bill

William R. Graham
Director

Dr. Thomas P. Quinn
Principal Deputy Assistant
Secretary of Defense (C³I)
The Pentagon
Washington, D.C. 20301-3040

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

June 2, 1989

Dear Mr. Sikes: *al-*

As I leave after almost three years as Chairman of the Joint Telecommunications Resources Board, I want to thank you for your personal assistance and support as a member of the Board. When I reflect on the mission of the Board, and the implications its activation holds for our great Nation, I cannot help but think of the important responsibilities we all shared.

We both know the JTRB would only be called upon to handle tough issues, and I appreciate that your position places daily demands on you that make your participation as a member of the JTRB all the more burdensome. These factors only make your service more significant. It has been a great comfort to me to know you were there with advice and assistance, and that I could rely on your expertise and insight when facing tough problems.

I sincerely appreciate your personal commitment to the JTRB and wish you every success in the future.

Sincerely,



William R. Graham
Director

The Honorable Alfred C. Sikes
Assistant Secretary for
Communications and Information
Department of Commerce
Washington, D.C. 20230

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

June 2, 1989

Dear General Myers:

As I leave after almost three years as Chairman of the Joint Telecommunications Resources Board, I want to thank you for your personal assistance and support as a member of the Board. When I reflect on the mission of the Board, and the implications its activation holds for our great Nation, I cannot help but think of the important responsibilities we all shared.

We both know the JTRB would only be called upon to handle tough issues, and I appreciate that your position places daily demands on you that make your participation as a member of the JTRB all the more burdensome. These factors only make your service more significant. It has been a great comfort to me to know you were there with advice and assistance, and that I could rely on your expertise and insight when facing tough problems.

I sincerely appreciate your personal commitment to the JTRB and wish you every success in the future.

Sincerely,



William R. Graham
Director

LTG John T. Myers, USA
Manager
National Communications System
Washington, D.C. 20305-2010

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

June 2, 1989

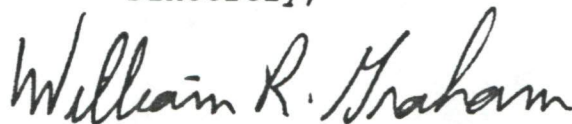
Dear Mr. Campbell:

As I leave after almost three years as Chairman of the Joint Telecommunications Resources Board, I want to thank you for your personal assistance and support as a member of the Board. When I reflect on the mission of the Board, and the implications its activation holds for our great Nation, I cannot help but think of the important responsibilities we all shared.

We both know the JTRB would only be called upon to handle tough issues, and I appreciate that your position places daily demands on you that make your participation as a member of the JTRB all the more burdensome. These factors only make your service more significant. It has been a great comfort to me to know you were there with advice and assistance, and that I could rely on your expertise and insight when facing tough problems.

I sincerely appreciate your personal commitment to the JTRB and wish you every success in the future.

Sincerely,



William R. Graham
Director

Mr. Bruce J. Campbell
Assistant Associate Director for
Information Resources Management
Federal Emergency Management Agency
Washington, D.C. 20472

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

June 2, 1989

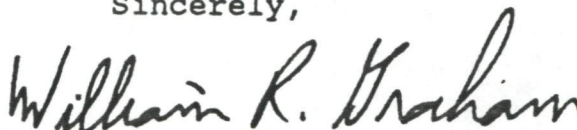
Dear Mr. Hopf:

As I leave after almost three years as Chairman of the Joint Telecommunications Resources Board, I want to thank you for your agency's participation, especially Mr. Michael L. Corrigan, in support of the Board. When I reflect on the mission of the Board, and the implications its activation holds for our great Nation, I cannot help but think of the important responsibilities we all shared.

We both know the JTRB would only be called upon to handle tough issues, and I appreciate that your agency places daily demands on you that make participation as a member of the JTRB all the more burdensome. It has been a great comfort to me to know that the General Services Administration was there with advice and assistance, and that I could rely on GSA's expertise and insight when facing tough problems.

I sincerely appreciate GSA's commitment to the JTRB and trust that commitment will continue in the future.

Sincerely,



William R. Graham
Director

Mr. Richard H. Hopf III
Acting Commissioner
Information Resources Management
Service
General Services Administration
Washington, D.C. 20405

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

May 19, 1989

MEMORANDUM FOR D. ALLAN BROMLEY

THROUGH: THOMAS P. RONA *TR*
FROM: JOHN F. O'NEIL *JFO*
SUBJECT: JOINT TELECOMMUNICATIONS RESOURCES BOARD (JTRB)

BACKGROUND: The Communications Act of 1934, as amended, provides the President specific exceptional authorities relative to broadcast and wire communications during war or threat of war. The President delegated certain of these authorities to the Director, OSTP, in Executive Order 12046. In general, these include authority for:

- preference or priority treatment;
- modification of the rules and regulations;
- closure, use, and control of stations and equipments; and
- just compensation.

INFORMATION: The President reaffirmed this delegation and expanded the Director, OSTP's authorities in EO 12472, TAB A, by providing the following Non-Wartime Emergency Functions:

- providing advice, guidance, and assistance; and
- establishment of a JTRB.

EO 12472 also assigned responsibilities for National Security and Emergency Preparedness (NSEP) telecommunications functions throughout the Executive Branch.

Within the EOP, it generally divides responsibilities for NSEP telecommunications functions as follows:

- National Security Council (NSC): policy for wartime and non-wartime functions,
- Office of Management and Budget (OMB): in consultation with NSC and OSTP for budgetary guidelines, and

- OSTP: for emergency management.

JTRB: The purpose is to assist the Director in the exercise of his non-wartime emergency functions.

Membership: The Director, OSTP, is the Chairman and selects the membership:

Department of Defense (Assistant Secretary for Command, Control, Communications and Intelligence)

Department of Commerce (Assistant Secretary for Communications and Information)

General Services Administration (Commissioner, Information Resources Management Service)

Federal Emergency Management Agency (Assistant Associate Director for Information Resources Management)

Federal Communications Commission (Defense Director)

National Communications System (The Manager)

OSTP functions as the Secretariat.

Recent JTRB Activities: The JTRB meets on call of the Director, OSTP. It met and approved the Standard Operating Procedures (SOP) on January 18, 1989. On February 27, 1989, it discussed an upcoming table top communications exercise, and it participated in the exercise on April 3, 1989. The exercise evaluated procedures and identified issues by simulating a disruption of telecommunications by agents of another country. Ten telecommunications corporations participated.

JTRB SOP: TAB B provides more detail on the history, roles, and functioning of the JTRB.

National System for Emergency Coordination (NSEC): TAB C, established a mechanism for Federal assistance to State and local governments in extreme catastrophic technological natural or other domestic disasters of national significance. It provides for response by functional groups, including telecommunications. The JTRB would become the Telecommunications Functional Group when the NSEC is activated.

Attachments:

TAB A: EO 12472

TAB B: JTRB SOP

TAB C: NSEC

List of Acronyms

DoC	Department of Commerce
EO	Executive Order
EOP	Executive Office of the President
ERP	Emergency Readiness Plan
FCC	Federal Communications Commission
JTRB	Joint Telecommunications Resources Board
IOC	Initial Operating Capability
MIS	Management Information System
NSC	National Security Council
NSEC	National System for Emergency Coordination
NSEP	National Security Emergency Preparedness
NTIA	National Telecommunications and Information Administration
OMB	Office of Management and Budget
OMNCS	Office of the Manager, National Communications System
SOP	Standard Operating Procedures
SP	Service Priority
SPI	Spectrum Priority Index
TSP	Telecommunications Service Priority

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

November 28, 1989

MEMORANDUM FOR D. ALLAN BROMLEY

THROUGH: MICHELLE K. VAN CLEAVE *mkw*
FROM: JOHN F. O'NEIL *JFO*
SUBJECT: MEETING WITH BRUCE CAMPBELL, JTRB MEMBER

On November 29, 1989, at 4:00 p.m., Bruce Campbell, Assistant Associate Director for Information Management at FEMA, will call. Bruce is a member of your Joint Telecommunications Resources Board (JTRB).

The purpose of the meeting is for you to meet Bruce and for him to give a short presentation on FEMA telecommunications and how it relates to the JTRB.

You have already met with LTG Myers and Mr. Ben Morriss of the Office of the Manager of the National Communications System. This meeting with Bruce begins a series of meetings to meet the rest of the JTRB members and learn about their telecommunications resources.

Attached, for information, is the paper on the JTRB contained in your telecommunications reference book.

Attachment:
JTRB Information Sheet

The Joint Telecommunications Resources Board (JTRB)

SUMMARY: Assists Director, OSTP, in non-wartime emergency functions and National System for Emergency Coordination responsibilities

Executive Order 12472, in the "Non-Wartime Emergency Functions" section, requires the Director to establish a Joint Telecommunications Resources Board (JTRB). A JTRB exists to assist the Director in the exercise of his non-wartime emergency functions. It would also assist the Director and the NCS as the Telecommunications Functional Group within the National System for Emergency Coordination (of disasters of national significance). In short, it assists the Director in a pre-706 environment, although nothing prohibits its continuance after 706 declaration. The JTRB is a deliberative and recommending body. An SOP was approved and published in January 1989, and exercises are held to verify procedures. The following members serve at your pleasure:

DoD: Asst. Secy (C³I); Dr. Thomas P. Quinn, Acting
DoC: Asst. Secy for Comm. & Info; Janice Obuchowski
FCC: Vacant
GSA: Commissioner, Info Resources Management Service;
Richard H. Hopf III, Acting
NCS: Manager, LTG John T. Myers
FEMA: Asst. Assoc. Director for Info Resources Management;
Bruce J. Campbell

Additionally, the Deputy Director, OSTP, and Deputy Manager, NCS, have attended the meetings regularly. Others attend at your discretion. OSTP provides an Executive Secretary from the National Security Affairs Directorate (John O'Neil).

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
01. Presentation	JTRB Table Top Exercise Planning Meeting (19 pp.)	2/10/89	(b)(2)	

Collection:

Record Group: Bush Presidential Records
Office: Science and Technology Policy, Office of (OSTP)
Series: O'Neil, John F., Files
Subseries: Telecommunications Files
WHORM Cat.:
File Location: Joint Telecommunications Resource Board 1989

Date Closed: 6/2/2010	OA/ID Number: 62105-006
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Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

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Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National Security Classified Information [(a)(1) of the PRA]
- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-3 Release would violate a Federal statute [(a)(3) of the PRA]
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

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Freedom of Information Act - [5 U.S.C. 552(b)]

- (b)(1) National security classified information [(b)(1) of the FOIA]
- (b)(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- (b)(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- (b)(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- (b)(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- (b)(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- (b)(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- (b)(9) Release would disclose geological or geophysical information

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

March 27, 1989

MEMORANDUM FOR WILLIAM R. GRAHAM

THROUGH: THOMAS P. RONA

FROM: JOHN F. O'NEIL *JFO*

SUBJECT: BRIEFING ON KEY ASSET PROTECTION PLAN AND
MILITARY SUPPORT TO CIVIL AUTHORITIES
(INFORMATION MEMORANDUM)

A briefing has been arranged for your information on the two subjects referenced above. The briefing is scheduled for 10:00 a.m. on March 28, 1989, in Room 5026.

Mr. Max Alston of the Office of the Under Secretary of Defense (Policy) will provide an overview emphasizing the origins and policy of the Key Assets Protection Plan and Military Support to Civil Authorities. He will also give an overview of the NIE on the Threat to Mobilization.

Following Mr. Alston, FORSCOM briefers will give the latest threat information and brief the two programs. The FORSCOM briefers will be:

Colonel Donald (Bruce) Smith
Colonel John F. Coughlin
Lieutenant Colonel James B. Brandon

Colonel Smith has been selected for promotion to Brigadier General in the Air Force. His biography and Mr. Alston's are at TAB A.

The attendance list is at TAB B.

Attachments:

TAB A: Bios: Col Smith and Mr. Alston
TAB B: Attendance List

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY
WASHINGTON, D.C. 20506

March 27, 1989

MEMORANDUM FOR WILLIAM R. GRAHAM

THROUGH: THOMAS P. RONA

FROM: JOHN F. O'NEIL *JFO*

SUBJECT: BRIEFING ON KEY ASSET PROTECTION PLAN AND
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Colonel Donald (Bruce) Smith
Colonel John F. Coughlin
Lieutenant Colonel James B. Brandon

Colonel Smith has been selected for promotion to Brigadier General in the Air Force. His biography and Mr. Alston's are at TAB A.

The attendance list is at TAB B.

Attachments:

TAB A: Bios: Col Smith and Mr. Alston
TAB B: Attendance List

WJ 3/23



United States Air Force

Official Government Material

COLONEL (BRIGADIER GENERAL-SELECT) DONALD BRUCE SMITH

Colonel Donald Bruce Smith is the Deputy Director of Plans, Policy and Programming, JS, Forces Command, Fort McPherson, Georgia.

He was born in Sioux City, Iowa, on June 13, 1942 and graduated from West High School in Waterloo, Iowa, in June 1960. He graduated from the United States Air Force Academy with a bachelor of science degree and a humanities major. Colonel Smith was commissioned in June 1964. He subsequently earned a master's degree in public administration from Auburn University, Alabama, in May 1974.

Colonel Smith completed his initial pilot training at Reese Air Force Base, Texas, in October 1965, and finished B-52 training at Castle Air Force Base, California, in February 1966. Colonel Smith's first assignment was as a B-52H Copilot at Kincheloe Air Force Base, Michigan, where he subsequently upgraded to Aircraft Commander and Standardization/Evaluation Instructor Pilot. Colonel Smith also flew ARC Light combat missions in Southeast Asia while assigned to Kincheloe as a B-52D Aircraft Commander.

In March 1971, after completing Squadron Officers School enroute, Colonel Smith reported to Headquarters, Strategic Air Command, Offutt Air Force Base, Nebraska, where he served as an Aircraft Maintenance Staff Officer and T-39 Instructor Pilot in the Palace Spotlight program until August 1972. At that time, Colonel Smith was reassigned to Utapao Royal Thai Naval Air Base, Thailand, serving first as a Wing Operations Staff Officer and B-52D Instructor Pilot with the 307th Strategic Wing, and then as Aide to the 17th Air Division Commander. From July 1973 to June 1974, he attended Air Command and Staff College at Maxwell Air Force Base, Alabama. He was then assigned to the 311th Tactical Fighter Squadron at Luke Air Force Base, Arizona, flying F-4C/Ds. From May 1975 to July 1977, Colonel Smith was stationed at Holloman Air Force Base, New Mexico, where he flew F-4Ds and served as Assistant Operations Officer with the 417th Tactical Fighter Squadron, and later as the Operations Officer in the 8th Tactical Fighter Squadron.

In July 1977, Colonel Smith was assigned to Headquarters, United States Air Forces Europe, Ramstein Air Base, Germany, where he served as Chief of the Force Plans Division. In July 1980, Colonel Smith was assigned to the 4th Tactical Fighter Wing at Seymour-Johnson Air Force Base, North Carolina, where he flew F-4Es and served as Operations Officer in the 334th Tactical Fighter Squadron, Wing Chief of Training and Assistant Deputy Commander for Operations.

(more)

(Current as of January 1989)

In July 1981, Colonel Smith was transferred to Washington, D.C. where he served as a politico-military planner with the NATO Policy Branch, European Division, JS, in the Office of the Joint Chiefs of Staff. From July 1983 to June 1984, Colonel Smith attended the Air War College at Maxwell Air Force Base, Alabama. He was assigned to the 41st Bombardment Wing at Griffiss Air Force Base, New York, as Assistant Deputy Commander for Operations in June 1984, and Deputy Commander for Operations in August 1984 where he served until his appointment as the 42d Bombardment Wing Deputy Commander for Operations in September 1985. In March 1986 Colonel Smith became the Vice Commander of the 42d Bombardment Wing at Loring Air Force Base, Maine. He assumed command of the 97th Bombardment Wing, Blytheville Air Force Base, Arkansas, on January 6, 1987. Blytheville Air Force Base was subsequently renamed Eaker Air Force Base in May 1988. Colonel Smith relinquished command of the Eaker Air Force Base wing on June 8, 1988 to assume his present joint duties.

Colonel Smith is a command pilot with over 4800 flying hours. His decorations include the Legion of Merit with one oak leaf cluster, Bronze Star, Defense Meritorious Service Medal, Meritorious Service Medal with one oak leaf cluster, Air Medal with six oak leaf clusters, and the Air Force Commendation Medal with one oak leaf cluster.

Colonel Smith was selected for Brigadier General in December 1988.

He is married to the former Suzanne Brown of San Antonio, Texas. They have two daughters, Heather and Robin, and a son, Patrick.

BIOGRAPHICAL SUMMARY -- Maxwell Alston

3 March 1989

JOB TITLE: Deputy For Military Support Policy
Emergency Planning Directorate
Office of the Under Secretary of Defense for Policy

Responsible for developing Department of Defense policy and planning guidance for military support to civil authorities in peace and war. Leads DoD participation in the National Civil Defense Program, and development of DoD policy and programs for Key Asset Protection and Military Support to Civil Defense. Represents DoD in national level inter-departmental activities for National Security Emergency Preparedness (NSEP).

BACKGROUND:

Began second career in the Pentagon as a Colonel, US Army Reserve (for a three-month tour) in 1983. Entered career Civil Service in 1986.

First career as a practicing attorney and as a general counsel, corporate secretary, and manager of public affairs and casualty insurance, for major manufacturing, construction and utility companies:

- Assistant General Counsel, Assistant Vice President -
Robertshaw Controls Company (1978-1982)
- General Counsel, Secretary - Bigelow Sanford Carpet Company and
Bigelow Canada, Ltd. (1974-1977)
- Associate General Counsel, Assistant Secretary, Risk Manager -
Daniel International Corporation and Daniel Construction
Companies (1969-1974)
- Attorney, Public Affairs Manager -
Southern Natural Gas Company (1964-1969)

MILITARY:

Served in Alabama Army National Guard Special Forces Group (2d Lt to Capt); and in USAR (Capt to Colonel).

Attended Industrial College of the Armed Forces on Active Duty (1977-78)

Served in plans, operations and training leadership positions with 87th MAC, Birmingham, Alabama, and 310th TAACOM, Fort Belvoir, VA. Served as Individual Mobilization Augmentee (IMA) on the Department of the Army Staff; assignments in both Research, Development & Acquisition (industrial mobilization) and Operations (military support). Completed thirty-three years of Army Reserve enlisted and commissioned service in 1988, as an IMA in the War Plans Division (J5), Hqs FORSCOM.

PERSONAL:

Married for 29 years; children (2 college grads, and one Senior at USAF Academy)
Graduate of Princeton University and
University of Alabama Law School
Resident of Mc Lean, VA

DoD Key Assets Protection Plan and
Military Support to Civil Authorities Briefings

Tuesday, March 28, 1989, 10:00 a.m.
Room 5026, New Executive Office Building

Attendees

OSTP:

Dr. William R. Graham
Dr. Thomas P. Rona
LtCol John F. O'Neil

DoD:

Dr. Thomas P. Quinn
Mr. John Robert (Bob) Anderson

DoC:

Mr. Roger Reinke

FCC:

Mr. Edward Minkel

GSA:

Mr. George Flynn

NCS:

Colonel Robert C. Sparks
Mr. William Belford

FEMA:

Mr. Bruce J. Campbell
Mr. Lawrence Berenson

OUSD/P/EP:

Mr. Maxwell Alston

HQ FORSCOM:

Colonel Donald (Bruce) B. Smith; Director, Policy,
Plans and Programs, J-5
Colonel John F. Coughlin; Chief, War Plans Division, J-5
Lieutenant Colonel James B. Brandon; Branch Chief, Key
Asset Protection, War Plans Division

Mr John O'Neil
WASH FAX
395-3462



OFFICE OF THE UNDER SECRETARY OF DEFENSE

WASHINGTON, D. C. 20301-2000

POLICY

Colonel Donald B. Smith, USAF
Deputy Director for Policy, Plans and Programming
Headquarters, Forces Command
Attention: FC-J5
Fort Mc Pherson, GA 30330-6000

Dear Colonel Smith:

Dr. William Graham, Science Advisor to the President and Director of the Office of Science and Technology Policy, has requested that this office and HQ FORSCOM provide briefings on Tuesday, 28 March, to Dr. Graham and some members of the Joint Telecommunications Resources Board (JTRB), which Dr. Graham chairs. A total of up to three hours will be allocated for the two briefings, with the caveat from Mr. O'Neil of Dr. Graham's staff that we should be prepared for wide ranging questions, possibly including Project 510.

The general topics are "The DoD Key Asset Protection Program" and "FORSCOM's Military Support to Civil Authorities Missions and Capabilities." However, the JTRB works closely with the National Communications System (NCS); and the initial thrust of Dr. Graham's interest is the relationship between KAPP and the NCS.

I plan to lead with a modified version of the "Spectrum" briefing, with which you and the FORSCOM Staff are familiar. I will emphasize the origins and policy overview of KAPP and MSCD and lead into the FORSCOM missions. I will not discuss specifically the mechanics or content of the Key Assets List or the planning process it generates. Thus, I would expect FORSCOM to pick up on my introduction to tell these people how the system works with particular attention to current developments regarding telecommunications Key Assets. I also will not discuss force structure or go into any detail as to joint command and control, although I will highlight the "Transition to War" from Secretary of the Army to CINCFOR. I also will give a succinct overview of the extant NIE on the Threat to Mobilization and the historic intelligence coordination issue; but the FORSCOM representatives should have the latest word from J-2 and FORSCOM's current posture vis a vis DIA and the FBI with respect to the threat. I will emphasize the role and structure of the RMEC Teams.

In addition to Dr. Graham, others receiving the briefing may include the Director of the Defense Communications Agency, the Deputy Director, NCS, and a Senior Executive from each of the following: OASD(C3I), the Department of Commerce, the Federal Communications Commission, the General Services Administration and FEMA. Mr. Bill Belford of the NCS, who has been in touch with LTC Brandon of your staff, and with the FBI, on KAPP also may attend.

I conclude, therefore, that it would be appropriate for you to represent FORSCOM with such briefers as you deem appropriate. If one or more of the briefers does not have a specific security clearance that is necessary for some portion of the discussion, we can delay the discussion or dismiss him as appropriate.

The briefings will take place in a room to be determined in the Old Executive Office Building, beginning at 1030; and I will look forward to seeing the FORSCOM representatives in my office for coordination at any time prior to a 1000 bus departure for the OEOB.

Sincerely,



Maxwell Alston

cc: Mr. John O' Neil
Office of Science and Technology Policy
New Executive Office Building
725 17th Street, N.W.
Washington, D.C. 20506

Mr. Craig Alderman, Jr., DUSD(P)
Mr. Joseph E. Muckerman, II, Director for Emergency Planning

THE WHITE HOUSE

Office of the Press Secretary

For Immediate Release

March 21, 1989

The President today announced his intention to nominate Janice Obuchowski to be Assistant Secretary of Commerce for Communications and Information. She would succeed Alfred C. Sikes.

Ms. Obuchowski is currently the Executive Director of International Affairs for NYNEX. Prior to this, she served in several capacities at the Federal Communications Commission: Senior Advisor (International Affairs) to the Chairman of the FCC; Chief of the FCC's Common Carrier Bureau International Policy Division, 1982-1983; and Legal Assistant to the Chief of the Common Carrier Bureau, 1981-1982. Ms. Obuchowski was an Associate with the law firm of Bergson, Borkland, Margolis and Adler, 1976-1980. From 1978 to 1980, she chaired the Legislation Committee of the American Bar Association's Litigation Section. Ms. Obuchowski is also an Adjunct Professor of International Telecommunications Law at Georgetown University Law Center.

Ms. Obuchowski was graduated from Wellesley College (B.A., 1973) and Georgetown University Law Center (J.D. 1976). Ms. Obuchowski is married to Albert Halprin and they reside in McLean, Virginia.



NATIONAL COMMUNICATIONS SYSTEM

OFFICE OF THE MANAGER
WASHINGTON, D.C. 20305 - 2010

IN REPLY
REFER TO: NCS-EP

March 6, 1989

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Joint Telecommunications Resources Board Standard
Operating Procedures, dated January 18, 1989

1. The enclosed copy of the final Joint Telecommunications Resources Board (JTRB) Standard Operating Procedures (SOP) is forwarded for your information and retention.
2. This document provides information on the functions and responsibilities of the JTRB and is a major step in determining how the JTRB will do business.

1 Enclosure a/s

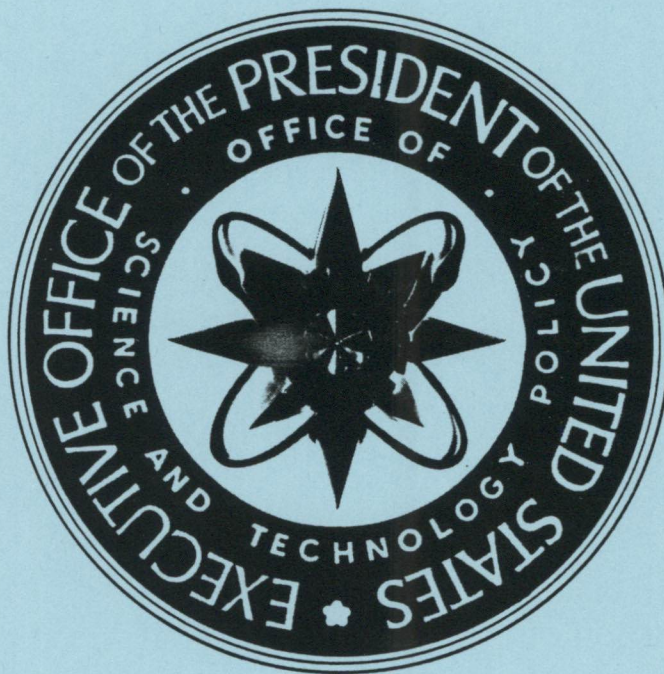
ROBERT C. SPARKS
Colonel, USAF
Assistant Manager
NCS Emergency Preparedness

Distribution:

Mr. E. J. Minkel ✓
Mr. B. J. Campbell ✓
Hon. A. C. Sikes ✓
Dr. G. A. Smith
Mr. M. L. Corrigan
LtcCol J. F. O'Neil ✓

**JOINT TELECOMMUNICATIONS
RESOURCES BOARD (JTRB)**

**STANDARD OPERATING
PROCEDURES**



JANUARY 18, 1989

**PREPARED BY
THE OFFICE OF THE MANAGER
NATIONAL COMMUNICATIONS SYSTEM
8TH & SOUTH COURTHOUSE ROAD
ARLINGTON, VA 20305-2010**

**JOINT TELECOMMUNICATIONS
RESOURCES BOARD (JTRB)**

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JANUARY 18, 1989

**PREPARED BY
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STANDARD OPERATING PROCEDURES
FOR
JOINT TELECOMMUNICATIONS RESOURCES BOARD

I. Background

a. By Executive Order No. 12046, Relating to the Transfer of Telecommunications Functions, March 27, 1978, the Director of the Office of Science and Technology Policy (OSTP) was assigned the responsibility for preparing to direct the exercise of the President's war power functions contained in Section 606 of the Communications Act of 1934, as amended. Existing Federal emergency plans (e.g., Federal Emergency Plan D, Annex C-XI) have also recognized OSTP's responsibility and designated the Director, OSTP, as the Nation's telecommunications resource manager under conditions of wartime emergency. Executive Order 12472, "Assignment of National Security and Emergency Preparedness Telecommunications Functions," April 3, 1984, reaffirmed that the Director, OSTP, is responsible for directing the exercise of the Section 606 Presidential war powers. Under conditions in which the President's war emergency powers (formerly Section 606 and now Section 706) have been invoked, there is a visible single authority for telecommunications resource management that is clearly assigned the responsibility for serving as the authoritative channel of emergency telecommunications information and advice to the President.

b. There are, however, a range of non-wartime situations that do not justify the exercise of the President's war powers under Section 706 of the Communications Act of 1934 or the implementation of Federal Emergency Plan D, but yet require response by the Federal Government and, therefore, Executive Office of the President attention and direction. Such situations include:

- (1) Presidentially-declared emergencies and major disasters;
- (2) Federal Emergency Management Agency (FEMA)-declared extraordinary situations; and
- (3) Critical situations which have the potential for developing into emergencies/major disasters, extraordinary situations, or national emergencies.

FEMA has established an Integrated Emergency Management System concept to provide a consistent management structure across the continuum of emergency situations.

c. Executive Order No. 12472, Section 2(b) assigns specific non-wartime emergency telecommunication functions to the

National Security Council and the Director of the Office of Science and Technology Policy as follows:

"(b) Non-Wartime Emergency Functions.

(1) The National Security Council shall:

a. Advise and assist the President in coordinating the development of policy, plans, programs and standards within the Federal Government, and by State and local governments, private industry and volunteer organizations upon request, to the extent practicable and otherwise consistent with law, during those crises or emergencies in which the exercise of the President's war power functions is not required or permitted by law; and

b. Provide policy direction for the exercise of the President's non-wartime emergency telecommunication functions, should the President so instruct.

(2) The Director of the Office of Science and Technology Policy shall provide information, advice, guidance and assistance, as appropriate, to the President and to those Federal departments and agencies with responsibilities for the provision, management, or allocation of telecommunication resources, during those crises or emergencies in which the exercise of the President's war power functions is not required or permitted by law;

(3) The Director of the Office of Science and Technology Policy shall establish a Joint Telecommunications Resources Board (JTRB) to assist him in the exercise of the functions specified in this subsection. The Director of the Office of Science and Technology Policy shall serve as chairman of the JTRB; select those Federal departments, agencies, or entities which shall be members of the JTRB; and specify the functions it shall perform."

d. A White House Memorandum, dated January 19, 1988, establishes Presidential approval of a National System for Emergency Coordination (NSEC). Its purpose is to provide timely, effective, and coordinated assistance to State and local governments in extreme catastrophic technological, natural, or other domestic emergencies of national significance. When the NSEC is activated, the Federal Government's response to major domestic crises will be consistent with current emergency plans, and will use existing domestic and national security crisis information and management systems.

e. The NSEC establishes functional groups at the national level to support and coordinate relief operations, assess problems, propose solutions and facilitate resolution of

specific emergency functional needs. A Telecommunications Functional Group is one of the interagency functional groups which could be activated, depending on the nature of the crisis. The NSEC assigns responsibility for the Telecommunications Functional Group to the Office of Science and Technology Policy/National Communications System.

II. Purpose

a. The Joint Telecommunications Resources Board is hereby established to assist the Director, OSTP, in the exercise of those non-wartime emergency telecommunication functions assigned by E.O. 12472 and to support the OSTP/NCS as the Telecommunications Functional Group within the NSEC as prescribed by White House Memorandum dated January 19, 1988. The Board will serve as the deliberative and recommending body for the Executive Office of the President, and ultimately the President, thereby providing a cohesive process for ensuring the provision of necessary telecommunications information and advice to them, and facilitating concerted timely decisionmaking and execution of assigned emergency responsibilities by individual Federal entities under the overall guidance of the President and the Director, OSTP.

b. As required, the JTRB may also be convened to act in support of major Federal exercises or to consider non-wartime emergency telecommunication policies and procedures.

III. References

a. Communications Act of 1934 (47 U.S.C. 151 et seq.), as amended.

b. Executive Order 12472, Assignment of National Security and Emergency Preparedness Telecommunications Functions, April 3, 1984 (49 Fed. Reg. 13471).

c. White House Memorandum, National System for Emergency Coordination, January 19, 1988 (the NSEC Charter).

IV. Applicability and Scope of Responsibility

a. The provisions of this procedure are applicable to all Federal entities with non-wartime emergency telecommunications management responsibilities.

b. The JTRB's basic role is to monitor potential or actual telecommunications emergency situations that pose significant threats to telecommunication facilities or services, and situations that may create the need for extraordinary telecommunication support, and to function as the Telecommunications Functional Group when the NSEC is activated.

Extraordinary telecommunications support is defined as being those requirements for services or responses that are beyond the normal procedures and/or capabilities of individual commercial carriers or government agencies. The type of situations that might result in activation of the JTRB include:

- (1) telecommunications damage or congestion as a result of major disasters (e.g., hurricanes, tornadoes, floods, earthquakes, earth slides, blizzards, tidal waves, etc.) or critical situations (e.g., fires, explosions, epidemics, civil disturbances, escaping lethal gases, power blackouts, etc.);
- (2) major failures or disruptions of overseas transmission systems (ocean cables, satellites, earth stations) or the interruption or drastic reduction in telecommunication services to foreign countries beset by major disasters, emergencies, or internal problems;
- (3) regional or national situations where unusual events or reports create public concern or confusion to the extent that abnormal telecommunications traffic patterns or congestion develop for an extended period;
- (4) cases of known, suspected, or attempted sabotage of major telecommunication installations or facilities, or major industry work stoppages with the potential to significantly affect telecommunication operations; and
- (5) significant curtailments in service on government telecommunication networks or facilities due to technical or operational problems, traffic situations, etc.
- (6) extreme catastrophic technological, natural, or other domestic emergencies of national significance in response to which the President has activated the NSEC.

c. In the execution of its basic role, the JTRB will be supported by the National Communications System organizational structure utilizing the resources of the National Communications System (NCS)/Defense Communications Agency (DCA) Operations Center (OC), the National Coordinating Center (NCC), the Federal Emergency Management Agency's National Emergency Coordination Center/National Network Operations Center (NECC/NNOC), and other Federal agency operation centers as necessary.

d. When functioning as the NSEC Telecommunications Functional Group, the JTRB may also be supported by Regional Functional Groups authorized under the NSEC charter. It is envisioned that the regional functional groups for telecommunications will be organized and function in accordance with the procedures established in the National Plan for Telecommunications Support in Non-Wartime Emergencies.

V. Functions

a. The JTRB will, as a minimum, perform the following general functions:

- (1) as requested, review information submitted to the Chairman, JTRB, and the White House Situation Support Staff (WHSSS), evaluate response and support requirements, and provide recommendations to appropriate Executive Office officials;
- (2) facilitate the concerted exercise of non-wartime emergency telecommunication authorities and responsibilities by individual Federal entities;
- (3) advise and assist in the resolution of competing demands for telecommunication services, and any necessary service reprioritizations resulting from specific non-wartime emergency situations including competing government and private sector requirements; and
- (4) meet at the call of the Chairman, JTRB, during non-emergency situations to support major Federal exercises or to consider non-wartime emergency telecommunication policies and procedures;
- (5) as the Interagency Functional Group for Telecommunications within the NSEC, evaluate and make recommendations regarding risk assessments, contingency and emergency planning priorities, external liaison and situation assessments, information needs and required actions.

b. To execute these general functions, to support the operations of the WHSSS, and to provide the necessary information to the president, Vice-President, National Security Council, and Office of Science and Technology Policy, the JTRB and those Federal entities with non-wartime emergency telecommunications management responsibilities shall also implement the following information exchange process:

(1) General

(a) The NCS/DCAOC, the NCC, the FCC, and the FEMA NECC/NNOC will be the primary focuses for reports on any of the continuum of telecommunications emergency events described herein. The Manager, NCS, the Defense Director, FCC, and the Director, FEMA, will ensure that all information regarding potential and/or actual emergency situations with significant telecommunication implications is brought to the attention of the WHSSS and the Chairman, JTRB, in a coordinated manner.

(b) The FCC will ensure that the views and concerns of private sector telecommunication entities are conveyed to the Director, OSTP, and the JTRB, and will articulate private sector interests in situations where there are competing private sector and Government requirements.

(c) This process will permit effective monitoring of potential and actual emergency situations by the WHSSS and JTRB and facilitate the undertaking of any Federal emergency responses needed beyond those already being carried out by responsible agencies as part of their established emergency response procedures.

(2) Reporting/Notification

(a) All Federal departments and agencies experiencing severe telecommunications network or system events or receiving information regarding potential or actual emergency situations with significant telecommunication implications are to forward this information to the NCS/DCAOC. Primary sources of this information, in addition to the agency telecommunications management organizations are the NCC and the FEMA NECC/NNOC.

(b) The Manager, NCS, the Defense Director, FCC, and the Director, FEMA, will evaluate the information received from Federal operating elements and other sources and determine, based on the notification criteria described below, whether the telecommunication implications are significant enough to warrant concurrent notification of the Chairman, JTRB, and the WHSSS. As appropriate, the Chairman will notify members of the Board.

(3) Notification Criteria/Thresholds

Upon receipt of information regarding potential or actual telecommunications emergency situations, the Manager, NCS, the Defense Director, FCC, and the Director, FEMA, where appropriate in consultation with each other, the NCC, and the FEMA NECC/NNOC, will evaluate situations in terms of whether (a) they pose significant threats to telecommunication facilities or services; or (b) they create a need for extraordinary telecommunication support. Examples of situations that could be judged to pose significant threats to telecommunication facilities or services or create a need for extraordinary telecommunications support are those enumerated in paragraph IV b. of this Procedure.

(4) Information to Support Notifications

(a) Initial Situation Report. Initial reports to the Chairman, JTRB, and to the WHSSS will convey the minimum essential information to permit assessment of the potential or actual threat or extraordinary telecommunication requirements posed by the situations and to facilitate any Federal response. It is anticipated that such minimum essential information would include:

1. type and extent of emergency, disaster, or extraordinary situation;
2. location or area the emergency, disaster, or extraordinary situation is expected to cover;
3. anticipated time of emergency, disaster, or extraordinary situation;
4. local actions being taken in the telecommunications area; and
5. possible support required.

(Note: This information is to be transmitted either by voice, message, or electronic media. Permanent record of such transmissions will be maintained by the NCS/DCAOC, the NCC or the FEMA NECC/NNOC, as appropriate.)

(b) Status Reports. Following initial notifications, the Manager, NCS, the Defense Director, FCC, and the Director, FEMA, will provide brief update reports, as

warranted by further developments, to the Chairman, JTRB, and, when so requested by the Chairman, to other members of the JTRB or the WHSSS.

(c) Additional Information Requirements. Requirements for additional information will be initiated directly by the Chairman, JTRB, or through the WHSSS, to the Manager, NCS, the Defense Director, FCC, and/or the Director, FEMA.

VI. Membership

a. As prescribed by Section 2(b) (3) of E.O. 12472 and the NSEC charter, the Director, OSTP, shall chair the JTRB and serve as the NSEC National Coordinator if designated by the President under NSEC provisions.

b. The Director, OSTP, has selected the following Federal entities to serve on the JTRB, and has requested that they be represented thereon by the noted officials;

(1) Department of Defense (DoD), by the Assistant Secretary for Command, Control, Communications and Intelligence;

(2) Department of Commerce (DoC), by the Assistant Secretary for Communications and Information;

(3) General Services Administration, by the Commissioner, Information Resources Management Service;

(4) Federal Emergency Management Agency, by the Assistant Associate Director for Information Resources Management;

(5) Federal Communications Commission, by the Defense Director; and

(6) National Communications System, by the Manager.

INTERIM STANDARD OPERATING PROCEDURES
FOR
JOINT TELECOMMUNICATIONS RESOURCES BOARD

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I. Background

a. By Executive Order No. 12046, Relating to the Transfer of Telecommunications Functions, March 27, 1978, the Director of the Office of Science and Technology Policy (OSTP) was assigned the responsibility for preparing to direct the exercise of the President's war power functions contained in Section 606 of the Communications Act of 1934, as amended. Existing Federal emergency plans (e.g., Federal Emergency Plan D, Annex C-XI) have also recognized OSTP's responsibility and designated the Director, OSTP, as the Nation's telecommunications resource manager under conditions of ~~national emergency (i.e., war)~~ wartime emergency. Executive Order 12472, "Assignment of National Security and Emergency Preparedness Telecommunications Functions," April 3, 1984, reaffirmed that the Director, OSTP, is responsible for directing the exercise of the Section 606 Presidential war powers. Under conditions of ~~national emergency~~ in which the President's war emergency powers (formerly Section 606 and now Section 706) are have been invoked, there is ~~thus~~ a visible single authority for telecommunications resource management that which is clearly assigned the responsibility for serving as the authoritative channel of emergency telecommunications information and advice to the President.

b. There are, however, a range of non-wartime situations that do not justify the exercise of the President's war powers under Section 706 of the Communications Act of 1934 or the implementation of Federal Emergency Plan D, but yet require response by the Federal Government and, therefore, Executive Office of the President attention and direction. Such situations include:

- (1) Presidentially-declared emergencies and major disasters;
- (2) Federal Emergency Management Agency (FEMA)-declared extraordinary situations; and
- (3) Critical situations which have the potential for developing into emergencies/major disasters, extraordinary situations, or national emergencies.

While FEMA has been implementing an Integrated Emergency Management System concept to provide a consistent management structure across the continuum of emergency situations, until recently there has been no single clearly identified or visible authority that the President could turn to for emergency

telecommunications information and advice to support decisionmaking across this continuum.

c. Executive Order No. 12472 recognized this gap and Section 2(b) thereof assigned specific non-wartime emergency telecommunication functions to the National Security Council and the Director of the Office of Science and Technology Policy as follows:

"(b) Non-Wartime Emergency Functions.

(1) The National Security Council shall:

a. Advise and assist the President in coordinating the development of policy, plans, programs and standards within the Federal Government, and by State and local governments, private industry and volunteer organizations upon request, to the extent practicable and otherwise consistent with law, during those crises or emergencies in which the exercise of the President's war power functions is not required or permitted by law; and

b. Provide policy direction for the exercise of the President's non-wartime emergency telecommunication functions, should the President so instruct.

(2) The Director of the Office of Science and Technology Policy shall provide information, advice, guidance and assistance, as appropriate, to the President and to those Federal departments and agencies with responsibilities for the provision, management, or allocation of telecommunication resources, during those crises or emergencies in which the exercise of the President's war power functions is not required or permitted by law;

(3) The Director of the Office of Science and Technology Policy shall establish a Joint Telecommunications Resources Board (JTRB) to assist him in the exercise of the functions specified in this subsection. The Director of the Office of Science and Technology Policy shall serve as chairman of the JTRB; select those Federal departments, agencies, or entities which shall be members of the JTRB; and specify the functions it shall perform."

d. More recently, on January 19, 1988, a White House Memorandum announced Presidential approval of a National System for Emergency Coordination (NSEC). Its purpose is to provide timely, effective, and coordinated assistance to State and local governments in extreme catastrophic technological, natural, or other domestic emergencies of national significance. When the NSEC is activated, the Federal Government's response to major domestic crises will be consistent with current emergency plans,

and will use existing domestic and national security crisis information and management systems.

e. The NSEC calls for functional groups to be established at the national level to support and coordinate relief operations, assess problems, propose solutions and facilitate resolution of specific emergency functional needs. A Telecommunications Functional Group is one of the interagency functional groups which could be activated, depending on the nature of the crisis. The NSEC assigns responsibility for the Telecommunications Functional Group to the Office of Science and Technology Policy/National Communications System.

II. Purpose

a. The Joint Telecommunications Resources Board is hereby established to assist the Director, OSTP, in the exercise of those non-wartime emergency telecommunication functions assigned by E.O. 12472 and to support the OSTP/NCS as the Telecommunications Functional Group within the NSEC as prescribed by White House Memorandum dated 19 January 1988. The Board will serve as the deliberative and recommending body for the Executive Office of the President, and ultimately the President, thereby providing a cohesive process for ensuring the provision of necessary telecommunications information and advice to them, and facilitating concerted timely decisionmaking and execution of assigned emergency responsibilities by individual Federal entities under the overall guidance of the President and the Director, OSTP.

b. As required, the JTRB may also be convened to act in support of major Federal exercises or to consider non-wartime emergency telecommunication policies and procedures.

III. Authorities-References

a. Communications Act of 1934 (47 U.S.C. 151 et seq.), as amended.

b. Executive Order 12472, Assignment of National Security and Emergency Preparedness Telecommunications Functions, April 3, 1984 (49 Fed. Reg. 13471).

c. White House Memorandum, National System for Emergency Coordination, 19 January 1988 (the NSEC Charter).

IV. Applicability and Scope of Responsibility

a. The provisions of this procedure are applicable to all Federal entities with non-wartime emergency telecommunications management responsibilities.

b. The JTRB's basic role is to monitor potential or actual telecommunications emergency situations that pose significant threats to telecommunication facilities or services, and situations that may create the need for extraordinary telecommunication support, and to function as the Telecommunications Functional Group when the NSEC is activated. Extraordinary telecommunications support is defined as being those requirements for services or responses that are beyond the normal procedures and/or capabilities of individual commercial carriers or government agencies. The type of situations that might result in activation of the JTRB a telecommunications emergency include:

- (1) telecommunications damage or congestion as a result of major disasters (e.g., hurricanes, tornadoes, floods, earthquakes, earth slides, blizzards, tidal waves, etc.) or critical situations (e.g., fires, explosions, epidemics, civil disturbances, escaping lethal gases, power blackouts, etc.);
- (2) major failures or disruptions of overseas transmission systems (ocean cables, satellites, earth stations) or the interruption or drastic reduction in telecommunication services to foreign countries beset by major disasters, emergencies, or internal problems;
- (3) regional or national situations where unusual events or reports create public concern or confusion to the extent that abnormal telecommunications traffic patterns or congestion develop for an extended period;
- (4) cases of known, suspected, or attempted sabotage of major telecommunication installations or facilities, or major industry work stoppages with the potential to significantly affect telecommunication operations; and
- (5) significant curtailments in service on government telecommunication networks or facilities due to technical or operational problems, traffic situations, etc.
- (6) extreme catastrophic technological, natural, or other domestic emergencies of national significance in response to which the President has activated the NSEC and the National Coordinator has determined that the Telecommunications Functional Group should be activated.

c. In the execution of its basic role, the JTRB will be supported by the National Communications System organizational structure utilizing the resources of the National Communications System (NCS)/Defense Communications Agency (DCA) Operations Center (OC), the National Coordinating Center (NCC), the Federal Emergency Management Agency's Emergency Information Coordinating Center (EICC), and other Federal agency operation centers as necessary.

d. When functioning as the NSEC Telecommunications Functional Group, the JTRB may also be supported by Regional Functional Groups authorized under the NSEC charter. It is envisioned that the regional functional groups for telecommunications will be organized and function in accordance with the procedures established in the National Plan for Telecommunications Support in Non-Wartime Emergencies.

V. Functions

a. The JTRB will, as a minimum, perform the following general functions:

- (1) as requested, review information submitted to the Chairman, JTRB, and the Crisis Management Center (CMC), evaluate response and support requirements, and provide recommendations to appropriate Executive Office officials;
- (2) facilitate the concerted exercise of non-wartime emergency telecommunication authorities and responsibilities by individual Federal entities;
- (3) advise and assist in the resolution of competing demands for telecommunication services, and any necessary service reprioritizations resulting from specific non-wartime emergency situations; and
- (4) meet at the call of the Chairman, JTRB, during non-emergency situations to support major Federal exercises or to consider non-wartime emergency telecommunication policies and procedures;
- (5) as the Interagency Functional Group for Telecommunications within the NSEC, conduct risk assessments, identify and prioritize contingencies for which emergency plans are needed, provide external liaison and situation assessments, and test Federal emergency responses structures and plans.

b. To execute these general functions, to support the operations of the CMC, and to provide the necessary information

to the president, Vice-President, National Security Council, and Office of Science and Technology Policy, the JTRB and those Federal entities with non-wartime emergency telecommunications management responsibilities shall also implement the following information exchange process:

(1) General

(a) The NCS/DCAOC, the NCC, and the FEMA EICC will be the primary focuses for reports on any of the continuum of telecommunications emergency events described herein. The Manager, NCS, and the Director, FEMA, will ensure that all information regarding potential and/or actual emergency situations with significant telecommunication implications is brought to the attention of the CMC and the Chairman, JTRB, in a coordinated manner.

(b) The FCC will ensure that the views and concerns of private sector telecommunication entities are conveyed to the Director, OSTP, and the JTRB, and will articulate private sector interests in situations where there are competing private sector and Government requirements.

(c) This process will permit effective monitoring of potential and actual emergency situations by the CMC and JTRB and facilitate the undertaking of any Federal emergency responses needed beyond those already being carried out by responsible agencies as part of their established emergency response procedures.

(2) Reporting/Notification

(a) All Federal departments and agencies experiencing severe telecommunications network or system events or receiving information regarding potential or actual emergency situations with significant telecommunication implications are to forward this information to the NCS/DCAOC. Primary sources of this information, in addition to the agency telecommunications management organizations are the NCC and the FEMA EICC.

(b) The Manager, NCS, and the Director, FEMA, will evaluate the information received from Federal operating elements and other sources and determine, based on the notification criteria described below, whether the telecommunication implications are significant enough to warrant

concurrent notification of the Chairman, JTRB, and the CMC. As appropriate, the Chairman will notify members of the Board.

(3) Notification Criteria/Thresholds

Upon receipt of information regarding potential or actual telecommunications emergency situations, the Manager, NCS, and the Director, FEMA, where appropriate in consultation with each other, the NCC, and the FEMA EICC, will evaluate situations in terms of whether (a) they pose significant threats to telecommunication facilities or services; or (b) they create a need for extraordinary telecommunication support. Examples of situations that could be judged to pose significant threats to telecommunication facilities or services or create a need for extraordinary telecommunications support are those enumerated in paragraph IV b. of this Procedure.

(4) Information to Support Notifications

(a) Initial Situation Report. Initial reports to the Chairman, JTRB, and to the CMC will convey the minimum essential information to permit assessment of the potential or actual threat or extraordinary telecommunication requirements posed by the situations and to facilitate any Federal response. It is anticipated that such minimum essential information would include:

1. type and extent of emergency, disaster, or extraordinary situation;
2. location or area the emergency, disaster, or extraordinary situation is expected to cover;
3. anticipated time of emergency, disaster, or extraordinary situation;
4. local actions being taken in the telecommunications area; and
5. possible support required.

This information is to be transmitted either by voice, message, or electronic media. Permanent record of such transmissions will be maintained by the NCS/DCAOC, the NCC or the FEMA EICC, as appropriate.

(b) Status Reports. Following initial notifications, the Manager, NCS, and the Director, FEMA, will provide brief update reports, as warranted by further developments, to the Chairman, JTRB, and, when so requested by the Chairman, to other members of the JTRB or the CMC.

(c) Additional Information Requirements. Requirements for additional information will be initiated directly by the Chairman, JTRB, or thru the CMC, to the Manager, NCS, and/or the Director, FEMA.

VI. Membership

a. As prescribed by Section 2(b) (3) of E.O. 12472 and the NSEC charter, the Director, OSTP, shall chair the JTRB and serve as the NSEC National Coordinator if designated by the President under NSEC provisions.

b. The Director, OSTP, has selected the following Federal entities to serve on the JTRB, and has requested that they be represented thereon by the noted officials;

(1) Department of Defense (DoD), by the Assistant Secretary for Command, Control, Communications and Intelligence;

(2) Department of Commerce (DoC), by the Assistant Secretary for Communications and Information;

(3) General Services Administration, by the Commissioner, Information Resources Management Service;

(4) Federal Emergency Management Agency, by the Assistant Associate Director for Information Resources Management;

(5) Federal Communications Commission, by the Defense Commissioner; and

(6) National Communications System, by the Manager.