

DAILY ACCOUNTABILITY/ACTIVITY RECORD

DATE: _____

Today's Schedule:

7:00 Am _____	2:00 PM _____
8:00 AM _____	3:00 PM _____
9:00 AM _____	4:00 PM _____
10:00 AM _____	5:00 PM _____
11:00 AM _____	6:00 PM _____
12:00 AM _____	7:00 PM _____
1:00 PM _____	8:00 PM _____

<div style="display: flex; align-items: center;"> Top Dollar Productive Activities </div> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<div style="display: flex; align-items: center; justify-content: space-between;"> Daily Call Log: </div> <p>Start Time: _____ Calls: _____</p> <p>End Time: _____ Contacts: _____</p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>6 _____</p> <p>7 _____</p> <p>8 _____</p>
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Leads Today: _____	Appointments Made: _____
Face-to-face appointments today: Buyers: _____	Sellers: _____
Buyers placed under Buyer Agreement today: _____	Buyers for the month: _____
Listings taken today: _____	Listings for the month: _____
Escrows opened (offers accepted) today _____	Open escrows for month: _____
\$ _____	\$ _____
Escrows closed (closing completed) today _____	Closed escrows for month: _____
\$ _____	\$ _____

What got me off track? (analysis of both front and back activities)

Personal Accountability

- ◆ Did I go to Yoga today? Yes No
- ◆ Did I ride my bike today? Yes No
- ◆ Did I drink at least 60+ oz. of water today? Yes No
- ◆ Did I have AFD? Yes No
- ◆ Did I read 30 minutes today? Yes No
- ◆ Did I listen/watch a to CD/DVD/Webinar? Yes No
- ◆ Did I review my business/financial/marketing plan? Yes No
- ◆ How much did I spend personally today? \$ _____
- ◆ How much did I spend on my business today? \$ _____

Personal/Business Mastery

1. Did I prospect 15 clients/prospects today? Yes No
2. Did I hand write or email 15 notes today? Yes No
3. Did I preview 5 homes and/or do 1 hour of market research? Yes No
4. Did I help at least one of my Strategic Referring Partners? Yes No
5. Did I lead by example today? Yes No
6. Did I make a difference in at least one person’s life today? Yes No
7. Did I smile at everyone today? Yes No
8. Was I in the NOW? Yes No
9. Did I view the KW site today? Yes No
10. Did I view Joe’s Blog today? Yes No
11. Did I view a Social Networking site today? Yes No

Affirmation Statement

- ◆ Business comes easy to me.
- ◆ My life is expanding in every way.
- ◆ I listen for direction and follow the path as it unfolds before me, knowing I am ready.
- ◆ I am patient and calm.
- ◆ I am passionate about how I get to help people every day through my career.
- ◆ Every day, in every way, I choose to be positive.
- ◆ I live with passion and purpose.
- ◆ I am healthy, joyous and prosperous.
- ◆ Today is the best day of my life.
- ◆ My clients and I interact successfully , with open and honest communication..

Energy Plan

- ◆ Meditate & Pray Spiritual Energy
- ◆ Exercise & Eat Physical Energy
- ◆ Hug, Kiss, & Laugh Emotional Energy
- ◆ Plan & Calendar It Mental Energy
- ◆ Lead Generation Business Energy

Gratitude Log: I am grateful today for:
