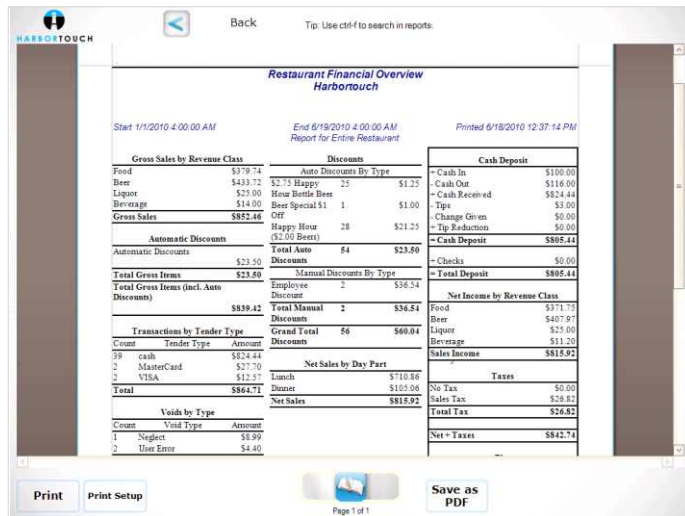


COMPREHENSIVE REPORTING

- Access to 80+ built-in reports
- Database stores all information permanently
- Create reports from data with unlimited history
- Instantly access daily reports
- Print daily summary on receipt printers or review on screen
- Export reports as PDF, Excel, .csv, .rtf or other formats
- With the click of a button, Harbortouch allows you to search, print and export any one of 80+ available reports instantly



Restaurant Financial Overview
Harbortouch

Start: 1/1/2010 4:00:00 AM End: 6/19/2010 4:00:00 AM Printed: 6/18/2010 12:37:14 PM
Report for Entire Restaurant

Gross Sales by Revenue Class		Discounts		Cash Deposit	
Food	\$379.74	Auto Discounts By Type		+ Cash In	\$100.00
Beer	\$413.72	5% Happy	25 \$1.25	+ Cash Out	\$116.00
Liquor	\$27.00	Happy Bottle Beer		+ Cash Received	\$82.44
Beverage	\$14.00	Beer Special 51	1 \$1.00	+ Tips	\$3.00
Gross Sales	\$852.46	Off		+ Change Given	\$0.00
		Happy Hour (52.00 Beers)	28 \$21.25	+ Tip Reduction	\$0.00
		Total Auto	\$4	+ Cash Deposit	\$805.41
Automatic Discounts	\$23.50	Discounts	\$23.50	+ Checks	\$0.00
Total Gross Items	\$23.50	Manual Discounts By Type		+ Total Deposit	\$805.41
Total Gross Items (incl. Auto Discounts)	\$839.42	Employee Discount	2 \$36.54		
		Total Manual	\$36.54	Net Income by Revenue Class	
		Grand Total	\$60.04	Food	\$371.73
				Beer	\$407.97
				Liquor	\$27.00
				Beverage	\$11.26
				Sales Income	\$818.92
				Taxes	
				No Tax	\$0.00
				Sales Tax	\$26.82
				Total Tax	\$26.82
				Net - Taxes	\$842.74

Print Print Setup Save as PDF

SALES REPORTS

- **Financial overview**
 - View top level overview of entire restaurant's sales performance
- **Daily sales summary**
 - View summary of the day's sales performance
- **Daily labor summary**
 - View summary of employee hours worked that day
- **Sales by employee**
 - Identify the most productive employees
- **Hourly sales**
 - Determine which times of the day are the busiest
- **Menu item sales**
 - Identify top selling items
 - Sort by employee or view totals
- **Choice sales**
 - View a sales breakdown of the restaurant's choices (item modifiers such as condiments and other optional add-ons)
 - Sort by employee or view totals
 - Breakdown by individual choices or choice sets
- **Discounts**
 - Sort by menu item, discount type or by employee
- **Open tickets**
 - View all open tickets
- **Employee labor**
 - Analyze sales against labor costs
- **Seating performance**
 - Determine the most popular sections in the restaurant (i.e., bar, dining room, patio)



LABOR REPORTS

- **Payroll**
 - View payroll summary and detailed breakdown
 - View payroll for hours worked or by shift
 - Compare payroll costs to sales
 - **Employee Directory**
 - View detailed information for all employees (contact information, birthday, permissions, etc.)
 - **Jobs**
 - View all job types and which employees are associated with each
-

PRODUCT MIX REPORTS

- **Basic product mix**
 - Identify best selling and slow moving products
 - Sort by group or individual menu item
 - **Day part product mix**
 - See which products are selling at different times of the day
 - Sort by group or individual menu item
 - **Product sales by employee**
 - See which employees are selling which menu items
-

MENU REPORTS

- **Detailed menu view**
 - View an outline of your entire menu
 - **View menu breakdowns**
 - Which choices are associated with which choice sets
 - Example: Tomato, lettuce, onion and pickles are all in the "Burger Condiments" choice set
 - Which choices and choice sets are associated with which menu items
 - "Burger Condiments" and "Meat Temperature" are both associated with hamburgers and cheeseburgers
 - Which menu items are associated with which screen categories
 - Chicken Francais, Chicken Parmesan and Chicken Marsala are all listed in the "Chicken" screen category
 - Which menu items are associated with which item groups
 - Lobster, Salmon and Sea Bass are all listed in the "Seafood" group
-



AUDITING REPORTS

- **Cash drawers**
 - Track cash drawer totals
 - **Credit returns**
 - View credit card returns
 - **Orphaned tickets**
 - View tickets which were not properly closed
 - **Cash**
 - Track amount of cash paid in and out
 - **Tender type**
 - View detailed breakdown of payment types (Credit, debit, cash, checks and gift cards)
 - Breakdown by employee
 - **Ticket movement**
 - Track tickets that were transferred
 - View by creator, last owner or acting user
 - **Detailed tickets**
 - View all past tickets
 - **Timesheets**
 - Timesheet edit log
 - Track changes made to the employee timesheet
 - **Voids**
 - Sort by employee, void type or menu item
 - **Tax removals**
 - View orders in which tax was not included
-

CUSTOMER REPORTS

- **Customer summary**
 - View summary of customers in the system
 - **Customer detail**
 - View detailed customer information
 - **Sales**
 - View breakdown of sales by customer
 - **Payments**
 - View breakdown of payment types by customer
-

TRANSACTION REPORTS

- **Credit card receipts**
 - View breakdown of payments by credit card type (Visa, MasterCard, Discover Network & American Express)
 - **Employee Tips**
 - Breakdown by tender type for each employee
-



HARBORTOUCH

HARBORTOUCH HOSPITALITY REPORTS OVERVIEW

SECURITY REPORTS

- **Security access**
 - View which users have access to each security level