

Passport Procedures

Application for a new Passport

The usual waiting time in West Palm Beach to get a passport is four (4) to eight (8) weeks for routine applications, and two (2) to four (4) weeks for an expedited application, SO IT IS VITAL THAT YOU BEGIN WORKING ON YOUR PASSPORT AS SOON AS POSSIBLE.

You must appear before a local, designated passport acceptor (usually a postmaster or clerk of the court) for the signing and witnessing of your application. For a passport application, please visit www.travel.state.gov/passport.

Below are the locations in our area that accept passport applications.

Boca Raton Post Office

170 NE 2nd St
Boca Raton, FL 33432
561-417-3204

Boynton Main Office

1530 W Boynton Beach Blvd
Boynton Beach, FL 33436
561-732-1767

Clerk of the Circuit Court and Comptroller

3188 Professional Golfers Assoc. Blvd., Room 1202
Palm Beach Gardens, FL 33410
561-624-6650

Haverhill Post Office

3900 Haverhill Rd N
West Palm Beach, FL 33417
561-686-9402

Clerk of Court-Belle Glade

38844 SR-80
Belle Glade, FL 33430
561-996-4843

South County Courthouse—Delray Beach

200 W Atlantic Ave, #160
Delray Beach, FL 33444
561-274-1588

U.S. Postal Service, Downtown Station

640 Clematis St
West Palm Beach, FL 33401
561-833-0292

U.S. Postal Service, Palm Beach Gardens Branch

3330 Fairchild Gardens Ave
Palm Beach Gardens, FL 33410
561-799-5898

U.S. Postal Service, Riviera Beach Branch

1905 W Blue Heron Blvd
Riviera Beach, FL 33404
855-864-3379

U.S. Postal Service, Palms West Post Office

10299 Southern Blvd
Royal Palm Beach, FL 33411
561-793-9258

West Palm Beach Post Office

3200 Summit Blvd
West Palm Beach, FL 33406
561-697-2122

Passport photos can be taken at Walgreens, CVS or Wal-Mart.

- 2x2 inches in size
- Taken within the past 6 months, showing current appearance
- Color
- Full face, front view with a plain white or off-white background