



COMMUNITY
LEGAL SERVICES IN
EAST PALO ALTO

JOB ANNOUNCEMENT: STAFF ATTORNEY

Applications reviewed on a rolling basis

Community Legal Services in East Palo Alto (CLSEPA) is a legal services non-profit that combines policy advocacy and impact litigation with direct legal services for low-income persons in East Palo Alto and the mid-Peninsula in the areas of housing, employment, consumer, re-entry, and immigration law.

CLSEPA seeks a full-time community lawyer to join its housing and workers' rights teams. The attorney will provide legal support to the organizing and advocacy efforts of local residents who have been hit hard by the housing crisis. The attorney will work alongside community organizers and organized labor to prevent the displacement of tenants and workers from the Peninsula and Silicon Valley. The attorney will assist groups of tenants as well as individual tenants facing eviction, predatory rent increases, and housing discrimination. Depending on experience and organizational needs, the attorney may also assist with wage and hour and employment discrimination cases and policy advocacy on workers' rights issues.

Essential Duties and Responsibilities

1. Collaborate closely with organizers to help form, advise, and represent tenant associations in multifamily buildings and/or neighborhoods that are experiencing displacement pressures.
2. Provide legal advice and counsel to tenants on housing issues.
3. Provide policy analysis and technical assistance to community partners who are advocating for anti-displacement legislation in local governments across San Mateo County.
4. Represent tenants in defensive and affirmative litigation and in administrative proceedings.
5. Train and mentor pro bono attorneys working on housing cases.
6. Train and supervise student volunteers with CLSEPA's housing program, clinics, and workshops.
7. Participate in community outreach events and legal workshops/clinics.
8. Maintain and establish relationships with community partners and housing service providers.
9. Assist, as needed, with employment cases and policy advocacy on workers' rights issues.

Knowledge, Skills, & Abilities Required

1. California Bar membership
2. Excellent written and oral communication skills
3. Commitment to serving low-income and under-served communities
4. Prior experience in policy advocacy or community organizing and knowledge of housing, land use, employment, or labor law preferred
5. Proficiency in Spanish strongly preferred
6. Ability to relate to and communicate with a broad range of clients and colleagues
7. Values working cooperatively with others, both within the organization and in the community
8. Displays enthusiasm and a willingness to accept responsibility and fulfill job requirements

SALARY: Commensurate with experience. Competitive benefits package.

TO APPLY: Please send resume, cover letter, writing sample, and list of three references to: 1861 Bay Road, East Palo Alto, CA 94303 or e-mail Maricela@clsepa.org . No calls.

CLSEPA is an equal opportunity/affirmative action employer that provides equal employment opportunities to all qualified employees/applicants in all of our employment practices without regard to race, religion, color, sex or gender (including gender identity, pregnancy, childbirth, lactation, pregnancy- and childbirth-related medical conditions), sexual orientation, national origin, ancestry, age, uniform-service member/veteran status, marital status, medical condition, physical or mental disability, taking/requesting statutorily protected leave, or any other basis protected by law.