



*Logan-Rogersville Educational Foundation*

## **Grant Application & Committee Procedures**

- A Logan-Rogersville School Employee may only submit Grant application to the LREF. The application must have approval of a Logan-Rogersville Administrator indicating there is no district funding available for this project or the grant application will not be considered for funding.
- LREF Grant applications will be submitted via the [LREF Grant Application Google Form](#).
- The Board of Directors will establish a Grant Recommendations Committee that will meet in November.
- LREF grant applications are due by October 31st.
- The Treasurer will prepare a financial report of available funds for the Grant Recommendations Committee for their use at the meeting.
- The LREF Grant Recommendations Committee will give a recommendation on every application and present that application with its recommendation to the Foundation Treasurer for financial review.
- The treasurer will approve or disapprove the recommendations of the Grant Recommendations Committee in whole based on financial impact and feasibility to the Foundation. The treasurer will then forward everything to the Foundation Secretary in time for such to be included in the Board Packets for the December regular meeting.
- At the December LREF Board meeting, the Board will then accept the recommendation of the Grant Recommendations committee by a motion or reject it.
- If for any reason the entire recommendation cannot be or is not accepted then motions may be made to approve grant applications individually by the board.
- This is the exclusive method for the granting of funds by the Logan-Rogersville Educational Foundation.