

POLICY, GUIDELINES & VOTING PROCEDURES FOR THE CROQUET HALL OF FAME

(adopted by Board action December 5, 2002)

(revised Oct. 14, 2004)

(revised July 20, 2006)

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The Croquet Foundation of America seeks to recognize and honor individuals who have made outstanding contributions to the sport of Croquet, especially those who have furthered, bettered or enhanced the purposes of the CFA as stated in Article II of the Charter which reads:

"To promote interest in the sport of Croquet and other lawful sports;
to give and promote entertainments, lectures, social affairs,
celebrations, exhibitions, games, amusements of any and all
descriptions for the general enjoyment and instruction of the general
public; to provide matches for the general public for the benefit,
enjoyment and instruction of the public, all for no pecuniary gain;
and to promote the improvement and advancement of the sport of Croquet."

It is the intent of these procedures and guidelines to clarify and specify the election process and to give guidance as to the qualifications so that election to the Hall of Fame will be a high honor to the inductee(s) and reflect credit on the manner and the individuals electing them.

I. NOMINATING PROCEDURE

- A. An announcement shall appear annually in the winter edition of the "Croquet News" stating that the CFA is accepting nominations for the Hall of Fame until March 17th. It will further state:
1. that any USCA member in good standing may nominate an individual
 2. that nominees are considered on an individual basis only
 3. the nominee does not have to be a member of the USCA
 4. most importantly, the nominator must submit timely a completed application available through the CFA offices
- B. The application shall require the following:
1. the nominator's name and relationship to the nominee (business/kinship/friendship/other)
 2. an acknowledgement and permission of the nominee
 3. a brief biographical sketch of the nominee including age, family status, address (town/state) and highlights of past or present occupation(s) and any other items of general interest outside of Croquet
 4. a detailed Croquet biography including:
 - a) whether or not the nominee is an active member of the USCA
 - b) what club or clubs the nominee is a member of

- c) what year the nominee joined the USCA
- d) a list of all achievements in and contributions to the sport

II. QUALIFICATION GUIDELINES

- A. ACHIEVEMENTS are defined as outstanding performances in sanctioned or titled USCA Croquet events; and/or international competitions sponsored by a member association of the WCF (World Croquet Federation) including six wicket, nine wicket and Golf Croquet.

- B. CONTRIBUTIONS are defined as efforts off the Croquet court which have promoted or enhanced the sport. Contributions at the core are volunteer efforts. Contributions may include:
 - 1. introducing others to the game
 - 2. starting, leading or sustaining a local club or clubs
 - 3. promoting clubs and events regionally or nationally
 - 4. working with an organizational division of the USCA as established on the state, regional and national levels either as an officer or other capacity
 - 5. creating favorable media recognition or otherwise promoting the game through such efforts as writing or instruction
 - 6. contributing financially or in kind in a way that enables the CFA to pursue its mission
 - 7. promoting the game through social affairs resulting in new friendships and greater camaraderie among players
 - 8. displaying personal behavior that demonstrates high regard for the spirit and etiquette of the game and results in greater enjoyment for all, actions that would entitle the nominee to be considered an ambassador of Croquet as well as a Hall of Famer

Nota Bene

- 1. *The nominator understands that this portion of the application is the advocacy section and that he must make the case as convincingly and compelling as possible; and that he also understands that no Board member is responsible for seconding a nomination nor adding favorable material and may in fact introduce or request information which may disqualify a candidate.*

- 2. *A nominee may earn income from the game as a pro or some other paid capacity - but his financial ties to the game must be stated on the application.*

- 3. *Achievements and contributions must be over an extended period of time.*

III. VOTING PROCEDURE

The Secretary shall schedule a meeting of the full Board to be held within six weeks after the March 17th deadline - but no sooner than three weeks after each Board member has received the complete application of all nominees. Election to the Hall of Fame will be the first and primary item of business at this meeting. All other business shall follow the election or be tabled for a subsequent meeting. A copy of the Voting Procedures will accompany the applications sent to the Board members.

The Chairman of the Hall of Fame Committee shall conduct the balloting.

Also included with the applications will be a ballot with all the nominees listed alphabetically. If there are 6 or fewer nominees, each Board Member will have only 3 votes. If there are 7 or more nominees, each Board Member will have 4 votes. The elector will then sign and return the ballot to the Chairman of the Hall of Fame Committee within two weeks.

At the meeting the Chairman of the Hall of Fame Committee will confirm a quorum of ballots ($2/3$ of the then current Board) and read the names of those whose ballots are in. Only those submitting ballots may participate in the remainder of the election process.

The Chairman of the Hall of Fame Committee shall put in nomination the names of each candidate and ask for comment. If as a result of this discussion a Board member wishes to change his vote he may do so by instructing the Chairman of the Hall of Fame Committee to make the appropriate changes to his ballot.

The Chairman of the Hall of Fame Committee shall then tally the votes. Any nominee receiving a vote count of $2/3$ of the participating Board members shall be elected to the Hall of Fame. In the event more than three candidates receive $2/3$ votes, only the three getting the most votes will be elected. In the event three candidates are not so selected and there are 7 or more nominees, a second round of votes shall be taken. The nominees in this round shall be limited to those who have received a majority vote or the top five remaining nominees, whichever is greater. In this round each Board member is limited to 3 votes. This round also shall be preceded by a discussion or comment period of each nominee allowing all present to comment. However, any Board member who is present and is also a nominee will be excused during this discussion after casting one vote. His other vote shall automatically be cast for himself. The voting in this round shall be by roll call vote. The Chairman of the Hall of Fame Committee shall announce the remaining candidates, then recognize each elector by asking that elector for whom he chooses to vote. For the purpose of vote counting the requirement of $2/3$ of the participating Board shall be calculated by rounding down to the next full integer any fraction of $2/3$ of the participating Board members. (e.g. If 11 Board members participated in the Hall of Fame election the $2/3$ vote requirement is 7.3. Rounded down to the next full integer means 7 votes are required for election.)

It is emphasized that no Board member is obliged or otherwise advised or encouraged to change his original ballot and that as a result no one may in fact be elected to the Hall of Fame in a given year. It is felt that by not encouraging ballot changes, there is not a tendency to admit marginal candidates in years of a concentrated field (few nominees) but conversely by allowing vote changes in years of a diluted field (many nominees) consensus favorites can be elected. Additionally, in consideration of the vagaries that may occur from year to year in the number of nominees and in fairness to each nominee, any nominee who receives 50% or more votes shall be included among the nominee list the following year. This carryover is limited to 1 occurrence. Thereafter, the nominee would have to be nominated as stated in "I. Nominating Procedure."

Upon completion of the voting, the Chairman of the Hall of Fame Committee shall announce the results of the vote count.

The President shall notify immediately any Hall of Famer-elect and his nominator. The President shall notify immediately the Board's decision to the nominator of each nominee. The Secretary shall notify the Hall of Famers-elect in writing, congratulating them and informing them of the time and of the place of their official induction and recognition dinner. The Secretary shall then publish in the USCA "Croquet News" a photo and biographical sketch of each inductee.

The Hall of Fame Committee will be a standing committee appointed by the President.