

2019-2020 Club Grants for Membership Development

The District Board has grants to support membership development. Clubs may complete a form for a new member promotion, event, etc. and request **up to \$250** as a match for the cost of the activity. Multiple Club events may request **up to \$500**. Steps: 1) complete the top half of this form and submit to office@rotary6450.org. Upon submission of the request you will be informed of your grant status. 2) then hold your event. 3) complete a report of your event, bottom half of form by June 1, 2019 and submit to office@rotary6450.org.

Club:	
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Planned Membership Event/Activity (brief description):

Total Budget for Event:	
Name submitting form:	
Email:	

REPORT:

Membership Event/Activity Experience (brief description):

Date of Event:	
Total Net Expenses for Event:	\$
Name submitting form:	
Email:	

Office Use Only

Date request received and action	
Date report received, check number	



ROTARY International District 6450, Inc.

PAYMENT AUTHORIZATION FORM

Fiscal Year 2019-2020

Mail to: RI District 6450, Inc. 400 E Randolph St. Suite 2305 Chicago, IL 60601 or email to office@rotary6450.org

Date:

Department, please check

XXX Membership Development

Short Description	
Amount	\$

Payable to:

Contact Name	
Rotary Club	
Address 1	
Address 2	
City	
State	
Zip	
Contact Email	

Please attached all receipts / payment documentation for the full event.

Budget:

_____	=
_____	=
_____	=
_____	=

TOTAL: _____

For Office Only

Date Received	
Date Paid	

Approved By:	
Paid By:	

When saving file please identify as: Name of Preparer_Rotary6450_Date