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MEMO

TO: All nominees/candidates for SIA offices

FROM: Elizabeth M. Lucas, Executive Director and CEO

RE: Prohibition of campaigning for federation offices

DATE: September 2017

The SIA Board of Directors has determined there have been three instances of campaigning in SIA elections in the past. In each instance, the candidates were withdrawn from their respective ballots by the Board.

All campaigning for any SIA office at any level is expressly prohibited by SIA Procedure A. General 2., which states:

Within the Federation, regions, districts, clubs and members have the privilege and responsibility of voting for candidates of their choice. There shall be no circularization of information or campaign materials by anyone for a candidate or nominee including but not limited to electronic and postal mail, facsimile, telephone, printed materials, brochures or leaflets. Only information about the nominees or candidates circulated by their respective nominating committees is allowed. While it is appropriate to have a presentation of all candidates and/or a reception hosted by the region, any social event to promote an individual candidate is prohibited.

Campaigning and campaign materials include, but are not limited to, the following circumstances:

- personal email or postal correspondence which asks clubs for their assistance or support during the election
- distribution of books, pamphlets, resumés, photographs, other printed materials, ribbons, buttons, or trinkets which includes the candidate's name during the election cycle
- presentations or speeches which ask the clubs for their assistance or support during the election
- the election or election cycle should be considered the period from the time a nominee consents to be a candidate until the name of the newly elected officer has been announced by the SIA President through headquarters.

Please note this includes not only the nominee or candidate, but clubs, other members or surrogates who may be acting on behalf of a nominee or candidate.

The SIA Board of Directors has the sole responsibility to determine if a violation of SIA Procedure A. General 2., has taken place, and to determine the penalty of any candidate for SIA office who violates that procedure. The range of penalties can include, but is not limited to, removal from the ballot regardless of the outcome of votes cast, to being banned from all future elections for any office.

During any election cycle, it is prudent that you, and other members on your behalf, refrain from any correspondence, speeches or distribution of any materials which potentially could be deemed as campaigning. If you have any questions or concerns, please bring them to the attention of SIA headquarters immediately.

Please give yourself ample time to adequately prepare your resume with the most pertinent information that highlights your experience, skills and reasons for seeking the office. This is the document on which clubs will make their decision about how to cast their vote.

We wish you much success in the upcoming election. Please don't hesitate to contact me if you have any questions or concerns.