

SOROPTIMIST INTERNATIONAL OF THE AMERICAS, INC.

GOLDEN WEST REGION

**MEMBERSHIP RECRUITMENT EVENT/ACTIVITY REPORT
& EXPENSE REIMBURSEMENT REQUEST**

Allocation of funds will be limited to \$250 for any club during the biennium.

Funds will only be available to clubs with 17 or less regular members at the time of the request.

Club: _____
Contact: _____
Club Mailing Address: _____
Email: _____
Phone Numbers: _____

Event/Activity Date: _____

Brief Description of Event/Activity:

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Number of Prospective Members Attending: _____

Total Number of Attendees: _____

Number of New Members Inducted: _____

Date of Induction(s) _____

EXPENDITURE SUMMARY

Item Description	Item Cost	Total Cost
TOTAL EXPENDITURES		
LESS AMOUNT ADVANCED		
TOTAL REIMBURSEMENT REQUESTED [Not to exceed \$125]		

DIRECTIONS:

1. Complete PAGE 2 of this document and submit along with receipts for all expenses incurred **within 30 days of the conclusion of the event or activity** to:
Region Membership Chair Lori Reed Email: LoriR.GWR@gmail.com Phone: 602-390-1958
2. After approval by the GWR Governor, a reimbursement check not to exceed \$125 will be mailed as soon as possible to your club at the club mailing address provided above.