



VOLUNTEER APPLICATION

A strong team of volunteers is essential to the success of Silver Spring Village, and we believe that both members and volunteers can reap significant benefit from volunteer work. We assure you that we will use the information you provide only to process your application.

Volunteer Screening

Silver Spring Village is required for liability reasons to conduct reference and background checks on all volunteers. You will receive instructions for completing the process. Refusing this screening may affect the kinds of opportunities, if any, in which you can participate.

Personal Information (*Please print*)

1. Last Name: _____

2. First Name: _____

3. What do you prefer to be called? _____

4. Are you at least 18 years of age? Yes No

5. Your age: _____ (optional)

6. Your race or ethnicity: _____ (optional)

7. Street Address: _____

8. Zip Code: _____

9. Name of your neighborhood or building: _____

10. Phone (preferred): _____ 11. Alternate: _____

12. Email: _____

13. What is usually the best way to reach you? _____

14. What is the best time of day to reach you? _____

Skills and Interests to Help Our Village

15. What are your particular areas of knowledge or skills (acquired through education/training, paid or volunteer work) that might help our Village? (Please include any professional credentials or certifications.)

16. Do you have particular interests or talents that might help our Village? (such as languages other than English, artistic or musical talent, photography, baking, etc.)

17. Do you have any physical considerations that would affect the kinds of volunteer assignments you are comfortable with (examples: difficulty with stairs, pet allergies)?

_____ Yes _____ No

If YES, please specify: _____

18. Driving (If you do not wish to be a volunteer driver, skip to Question 19.)

Volunteer drivers provide transportation to Village members, in the volunteer's car. They must maintain a valid driver's license, insurance, and zero "points" on their driving record. If you wish to be a Village volunteer driver, please provide the information requested below. Note that you will be asked for a copy of relevant documents.

Driver's License Number and State of Issue: _____

Auto Insurance Carrier: _____

Auto Insurance Policy No.: _____

References

Please provide two references (other than relatives) who have known you for at least two years. If possible, include at least one person who supervised your work in a paid or volunteer capacity.

19. Name _____
Street Address _____
City _____ Zip Code _____
Email _____ Phone _____
How long known _____ Relationship _____

20. Name _____
Street Address _____
City _____ Zip Code _____
Email _____ Phone _____
How long known _____ Relationship _____

21. Emergency Contact:

If you were to experience an emergency while volunteering for the Village, whom should we contact?

Name: _____

Phone: _____

Relationship: _____

Publication Permission

23. From time to time, Silver Spring Village may wish to use images of our members as well as volunteers for marketing purposes. Do you give permission for the Village to use photographs of you while on volunteer duty (e.g., on our website or in our newsletter)?

_____ Yes _____ No

24. May we list your name as a Village volunteer? _____ Yes _____ No

VOLUNTEER AGREEMENT

I understand that Silver Spring Village will do a background and reference check on me as part of their volunteer and member safety program and policy. To the best of my knowledge, all information I have provided is correct.

I agree to maintain strict confidentiality in respecting the privacy rights of all direct and indirect participants with Silver Spring Village. I am committed to providing volunteer services with the highest standards of integrity and personal conduct. I will not endanger the life, health or safety of Village members or other volunteers.

I will not use my association with Silver Spring Village for personal gain, and will not conduct myself in any way that negatively affects public confidence in the Village.

Signature _____

Date _____

Thank you very much.

Please print and mail this form to Silver Spring Village, PO Box 8217, Silver Spring, MD 20907 OR scan and email it to volunteers@silverspringvillage.org.