
NDEO 2013 CONFERENCE PROCEEDINGS
Focus on Dance Education: The Art and Craft of Teaching

Submission Guidelines for Presenters

Electronic submissions are due November 8, 2013 using online form at www.ndeo.org/proceedings.

Proceedings of the 2013 National Dance Education Organization Conference, *Focus on Dance Education: The Art and Craft of Teaching*, will again be published online on the NDEO website. This volume, published after conference, will contain multiple tables of contents to allow quick and efficient search by author, population served, area of service, and educational issue, the last three of which ground the *Dance Education Literature and Research descriptive index – DELR(di)*, formerly the *Research in Dance Education database – RDE(db)*. **Kirsten Harvey, MFA, is the NDEO 2013 Conference Proceedings Editor.**

If you have questions please contact her at kirsten.harvey@wmich.edu.

Manuscript Preparation

Electronic submission: Please submit conference materials via the online form that can be found at www.ndeo.org/proceedings. Submit your materials no later than Nov. 8, 2013. Conference materials include full papers, abstracts, and summaries of panels, movement sessions, and workshops. Other materials such as PowerPoint presentations, photographs, and handouts are not included. However, they may be distributed via the conference forum after conference.

All submissions must be electronic. Save file/s as your last name.NDEO.13 (e.g. Dunkin.NDEO.13.doc). For multiple presentations, please number (Dunkin2.NDEO.13.doc). Please attach manuscripts as a Microsoft Word file.

Online Form: All submissions must include 1) full title of the presentation and indicate full-paper, panel, movement session, workshop, or abstract, 2) names and email addresses of all authors, and 3) DELR(di) key words associated with presentation (e.g.: Arts Education, Multicultural Education, Student Achievement, Community & Family, Higher Education, Private Studios, Advocacy, Pedagogy, Technology, etc), and 4) complete contact info of person submitting materials.

Author bios: Include a short 150-word biographical statement for each author (updated/edited from bios published in the conference program).

Optional Submission for NDEO's Top Paper Citation
Only full-papers may be considered for NDEO's Conference Proceedings *Top Paper Citation* (TPC) recognition. This includes individual papers, entire panels comprised of individual papers, and individual papers presented on a panel.

IMPORTANT: If submitting a paper, please also indicate your interest in the submission being evaluated for the *Top Paper Citation* by answering YES to this question in the online form.

Evaluation criteria for NDEO's TPC:

- 1) Clear presentation of overall question, framework, and methodology
- 2) Clear development of ideas; informed bibliography
- 3) Clear conclusion; overall contribution to field

Formatting

Text must be typed, Times New Roman, 12-point font, double-spaced with one-inch margins.

Methodology

Where appropriate, authors should include a methodology section to allow other researchers, scholars, and educators to identify the range of research philosophies and practices in current use.

References

References, citations, and general style of manuscripts should follow *The Chicago Manual of Style*. In-text parenthetical citations should be used (e.g.: Bonbright 2013). References should be double-spaced. Headings should be in full caps, centered, bold font, and should not exceed 40 characters; subheadings should be centered in bold font. Do not use footnotes and endnotes within the text. If the notes are critical to the text, include the information in the paper text.

Examples:

Journal and Magazine Articles

Overby, L. Y. 1990. The use of imagery by dance teachers: Development and implementation of two research instruments. *Journal of Physical Education, Recreation and Dance* 61(2): 24–27.

Books

Barham, J. M., and E. P. Wooten. 1973. *Structural kinesiology*. New York: Macmillan Publishing Company, Inc.

Book Chapters

Thomas, H. 2000. Reproducing the dance: In search of the aura. In *Preservation politics*, ed. S. Jordan, 125–131. London: Dance Books, Ltd.

Web Publications

International Association of Dance Medicine and Science. 2009. *Somatic studies in dance*. http://www.iadams.org/associations/2991/files/info/somatic_studies.pdf (accessed August 1, 2013).

Please note: Only materials submitted using the online form will be included in the 2013 Conference Proceedings.