



ZONTA
INTERNATIONAL

EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

Amelia Earhart Fellowship

2018 Application

Amelia Earhart Fellowship

A Zonta International Program

Funded through the Zonta International Foundation

Revision date: July 2017

The Fellowship

The Zonta International Amelia Earhart Fellowships were established in 1938 in honor of Amelia Earhart, famed pilot and Zonta club member. The Amelia Earhart Fellowships are awarded annually to women pursuing a Ph.D./doctoral degree in aerospace-related sciences or aerospace-related engineering. The Fellowship of **US\$10,000** may be used at any university or college offering accredited post-graduate courses and degrees.

Who is Eligible?

Women of any nationality pursuing a Ph.D./doctoral degree who demonstrate a superior academic record in the field of aerospace-related sciences or aerospace-related engineering are eligible. Students must be registered in a full-time Ph.D./doctoral program and completed at least one year of that program or have received a master's degree in an aerospace-related field at the time the application is submitted. Applicants must not graduate from their Ph.D. or doctoral program before April 2019. Please note that post-doctoral research programs are not eligible for the Fellowship. Members and employees of Zonta International or the Zonta International Foundation are also not eligible to apply for the Fellowship. Note that previous Amelia Earhart Fellows are not eligible to apply to renew the Fellowship for a second year.

What are the Requirements?

Applicants must meet the following minimum requirements:

- ❑ Be registered in a full-time Ph.D./doctoral program in a qualifying area of science or engineering closely related to advanced studies in aerospace-related science or aerospace-related engineering and completed at least one year of that program or have received a master's degree in an aerospace-related field at the time the application is submitted. A verification of current enrollment must be submitted with the application. Acceptance letters are not verification of enrollment and will not be accepted.
- ❑ Demonstrate a superior academic record at a recognized university or college with accredited courses in aerospace-related studies as verified by official transcripts and recommendations. In programs where graduate transcripts are not provided as a matter of institutional policy, please provide a statement of that policy from the registrar or other school official. Please note that links from universities containing electronic transcripts will not be accepted.
- ❑ Provide evidence of a well-defined research program in aerospace-related science or aerospace-related engineering as described in the application essay (in general scientific terms), the academic documents (references, transcripts, verification of enrollment) and the list of publications (Note: please do not attach publications; citing the references is sufficient).
- ❑ Clearly demonstrate the relationship of the research to aerospace and furnish verification of research program through at least one of the reference letters required with the application. The thesis supervisor or advisor and a university professor must each be one of the referees.
- ❑ Applicant must be registered in a full-time Ph.D./doctoral program by 15 November 2017 and must not graduate before April 2019.

How Do I Apply?

Complete an official application in English (may be printed or downloaded from the Zonta International website, www.zonta.org) and include:

- ❑ Biographical information (as requested on page 4 of the application).
- ❑ Plans for intended study.
- ❑ List and include official detailed transcripts of grades from all universities/colleges attended, including undergraduate institutions and degrees received (links from universities containing electronic transcripts will not be accepted).
- ❑ List and include translated transcripts in English of all grades from all universities/colleges/institutions attended.
- ❑ List scholarships, fellowships and honors received, if any.
- ❑ List previous publications, if any (please do not attach publications).
- ❑ Employment history, if any.
- ❑ Essay on academic program and professional goals - applicant should describe, in general scientific terms, a well-defined research program for her Ph.D./doctoral studies.
- ❑ Three recommendations from professors (or supervisors); one of the recommendations must be from a thesis supervisor or advisor and one from a university professor.
- ❑ Use the provided recommendation waiver form if professor or supervisor is submitting recommendation via email.
- ❑ Verification of Current Enrollment form from the university/college registrar (see page 9 of application).
- ❑ All non-English documents must be translated into English to be considered.
- ❑ Information other than official transcripts and recommendations must be limited to the space provided; attachments, articles, pamphlets, books, curriculum vitae or other publications are not requested and will not be considered.

What is the Application Process?

The Zonta International Amelia Earhart Fellowship Committee reviews the applications and recommends recipients to the Zonta International Board. All applicants will be notified of their status by the end of April 2018.

How may I use the Fellowship Funds?

The Fellowship may be used for tuition, books and fees, or living expenses (room, board or travel).

1. The payment of US\$10,000 is planned for September-October subject to any US sanctions regulation.
2. For domestic and foreign recipients studying in the United States, Fellowship funds used for tuition, books, fees, supplies or required equipment for the program of study are not considered taxable income. Withholding taxes may be required on funds used for living expenses or other non-qualified expenses, e.g. room, board or travel to conferences.
3. Recipients are not permitted to defer the Fellowship.
4. Fellows may accept additional grants and scholarships from other sources.

Deadline

Applications are accepted by email or regular mail; however, email submissions are preferred. Applications submitted by email to programs@zonta.org must be signed and sent as a PDF. Recommendations submitted by regular mail must be confidential and enclosed in a sealed envelope signed by the referee. If the recommendations are being submitted via email by referees, a recommendation waiver form must accompany each recommendation. All recommendation letters must be signed by the referees. The official detailed transcripts and verification of enrollment can also be submitted by email as long as they are signed and sent as a PDF in color. If not able to scan in color, please submit the official detailed transcripts and verification of enrollment via regular mail. The application and material listed above for 2018 Amelia Earhart Fellowships must be received or post-marked **by 15 November 2017** to be considered. Applications that are incomplete or late due to postal delays will not be considered. Please do not submit multiple copies.

Application for 2018 Amelia Earhart Fellowship

Revision date: July 2017

Name: _____
Last (Family) First Middle

Current Mailing Address: _____

City: _____ State: _____ Postal Code: _____ Country: _____

Email Address: _____ Telephone: _____

Permanent Mailing Address: _____ Telephone: _____

City: _____ State: _____ Postal Code: _____ Country: _____

Birthdate: _____ **Birthplace:** _____
Day/Month/Year City/State/Country

Country of Citizenship (include all countries of citizenship): _____

Other information, if desired (marital status, children, etc.): _____

University/College/Institution currently attending: _____

Major/Field: _____

Plans for graduate study under the Amelia Earhart Fellowship:

Degree Sought: _____ Department/Major Field of Study: _____

Thesis Title/Field of Study: _____

Name of University/College/Institution at which studies will be undertaken: _____

Academic Background

Your application must include official detailed transcripts of grades or equivalent records from all universities, colleges, or institutions attended, including undergraduate institutions. In programs where graduate transcripts are not provided as a matter of institutional policy, please provide a statement of that policy from the registrar or other school official. Please note that electronic transcripts will not be accepted.

In the tables below, please list the following information on education:

A: Past (Please list the institutions you have attended for post-secondary education prior to Ph.D./doctoral program.):

University/College	(Year) to (Year)	Major Field	Department	Degree	Date Degree Received/ Anticipated

B. Current Ph.D./doctoral program (Please supply letter of current standing.)

University/College	Department	Degree	Date Enrolled	Date Degree Anticipated

Scholarships, Fellowships, Honors Received (Please give dates.):

	(Year) to (Year)

Publications (Please list titles, authors and bibliographic references of articles, pamphlets or books, either in manuscript or published form that you have authored or co-authored. Please do **not** send materials or curriculum vitae.):

Employment

From (Month/Year)	To (Month/Year)	Employer	Address	Type of Work or Position Held



Essay: PROFESSIONAL INFORMATION AND GOALS

Please describe in general scientific terms your academic research program (thesis) and your professional goals in 500 words or less. Preference will be given to those candidates who can demonstrate a well-defined research program. **Clearly identify** the relevance of your research to aerospace-related sciences or aerospace-related engineering.

Other Activities

Please give a description of your non-scholastic activities, volunteer work and cultural interests:

Recommendations

Please give one of the attached recommendation forms to each of three university professors (or supervisors) who can assess your ability to succeed in graduate study in aerospace-related sciences or aerospace-related engineering. These references are to be confidential and enclosed in a sealed envelope signed by the referee if submitting by regular mail. If the references are being submitted via email by the referee, a recommendation waiver form must accompany the reference (waiver form is attached). The recommendation form to be submitted via email by the referee is available on the ZI website at <http://www.zonta.org/ClubsLeadership/Tools/Award.ScholarshipFellowshipTools.aspx> (control+click to follow link) References sent by applicant will not be accepted.

Please list below those referees who will submit recommendations:

	Name	Title	University/College
1.			
2.			
3.			

Declaration by Applicant

I declare that I am in good health and will take responsibility for school expenses (such as living, traveling, clothing), which are in excess of the US\$10,000 Fellowship. If selected as a Fellow, I will inform Zonta of any changes that will affect my ability to undertake my course of study. If selected as a Fellow, I also grant permission to Zonta International and Zonta International Foundation to use my name and photograph in the literature and Zonta International website designed to promote the Amelia Earhart Fellowships. I waive any right to review the letters of reference and attest these letters have been written in confidence. I understand that I will not be eligible for this award if I am involved in a post-doctoral research program.

I am interested in being contacted by a corporation for recruitment purposes.

_____ (signature)

_____ (date)

(Please check the appropriate items.)

How did you learn of the Amelia Earhart Fellowship?

Checklist to be completed by applicant

Social Media	<input type="checkbox"/>	Official Detailed Transcripts (from all universities/colleges/institutions attended)	<input type="checkbox"/>
Department/Teacher	<input type="checkbox"/>	Translated Transcripts in English (from all universities/colleges/institutions attended)	<input type="checkbox"/>
Directory of Grants at University Financial Aid Office	<input type="checkbox"/>	Recommendations (3)	<input type="checkbox"/>
Directory of Grants not at University (e.g., public libraries)	<input type="checkbox"/>	Recommendation Waiver Form	<input type="checkbox"/>
Website (name):	<input type="checkbox"/>	Verification of Current Enrollment Form	<input type="checkbox"/>
Previous Amelia Earhart Fellow (name):		Signature	<input type="checkbox"/>
Zonta Club of:			
Other:			

Data Protection

Zonta International and Zonta International Foundation take the security of your data seriously. We will never sell, trade or rent your personal information provided in this application to third parties. By submitting this application you agree to the use of your data in accordance with the *Privacy Policy and Publicity Authorization Form* contained in the application documents (see page 11 of the application).



ZONTA USE ONLY

Submitted by: Applicant _____ Referee _____

Return this form by **15 November 2017** to:
Zonta International
1211 West 22nd Street, Suite 900
Oak Brook, IL 60523
T: +1(630) 928-1400
F: +1(630) 928-1559
Email address: Programs@zonta.org
Website: www.zonta.org
(this form may be duplicated)

The undersigned applicant has agreed to waive her right to review this material and agrees to provide confidential references by having the referee sign the sealed envelope containing the recommendation. Recommendation form to be submitted via email is available on the Zonta International website <http://www.zonta.org/Global-Impact/Education/Amelia-Earhart-Fellowship>.

Applicant's Signature

Please note: **Three (3)** recommendations/references are required to be provided in confidence.

Applicant's Name: _____
Last (Family) First Middle

Course of Study: _____

University/College/Institution: _____

Referee's Relationship to Applicant (e.g. *thesis supervisor*): _____

Referee's Name: _____

Referee's University/college/institution: _____

Email address: _____

Recommendation for Applicant for Zonta International Amelia Earhart Fellowship

The applicant above has applied for a Zonta International Amelia Earhart Fellowship for women in a Ph.D./doctoral program in aerospace-related sciences or aerospace-related engineering. The Review Committee greatly values and appreciates your opinion. Please discuss the applicant's accomplishments, level of progress, current research program, intellectual independence, capacity for analytical thinking, ability to organize and express ideas clearly, creativity, motivation, and potential for learning. If you are the applicant's thesis supervisor, please provide an estimate of the date of completion for the applicant's Ph.D. program, i.e. date of expected graduation. This recommendation form does not require a waiver form, but must be signed and submitted with recommendation letter on school letterhead by the referee.

How well do you know the applicant? _____ Insufficient opportunity to observe:

Please rate the applicant with respect to your experience with other doctoral candidates in this field:

Exceptional
Top 5%

Very Good
Next 10%

Good
Next 15%

Average
Next 30%

Below Average
Last 40%

Referee's Signature

Date



Verification of Current Enrollment Form Amelia Earhart Fellowship

I certify that _____ is currently in
(Name)

_____ at _____
(department) (university/college)

and is enrolled in a _____ Degree.
(Ph.D./Doctoral)

(Signature of registrar) (Date) (Expected graduation date)

(Official University/College Stamp)



RECOMMENDATION WAIVER FORM

This form must accompany your letter of recommendation.

Applicant's Name: _____

Name of Recommender: _____

University/College/Institution: _____

Email address: _____

TO THE APPLICANT:

Please complete the upper part of this form and sign (a) or (b) below before giving it to your recommender.

Under the Family Educational Rights and Privacy Act of 1974, I may inspect this evaluation unless I waive my right.

(a) I waive my right to inspect this letter of evaluation at any time.

(b) I do not waive my right to inspect this letter of evaluation at any time.

Applicant's Signature: _____

Date: _____

TO THE RECOMMENDER:

The applicant above has applied for the Zonta International Amelia Earhart Fellowship for women in a Ph.D./doctoral program in aerospace-related sciences or aerospace-related engineering.

Please fill out the recommendation form for professors or supervisors provided on the Zonta International website at <http://www.zonta.org/Global-Impact/Education/Amelia-Earhart-Fellowship> and submit the completed form with your recommendation letter on school letterhead and with the applicant's signed recommendation waiver form for the Amelia Earhart Fellowship via email to programs@zonta.org or by regular mail. Email submissions are preferred.



Zonta International Amelia Earhart (AE) Fellowship

Privacy Policy and Publicity Authorization

Zonta International and the Zonta International Foundation are committed to honoring the privacy and wishes of all of our Amelia Earhart Fellows at all times. In order to do this, please read the following information carefully and indicate your agreement as appropriate.

1. Most data collected by Zonta International and the Zonta International Foundation is used only to help Zonta better serve its fellowship recipients. It is our general policy to collect and store only personal information that our recipients knowingly provide. Zonta does not sell, trade, or rent your personally identifying information to third parties. We take reasonable measures not to disclose personally identifying information about you.

I have read the above paragraph and agree to the Terms and Conditions therein.

2. From time to time, Zonta International/Zonta International Foundation conducts various marketing activities to promote the Amelia Earhart Fellowship Program. In addition, to ensure Zonta's ability to fund the Fellowships, the Zonta International Foundation may from time to time provide information to donors to the Amelia Earhart Fellowship Fund about recipients of their donations. Zonta retains the right to use your name, photograph and biographical information to promote the Amelia Earhart Fellowship in various promotional materials, including the Zonta International website.

I have read the above paragraph and agree to the Terms and Conditions therein.

Signature

Date

Please print your name