

Mission

The Mission of the Cherry Capital Cycling Club is to promote recreational bicycling activity in all forms as part of a healthy lifestyle and practical means of transportation.

Thank you for your interest in a Cherry Capital Cycling Club Grant. The Club hosts two fund-raising rides each year, the Ride Around Torch in mid-July and the Leelanau Harvest Tour in mid-September, and with the funds raised we award grants to non-profit organizations that support our mission. Funds are limited, of course, and the application will provide us the information we need to determine awards. If you need help in the application process, please contact us.

Minor Grant: For Requests of up to \$1000. The Minor Grant applications are reviewed semi-annually. We accept applications from January 1st through June 30th and July 1st through December 31st. Organizations will be notified in July and January of the grant determination. Funding is available soon thereafter, or as requested in the application.

Major Grant: For Requests of over \$1000. The Major Grant applications are reviewed annually. We accept applications from January 1st through September 1st. Organizations will be notified in October of the grant determination. Funding is available soon thereafter, or as requested in the application.

Submit applications to: Cherry Capital Cycling Club
 P.O. Box 1807
 Traverse City, MI 49685-1807

Bill Danly
President
president@cherrycapitalcyclingclub.org
231-855-5186

Contact Information (fill interactive PDF form and printout, or hand print answers)

| | | | |
|-------------------|--|-------|--|
| Organization Name | | | |
| Address | | | |
| City, State, ZIP | | | |
| Contact Person | | Title | |
| Phone | | Email | |

Proposal Information

| | | | |
|--|--|--------------------------|--|
| Project Name | | | |
| Funds are being requested for (select one) <input type="checkbox"/> General operating support <input type="checkbox"/> Startup Expenses <input type="checkbox"/> Project/Program Support <input type="checkbox"/> Technical Support <input type="checkbox"/> Capital Expenses <input type="checkbox"/> Other (list) | | | |
| Grant Request Type (select one) <input type="checkbox"/> Minor (up to \$1000) <input type="checkbox"/> Major (over \$1000) | | | |
| Request Amount \$: | | Total Project Budget \$: | |
| Name of Chief Executive | | Title | |
| Signature | | Date | |

Proposal Narrative

Please use the following outline as a guide to your proposal narrative; do not exceed 2 single space pages. Also, include a cover letter with your application that introduces your organization and proposal and makes the link between your proposal and the mission of the Cherry Capital Cycling Club.

- A. Brief summary of organization history
- B. Brief summary of organization mission
- C. Description of funding purpose
- D. Project goals, objectives, timeline, anticipated impact, population served, geographic area served
- E. Major Grants Only - describe how you will credit the Cherry Capital Cycling Club as a funding source

Attachments

The following attachments are required:

1. Budgets
 - a. Organization's budget for current year
 - b. Project budget (to include project expenses and other sources of revenue)
2. List of key staff or volunteers, including qualifications relevant to the specific request
3. IRS 501(c)(3) or (c)(4) determination letter, and/or IRS form W-9, to verify federal non-profit status
4. Latest financial statement from most recently completed year

Proposal Checklist

- | | | |
|--|--|---|
| <input type="checkbox"/> Cover letter | <input type="checkbox"/> Budgets | <input type="checkbox"/> IRS 501(c)(3) or (c)(4) letter |
| <input type="checkbox"/> Informational/Application sheet | <input type="checkbox"/> List of key staff | <input type="checkbox"/> Federal Tax W-9 form |
| <input type="checkbox"/> Proposal narrative | | <input type="checkbox"/> Latest financial statement |