

CVL Services Committee Position

Position Title: Member of the Services Committee

Location: CVL Offices and Virtual

Reports to: Chair of Services Committee

Purpose: Services will be the heart of Community Village Lawrence. As a member of the Services Committee you will help implement core services and act on behalf of members to coordinate services and various dimensions of support.

Key Responsibilities and Opportunities:

- Implement and manage services performed by *volunteers*, including: telephone reassurance, transportation, housekeeping, friendly visits, and so much more.
- Implement and manage services provide by *outside providers*, including: professional service providers, fire safety check, and in-home technology.
- Cover the call-desk and track member requests.
- Match volunteers to member requests.
- Collect service data and update the database.
- Research outstanding professional service providers to add to our list.

Qualifications: Strong interpersonal skills, available by phone and internet, and a desire to improve the lives of everyone by coordinating services that help people age safely in their homes and remain engaged with the community.

Time Commitment: Flexible, depending on level of availability.

Benefits:

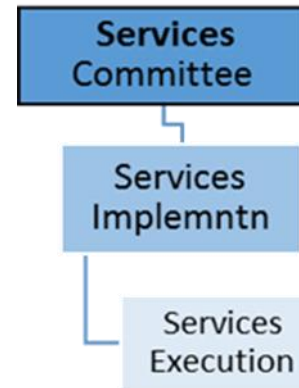
- Work to improve the lives of others in your community.
- Opportunity to share your skills.
- Be involved at the forefront of a grassroots movement.
- Be a part of the program that brings the community together around aging.
- Expand your personal network.

Contact for more information:

AmeriCorps VISTA Program Coordinator

Phone: 785-505-0187 or 785-505-0188

Email: info@communityvillagelawrence.org



Current
Committee
Members:

John Hodge
(Chair)

Tamara Cash

Ellen Paulsen

Pearl Torres

Ben Tasner

To learn more about the mission of Community Village Lawrence, please visit:
www.CommunityVillageLawrence.org or www.facebook.com/CommunityVillageLawrence