

# CVL Services Committee Position

**Position Title:** Member of the Services Committee

**Location:** CVL Offices and Virtual

**Reports to:** Chair of Services Committee

**Purpose:** Services will be the heart of Community Village Lawrence. As a member of the Services Committee you will help implement core services and act on behalf of members to coordinate services and various dimensions of support.

## Key Responsibilities and Opportunities:

- Implement and manage services performed by *volunteers*, including: telephone reassurance, transportation, housekeeping, friendly visits, and so much more.
- Implement and manage services provide by *outside providers*, including: professional service providers, fire safety check, and in-home technology.
- Cover the call-desk and track member requests.
- Match volunteers to member requests.
- Collect service data and update the database.
- Research outstanding professional service providers to add to our list.

**Qualifications:** Strong interpersonal skills, available by phone and internet, and a desire to improve the lives of everyone by coordinating services that help people age safely in their homes and remain engaged with the community.

**Time Commitment:** Flexible, depending on level of availability.

## Benefits:

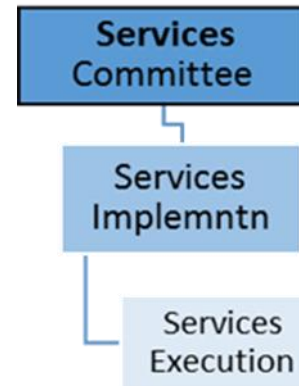
- Work to improve the lives of others in your community.
- Opportunity to share your skills.
- Be involved at the forefront of a grassroots movement.
- Be a part of the program that brings the community together around aging.
- Expand your personal network.

## Contact for more information:

AmeriCorps VISTA Program Coordinator

Phone: 785-505-0187 or 785-505-0188

Email: [info@communityvillagelawrence.org](mailto:info@communityvillagelawrence.org)



Current Committee Members:  
John Hodge (Chair)  
Tamara Cash  
Ellen Paulsen  
Pearl Torres  
Ben Tasner

To learn more about the mission of Community Village Lawrence, please visit:  
[www.CommunityVillageLawrence.org](http://www.CommunityVillageLawrence.org) or [www.facebook.com/CommunityVillageLawrence](https://www.facebook.com/CommunityVillageLawrence)