

CVL Organization Support Committee Position

Position Title: Member of the Organizational Support Committee

Location: CVL Offices and Virtual

Reports to: Chair of Organizational Support Committee

Purpose: The Organizational Support Committee will provide support to CVL as a whole in a multitude of dimensions. Research, data interpretation, communication, standardization, legal issues and organizational documents are all managed by this committee, and a volunteer will find many great opportunities to get to work with various volunteer teams and ongoing projects.

Key Responsibilities and Opportunities:

- Long-term logistics planning for growth and sustainability.
- Report group statistics and metrics, which will be used by the outreach committee, fundraising committee and others.
- Legal assistance.
- Policy and procedure updates.
- Research markets, demographics, network trends.

Qualifications: Strong interpersonal skills, available by phone and internet, and a desire to support and work with an organization that helps people age safely in their homes and remain engaged with the community.

Time Commitment: Flexible, depending on level of availability.

Benefits:

- Work to improve the lives of others in your community.
- Opportunity to share your skills.
- Be involved at the forefront of a grassroots movement.
- Be a part of the program that brings the community together around aging.
- Expand your personal network.

Contact for more information:

AmeriCorps VISTA Program Coordinator

Phone: 785-505-0187 or 785-505-0188

Email: info@communityvillagelawrence.org

To learn more about the mission of Community Village Lawrence, please visit:
www.CommunityVillageLawrence.org or www.facebook.com/CommunityVillageLawrence

Current
Committee
Members:
Ellen Paulsen

Org Support Committee

Legal /
501c3 /
Insurance

LT Planning

Group
Statistics
Reporting

Policy
Standards

Research
Coordinatr