

The Village in Howard, Inc.

Privacy Policy

Last Updated: October 5, 2017

The Village In Howard, Inc. ("TVIH") is committed to following all relevant federal and state laws and industry guidelines regarding your personal information and how it is protected. Maintaining your privacy and the security of your personal information is TVIH's highest priority.

This Privacy Policy should be read in conjunction with the Privacy Policy of ClubExpress, the host of the TVIH web site. You may access the ClubExpress Privacy Policy by clicking on the link "Privacy Policy" at the footer of each web page. You are also encouraged to read the ClubExpress "Terms of Use" policy, also accessible by a link at the footer of each web page.

What We Collect and How We Use It

TVIH collects and stores personal information about you, including your name, contact information (addresses, phone numbers, email), demographic data (date of birth, etc.), payment information such as (optionally) credit card numbers, user name and password. We use this information for TVIH activities, including event registration, tracking member interests, discussion forums, committees, donations, member directory, mailings and email, etc.

Within this web site, only authorized administrators have access to personal information. We will not sell or trade data to third party vendors as outlined more fully below under "What TVIH Will Not Do."

As set forth in ClubExpress's Privacy Policy, ClubExpress uses standard Internet technologies (such as IP addresses and cookies, and reading your browser version, operating system and computer type, etc.). For more information, please read carefully the ClubExpress Privacy Policy.

Discussion forums: Please remember that any information disclosed in these forums becomes public. You should exercise caution regarding personal information when you write messages in a public discussion forum.

TVIH has instituted an online Member Directory. The Member Directory is visible only to TVIH Members who log in. The information in the Member Directory is limited to the information categories that each member chooses to share with other members by checking one of the six choices of "visibility" options on the ClubExpress website. TVIH has an "Do not list me in the directory" option for you to instruct that you would not like your information available in the Member Directory. The "opt out" option is available when you sign up to be a Member.

What TVIH Will Not Do

If anyone contacts you by email or phone alleging they are a representative of TVIH and requests your Social Security Number, DO NOT RESPOND. Similarly, TVIH will never ask you to verify information (such as date of birth, credit card information, etc.) by email or telephone call. If you receive such solicitations by email or phone, DO NOT RESPOND. Personal data will be collected only through formal processes such as membership or volunteer applications, signing up for an event, or when you have chosen to send the information or have placed the call to TVIH. If you have information which would enable you to report such scams (such as a caller ID number), please report them to TVIH and the appropriate authorities.

Neither TVIH nor its board of directors, officers, employees or other persons administering the site have direct access to your Member log-in password or credit card information. This data is encrypted by the system using state of the art technologies and cannot directly be accessed. If you forget your password, it can be reset it at your request. You will then be required to change it when you next log in.

The site provides an option to not store your credit card information in the system. If you select this option, you will need to re-enter it for each transaction. Once your card has been authorized using an encrypted transfer, the site retains the last 4 digits for reporting purposes.

TVIH will not sell or otherwise share your name or any contact information with any third parties, including advertisers or service providers, except as necessary to fulfill your explicit requests. We will never sell or share your data for marketing or revenue purposes.

TVIH may generate and provide aggregate statistics about our Members and Volunteers, service requests, but this information will not contain data which is individually identifiable or which can be linked back to a specific person or household.

TVIH will not disclose information unless it is required to do so by law or by order of a competent government authority (such as a court order) or to protect TVIH in the event of a threat against TVIH, board member, officer or employee.

Other Things We Do To Protect You

Please see ClubExpress's Privacy Policy for the protections afforded through information technology systems, such as firewalls and encryption, and ClubExpress's restricted access to personal information.

In the event of a breach of the TVIH data (which of course we do not expect to happen), we will follow all federal and state laws and regulations regarding notice, disclosure and other actions we must take. As noted above, do not respond to any requests by email or phone asking you to re-submit or verify your personal data, even if the person contacting you claims that the system was

breached and the data needs to be re-created. In the event of such a breach, we will not re-create the data in that manner.

Other Provisions

From time-to-time, as TVIH develops as an organization, we may modify this Privacy Policy without notice. Updated policies will be dated at the top of the page, so you should check back periodically to see if anything has changed.

If you have any questions, comments, or concerns about this Privacy Policy or the information practices of this site, please contact us at:

The Village in Howard, Inc.

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