

This six day 2 hours per evening course is designed to help receptionists, new tax preparers, individuals who are interested in becoming a tax professional, and seasoned preparers who want a refresher course to the basics of tax preparation. The semester will run October 16th through November 1st from 6:20 to 8:30 at the La Quinta Inn in Tacoma.

Each night we will tackle basic tax preparation forms and schedules pertaining to the 1040 series. We will help educate each individual on how to read the clients' documents, interview tips, questions the tax preparer should be asking when preparing these forms in the interview process, and how to complete an accurate return based on the topic for that evenings' class.

There will be homework and in class problems to help fortify the knowledge by implementing the education taught each session to a return.

Become a WSTC Puyallup member to get even more great education and networking opportunities.



Puyallup Chapter WSTC



Presents

School Daze Level 1

Back to Basics

THE CURRICULUM LEVEL 1

NIGHT 1: OCTOBER 16TH, 2018

PROGRAM # 7MVJH-T-00574-18-I

Filing Status and dependents

NIGHT 2: OCTOBER 18TH, 2018

PROGRAM # 7MVJH-T-00575-18-I

1040ez vs 1040A vs 1040

Types of income, W-2s

1099-R & IRAs, Sch. B

How to use IRS Inst./Pubs

NIGHT 3: OCTOBER 23RD, 2018

PROGRAM # 7MVJH-T-00576-18-I

Adjustments to income

All things Sch. A

NIGHT 4: OCTOBER 25TH, 2018

PROGRAM # 7MVJH-T-00577-18-I

All about EIC, 8867

Refundable Credits & Non-refundable credits

Education Credits

CURRICULUM CONTINUED

NIGHT 5: OCTOBER 30TH, 2018

PROGRAM # 7MVJH-T-00578-18-I

Other Taxes

Payments

NIGHT 5: OCTOBER 30TH, 2018

PROGRAM # 7MVJH-T-00579-18-I

Ethics & Due Diligence

NIGHT 6: NOVEMBER 1ST, 2018

PROGRAM # 7MVJH-T-00580-18-I

Finals

Complete a return with all forms and schedules.

**RESERVE YOUR SEAT TODAY AS
SPACE IS LIMITED**

FOR QUESTIONS CONTACT:

Kristi Smith or Beth Anderson (253) 864-6160

PuyallupWSTCSecretary@gmail.com

Sarah Palms (253) 922-2994

Sarah@taxman4u.com

CLASSES WILL BE HELD AT:

La Quinta

1425 East 27th St,

Tacoma, WA 98421-2200

TIME:

6:20pm – 8:30pm

PRICING:

Semester Price:

\$ 295 – Non* WSTC members

\$ 180 – WSTC members

**Non WSTC members can save \$ 25 by signing up to become a WSTC Puyallup Chapter member when registering for the Level 1 class.*

SIGN UP INFORMATION:

Student Name: _____

PTIN Number***: _____

WSTC Member: N / Y

Address: _____

Phone: () - _____

Email: _____

****Only required if you would like to receive CPE credit*

Check*** Amount Enclosed: _____

Debit/Credit Expiration Date: _____

Card #: _____

Printed Name: _____

Signature: _____

Please mail registration & payment to:

Puyallup Chapter WSTC

15406 Meridian E., Suite 105

Puyallup, WA 98375

*****Make Checks Payable to Puyallup Chapter WSTC*