



Conference and Exhibit Shipments to Shanty Creek Resorts

Conference materials, booths and crates will be received by Shanty Creek Resorts no more than two weeks prior to the conference start date, and must be shipped out by the exhibitor within two days of the departure date. Unless other arrangements are made, any items remaining after seven days of the conference will become the property of Shanty Creek Resorts. We reserve the right to refuse shipments and are not responsible for items that are lost, stolen or damaged.

Anyone shipping a package over 50 pounds (not to exceed 500 pounds) will be charged a service fee of \$25 per box to have Shanty Creek Resorts' staff move box(es) from the receiving area to the exhibit area.

Anyone shipping a crate over 500 pounds (not to exceed 1,000 pounds) will be charged a service fee of \$100 per crate to have Shanty Creek Resorts' staff move crate(s) from the receiving area to the exhibit area.

Any item over the above weight is the responsibility of the exhibitor and/or shipping company. All freight companies need to be advised that the shipping truck must have a lift which goes to the ground level.

Please contact our Group Services office at 231.533.8621, ext. 7900 for more information.

Thank you in advance for your cooperation.

**Shanty Creek Resorts
5780 Shanty Creek Road
Bellaire Mi, 49659**