

# New York State Floodplain and Stormwater Managers Association



## Board of Directors Meeting Minutes

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**Videoconference Thursday, Oct 15, 2020 12 noon - 1:30 pm**

### **In Attendance**

Ricardo Lopez-Torrijos (Chair)

Bill Nechamen, (Treasurer and Member Coordinator)

Russell Houck (Secretary)

Brian Zitani (Reg. 1)

Curtis Smith (Region 2)

Brent W. Gotsch (Region 3)

Brad Wenskoski (Region 4)

Paul Guillet (Region 5)

Shaun Gannon (Reg. 6)

Rick Woidt (Reg. 7)

John Gauthier (Region 8)

### **Non-Boardmembers**

Jen Marcy

Janet Thigpen

### **Excused**

### **Missing**

Colleen Flynn (V. Chair)

Matt Sutton (Region 9)

**Quorum – YES 12:05 PM Start**

## AGENDA

1. B. Nechamen moderated the meeting and reviewed the agenda.
2. [September Board Meeting draft minutes](#) (link) were previously provided.. R. Houck moved to approve the minutes; R. Lopez-Torrijos seconded. Motion passed.
3. [Treasurer's 10/14/2020 report](#) (attached to end of minutes)
  - Little activity; monthly web hosting fees; interest; \$8,200 remains from web design grant. \$2,000 in exhibitor checks still uncashed.
  - Requested return of our conference deposit as we cannot plan for a spring in-person conference.
  - Motion to accept the Treasurer's Report by b. Gotsch; B. Zitani seconded; motion passed.
4. Committee Reports:
  - a. Website: Stormwater training elements to be added. S. Adams to contact R. Lopez-Torrijos.
  - b. Public Policy: J. Thigpen – no report
    - Encourage ASFPM member to join monthly briefing meetings.
    - NFIP reauthorization tabled to December
    - Waterfront Alliance – B. Nechamen to distribute their proposal for comments
  - c. Newsletter: S. Gannon
    - All board members recommend to submit articles.
    - A couple of articles received so far.
  - d. Outreach & Education: J. Marcy
    - provided and reviewed a draft **training program proposal** (attached) to kick off in 2021.
    - Proposal has goals including virtual training, partnering with DEC; have made contact with DEC already.
    - Partnership agreements need to be developed. Syracuse Univ. EFC and NYSDEC would be beneficial partners.
    - How to gauge demand for training
    - Offerings – offer instructors a percentage of fees collected (60%?)
    - Virtual meeting platform – Go-To Webinar recommended due to analytics, assessments; tracking web.
  
    - Floodproofing Inc. (commercial company) has also contacted us to provide a workshop as early as November.
    - National Flood Service (commercial company) has an insurance training course and would like to partner with us.
  - e. CRS – J. Gauthier, R Houck presented as part of a CRS webinar in Sept. Over 170 attended with over 200 registered. Review comments showed that many participants had only a very basic understanding of NFIP terminology
    - Confidentially agreements needed for a CRS community to obtain repetitive loss information from FEMA.

5. Previous meeting follow up actions (below)
6. Other News/Business
  - a. Request for Ex-Officio FEMA member – B. Wenskoski to contact FEMA.

#### **Previous Follow up actions**

1. BN/committee – draft of membership renewal letters below:
  - a. [2020 Active Member renewal](#) reminder. *B. Nechamen sent draft to R. Lopez-Torrijos. Bill, Ricardo and Colleen to stuff envelopes*
  - b. [2020 Lapsed Member renewal](#) reminder.
2. Gilday utilization – maintenance contract – committee to put proposal before board. (see above – signed maintenance agt); need people on web committee
3. Stormwater webinar – being worked on – R. Lopez-Torrijos lead. *No update*
4. National Flood Service training – *B. Nechamen is contact. Need state credit – target a November date*

#### **Follow up actions**

1. FEMA Ex- Oficio board member to be nominated (B. Nechamen, B. Wenskoski)
2. Stormwater training elements to be added to website. S. Adams to contact R. Lopez-Torrijos.
3. J. Marcy to distribute training program proposal.
4. Houck to contact 2 exhibitors on refund check deposits
5. Membership renewal letters – to be sent
6. R Houck to finalize minutes for website
7. All board members submit an article for the newsletter.

**Next call – Wed Nov 18 12-1 PM Zoom call.**

Motion to adjourn made by B. Zitani; seconded J. Gauthier; motion passed.

## Treasurers Report

### Treasurer's Report, 10/14/20

Current Funds in bank:      Checking:      \$34,964.86  
   Savings:      \$21,434.00  
   Total:      \$56,398.86

### Transactions since 8/14/20

Date	Type	Ck	Name	Purpose	Category	Receipts	Expenses
9/21/20	Electronic		Club Express	Credit Card Expense	Credit Card		\$1.10
9/21/20	Electronic		Club Express		Membership	\$30.00	
9/30/20	Electronic		Club Express	Web Hosting	Web Hosting		117.74
9/30/20	Interest				Interest	\$.18	
Total						\$30.18	\$118.84

### Notes:

- We have an \$8,175 balance in the web design grant
- Reimbursements were sent to companies that had paid for conference exhibits. \$2000 of the reimbursements have not yet cleared the bank and is not reflected in our bank balance.
- Helms Briscoe, which works with us to negotiate with conference hotels, is working to get us a reimbursement of \$3750 paid to the Landing Hotel as a deposit for the 2020 conference
- Available funds minus the balance in the web design grant and checks that have not cleared the bank totals \$46,223.86