

New York State Floodplain and Stormwater Managers Association

2021 Virtual Training Series

Frequently Asked Questions – Continuing Education Credits

The New York State Floodplain and Stormwater Managers Association (NYSFSMA) has partnered with Syracuse University Environmental Finance Center (SU-EFC) to offer six virtual classes in 2021, as online webinars. If the content is appropriate, each class offers continuing education credits for three professional continuation education programs:

- New York State Code Enforcement Officials,
- Licensed, Professional Engineers, and
- Certified Floodplain Managers.

Where can I learn about upcoming virtual classes?

Find class information and registration at NYSFSMA's website, <https://www.nyfloods.org>. A direct link to NYSFSMA's Training Events webpage is [here](#).

Do I have to pay a fee for NYSFSMA's virtual classes?

Yes, the class fee will depend on the length of the class. NYSFSMA members receive reduced fees, and NYSFSMA members who are Code Enforcement Officials pay nothing for some of the courses! Find more information about NYSFSMA's affordable membership [here](#).

How can I sign up for Continuing Education Credits (CECs) and/or Professional Development Hours (PDHs) through my participation in a NYSFSMA virtual class?

You must select the types of education credit you are seeking when you register online. Registering for a NYSFSMA virtual class is a two-step process. First, you must pre-register and pay the appropriate fee at [nyfloods.org](https://www.nyfloods.org). After your pre-registration has been processed, you will receive a confirmation email with a link to complete the second step of the process, on GoToWebinar.

During the second registration step, indicate which education credit(s) you are seeking, by selecting the appropriate option(s) on the online form. Attendees are eligible to receive more than one type of certificate, depending on individual circumstances. If you are a Professional Engineer, provide your license number in the field indicated. If you are a NYS Code Enforcement Official, provide your training identification number in the field indicated. After you click "submit", you will receive your unique link for joining the virtual class at the appropriate time and date. Remember, you will not be fully registered for the webinar until you complete this second registration step.

My work team will need this training, and the CECs! Can just one of us register?

No. Each registrant must have their own (unique) email address and their own device to be able to participate and receive continuing education credits.

Usually there is a sign-in sheet to receive CECs for an in-person class. How does this work?

NYSFSMA's virtual class platform, GoToWebinar, will create a record of your attendance and interaction during the training. Each record will be reviewed to determine CEC eligibility, depending on professional requirements (see page 2). During the class, the trainer will ask interactive questions, called "polls." You can select an answer for each poll question on your device. Your participation in the poll questions and your response to the course survey are important requirements to receive education credits.

New York State Code Officials

I am a New York State Code Enforcement Official, and I provided my training identification number during registration. What is required of me to receive credit for this training?

Code Enforcement Officials must log in to receive credit, logging in no later than 15 minutes after the scheduled start time of the course. Attendees must not log out until the training course ends, and use a computer or tablet device rather than phone to participate in the course.

Who should I contact if I have questions?

For courses taught by the New York State Department of Environmental Conservation (NYS DEC), NYS Code Officials may email Mary Martin, Environmental Program Specialist, Floodplain Management, Bureau of Flood Protection and Dam Safety, Division of Water, NYS DEC, Mary.Martin@dec.ny.gov. For all other courses, contact the course instructor.

How will I receive training credit?

After the class, Mary Martin or the course instructor will send a roster of code officials eligible for CECs to the NYS Department of State (NYS DOS). NYS DOS tracks CECs electronically.

Professional Engineers

I am a Professional Engineer (PE), and I provided my PE license number during registration. What is required of me to receive professional development hours for this training?

PEs must attend the virtual class for the full duration and complete the interactive poll questions during the class. More information about record keeping for your PE continuing education credits can be found at the NYS Education Department's [Office of Professions website](#).

Who should I contact if I have questions?

PEs may email Ken Avery, PE, Water & Environment Practice Leader at Bergmann. kavery@BERGMANNPC.com

How will I receive my training certificate?

PEs who attend the full course will receive their certificate via email from Bergmann within a week.

Certified Floodplain Managers

I am a Certified Floodplain Manager, and I provided my training identification number during registration. What is required of me to receive credit for this training?

CFMs must attend the virtual class for the full duration and complete the interactive poll questions during the class. More information about record keeping and verification of your CFM credits can be found at the Association of State Floodplain Managers' website for [Maintaining Certification Status of ASFPM CFM](#).

Who should I contact if I have questions?

CFMs may email Meredith Perreault, Program Manager, SU-EFC, maperrea@syr.edu

How will I receive my training certificate?

Meredith Perreault or a SU-EFC staff member will email course certificates for successful course completion. Please allow two weeks for processing.

Thank you for participating in NYSFSMA's 2021 virtual training series!