

ITAV 10591

It Takes A Village

VOLUNTEER APPLICATION

It Takes a Village 10591 (ITAV) is a non-profit 501(c)(3) corporation founded by residents of the 10591 zip code. Our mission is to provide support and services that allow seniors in our community to live independently in their homes. ITAV will provide a wide variety of activities and programs, as well as services from volunteers.

Ways to be Involved

Please check those volunteer services with which you would like to help and the times you are available.

SERVICE COORDINATORS

As a Service Coordinator you are responsible for helping members schedule services. It is all done by telephone from your home or wherever you prefer.

ITAV operating hours are Monday - Friday 9:00 am - 5:00 pm. As a Service Coordinator you are asked to handle calls for up to 4 hours a week. We will match the time and days that best fit your schedule. Training is pretty simple and requires one 60 to 90 minute session. You are required to have a computer and internet connection.

COMPANIONSHIP

- Daily phone check
- Read books
- Play cards
- Tea / coffee visit

TRANSPORTATION

- Volunteer Driver
- Accompany on train/bus

HELPING HANDS

- Odd jobs
- Lawn/garden maintenance
- Small repairs
- Air conditioner set up
- Change car battery
- Thermostat, smoke detector
- Change light bulbs
- Window screens on/off
- Picture hanging
- Holiday setup/take down

FOOD & MEALS

- Deliver meals
- Grocery shopping

AT HOME ASSISTANCE

- Simple mending/sewing
- Light gardening
- Dog walking
- Pet sitting
- Plant watering
- Gift wrapping

ARRANGE IN HOME SERVICES

- Massage / yoga
- In-home hair services
- Manicure/pedicure

TECHNICAL SUPPORT

- Computer e.g. setup, email
- Printer troubleshooting
- TV remote & cell phone

Please indicate the times of day you are available to volunteer Monday thru Friday 9am-5pm:

Monday am pm Tuesday am pm Wednesday am pm

Thursday am pm Friday am pm

On Call List: I cannot commit to a regular schedule. Place me on the *on-call list*.

Over

Please complete the application on the reverse side.

ITAV 10591 ♦ P.O. Box 8304 ♦ Sleepy Hollow, NY 10591 ♦ 914.222.5116

info@itav10591.org ♦ www.itav10591.org ♦ volunteer@itav10591.org ♦ volunteerdriver@itav10591.org

First Name _____ M.I. _____ Last Name _____ Date of Birth _____

Street _____ City _____ State/zip _____

Telephone _____ Cell _____ Email _____

Emergency
Contact Name _____ Relationship _____ Telephone _____

Reference Checks: Please provide information for two references and sign below to give ITAV permission to contact them.

Reference 1:

First Name _____ M.I. _____ Last Name _____ Date of Birth _____

Street _____ City _____ State/zip _____

Telephone _____ Cell _____ Email _____

Reference 2:

First Name _____ M.I. _____ Last Name _____ Date of Birth _____

Street _____ City _____ State/zip _____

Telephone _____ Cell _____ Email _____

Back Ground Check: Please sign below to give ITAV permission to conduct a back ground check and a reference check which are required for all volunteers to insure the safety of all.

X _____ Date: _____

If you wish to be a Volunteer Driver attach a copy of the following: __ Driver's License __ Vehicle Registration __ Auto Insurance **Declarations page**

DMV Check: As a safety precaution we require a DMV check for all volunteer drivers. Please sign below to give ITAV permission to conduct a DMV check.

X _____ Date: _____

Certification: I certify that the information provided in this application is true and accurate. I understand that this position is strictly as a volunteer and there is not any financial compensation.

X _____ Date: _____

Volunteer Handbook: I have read the ITAV 10591 Volunteer Handbook and agree to follow the guidelines and policies to the best of my ability.

X _____ Date: _____

Interviewed by:

1. _____ Date: _____

2. _____ Date: _____