

# Facilities Development Program (FDP)

The goal of the Facilities Development Program (FDP) is to support the development and maintenance of facilities to be used by the membership. Funding and grants may be allocated in the following three ways:

**A direct grant of up to \$300 to schooling facilities or private farms per the following criteria:**

- The facility must have hosted at least one CSDEA clinic, seminar, or event within the past 12 months.
- The facility must submit a written request to CSDEA designating what the funds will be used for.
- The facility must grant CSDEA access to hold at least one activity there during a 12 month period following acceptance of the direct grant.
- The FDP committee has the authority to allocate grant money at this level without board approval, providing the grant falls within the overall annual budget for that year.
- A facility is only eligible to receive this grant once every three years (see addendum).

**A direct grant of up to \$1,000 to show facilities which meet the following criteria:**

- The facility must be an established show venue with a track record of providing dressage and/or eventing opportunities or schooling shows for CSDEA members.
- The facility must submit a written request to CSDEA specifying what the funds will be used for.
- A grant at this level requires approval of a majority of the CSDEA board of directors, taking into consideration the longevity of operation as a show facility and the benefit(s) it has offered to the CSDEA membership in the past.
- The grant must fall within the overall annual budget for that year.
- A facility is only eligible to receive this grant once every three years (see addendum).

**A matching grant of up to \$5,000 for large projects for improvements to established show facilities or for the development of new facilities, per the following procedure:**

- The farm or facility shall submit a written request to the CSDEA board designating the amount requested, what the funds will be used for, and how it will benefit the CSDEA membership.
- Matching grants require approval of the board of directors. Project requests shall be evaluated on their merit and benefit to the membership as a whole and their probability of longevity to CSDEA.
- Upon approval, the CSDEA will assign a coordinator to oversee the project.
- A donation account will be set up and controlled by CSDEA on behalf of the facility.
- The facility will solicit donations from individuals or businesses who will submit such donations made out to CSDEA and earmarked specifically for the given large project. Donations made to CSDEA and earmarked for a particular large project are tax deductible.
- Once construction of the project has begun, the coordinator shall authorize the release of the deposited donations to the facility as expenses are incurred.
- When the large project has been completed to the satisfaction of the coordinator and the CSDEA FDP committee, the CSDEA shall release to the facility a matching grant in the amount of 100% of the donations that were deposited from the grant's inception date. The CSDEA treasurer and executive committee will handle distribution of any additional matching grant payouts between the completion of the project and the end of the 12 month period.
- Matching grants shall not exceed \$5,000.
- If the facility does not complete the project within twelve (12) months, there will be no matching grant.
- The facility shall provide CSDEA with a written agreement to hold at least one activity, clinic, event, or schooling opportunity per year for a period of not less than three consecutive years following the completion of the large project.
- In addition, the facility shall allow CSDEA the use of the facility once per year for each of the three following years for a CSDEA organized and sponsored clinic or event.
- A facility is eligible for a large project matching grant only once every three years (see addendum).
- The grant must fall within the annual budget for the year in which the approval by the board is given.

**Addendum:** In any given three year period, a facility may request a **direct** grant and a **matching** grant, providing that it has met the criteria established above. However, the maximum allowed grant shall not exceed \$5,000 in any three year period. If a facility receives a direct grant, that amount shall be deducted from the \$5,000 maximum allowed amount.

