

CODE OF ETHICAL CONDUCT  
for Officers and Volunteers of the  
MICHIGAN GEOCACHING ORGANIZATION

I. Personal and Professional Integrity

All board members, elected officers, and volunteers of the Michigan Geocaching Organization (MiGO) shall act with honesty, integrity, and openness in all their dealings as representatives of the organization. The organization promotes a working environment that values respect, fairness, and integrity.

II. Mission

MiGO has a clearly stated mission and purpose, approved by the board, in pursuit of the public good. All of its programs support that mission, and all who work for, or on behalf of, the organization understand and are loyal to that mission and purpose.

III. Reporting Responsibility

It is the responsibility of all directors, officers, and employees to comply with the code of ethical conduct and to report violations or suspected violations to the compliance officer in accordance with the code of conduct. The compliance officer will notify the sender and acknowledge receipt of the reported violation or suspected violation within five business days, unless the submission of the violation is anonymous. All reports will be promptly investigated and appropriate corrective action will be taken if warranted by the investigation.

IV. Confidentiality of Proprietary Information

The officers and leaders of MiGO are exposed to information, concepts, and materials that may be considered confidential. This confidential data may contain (but is not limited to) financial, future planning, events, relationships with other agencies or personnel. Documents and information noted as confidential shall not be shared outside of the Board of Directors, Executive Committee or Regional Vice Presidents until such a time as that information is marked as nonconfidential, or for distribution to the general membership.

I \_\_\_\_\_ (print name) have read and agree to follow the above Code of Ethical Conduct for the period I hold the position in MiGO that I have agreed to accept. I understand failure to do so may result in my removal from that position.

Signed and dated: \_\_\_\_\_