



# KCSC Winter Trips 2017-2018

## *Sign-Up Instructions*

Follow these instructions to sign-up for a Kansas City Ski Club (KCSC) 2017-18 Winter Trip. Trip applications accepted at the September 5<sup>th</sup> Sign-Up Event will be given priority over other applications.

- Membership in KCSC is required to sign-up for trips. If you have not yet joined the Club, please go to the Club website [www.kcskiclub.org](http://www.kcskiclub.org) and sign-up to become a member.
- Complete a separate trip application for *each* trip and for *each* person, using either a hard-copy application or the pdf-fillable application (new this year!).

### **SUBMITTING YOUR TRIP APPLICATIONS:**

#### **At Sign-Up Event on Tuesday, September 5<sup>th</sup> at Californos in Westport**

- Complete and sign a hard copy of the trip application prior to, or at the Sign-Up Event.
- Place your trip application and deposit (payment options listed below) in an envelope.
- ***Use a separate envelope for each trip and mark the envelope with the trip name and the number of applications enclosed; e.g., "Aspen, 2 applications."***
- Drop-off your trip application/envelope in the "KCSC drop box" at the Sign-up Event between 6:00–7:30 p.m.
- **New this year! Receive a \$50 discount on all BUS trips (non-transferable) if you submit your application at the Sign-Up Event on Sept. 5<sup>th</sup>.**
- If you can't make the Sign-Up event (vacation, business trip, etc.), but want to commit to a trip on Sept. 5<sup>th</sup> and take advantage of the \$50 discount, then send a completed digital copy (pdf-fillable) trip application to the Trip Captain's email address by Sept. 5<sup>th</sup>. After receiving an email confirmation from the Trip Captain, the deposit payment must be received/processed by 9/15. (Emailed trip applications will be processed in the order received after those physically collected at the Sept. 5<sup>th</sup> event.)

#### **After the Sept. 5<sup>th</sup> Sign-up Event**

1. Complete, sign, and mail a hard copy of your Trip Application(s) to the Trip Captain(s) of the trip(s) you wish to take. Trip Captain names and addresses are reflected on the trip flyers and at [www.kcskiclub.org](http://www.kcskiclub.org).
2. Or, send a completed digital copy (pdf-fillable) trip application to the Trip Captain's email address.
3. Or, sign-up for a trip on-line when the website is open for sign-up (≈9/15/17) at [www.kcskiclub.org](http://www.kcskiclub.org)

These applications will be processed in the order received after those collected from the Sign-Up Event.

### **OPTIONS TO PAY FOR YOUR TRIP and DEPOSIT:**

- Enclose a check or money order for the required deposit for *each* application. Submit at the Sign-Up Event, mail to the Trip Captain's address, or give to the Trip Captain at a First Tuesday social event. Make checks payable to KCSC - name of trip, e.g., "KCSC - Aspen". **DO NOT ENCLOSE CASH!**
- Pay by credit card. If you want to pay by credit card, just submit the trip application in the KCSC mailbox and the Trip Captain will email you once he/she has registered you on the website. After receiving this email, you can pay for your trip deposit at [www.kcskiclub.org](http://www.kcskiclub.org) with a credit or debit card.

**Deposit Schedule:** See the trip flyer for the required deposits. Call or email the Trip Captain if you have questions.

Lastly, you will be notified by email when you are confirmed on the trip or the wait list.