

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
DAY CARE PROGRAM TRAINING TRACKING CHART

CAREGIVER NAMES	ROLE IN DAY CARE PROGRAM	INDIVIDUAL'S START DATES	TOTAL HOURS	(1) Principles of Childhood Development	(2) Nutrition & Health Needs of Infants & Children	(3) Child Day Care Program Development	(4) Safety & Security Procedures	(5) Business Record Maintenance & Management	(6) Child Abuse & Maltreatment Identification & Prevention	(7) Statutes & Regulations Pertaining to Child Day Care	(8) Statutes & Regulations Pertaining to Child Abuse & Maltreatment	(9) Education and Information on the Identification, Diagnosis & Prevention of Shaken Baby Syndrome
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Director/Provider Signature: _____

Title: _____

Date: / /