

COLORADO PILOTS ASSOCIATION

BYLAWS

Article 1 - Organization

- Section 1. Name: The name of this organization shall be COLORADO PILOTS ASSOCIATION, INCORPORATED (hereafter referred to as the Association). The Association is incorporated in and under the laws of the State of Colorado as a Colorado nonprofit corporation.
- Section 2. Headquarters: The Association shall be headquartered in the state of Colorado at an address selected by the Board of Directors.

Article 2 - Purpose

The purposes of the organization are:

1. To encourage safety in general aviation flying,
2. To promote the growth of general aviation in Colorado,
3. To assist federal, state and local governments on general aviation matters,
4. To guard and protect the rights of pilots.

Article 3 - Membership

- Section 1. Types of membership shall consist of individual, corporate, and honorary memberships.
- A. Individual Membership. Any individual shall be entitled to all rights and voting privileges of the Association upon payment of the prescribed annual dues.
 - B. Corporate Membership. Any individual seeking membership in the Association on behalf and for a business corporation is entitled to all the rights and voting privileges of the Association for one (1) year upon payment of the prescribed annual dues; however, the corporation so represented shall be entitled to only one vote.
 - C. Honorary Membership. Subject to approval by the Board of Directors, any deserving individual may be offered Honorary Membership in the Association and shall be entitled to all rights and privileges of membership except voting privileges.
- Section 2. Qualifications for admittance to this organization.
- Any individual may become a member of the Association upon full payment of the prescribed dues and agreement to be subject to the specified requirements as set forth in the Bylaws. No individual shall be denied membership in the Association on the basis of sex, race, or religion.
- Section 3.
- A. Annual dues shall be established by the Board of Directors and payable to the Colorado Pilots Association.
 - B. Any member who does not pay dues when due shall lose all privileges in the Association.
 - C. A member who has been dropped for nonpayment of dues may reinstate membership by payment of dues.
 - D. A member may be suspended from membership in the Association by a majority vote of the Board of Directors provided that such member shall have been served with the proper written notice of cause and reason, and the time and place of the meeting at which he shall be given the opportunity to produce his witnesses, if any. Such notice shall be served to the member and the Board of Directors at least thirty (30) days prior to the time of the meeting.

Article 4 - The Board of Directors

- Section 1. The board shall consist of the elected officers and the appointed committee heads. All board members must be in good standing with the Association.

- Section 2. The Board of Directors shall conduct the business of the organization.
- Section 3. The Board of Directors shall meet once each month at a regular time to conduct the business of the organization.
- Section 4. Quorum. A quorum for conducting the business of the Board of Directors shall be not less than one-fourth (1/4) of the members of the board empowered to vote.
- Section 5. Each outgoing board must leave in the treasury a sum at least equal to the unpaid bills of obligations for which the administration is responsible.

Article 5 - Elected Officers

- Section 1. There shall be the following elected officers:
 - A. President
 - B. Vice-president
 - C. Recorder
 - D. Treasurer
- Section 2. An elected officer who does not comply with assigned responsibilities may be relieved of office by majority vote of the Board of Directors. Appointment of a replacement shall be made by the president with the approval of the Board of Directors.
- Section 3. The heads of committees shall be appointed by the president immediately after installation. The initial committee heads are approved by the elected members of the board. Future heads of committees shall be approved by the Board of Directors.

Article 6 - Elections

- Section 1.
 - A. Nominations: A Nominating Committee consisting of a chairperson and four members of the Association shall be elected at the time of regular elections. At the end of the term, their duty is to nominate the elected officers and Nominating Committee for the next administration.
 - B. Any member of the Association may make recommendations to the Nominating Committee.
 - C. Nominations from the general membership of the Association shall be accepted for any officer position and be entered into the ballot providing not less than twenty-five (25) members sign a petition of nomination. A letter of acceptance of nomination from the nominee must accompany the petition. All nomination petitions must be presented to the Nominating Committee three (3) months before the Annual Meeting.
 - D. A report of the Nominating Committee and ballots shall be sent to all members by mail thirty (30) days before the Annual Meeting. Ballots must be returned to the Association prior to the Annual Meeting to be valid and counted. Elections results are announced at the Annual Meeting.
- Section 2.
 - A. An Elections Committee of three members shall be appointed by the president to validate the elections.
 - B. Elections shall be by mailed secret ballot.
 - C. Each member has one vote.
- Section 3.
 - A. Term of Office. Officers shall be elected for a term of one year to serve from the time of election until the election of the succeeding officers.
 - B. The president of the Association may not serve more than two consecutive terms.

Article 7 - Duties of Officers

- Section 1. The president shall
 - A. preside at all meetings of the Board of Directors and general meetings of the organization, and at any special meetings;

- B. in consultation with the elected members of the board, present the recommended committee heads to the elected board members for official approval at the first board meeting;
- C. make interim appointments to fill vacancies on the Board of Directors as needed with the approval of the Board of Directors;
- D. Have authority to delegate signing of contracts;
- E. serve as an ex-officio member of all committees except the Nominating Committee;
- F. Arrange for a financial review of the Association's funds to be completed within thirty (30) days from the start of the new fiscal year (November 1st); and
- G. call a special meeting when it is necessary.

Section 2. The vice-president shall perform the duties of an absent president and perform such duties as are assigned by the president.

Section 3. The recorder shall record the minutes of all proceedings of the board and membership meetings.

Section 4. The treasurer shall

- A. have charge of all the funds of the organization and disburse funds as necessary and appropriate;
- B. make a monthly financial report to the Board of Directors and an annual financial report to the membership at the Annual Membership Meeting;
- C. file any and all official corporate documents;
- D. be bonded at the expense of the organization effective within thirty (30) days of being elected;
- E. keep restricted funds of the organization in separate accounts; and
- F. prepare an annual budget.

Article 8 - Committees

Section 1. The committees of the Association shall be as follows but not necessarily limited to:

- A. Airspace
- B. Backcountry airstrips
- C. Education
- D. Denver-to-Jackpot Air Classic
- E. Fly-In Events
- F. Flight Safety
- G. Legislative Affairs
- H. Membership
- I. Membership Records
- J. Mountain Flying Course
- K. Newsletter
- L. Programs
- M. Public Affairs

Section 2. The Board of Directors may delete and/or add committees as needed to fulfill the requirements of the Association.

Section 3. The Chairperson of each of the committees will be a member of the Board of Directors.

Section 4. The president, with approval of the Board of Directors, may invite other aviation organizations to regularly send one of their members to the Association's meetings as a liaison.

Article 9 - Meetings

- Section 1. There shall be a regularly scheduled monthly meeting of the Board of Directors.
- Section 2. There shall be an Annual Meeting of the membership during the month of November. The date of the meeting shall be set by the president with approval of the Board of Directors. The membership shall be notified of the Annual Meeting thirty (30) days in advance of the meeting date. A member of the Board of Directors may call for a vote from the members present at the Annual Meeting to approve the committee reports presented by the respective committee chairs. The vote may be called for and made after all committee reports have been presented.
- Section 3. Special meetings may be called by the president, a majority of the members of the Board of Directors or by twenty-five (25) members of the Association presenting a written request to the president. (This written request must be signed by twenty-five (25) or more members of the Association.)
- Section 4. Robert's Rules of Order, Newly Revised, shall govern all meetings of the Association when they are not inconsistent with the Bylaws.

Article 10 - Discipline

- Section 1. Charges of professional dishonesty, working against the principles and purposes of the Association, and/or injuring the professional standing of a member may be filed in a written statement signed by ten (10) members in good standing and sent to the Board of Directors.
- Section 2. The accused member shall be notified in writing of the action and shall have the privilege of being present at a special or regular meeting of the Board of Directors, at which the charges will be considered.
- Section 3. The member may be suspended by a two-thirds vote or expelled by a three-fourths vote of the Board of Directors.

Article 11 - Amendments

- Section 1. These bylaws may be amended or revised by a mail vote of the membership provided the proposed action has been approved by the Board of Directors.
- Section 2. A copy of the action and an appropriate ballot shall be mailed to each member in good standing of the Association at least thirty (30) days prior to the Annual Membership Meeting. A majority affirmative vote of the ballots received prior to the Annual Membership Meeting is required for adoption.

Article 12 - Affiliation

The Colorado Pilots Association may affiliate with aviation organizations of comparable standing and purpose, provided that such affiliation has been approved by the Board of Directors and by simple plurality vote of the members eligible to vote at an Annual Meeting.

Article 13 - Dissolution

Should the organization be dissolved by a vote of the members at an Annual Meeting, all material possessions of the organization must be sold and the monies obtained from the sale and other assets shall be donated to another aviation organization of similar purpose.

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