

**Minutes – Final**  
**TCBA Advocacy Committee**  
**Jan. 9, 2019 Meeting**  
**League of Michigan Bicyclists, 410 S. Cedar St. Suite A, Lansing, MI**  
**6:30-8:00 p.m.**

**Attending:** Steve Leiby, Phil Wells, Pat Harrington, Diana Twede, Dale Freeman, Mike Unsworth, Tim Potter

- I. Call to Order
- II. Approval of Agenda
- III. Future Direction of Advocacy Committee--No one volunteered to be Chair. We then decided that the Advocacy Committee would continue to have monthly meetings at the LMB Offices in which we would discuss bike concerns. Committee members would volunteer to work on projects that they would be interested in. See Appendix I for details.
- IV. Next Meeting

**APPENDIX I**  
**2019 TCBA ADVOCACY COMMITTEE TASKS**

**Chair—Open**

**Secretary – Dale Freeman**

- Meetings:
  - Sending out reminders of upcoming meetings and requesting discussion items
  - Opening & closing the LMB offices for the meetings
  - Taking initial notes of meetings, circulating drafts, and finalizing minutes.
  - Posting final minutes of meetings to the Advocacy web site
- Sending periodic reports (preferably monthly) to the TCBA Board and the *Chainwheel*
- Handling communications from [advocacy@biketcba.com](mailto:advocacy@biketcba.com)

**Members**

**Activities Funded from the TCBA Budget**

- Hosting Bike Film Nights—Kevin Schumacher

- Organizing and conducting Ride(s) of Silence:
  - May ride—Carol Prahinski for 2019 with Diana Twede, Tim Potter and Mike Unsworth as advisors
  - Other rides—As needed (hopefully infrequently)
- Bike Safety Billboards – Phil Wells handle it for this year

### **Non-Budget Activities**

- Developing an annual budget for the Committee—done during the September and October meetings
- Insuring that the LMB offices are clean at the end of the monthly meeting
- Posting items to the discussion list, the Advocacy and general TCBA web sites and social media (Twitter will continue to be done by Ann Siegle [annsiegles@gmail.com])
- Attending and participating at public meetings:
  - Non-Motorized Plans (hopefully Lansing and the Tri-County Regional Planning Commission will abide by their revised schedules and have their plans completed in the first quarter of 2019)
  - Ingham County Trails Millage spending—Mike Unsworth in his role as Ingham County Parks Commissioner
  - Pedestrian and Bike Safety Action Team—Mike Unsworth and Lenny Provencher
  - Other meetings as they are announced
- Contacting public officials (in-person and in-writing):
  - Inviting them to Advocacy meetings (See Appendix II)—We need a person to coordinate this activity
  - Informal one-on-one discussion with public officials
  - Written communication with officials done on behalf of TCBA must be approved by the Board
- Doing outreach to the public and other bicycling organizations & groups (speakers bureau talks, bike rodeos, etc.)
- Sponsoring and organizing a Bicyclists' Happy Hour

**APPENDIX II:****People to be Invited at Future Advocacy Meetings**

<b>Agency</b>	<b>Official(s)</b>	<b>E-mail</b>	<b>Date</b>
CATA	Brad Funkhouser, CEO	<a href="mailto:BFunkhouser@cata.org">BFunkhouser@cata.org</a>	Never. Has met with Advocacy members at CATA HQ
	Lolo Robison, Director of Marketing & Customer Experience	LRobison@cata.org	Clean Commute coordinator is currently vacant
Clinton County Commissioner	Dwight Washington	emotionalresponse101@yahoo.com	2018
Clinton County Road Commission	Joseph D. Pulver, Managing Director	pulverj@ccrc-roads.com	Never
East Lansing Department of Public Works & Environmental Services	Scott House, Director	house@cityofeastlansing.com	2017
Eaton County Road Commission	Blair E. Ballou	<a href="mailto:ballou@eatoncountyroad.com">ballou@eatoncountyroad.com</a>	Never
Ingham County Commissioner	Emily Stivers	<a href="mailto:estivers@gmail.com">estivers@gmail.com</a>	2018 (as candidate)
Ingham County Trails & Parks Millage Program Coordinator	Melissa Buzzard	MBuzzard@ingham.org	Never
Ingham County Road Dept.	Bill Conklin	wconklin@ingham.org	2018

Lansing	Andy Kilpatrick	Andrew.Kilpatrick@lansingmi.gov	2018
League of Michigan Bicyclists	John Lindenmayer, Director	<a href="mailto:john@lmb.org">john@lmb.org</a>	2018
Michigan Dept. of Transportation University Region	Will Thompson	<a href="mailto:thompsonw@michigan.gov">thompsonw@michigan.gov</a>	Had a special meeting about the Saginaw "Superstreets." His predecessor had met with us.
Michigan State Police	Anne Readett	areadett@gmail.com	2017?
Tri-County Regional Planning Commission	Jim Snell, Executive Director	<a href="mailto:jsnell@mitcrpc.org">jsnell@mitcrpc.org</a>	Never
	Laura Tschirhart, Senior Transportation Planner	ltschirhart@mitcrpc.org	Never

### APPENDIX III Devolving Activities to Other Groups

- The Quiet Waters Symposium has evolved from an Advocacy activity to a general outreach project for the entire club.
- Bike Repair Sessions at the City Rescue Mission (CRM):
  - The Gillespie Group's upcoming construction for the "600 Block" project at Michigan Avenue and Larch Street will probably use the old Clara's parking lot as their staging site.
  - CRM doesn't want to have repair sessions in its building due to space constraints
  - Pat Harrington will contact the Lansing Bike Co-op to see if they want to conduct sessions at their Kalamazoo Street location since it has the space, parts, and equipment.

**APPENDIX IV:  
Deferred Activities  
(recommended when the Committee gets a new Chair)**

**Chair**

- Holding monthly strategy meetings
  - Gathering & posting agendas
  - Running meetings
- Monitoring the progress of various initiatives
- Insuring that TCBA is represented at important public meetings
- Discussing important initiatives with the TCBA Board (in-person and/or e-mail)
- Surveying political candidates on their views on bicycling issues