



Virgin Valley Artists' Association and Mesquite Fine Arts Center  
15 W. Mesquite Blvd., Mesquite, NV 89027 – Phone: 702-346-1338

### WORKSHOP REGISTRATION FORM

WORKSHOP: \_\_\_\_\_ Start Date: \_\_\_\_\_

Name ↑

Address ↑

City, State, Zip ↑

Phone: ↑ Home Cell (please circle)

E-Mail (required) ↑

<p><b>** See Refund Policy at right →</b></p> <p><b><u>All refund requests must be in writing (no phone calls, please) and addressed to Linda Harris via email at <a href="mailto:lharris@rollanet.org">lharris@rollanet.org</a>.</u></b></p> <p><b><u>REGISTRATION PAYMENT:</u></b></p> <p>_____ <b>Check payment enclosed:</b> (Make checks payable to Virgin Valley Artists' Association or VVAA). <b>Check No.</b> _____</p> <p>_____ <b>Credit card payment:</b> credit card payments may be made at the Gallery Front Desk or called into the Gallery as a phone order: 702-346-1338.</p> <hr/> <p><b>Signature</b> (registration form must be signed for registration to be processed; by signing this registration form, registrant acknowledges they have read and understand the Refund Policy)</p>	<p><b>**<u>REFUND POLICY:</u></b> Due to contractual commitments with the artist(s), <b>REFUND REQUESTS</b> will only be granted if the request occurs <b><u>PRIOR TO TWO WEEKS BEFORE THE WORKSHOP START DATE.</u></b></p> <p><b>REFUND CUTOFF DATE:</b> _____</p> <p>Should the registrant notify the Virgin Valley Artists' Association <i>after the refund cutoff date</i> that they are unable to attend, while no refund is available, the VVAA will attempt to find a replacement for the registrant.</p> <p><b><u>VVAA FRONT DESK or OFFICE ONLY:</u></b></p> <p>Payment Date: _____</p> <p>Amount: \$ _____</p> <p>Vendor No. _____ (if applicable)</p> <p>Front Desk or Office Staff: _____ <small>PRINT Last Name</small></p>
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**BOTTOM PORTION TO BE RETAINED BY REGISTRANT!**

Workshop: \_\_\_\_\_ Start Date: \_\_\_\_\_

**Refund Cutoff Date:** \_\_\_\_\_

**WHO TO CALL WITH QUESTIONS:** Please call VVAA Workshop Chairman LINDA HARRIS at 573-308-5965, or email Linda at [lharris@rollanet.org](mailto:lharris@rollanet.org).

**\*\*REFUND POLICY:** Due to contractual commitments with the artist(s), **REFUND REQUESTS** will only be granted if the request occurs **PRIOR TO TWO WEEKS BEFORE THE WORKSHOP START DATE (see cutoff date above).** Should the registrant notify the Virgin Valley Artists' Association *after the refund cutoff date* that they are unable to attend, while no refund is available, the VVAA will attempt to find a replacement for the registrant.

**TO BE COMPLETED BY VVAA STAFF ONLY:**

PAYMENT DATE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_ METHOD: \_\_\_\_\_ VVAA INITIALS: \_\_\_\_\_  
CC, CK, CA